

**Department: Fire Department & Emergency Services****Employee: Jamie Guise****2025 Work Plan****Third Quarter Report**

The Emergency Services and Fire Department includes the following service areas: Fire Rescue Services, Emergency Management, Fuel Mitigation, FireSmart Programming, and Emergency Communications. The following outlines the status of key projects and programs that are being administered this year, in addition to regular service delivery.

<b>2025 PRIORITIES AND PROJECTS</b>	<b>COUNCIL PRIORITY</b>	<b>ESTIMATED START/FINISH DATES</b>	<b>2025 WORK PLAN GOALS</b>	<b>CURRENT STATUS</b>	<b>COMMENTS</b>
New Fire Hall Project	Community and Social Development	2020-2025	<ul style="list-style-type: none"> <li>Complete construction of new Fire Hall.</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Paving complete and landscaping will be completed in 2025.</li> <li>Secured additional funding for trees/shrubs.</li> </ul>
Mackenzie Specific Alerting System	Community and Social Development	2020-2024	<ul style="list-style-type: none"> <li>The RDFFG has an alerting system for their specific zones for text and email alerting. Mackenzie is working with the RDFFG to have the Mackenzie specific service.</li> </ul>	Complete	<ul style="list-style-type: none"> <li>Agreement has been signed with the RDFFG for a 2-year contract, to use their Public Alerting System.</li> <li>Promotion of the Alerting System is on-going.</li> <li>A Test of the system was conducted during Emergency Preparedness week.</li> <li>Completed</li> </ul>
New Wildland Fire Truck	Community and Social Development	April 2024	Design and purchase a new wildland fire truck	Complete	<ul style="list-style-type: none"> <li>We received the new Wildland truck in February, and it is in service.</li> <li>Completed</li> </ul>
Community Resiliency Investment Grant	Community and Social Development	2023-2024	<ul style="list-style-type: none"> <li>An application for \$200,000 in funding for 2023 FireSmart Community Funding &amp; Supports has been submitted.</li> </ul>	Complete	<ul style="list-style-type: none"> <li>The Final Report for the 2023 CRI Grant has been approved.</li> </ul>
Emergency Support Services Grant	Community	January 2024 – January 2025	<ul style="list-style-type: none"> <li>Applied for \$25 000.00 in funding to UBCM for equipment and training to</li> </ul>	Completed	<ul style="list-style-type: none"> <li>Awarded grant</li> <li>Purchased equipment</li> </ul>

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	and Social Development		improve ESS operations in Mackenzie.		<ul style="list-style-type: none"> <li>• Final Reporting Requirements started.</li> <li>• Final Report has been submitted</li> <li>•</li> </ul>
Emergency Operations Centre Grant	Community and Social Development	February 2024 – January 2025	<ul style="list-style-type: none"> <li>• Applied for \$25 000.00 in funding to UBCM for equipment and training to improve the EOC operations.</li> </ul>	Complete	<ul style="list-style-type: none"> <li>• Awarded grant</li> <li>• Purchased equipment</li> <li>• Final Reporting Requirements Started.</li> <li>• Final Report has been submitted</li> <li>•</li> </ul>
Critical Infrastructure Assessments	Community and Social Development	October 2024	<ul style="list-style-type: none"> <li>• Fire Smart Assessment of All Critical Infrastructure identified in CWRP</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• Completed 8 Assessments</li> <li>• 18 Locations still to be assessed</li> </ul>
ESS Modernization	Community and Social Development	2024	<ul style="list-style-type: none"> <li>• Modernization of Emergency Support Services</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• Working with EMCR to bring the Evacuee Registration Assistance (ERA) tool to Mackenzie</li> <li>• ERA tool has been onboarded</li> <li>• Businesses and suppliers have been added into ERA tool</li> </ul>
EOC Modernization	Community and Social Development	2025	<ul style="list-style-type: none"> <li>• Update of Emergency Operations Center Forms, guides, contact information, and response plans</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• EOC Personnel Contact information updated</li> <li>• EOC Activation Guide updated</li> <li>• Modernization and standardization of EOC Forms</li> <li>• A New Emergency Management File Drive has been created and is being</li> </ul>

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					standardized with updated forms and documents. <ul style="list-style-type: none"> <li>A review of the Emergency Program commenced in September 2025 with Colliers Project Leaders.</li> </ul>
Community Resiliency Investment Grant	Community and Social Development	October 2024	<ul style="list-style-type: none"> <li>2025 CRI Grant Application for \$400,000 over two years.</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Application for base funding of \$400,000.00 approved.</li> <li>Application for Fuel Treatment Approved.</li> <li>Grant Spending is on-going</li> <li>Staff have submitted a request to the UBCM for additional funding to complete the Fuel Treatment Project.</li> <li>Additional Fuel Treatment Project Funding has been approved.</li> </ul>
Equipment & Training Grant	Community and Social Development	October 2025	<ul style="list-style-type: none"> <li>2024 Volunteer Equipment &amp; Training Grant to provide Live Fire Training for Firefighters</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Grant Awarded January 2025</li> <li>Funds are being expended</li> </ul>
2025 ESS Grant	Community and Social Development	January 2025	<ul style="list-style-type: none"> <li>Submitted application to the UBCM for \$40,000.00</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Grant Application has been approved</li> <li>Funds are being expended</li> </ul>
2025 EOC Grant	Community and Social Development	February 2025	<ul style="list-style-type: none"> <li>Submitted Application to the UBCM for \$40,000.00</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Grant Application has been approved</li> <li>Funds are being expended</li> </ul>
2025 FireSmart Rebate Program	Community and Social Development	2025	<ul style="list-style-type: none"> <li>Implementation of the FireSmart Rebate Program</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Rebate program has been created and will be live for applications by May 1<sup>st</sup></li> </ul>

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					<ul style="list-style-type: none"> <li>• Rebate Program is open to the public for applications until October 31<sup>st</sup></li> </ul>
FireSmart	Community and Social Development	2025	<ul style="list-style-type: none"> <li>• Hire A Junior FireSmart Coordinator</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• Funding was received from FireSmart BC and BCAA to fund a Junior FireSmart Coordinator</li> <li>• Interviews have been conducted and a Junior FireSmart Coordinator has been selected.</li> <li>• A Junior FireSmart Coordinator has been hired, and started work on July 14<sup>th</sup>, 2025</li> <li>• The Junior FireSmart Coordinator will be with the District of Mackenzie until October 31<sup>st</sup>.</li> </ul>