

**COUNCIL REPORT**

**To:** Mayor & Council

**From:** Recreation Services

**Date:** January 5, 2026

**Subject:** Update: Joint Use Agreement with School District No. 57

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**RECOMMENDATION:**

THAT Council approves the amendments to the Joint Use Agreement with School District No. 57;

AND THAT Council authorizes the Chief Administrative Officer to execute the agreement and any other related documentation.

**BACKGROUND:**

The original joint use agreement with School District No. 57 (SD57) was created in 2010. Staff from the District of Mackenzie (District) and SD57 have reviewed the original document and made recommendations (Appendix A) for changes. They include mostly modifications in titles, land acknowledgement, infrastructure addition/deletion (multi-court/curling rink), matching wages and legal recommendations - here are a few comments from our lawyer below and the corresponding changes have been made to the document along with legal jargon additions:

1. Set the amount of Commercial General Liability (CGL) insurance required by both parties at \$5 million.
2. Schedule C and the language around it in the agreement has been modified with the understanding of the "Joint Protocol" in Schedule C being an earlier agreed-upon set of policies between the parties as it relates to the shared usage of the facilities. It sets out:
  - A. SD 57's policies around services and practices, i.e. that the principal must authorize the use of school equipment;
  - B. District's policies around services and practices, i.e. the District will inform users of the rules pertaining to specific use of individual schools and grounds; and
  - C. Joint responsibilities, which include recurring meetings between staff from both sides.
3. Other than to serve as a reminder of their positions, the only reference to the policies is in Section 2 of the Agreement, which states that the use of the facilities by both sides is

subject to the provisions of the Joint Protocol. Schedule C has been modified to make it function more appropriately for the context. The reference to it in Section 2 has been removed and replaced with a standalone provision, which is the new Section 6. The joint responsibilities element has also been removed, which is adequately covered by Sections 12 and 13 of the Agreement.

Also of note, one large change that both District and SD57 staff are requesting is regarding the money held in the Mackenzie Recreation-Education Trust (Appendix B). This adjustment (Appendix C) would allow the funding to be used on a District site for the benefit of students of SD57 and no further funds would be contributed by the District to the fund.

## **COUNCIL PRIORITIES:**

### **Community and Social Development**

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

### **Strong Governance and Finances**

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

## **RESPECTFULLY SUBMITTED:**

Terry Gilmer, Director of Recreation Services

**Reviewed By:** Corporate and Financial Services

**Approved By:** Chief Administrative Officer