

COUNCIL REPORT

To: Mayor and Council

From: Administration

Date: October 6, 2022

Subject: Grant Policy 3.16 – Community Grants Program Applications

RECOMMENDATION:

THAT Council approves the recommendations of the Grant Adjudication Committee for the second intake of the 2023 Community Grants Program as outlined in this report.

BACKGROUND:

The District of Mackenzie has adopted a Community Grants Policy (3.16) to provide financial and in-kind support to community organizations. This support is in recognition of these groups as a valuable resource in assisting the municipality to provide a strong community focus. Many of these non-profit organizations depend on the grants that are provided by the District to help subsidize costs and maintain their viability within the community.

As has been done in previous years, organizations receiving approval will be advised that future year approvals will be dependent on the efforts made to become self-sufficient including fundraising initiatives, other grants that have been applied for, and other in-kind contributions received. Applicants will be required to provide annual reporting to the Corporate Services Department for review by the Grant Adjudication Committee. A completed report is a requirement for consideration of future applications.

In accordance with Policy 3.16, each application was reviewed and scored using the weighted evaluation criteria outlined below:

Community Need – 20%

Potential Community Benefit – 20%

Community Partnerships & Support – 15%

Feasibility – 15%

Public Access – 10%

Financial Management – 20%

All original applications are located in the Centre Table file for Council's consideration. Attached to this report is a summary of the March 15, 2023 grant requests and Grant Adjudication Committee recommendations.

The deadline to submit final reporting for Community Grants received is November 30th of each year. All approvals are subject to receipt of appropriate reporting.

BUDGETARY IMPACT OF RECOMMENDATION

2023 Community Grants Budget:	\$62,000.00
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Total Approved for Sept. 15, 2022 first in-take	\$14,967.60
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Ad Hoc Approvals	\$ 2,000.00
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- *Mackenzie Secondary School Bursary (\$500)*
- *MSS Dry Grad (\$1,500)*

Total Approved for March. 15, 2023 second in-take:	\$11,375.17
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- *Mackenzie Chamber of Commerce (\$630)*
- *Mackenzie Community Arts Centre (\$1,450)*
- *Mackenzie Nature Observatory (\$3,295.17)*
- *St. Peter's Pantry (\$5,000)*
- *The 92 (\$1,000)*

Budget Remaining:	\$33,657.23
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COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.



Respectfully Submitted,



Emily Kaehn
Director of Corporate Services



Kerri Borne
Chief Financial Officer



Approved for Submission to Council

Community Grant Applications – March. 15, 2023 In-take

Organization	2022 Request	2023 Request	Committee Recommendations	Scoring
BC Summer Swimming Association	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Requests an in-kind grant to waive the pool rental fees to host a swim meet in June <p>Value \$2,625 (in-kind, special project)</p>	<p>Deny Request.</p> <p><i>If event is successful in 2023, Committee would consider supporting the event in 2024.</i></p>	124
Mackenzie Alpine Horse Riders Club	<ul style="list-style-type: none"> Snow removal from Club roads and general road maintenance (sanding, grading) (Approx. cost \$2,300) \$1,000 worth of gravel for spring and have District spread and grade the road (Approx. cost \$3,100) <p>Approved snow removal and spreading of gravel only approx. cost \$4,400</p>	<p>First In-Take:</p> <ul style="list-style-type: none"> Snow removal and sanding of Club roads only <p>Value \$2,300 – Approved</p> <p>Second In-Take:</p> <ul style="list-style-type: none"> Build up and crown club roads <p>Value \$43,708 (in-kind, special project)</p>	<p>Deny Request</p> <p><i>District not able to accommodate this request. Committee recommends staff assisting the club with grant applications to the NDIT and SPMT to have full costs covered and the project completed by local contractors rather than District operations.</i></p>	103
Mackenzie Chamber of Commerce	<ul style="list-style-type: none"> Request for 200 youth rec passes that the Chamber can include in their Spring Expo Package for children <p>Approved - \$620</p>	<ul style="list-style-type: none"> Request for 200 youth rec passes that the Chamber can include in their Spring Expo Package for children <p>Value \$630 (cash grant)</p>	<p>Approve the Request</p>	184

Organization	2022 Request	2023 Request	Committee Recommendations	Scoring
Mackenzie Counselling Services	<ul style="list-style-type: none"> To purchase resources and supplies to modernize the professional library and to provide training opportunities to staff as new research and supports become available <p>Approved = \$10,075.99</p>	<p>First In-Take:</p> <ul style="list-style-type: none"> Request for \$2,000 towards their renovations to improve insulation and soundproofing standards <p>Approved = \$2,000</p> <p>Second In-Take:</p> <ul style="list-style-type: none"> Request for \$2,000 to continue with their renovations, specifically with soundproofing walls <p>Value \$2,000 (cash grant)</p>	<p>Disqualified</p> <p><i>The District supported this project in the 2023 1st Intake in September.</i></p>	N/A
Mackenzie Community Arts Council	<ul style="list-style-type: none"> Fee-for-Service - \$28,000 <p>Approved - \$28,000</p>	<p>First In-Take:</p> <ul style="list-style-type: none"> Request to increase current \$28,000 fee-for-service agreement value to \$32,000. <p>Denied = \$4,000</p> <p>Second In-Take:</p> <ul style="list-style-type: none"> Request for \$2,500 to hire artists for a pop-up art exhibit in July <p>Value - \$2,500 (cash grant)</p>	<p>Partial Approval</p> <p>\$150/painting = \$1,050 Supplies = \$300 Theatre Performance = \$100 TOTAL: \$1,450</p>	190

Organization	2022 Request	2023 Request	Committee Recommendations	Scoring
Mackenzie Nature Observatory	<ul style="list-style-type: none"> • Special project • Use of Municipal Campground or Recreation Centre showers for banders. • Use of designated dumpster in town for banders to use. • Grading of road to Mugaha Marsh once or twice during the operating season. • Barricades to ensure safety of banding staff <p>Approved - \$1,830</p>	<ul style="list-style-type: none"> • Special project • Use of Municipal Campground or Recreation Centre showers for banders. • Use of designated dumpster in town for banders to use. • Grading of road to Mugaha Marsh once or twice during the operating season. • Barricades to ensure safety of banding staff <p>Value – \$2,085.81 (road graded 1x) – in-kind, special project) \$3,295.17 (road graded 2x) – in-kind, special project)</p>	<p>Approve Request</p> <p><i>Includes the road being graded up to two times if necessary.</i></p>	241
St. Peter's Pantry	<ul style="list-style-type: none"> • Request for \$3,500 to purchase food and supplies to help the community and those in need <p>Approved - \$3,500</p>	<ul style="list-style-type: none"> • Request for \$5,000 to purchase food and supplies to help the community and those in need <p>Value - \$5,000 (cash grant)</p>	<p>Approve the Request</p>	275

Organization	2022 Request	2023 Request	Committee Recommendations	Scoring
The 92	<ul style="list-style-type: none"> Request in-kind contribution to have weekly garbage collection <p>Approved - \$1,020</p>	<ul style="list-style-type: none"> Request in-kind contribution to have weekly garbage collection Snow removal in the parking lot and two walkways from Nov 1, 2023 – Mar 31, 2024 <p>Value (Garbage) - \$340 Snow Removal - approx. 1 hour to clear \$166.75/hour (The 92 spend \$2,500 on snow removal from 2022-2023 winter)</p> <p>Est. Value = \$2,500 + 340 = 2,840 (in-kind, special project)</p>	<p>Approve Partial Snow Removal Only</p> <p>The District cannot provide this service. Committee recommends partial grant of up to \$1000 towards Oct. – Dec. 2023 contracted snow removal services. Grant would be a reimbursement based on actual services required.</p>	200

Total Budget 2023 \$62,000.00

Awarded at First In-Take (Sept. 15, 2022) \$14,967.60

\$47,032.40

Ad hoc requests:

MSS Bursary 2023 Grad Class \$500.00 - March 13, 2023 Council meeting

MSS Dry Grad \$1,500.00 - March 27, 2023 Council meeting

\$45,032.40

Total requested for Mar. 15, 2023 in-take \$62,598.17

Total recommended for approval \$11,375.17