

**Regular Council Meeting
Minutes**

April 24, 2023, 7:15 p.m.

**Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC**

Council Present: Mayor J. Atkinson, Councillor A. Barnes, Councillor V. Brumovsky, Councillor A. Hipkiss, Councillor R. McMeeken, Councillor J. Wright

Council Absent: Councillor K. Tapper

Staff Present: Chief Administrative Officer D. Smith, Chief Financial Officer K. Borne, Director of Recreation Services T. Gilmer, Fire Chief J. Guise, Land and Environmental Programs Coordinator L. Thorne, Director of Corporate Services E. Kaehn, Legislative Clerk/Executive Assistant C. Smirle

Visitors Present: M. Roque - Auditor, KMPG

1. CALL TO ORDER

CALLED TO ORDER AT 7:17 PM.

Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. ADOPTION OF MINUTES

2.1 Regular Meeting - April 11, 2023

The minutes of the Regular Meeting held on April 11, 2023 were adopted as presented.

3. INTRODUCTION OF LATE ITEMS

Resolution: 32897

Moved by: Councillor Barnes

THAT the following late item be added to the agenda;

7. CORRESPONDENCE

7.1 For Action

7.1.2 Letter of Support Request

Letter received from the Mackenzie and Area Radio Society (MARS) requesting a letter of support from the District to support their grant application to the McLeod Lake Mackenzie Community Forest to replace broadcast equipment and installation at their new location.

CARRIED

4. ADOPTION OF AGENDA

Resolution: 32898

Moved by: Councillor Barnes

THAT the Agenda be adopted as presented.

CARRIED

5. PUBLIC COMMENTS AND QUESTIONS

Janice Nelson, resident/trail user, expressed concerns that the design of the Azan Trail excludes non-mountain bikers. Ms. Nelson expressed frustration at responses received in regard to her comments. Ms. Nelson also commented that the Trails Master Plan recommends feedback be regularly solicited from the public and was hoping feedback was better addressed. Mayor Atkinson commented that the trails are for hiking, jogging, biking and snow shoeing, depending on individual skill level, she has heard praise and support from the community. Mayor Atkinson offered to walk with Ms. Nelson to see which parts of the trail she felt were inaccessible.

6. PETITIONS AND DELEGATIONS

Micaela Roque, Partner at KPMG, presented the District's 2022 Financial Statements.

7. **CORRESPONDENCE**

Resolution: 32899

Moved by: Councillor McMeeken

THAT the Correspondence listed on the Agenda be received.

CARRIED

7.1 For Action:

7.1.1 McLeod Lake Mackenzie Community Forest - Annual General Meeting

Resolution: 32900

Moved by: Councillor Barnes

THAT the District of Mackenzie re-appoints Ron Crosby to serve on the Board of Directors for the McLeod Lake Mackenzie Community Forest (MLMCF) for a further three-year term which will expire in June 2026.

CARRIED

7.1.2 Letter of Support Request

Resolution: 32901

Moved by: Councillor Brumovsky

THAT the District of Mackenzie provide a letter of support to the Mackenzie and Area Radio Society towards their grant application to the McLeod Lake Mackenzie Community Forest application for funding to purchase new broadcasting equipment and assist with installation at the new location for the radio station.

CARRIED

8. **ADMINISTRATIVE REPORTS**

8.1 Final Operating and Capital Budget

Resolution: 32902

Moved by: Councillor Barnes

THAT Council approves the 2023 Final Operating and Capital Budget with the list of changes.

CARRIED

8.2 2023 Property Tax Revenues and Tax Rates

Resolution: 32903

Moved by: Councillor McMeeken

THAT Council receives this report for information.

CARRIED

8.3 Draft 2022 Audited Financial Statements

Resolution: 32904

Moved by: Councillor Hipkiss

THAT Council approves the District of Mackenzie's draft 2022 Audited Financial Statements.

CARRIED

8.4 Development Variance Permit #3090-20-23-02

Resolution: 32905

Moved by: Councillor Hipkiss

THAT Council authorizes proceeding with the Development Variance Permit # 3090-20-23-02 application process.

CARRIED

8.5 Azan Trail – Licence of Occupation

Resolution: 32906

Moved by: Councillor Barnes

THAT Council authorizes the Chief Administrative Officer to execute the attached thirty-year Licence of Occupation with the Province of British Columbia to allow for the purposes of recreation of non-motorized vehicles.

CARRIED

9. COUNCIL REPORTS

9.1 Mayor's Report

9.1.1 Mayor Atkinson

Mayor Atkinson provided a written report.

9.2 Council Reports

9.2.1 Councillor McMeeken

Councillor McMeeken provided a written report.

9.2.2 Councillor Wright
Councillor Wright provided a written report.

9.2.3 Councillor Barnes
Councillor Barnes provided a verbal report.

10. UNFINISHED BUSINESS

N/A

11. NEW BUSINESS

Resolution: 32907

Moved by: Mayor Atkinson

THAT Administration bring a report to Council with budget suggestions for creating a designated smoking area outside the Recreation Centre.

CARRIED

12. BYLAWS

12.1 Financial Plan Bylaw No. 1498

Resolution: 32908

Moved by: Councillor Brumovsky

THAT Bylaw No. 1498 cited as "Financial Plan Bylaw No. 1498, 2023" be given the first three readings.

CARRIED

12.2 Tax Rate Bylaw No. 1499

Resolution: 32909

Moved by: Councillor Barnes

THAT Bylaw No. 1499 cited as "Tax Rate Bylaw No. 1499, 2023" be given the first three readings.

CARRIED

13. NOTICE OF MOTION

N/A

14. COMING EVENTS

14.1 Community Clean Up Day

April 26 - Gantahaz Subdivision

April 27 - Mackenzie Townsite

- 14.2 Day of Mourning - April 28, 2023
Flowers will be laid outside at the Memorial Rock outside of Town Hall.
- 14.3 Men's Shed Meeting - Mackenzie Legion
April 29, 2023 - 1:00 pm
- 14.4 Mackenzie Figure Skating - Comedy Show and Casino Night
Mackenzie Legion
April 29, 2023
6:00 pm
- 14.5 Spring Photo Contest
Launching May 1, 2023
- 14.6 Spring Expo
Mackenzie Recreation Centre
Friday May 5th - 4:00 pm - 8:00 pm
Saturday May 6th - 10:00 am - 5:00 pm
- 14.7 North Central Local Government Association Convention - Dawson Creek
May 9-12, 2023
- 14.8 Accessibility Week
May 29-June 2, 2023
- 14.9 Red Shirt Day
June 2, 2023
- 14.10 Access Awareness Day
June 4, 2023

15. INQUIRIES

Janice Nelson, Publisher of the Macktown Buzzette, asked if the District solicits interest from community members who may be interested in being appointed to the McLeod Lake Mackenzie Community Forest (MLMCF) Board of Directors? Mayor Atkinson replied that historically we have followed the MLMCF's recommendation as individuals appointed require expertise in the forestry industry. The member re-appointed to the Board this evening was highly recommended by the MLMCF.

Ms. Nelson asked how the MLMCF was planning for succession? Mayor Atkinson replied that the General Manager of the MLMCF is still early in his career. The Board appointments are staggered in case members leave there is only one person to replace at a time.

16. ADJOURNMENT

Resolution: 32910

Moved by: Councillor Hipkiss

THAT the meeting be adjourned at 8:09 pm.

CARRIED

Mayor

Corporate Officer