

**Regular Council Meeting  
Minutes**

**April 11, 2023, 7:15 p.m.**

**Council Chambers of the Municipal Office**

**1 Mackenzie Boulevard, Mackenzie, BC**

Council Present: Mayor J. Atkinson, Councillor A. Barnes, Councillor V. Brumovsky, Councillor A. Hipkiss, Councillor R. McMeeken, Councillor J. Wright

Council Absent: Councillor K. Tapper

Staff Present: Chief Administrative Officer D. Smith, Chief Financial Officer K. Borne, Land and Environmental Programs Coordinator L. Thorne, Director of Corporate Services E. Kaehn, Legislative Clerk/Executive Assistant C. Smirle

Visitors Present: R. Darvishi - EV Program Manager, BC Hydro (Electronically over Zoom), J. English - EV Program Manager, BC Hydro

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**1. CALL TO ORDER**

CALLED TO ORDER AT 7:15 PM.

*Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.*

**2. ADOPTION OF MINUTES**

2.1 Committee of The Whole - March 27, 2023

The minutes of the Committee of the Whole Meeting held on March 27, 2023 were adopted as presented.

2.2 Regular Meeting - March 27, 2023

The minutes of the Regular Meeting held on March 27, 2023 were adopted as presented.

**3. INTRODUCTION OF LATE ITEMS**

N/A

**4. ADOPTION OF AGENDA**

**Resolution: 32877**

**Moved by:** Councillor McMeeken

THAT the Agenda be adopted as presented.

**CARRIED**

**5. PUBLIC COMMENTS AND QUESTIONS**

Shannon Bezo, resident, advised that she was available to answer any questions regarding 7.1.1 and 7.1.3 in the agenda.

Ms. Bezo asked if the plans to partner with the Chamber of Commerce for signage at Mill Road are still in place? Emily Kaehn, Director of Corporate Services replied yes, the wayfinding signage would be in addition to plans with the Chamber of Commerce.

Ms. Bezo asked if an exact location for the EV chargers had been selected or if other options were being considered? Mayor Atkinson replied that BC Hydro Reps would be speaking to that this evening during the Council report.

Ms. Bezo thanked Councillors for continuing to submit Council reports.

**6. PETITIONS AND DELEGATIONS**

N/A

**7. CORRESPONDENCE**

**Resolution: 32878**

**Moved by:** Councillor Hipkiss

THAT the Correspondence listed on the Agenda be received.

**CARRIED**

7.1 For Action:

- 7.1.1 Mackenzie Counselling Letter of Support  
Councillor Wright declared a conflict on this item. (Councillor Wright left the room and returned after the discussion.)

**Resolution: 32879**

**Moved by:** Councillor McMeeken

THAT the District of Mackenzie supports Mackenzie Counselling by writing a letter to the Ministers of Mental Health and Addiction, Health and Finance advocating to bring Foundry services to Mackenzie.

**CARRIED**

- 7.1.2 UBCM 2023 Membership Dues

**Resolution: 32880**

**Moved by:** Councillor Brumovsky

THAT Council approves the annual membership dues in the amount of \$2,675.57 for the 2023 UBCM membership.

**CARRIED**

- 7.1.3 College of New Caledonia - Letter of Support

**Resolution: 32881**

**Moved by:** Councillor Barnes

THAT the District of Mackenzie provide a letter of support to the College of New Caledonia towards their grant application to the South Peace Mackenzie Trust for funding towards their "Tourism and Hospitality Ambassador" program and hiring an Event Coordinator for the CNC Event/Teaching Kitchen space.

**CARRIED**

**8. ADMINISTRATIVE REPORTS**

- 8.1 Grant Policy 3.16 – Community Grants Program Applications

**Resolution: 32882**

**Moved by:** Councillor Hipkiss

THAT Council approves the recommendations of the Grant Adjudication Committee for the second intake of the 2023 Community Grants Program as outlined in this report.

**CARRIED**

8.2 Mill Road Signage

**Resolution: 32883**

**Moved by:** Councillor Barnes

THAT Council authorize staff to apply for a 30-year Licence of Occupation for a section of Crown Land for the purpose of installing wayfinding signage;

AND THAT if successful Council authorizes the Chief Administrative Officer to execute the 30-year Licence of Occupation.

**CARRIED**

8.3 Electric Vehicle Charging Location

Raha Darvishi, EV Program Manager for BC Hydro, provided information regarding the site selection criteria as well as the other locations considered for the EV charging location.

**Resolution: 32884**

**Moved by:** Councillor Hipkiss

THAT Council authorizes the Chief Administrative Officer, to execute the ten-year agreement with BC Hydro to allow for the purposes of charging multiple electric vehicles at the preferred site of the 616 Parking Lot, and for the use of certain parking stalls as dedicated electric charging stalls.

**CARRIED**

8.4 Mackenzie Golf & Country Club – Lease Renewal

Councillor Barnes declared a conflict on this item. (Councillor Barnes left the room and returned after the discussion.)

**Resolution: 32885**

**Moved by:** Councillor Wright

THAT Council approves the Licence of Occupation with the Mackenzie Golf and Country Club;

AND THAT Council authorizes the Chief Administrative Officer to execute the agreement.

**CARRIED**

8.5 Draft - Downtown Vision and Action Plan

**Resolution: 32886**

**Moved by:** Councillor McMeeken

THAT Council receives this report for information.

Opposed (1): Councillor Brumovsky

Absent (1): Councillor Tapper

**CARRIED (5 to 1)**

8.6 Financial Plan Objectives and Policies

**Resolution: 32887**

**Moved by:** Councillor Barnes

THAT Council approves in principle the outlined objectives and policies to be included in the 2023 – 2027 Financial Plan Bylaw.

**CARRIED**

8.7 Investment Portfolio

**Resolution: 32888**

**Moved by:** Councillor Hipkiss

THAT Council receives this report for information.

**CARRIED**

8.8 Growing Communities Fund

**Resolution: 32889**

**Moved by:** Councillor McMeeken

THAT Council supports staff recommendations to utilize 100% of the funds for critical infrastructure project(s) such as water and sewer, as identified in the financial plan bylaw, or as capital project(s) are identified.

**CARRIED**

8.9 RDFFG – Network Computer and GIS Services Agreement

**Resolution: 32890**

**Moved by:** Councillor Wright

THAT Council approves the 2023 – 2025 Network Computer and GIS Services Agreement with the Regional District of Fraser-Fort George;

AND THAT the Chief Administrative Officer and Chief Financial Officer be authorized to execute the agreement and any related documentation.

**CARRIED**

**9. COUNCIL REPORTS**

9.1 Mayor's Report  
N/A

9.2 Council Reports

9.2.1 Councillor Brumovsky  
Councillor Brumovsky provided a written report.

9.2.2 Councillor Hipkiss  
Councillor Hipkiss provided a written report.

**10. UNFINISHED BUSINESS**

N/A

**11. NEW BUSINESS**

11.1 Day of Mourning - April 28, 2023

**Resolution: 32891**

**Moved by:** Councillor Barnes

THAT staff order flowers for the Day of Mourning on April 28, 2023 to be laid at Memorial Rock outside Town Hall.

**CARRIED**

**12. BYLAWS**

12.1 Bylaw No. 1495 - Water Rates and Regulations Amendment

**Resolution: 32892**

**Moved by:** Councillor Barnes

THAT Bylaw No. 1495 cited as "Water Rates and Regulations Amendment Bylaw No. 1495, 2023" be given the final reading and adopted.

**CARRIED**

12.2 Bylaw No. 1496 - Sewer Rates and Regulations Amendment

**Resolution: 32893**

**Moved by:** Councillor Brumovsky

THAT Bylaw No. 1496 cited as "Sewer Rates and Regulations Amendment Bylaw No. 1496, 2023" be given the final reading and adopted.

**CARRIED**

- 12.3 Bylaw No. 1497 - Garbage Rates and Regulations Amendment  
**Resolution: 32894**  
**Moved by:** Councillor Hipkiss  
THAT Bylaw No. 1497 cited as "Garbage Rates and Regulations Amendment Bylaw No. 1497, 2023" be given the final reading and adopted.

**CARRIED**

**13. NOTICE OF MOTION**

N/A

**14. COMING EVENTS**

- 14.1 Northern BC Tourism Information Session and Discussion  
April 12, 2023 - 6:30 pm  
Mackenzie Recreation Centre
- 14.2 Council of Forest Industries - Prince George  
April 12-14, 2023
- 14.3 Bear Awareness Training  
April 22, 2023  
12:00 pm - 2:00 pm  
Mackenzie Recreation Centre
- 14.4 Mackenzie Community Arts Centre - Earth Day Celebration  
April 22, 2023 - 4:30 pm - 6:30 pm
- 14.5 Spring Photo Contest  
Launching May 1, 2023
- 14.6 Spring Expo  
May 5-6, 2023
- 14.7 North Central Local Government Association Convention - Dawson Creek  
May 9-12, 2023
- 14.8 Accessibility Week  
May 29-June 2, 2023

14.9 Red Shirt Day  
June 2, 2023

14.10 Access Awareness Day  
June 4, 2023

**15. INQUIRIES**

Janice Nelson, resident, asked for clarification of which sites were considered for the EV charging station. Mayor Atkinson listed the sites - 616 Parking Lot, Alexander Mackenzie Mall, Tree Crusher Landmark, Greenfield area between Subway and the Community Market Space, Mackenzie Recreation Centre, Petro Canada/7-11, Sam's Restaurant and Subway.

Ms. Nelson asked if any residents completed the online survey regarding the location for the EV charger? Ms. Kaehn replied that there were 12 participants.

Ms. Nelson mentioned that she thought the location for the EV charger was selected at the March 13th Council meeting, prior to the survey being available. Ms. Kaehn replied that the first step was to present a possible location and the second step was to do public engagement.

Ms. Nelson asked if there was notice for the survey on the radio? Ms. Kaehn replied that notice was on the radio, online and the surveys were hand delivered to businesses in the 616 parking lot.

**16. ADJOURNMENT**

**Resolution: 32895**

**Moved by:** Councillor McMeeken

THAT the meeting be adjourned at 8:09 pm.

**CARRIED**

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Mayor

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Corporate Officer