

COUNCIL REPORT

To: Mayor and Council

From: Operations

Date: January 6, 2026

Subject: 2026 – 2027 Electrical Services Contract

RECOMMENDATION:

THAT Council approves the submission from Northern Electric for the 2026 – 2027 Electrical Services Contract;

AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.

BACKGROUND:

The District of Mackenzie's (District) current electrical services contract expires on January 15, 2026. The contractor holds the District's Field Service Representative (FSR) permit and maintains all electrical operations in District facilities.

Procurement Process

In alignment with Policy 3.1 – Purchasing Procurement Procedures & Guidelines, the District of Mackenzie (District) posted a Request for Proposal (RFP) for Electrical Services for fiscal years 2026-2027. The RFP was posted on BC Bid, District website, and Facebook from November 25, 2025 to January 5, 2026. The District received three submissions from electrical contractors.

Staff are recommending Northern Electric for the following reasons:

- Northern Electric has multiple staff and equipment available to meet the District's expectations.
- Cost to hold FSR Permits is significantly less.
- No increase in contractor wages throughout the term of Contract.

Copies of all proposals received are available in Centre Table File for Council's information.

2026 - 2027 Electrical Services Contract Rates:

\$800 per month to hold FSR permits
\$109 per hour for a Journeyman Electrician
\$99 per hour for a Laborer/Apprentice

These rates will be from January 15, 2026 – December 31, 2027 with no increases, with an option for an additional 3rd year if mutually agreed upon by both the District and the Proponent.

BUDGETARY IMPACT:

Funding for electrical work is allocated to each of the District's departments during the budget process.

The previous contractor did not charge to hold the FSR permits and all the proponents who submitted a proposal included a monthly fee to hold this permit. Northern Electric had the lowest fee for holding the permits at \$800/month or \$9,600/year. This additional cost is approximately 0.22% property tax revenue increase.

COUNCIL PRIORITIES:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Joe Murray, Director of Operations

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer