

## **COUNCIL REPORT**

**To:** Mayor and Council

**From:** Administration

**Date:** April 5, 2023

**Subject:** RDFFG – Network Computer and GIS Services Agreement

---

### **RECOMMENDATION:**

THAT Council approves the 2023 – 2025 Network Computer and GIS Services Agreement with the Regional District of Fraser-Fort George;

AND THAT the Chief Administrative Officer and Chief Financial Officer be authorized to execute the agreement and any related documentation.

### **BACKGROUND:**

Since December 2009 the Regional District of Fraser-Fort George (RDFFG) staff have been contracted to manage both our Information Technology (IT) and Geographical Information Systems (GIS). This includes managing our network security system and service, computers, email and phone systems, hosting data, providing secure access to our web-based GIS services, as well as providing their technical expertise and support. It is not financially prudent to retain our own Information Technology staff and systems and the RDFFG staff have been instrumental in providing the District with their expertise in various aspects of our operations. Attached is the Network Computer/GIS Services Agreement with the RDFFG. The contract is for a two year term commencing April 1, 2023. The services are billed at a cost of \$50,000 per year.

### **BUDGETARY IMPACT:**

This service agreement costs would be allocated from the General Government Operating Budget.

### **COUNCIL PRIORITIES:**

#### **Strong Governance and Finances**

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of



resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Emily Kaehn".

---

Emily Kaehn  
Director of Corporate Services

A handwritten signature in blue ink that reads "Kerri Borne".

---

Kerri Borne  
Chief Financial Officer

A handwritten signature in black ink that reads "Diane Smith".

---

Approved for Submission to Council