



COUNCIL REPORT

To: Mayor and Council
From: Public Works
Date: April 22, 2026
Subject: Public Works Month End Report for March 2026

WATER DISTRIBUTION:

Pumphouses delivered 15,407,074 US gallons of water into the water tower during the month of March, the equivalent of 497,002.39 gallons per day, which is approximately 374.81 gallons per water connection. Last year pumphouses delivered 12,946,675 US gallons of water into the water tower during the month of March, the equivalent of 417,634.68 gallons per day or 314.96 gallons per connection.

Gantahaz Water System: Pumphouse delivered 453,979 gallons of water into the tower during the month of March, the equivalent of 14,644.47 gallons per day, which is approximately 164.54 gallons per water connection. Last year Pumphouse delivered 442,296 US gallons of water during the month of March, the equivalent of 14,267.63 gallons per day, which is approximately 160.31 gallons per connection.

SANITARY SEWER COLLECTION SYSTEMS:

There was one good neighbor sewer calls to report for the month of March.

GARBAGE COLLECTION SYSTEMS:

The total commercial garbage collected for the month of March was 55,440 kg. The total residential garbage collected was 44,290 kg, for a total of 99,730 kg. The total commercial garbage collected in March 2025 was 47,040 kg. The total residential garbage collected for March 2025 was 37,730 kg, for a total of 84,770 kg.

SNOWFALL ACCUMULATIONS:

Snowfall accumulation for March was 14.35 inches.



STREETS AND ROADS:

- Made list of signage that needs repair.
- Made a list of potholes around town to be repaired
- Loaders are busy clearing snow piles
- Busy trying to keep catch basins open for drainage.
- List of catch basins that need repair is being generated.
- Grader has started grading side roads.

PARKS:

- Last day of work October 24, 2025. Closed for the season.

PROJECTS:

- Due to amount of snow, ice and rain Public Works priority for the month of March was snow removal of paths, sidewalks and roads.
- Keep catch basins free of ice to ensure runoff.

EQUIPMENT & MAINTENANCE:

- Spike roller was used to break up ice around town.
- Mechanics have been busy with routine maintenance on winter equipment.
- Converting equipment back to summer usage.
- Summer tires are being put on vehicles.

BUILDINGS:

- Snow removal from doorways, paths and parking lots.
- Dealing with ice and water build up.
- Cold Storage is being clean and organized.

SAFETY:

- OH&S/Joint Health and Safety Committee meeting was held on March 3, 2026.



BYLAW SERVICES:

Dog Licenses:

There were 28 dog licenses sold.

Impounds:

	DOGS	CATS
Remaining from last month	0	0
Impounds/strays for this month	2	0
At large dog miss	4	0
Owners request adoption	0	0
Claimed by owner	2	0
Adopted	0	0
HD	0	0
Transferred to PG Humane	0	0
Remaining in Pound	0	0

Complaint/Service Files:

#015-2026 – Unsightly Property Complaint

Action Taken: A complaint was received regarding an unsightly property. During this reporting period, a letter and photos were delivered to the property owner outlining required cleanup and removal of vehicles from the property. Follow-up is scheduled for May 2026.

#025-2026 – Parking Complaint

Action Taken: A complaint was received regarding a vehicle parked too close to the entrance/exit of a business. Complaint unfounded upon attendance.

#026-2026 – Dog at Large

Action Taken: A dog was observed at large. Proactive enforcement.

#027-2026 – Dog Attack Complaint

Action Taken: A complaint was received regarding two medium-sized dogs attacking another dog. The dogs were not located upon attendance. The complainant retreated into the residence and did not observe where the dogs went while attending to their dog.



#028-2026 – Unsecured Garbage Warning

Action Taken: A garbage warning was issued for a garbage can left with the lid open. Proactive enforcement.

#029-2026 – Dog at Large / Impound

Action Taken: A dog was impounded after being found at large. Proactive enforcement. The owner attended immediately and claimed the dog. A letter was left at the property.

#031-2026 – Unsecured Garbage Warning (Second Warning)

Action Taken: A second warning was issued for a garbage can left with the lid open. Proactive enforcement.

#032-2026 – Unsecured Garbage Warning

Action Taken: A garbage warning was issued for a garbage can left with the lid open. Proactive enforcement.

#033-2026 – Parking in Public Park

Action Taken: A complaint was received regarding a vehicle parked in a public park. A bylaw violation warning ticket was issued and a voice message was left advising the vehicle would be towed if not removed.

#034-2026 – Barking Dog Complaint

Action Taken: A complaint was received regarding a barking dog. A verbal conversation was held and a letter was left at the property.

#035-2026 – Barking Dog Notice

Action Taken: A complaint was received regarding a barking dog. A verbal warning and warning letter were issued to the owner.

#036-2026 – Barking Dog Notice

Action Taken: A barking dog notice was issued.

#037-2026 – Garbage Complaint

Action Taken: A complaint was received regarding garbage being put out too early. Warning letters were sent to the property owner.

#038-2026 – Drainage / Water Runoff Complaint

Action Taken: A file was generated internally regarding water running off a property. A letter was issued to the property owner to address the issue.



#039-2026 – Unsecured Garbage Warning

Action Taken: A garbage warning was issued for a garbage can left with the lid open. Proactive enforcement.

#040-2026 – Unsecured Garbage Warning

Action Taken: A garbage warning was issued for a garbage can left with the lid open. Proactive enforcement.

#041-2026 – Unsecured Garbage Warning

Action Taken: A garbage warning was issued for a garbage can left with the lid open. Proactive enforcement.

#042-2026 – Unsecured Garbage Warning

Action Taken: A garbage warning was issued for a garbage can left with the lid open. Proactive enforcement.

#043-2026 – Unsecured Garbage Warning

Action Taken: A garbage warning was issued for insecure garbage. Proactive enforcement.

#044-2026 – Unsecured Garbage / Final Warning

Action Taken: A complaint was received regarding unsecured garbage, including reports through the Conservation Officer Service. A bylaw violation warning ticket was issued along with a final warning letter. Contact was made with the owner and property representatives regarding securing garbage.

Due to ongoing issues in previous years, this property has now been moved to final warning status. No stepped enforcement will be applied going forward. The occupants have been well educated on proper garbage storage requirements. Any further incidents of unsecured garbage will result in a ticket being issued.

Removal of garbage by the District was considered; however, due to the ongoing nature of the issue, this may result in further garbage accumulation at the property.

Further reports were received regarding wildlife accessing garbage. Upon attendance, garbage was found to be properly secured. No warning issued. Property occupants were advised the incident was wildlife-related.

#045-2026 – Barking Dog Complaint

Action Taken: A complaint was received regarding a barking dog.



#046-2026 – Signage on Municipal Property

Action Taken: Letters were issued regarding signage attached to municipal infrastructure. The businesses were directed to remove the signs.

Municipal Ticketing Information (MTIs)

No MTIs issued this period.

Bylaw Violation Warning Tickets (BVWTs)

12 Bylaw Violation Warning Tickets issued this period.

BUILDING PERMITS: MARCH 2026

2026	# of Permits This Month	\$ Value of Permits This Month	Total # of Permits to Date	Year to Date \$ Value of Permits
Recreational	0	0	0	0
Residential	0	0	0	0
Commercial	0	0	1	\$150,000.00
Industrial	0	0	0	0
Institutional	0	0	0	0
Totals	0	0	1	\$150,000.00

2025	# of Permits This Month	\$ Value of Permits This Month	Total # of Permits to Date	Year to Date \$ Value of Permits
Recreational	0	0	0	0
Residential	0	0	0	0
Commercial	0	0	0	0
Industrial	0	0	1	\$1,331,592.00
Institutional	0	0	0	0
Totals	1	\$1,331,592.00	0	\$1,331,592.00

PLUMBING



	2025	2026
Number of Plumbing Permits This Month	0	0
Dollar Value of Plumbing Permits This Month	0	0
Number of Plumbing Permits YTD	0	1
Dollar Value of Plumbing Permits YTD	0	\$98.00

BUSINESS LICENCES:

	Number
Active/Paid	220
Outstanding	26
New	6
Total	252

AIRPORT STATS:

Total fuel pumped for the month of March was 383.33 L of AV Gas, & 3,553.38 L of Jet A. Total fuel sales for the month were \$7,168.34 with net revenue of \$1,949.73.

March 2026	Fixed Wing	Helicopter	Fuel Purchase	Visit Town
Total				
20	6	14	19	61

RESPECTFULLY SUBMITTED:

Joe Murray, Director of Operations

Reviewed by: Corporate and Financial Services

Approved by: Chief Administrative Officer