

## **COUNCIL REPORT**

**To:** Mayor and Council

**From:** Public Works

**Date:** March 31, 2026

**Subject:** Fuel and Lubricant Delivery Contract for 2026-2028

---

### **RECOMMENDATION:**

THAT Council awards the 2026-2028 Fuel and Lubricant Delivery Contract, with the option for a one-year extension if mutually agreeable, to Petro-Canada Ltd. (Suncor Energy Products);

AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.

### **BACKGROUND:**

In alignment with Policy 3.1 - Purchasing Procurement Procedures & Guidelines, the District of Mackenzie posted a Tender for Fuel and Lubricant Delivery for the period of March 24, 2026 to March 24, 2028. The tender was posted from March 3 – March 23, 2026, and the District received four bid tender forms. Bid tenders were scored on two criteria categories:

1. Budget - 75 points
2. Local Availability – 25 points

Tenders could be awarded a potential maximum of 100 total points based on the criteria. Petro-Canada/ Suncor Energy Products scored the overall highest points. The District has previously worked with Petro-Canada/Suncor Energy Products for this contract and have had no concerns.

### **BUDGETARY IMPACT:**

Based on average fuel and lubricant consumption, it is estimated that the amount for fuel and lubricant delivery services for the 2026/2028 Operational Budget will cost approximately \$170,000 per year

Optional one-year extension, 2029 Operational Budget - \$170,000.

\$170,000 would be allocated from the General, Water and Sewer Operational Budgets to support the recommendation.



**COUNCIL PRIORITIES:**

**Strong Governance and Finances**

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

**RESPECTFULLY SUBMITTED:**

Joe Murray, Director of Operations

**Reviewed By:** Corporate and Financial Services

**Approved By:** Chief Administrative Officer