

Department: Corporate Services**Employee: Emily Kaehn****2026 Work Plan****1st Quarter Report**

Corporate Services includes the following service areas: Legislative Services, Land Use Planning and Administration, Climate Action, Corporate Communications, Asset Management Planning, and Community Economic Development. The following outlines the status of key projects and programs that are being administered this year.

2026 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	START/FINISH DATES	2025 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
First Nations Relationship Building	Community and Social Development	Ongoing	<ul style="list-style-type: none"> Continue to identify opportunities to enhance First Nations relationships and make progress on the Truth and Reconciliation Calls for Action identified for local governments. 	Ongoing	Members of the Emergency Management (EM) team participated in the MLIB's 3 rd Mock Scenario event. Great learning experience and opportunity to meet and work with our EM teammates at MLIB.
Legislative Services	Strong Governance and Finances	Ongoing	<ul style="list-style-type: none"> Work with depts. to review and update bylaws/policies as needed. Council meeting management. Corporate records management. 	Ongoing	Bylaw and policy reviews continue.
Accessibility	Community and Social Development	2023-2024	<ul style="list-style-type: none"> Continue to provide staff liaison and support for the Access and Inclusion Advisory Committee. 	Ongoing	The Accessible First Beach Access project is nearing completion with supplies having been ordered and delivered. Installation of the new mobi-mats are anticipated to take place early June.
Community Grants Program	Strong Governance and Finances	Ongoing	<ul style="list-style-type: none"> Administer Community Grants Program Intakes and Budget. 	Ongoing	Grant policies review had delays and is reconvening in Q2.
Communications	Strong Governance and Finances	Ongoing	<ul style="list-style-type: none"> In collaboration with depts. maintain the District's various communication channels 	Ongoing	Audit complete and bylaw/policies search system will go live in Q2.

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Land Use Planning, Development, and Building Permitting	Economic Vitality	Ongoing	<ul style="list-style-type: none"> Housing Legislation Updates Development Services Review Project Morfee Mountain Road Short-Term Rental Accommodation Policies Update 	Complete In-Progress Ongoing In-Progress	Housing legislation updates complete. Development Services Review nearing completion. District now holds Morfee Mountain Road license of occupation. Public Engagement for Short-Term Rental Accommodations policy development to begin in Q2.
Mackenzie 2.0 Community Economic Development Plan	Economic Vitality	Ongoing	<ul style="list-style-type: none"> Offer Business Support Programs Liaise and partner with local and regional business support services. Relocation Guide & Marketing Project High speed internet project Investment attraction activities. Professional services recruitment. Provide grant writing support program. 	Ongoing Ongoing In-Progress In-Progress Ongoing Ongoing Ongoing	Strategic Marketing Project REDIP Grant is still pending approval. Northern Roots Symposium planning has started. Date of the event will be August 29 th . New Economic Development Assistant was hired to support investment attraction activities.
Tourism Plan	Economic Vitality	Ongoing	<ul style="list-style-type: none"> 2027 Tourism Guide & Maps Participate in local, regional, and provincial marketing campaigns. Explore MRDT Marketing Revenue Support and promoting recreational tourism development opportunities Caboose Visitor Centre operations 	Not Started Ongoing Ongoing Ongoing Ongoing	Caboose Visitor Centre contract with Chamber of Commerce has been finalized, they will open in Q2. Staff continue to meet with other communities and explore what is involved and create a business case for MRDT.
Climate Action	Environmental Sustainability	Ongoing	<ul style="list-style-type: none"> Continue implementation of CEEP Participate in NorthCAN Network and FCM-PCP program. Work with BC Hydro for installation of EV charging stations. 	Ongoing Ongoing In-Progress	No further update currently.
Asset Management Planning	Strong Governance and Finances	Ongoing	<ul style="list-style-type: none"> Coordinate update of District's asset management program. 	Ongoing	Staff have been preparing for an upcoming grant application to enhance capacity in this area.