



SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

2100 Ferry Avenue, Prince George, B.C. V2L 4R5

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June 3, 2024

Diane Smith, Chief Administrative Officer
The District of Mackenzie
1 Mackenzie Blvd, Bag 340
Mackenzie, BC V0J 2C0

By Email: diane@districtofmackenzie.ca

Dear Ms. Smith,

Re: Mackenzie Recreation – Education Trust

School District No.57 (Prince George) and the District of Mackenzie have a Joint Use Agreement that provides for shared use of facilities in the community of Mackenzie. As part of the Joint Use Agreement, funds were collected by the School District from the District of Mackenzie to build the Mackenzie Recreation-Education Trust. The original purpose of the Trust was to establish a fund to improve the educational and recreational facilities on the property of School District No.57 (Prince George) in the District of Mackenzie.

Over the last two years, the School District and the District of Mackenzie have been working to update the current agreement to one that better supports both organizations. This includes updates to the language regarding the Mackenzie Recreation-Education Trust. The updated language would allow for improvements to the recreational facilities on the property of the District of Mackenzie and not just the School District. The proposed wording is as follows;

The District of Mackenzie and School District No. 57 (Prince George) have established a fund to improve the educational and recreational facilities on the property of School District No. 57 (Prince George) in the District of Mackenzie or on the property of the District of Mackenzie. Once completed the recreational facility will be added to Schedule A of this agreement if it is on the property of the District of Mackenzie or to Schedule B of this agreement if it is on the property of School District No.57 (Prince George).

For several years an agreed upon amount was directed from the District to the School District to be held in trust for the purposes as stated above. While new money is no longer being directed from the District to the School District the trust fund remains in existence until all directed monies have been spent.

The trustees of the fund shall be: one person nominated by the School District, the District of Mackenzie, and the Parents Advisory Council of schools situated within the boundaries of Mackenzie. The trustees shall establish their own rules of application processes and award. Trustees shall be appointed annually for the duration of this agreement.

As of March 31, 2024, the value of the Mackenzie Recreation-Education Trust is \$124,625.34. We understand that there is a request for those funds to be used to support improvements to the District of Mackenzie pool. The Joint Use Agreement as currently written does not allow that, however, once the new Joint Use Agreement is signed, these funds would be available to support the proposed upgrades to the Mackenzie Recreation Center, should the Trustees of the fund agree to that use.

Please advise if it is possible to have the Joint Use Agreement signed soon in order to facilitate the use of the funds.

Sincerely,

A handwritten signature in blue ink, appearing to read "L. Minnabarriet", with a stylized flourish at the end.

Lynda Minnabarriet, CPA, CGA
Secretary Treasurer

Cc: Terry Gilmer, District of Mackenzie, Director of Recreation Services
Jameel Aziz, Superintendent of Schools
Justin Hawkins, Principal, Morfee Elementary School