

Department: Operations
Employee: Jody Murray

2026 Work Plan
First Quarter Report

The Operations Department is responsible for maintaining roads, sidewalks and walkways, boulevards, fire hydrants, public parks and beaches, ball diamonds and the Municipal Campground. It's also responsible for snow removal, residential and business garbage collection, sewage systems and water systems, as well as overseeing the maintenance and management of the Municipal Airport Terminal and Runway.

2026 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2026 WORKPLAN GOALS	CURRENT STATUS	COMMENTS
Staff Training	Strong Governance & Finances	Ongoing	<ul style="list-style-type: none"> Ensure consistent and appropriate training is available to all staff in all departments. 	2026	New system of recording training and signing off on records was approved at JOHS meeting and will be implemented.
		Ongoing	<ul style="list-style-type: none"> EOC Training for Management Team 	Ongoing	Management attended a mock scenario for EOC in MacLeod Lake
Bylaw Enforcement Department	Strong Governance & Finances	Ongoing	<ul style="list-style-type: none"> Develop procedures to assist the department. 	Ongoing	Bylaw Enforcement Officer currently dealing with issues. Currently 188 Bylaw and animal control files open.
Water/Sewer Department	Strong Governance & Finances	Ongoing	<ul style="list-style-type: none"> Seasonal operator to the Utilities Department 	Ongoing	This position is a winter operator on equipment and then switch to the Utilities Department for the summer months.
		2026	<ul style="list-style-type: none"> PRV install on Little Cloud Maker has been pushed back to summer of 2026 	2026	Contractor unable to meet obligation last summer.
		2025	<ul style="list-style-type: none"> Statutory Right of Ways 	2026	Consult with Firehall to determine priority.

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Commercial Garbage Collection	Environmental Sustainability	Ongoing	<ul style="list-style-type: none"> Train all Crew to Operate 	Ongoing	About 95% of operators have been trained.
Safety	Strong Governance & Finances	Ongoing	<ul style="list-style-type: none"> Monthly crew meetings. Toolbox topics. Pre-trip inspection books for operators to use daily have been purchased. Confined Space Program quotes have been received. 	Ongoing	Meetings to be held each month. Speedee Printers are working on design. Implementation of booklets took place last year Confined space Program needs to be updated and about 7 hazard assessments along with safe work procedures need to be added.
Infrastructure Master Planning (Asset Management Program)	Strong Governance & Finances	Ongoing	<ul style="list-style-type: none"> Preparing for the third year of our rehabilitation plan. 	Ongoing	Ensuring manholes, catch basins and curb repairs have been completed before the start of paving plan.
Water & Sewer and Roads Infrastructure	Economic Vitality Strong Governance & Finances	Ongoing Ongoing	<ul style="list-style-type: none"> Sewer operations and maintenance. Paving rehabilitation program. Audit Catch Basins around Town 	Ongoing Ongoing 2026	Urban Systems has developed a Master Plan. Correlate findings to paving program so the work can be planned and scheduled. Third year of plan will be completed this year. Numerous Catch Basins need replacement or repairs.
Technical Reviews	Environmental Sustainability	2025	<ul style="list-style-type: none"> Gantahaz Water Treatment Facility has been put online 	Ongoing	Currently working with contractor and engineer to troubleshoot issues with treatment plant.