

COUNCIL REPORT

To: Mayor and Council
From: Public Works
Date: October 20, 2025
Subject: Public Works Month End Report for September 2025

WATER DISTRIBUTION:

Pumphouses delivered 13,563,486 US gallons of water into the water tower during the month of September, the equivalent of 458,116.19 gallons per day, which is approximately 340.96 gallons per water connection. Last year pumphouses delivered 13,350,512 US gallons of water into the water tower during the month of September, the equivalent of 445,017.05 gallons per day or 335.61 gallons per connection.

Gantahaz Water System: Pumphouse delivered 891,881 US gallons of water into the tower during the month of September, the equivalent of 28,770.37 gallons per day, which is approximately 323.26 gallons per water connection. Last year Pumphouse delivered 696,030 US gallons of water during the month of September, the equivalent of 22,452.27 gallons per day, which is approximately 252.28 gallons per connection. NOTE: Due to staff shortages, data was not collected from Oct 1-7, 2024.

SANITARY SEWER COLLECTION SYSTEMS:

There were 3 good neighbor sewer calls to report for the month of September.

GARBAGE COLLECTION SYSTEMS:

The total commercial garbage collected for the month of September was 65,440 kg. The total residential garbage collected was 46,410 kg, for a total of 111,850 kg. The total commercial garbage collected in September 2024 was 58,710 kg. The total residential garbage collected for September 2024 was 50,410 kg, for a total of 109,120 kg.

STREETS AND ROADS:

- Repaired potholes around town.
- Road King is working on Year 2 of Paving Plan.
- Hauled millings to our pit.
- Repaired numerous catch basins and manholes.

PARKS:

Regular duties around Town, Parks and Caboose.

PROJECTS:

- Graded the outdoor rink surface in preparation for winter.
- Assisted Rec in moving Sea Cans into place at outdoor rink area.
- Sold and delivered millings to town residents.
- Replaced and repaired signs around town.
- Pulled the Bongo Park out of Morfee Lake for the season.
- Replaced a section of 3 valves on the corner of Babine/Stewart.
- Installed 2 removable bollards on the trail from McIntyre to Stewart.

EQUIPMENT & MAINTENANCE:

- Unit # 40 (Gravel Truck) had multiple repairs with wiring issues and had Commercial Vehicle Inspection completed.
- Unit # 37 (Gravel Truck) had Commercial Vehicle Inspection completed.
- Unit # 42 (Garbage Truck) had Commercial Vehicle Inspection completed.
- Unit # 54 (Flailer) Slip clutch replaced.
- Unit # 47 (Loader) Front cylinder arm replaced.
- Performed flat repairs on numerous vehicles.

BUILDINGS:

Regular checks and maintenance.

SAFETY:

OH&S/Joint Health and Safety Committee meeting was held for the month on September 16, 2025.

BYLAW SERVICES:

Dog Licenses:

There were 10 dog licenses sold.

Impounds:

	DOGS	CATS
Remaining from last month	0	0
Impounds/strays for this month	2	0
At large dog miss	3	0
Owners request adoption	0	0
Claimed by owner	1	0
Adopted	0	0
HD	0	0
Transferred to PG Humane	0	0
Remaining in Pound	0	0

COMPLAINT/SERVICE FILES:

#112-2025 – Unsightly / Nuisances / Unsafe

Action Taken: Walkthrough with Building Inspector and Engineer; awaiting professional assessment.

#121-2025 – Unsightly Graffiti

Action Taken: Compliance order posted Oct. 2; graffiti removed; file closed.

#141-2025 – Commercial Truck Parking Violation

Action Taken: Warning issued for heavy vehicle in residential zone.

#142-2025 – Wildlife Attractants Complaint

Action Taken: Warning issued for unsecured garbage attracting wildlife.

#143-2025 – Unsecured Garbage Complaint

Action Taken: Resident achieved full compliance after warning.

#144-2025 – Dog at Large (Proactive Impound)

Action Taken: Dog impounded; warning issued.



#145-2025 – Abandoned Vehicle on Boulevard
 Action Taken: Vehicle removed after notice period.

#146-2025 – Wildlife Attractant Warning – Fruit Tree
 Action Taken: Complaint regarding fruit tree attracting bears; warning issued.

#147-2025 – Dog at Large / Animal Attack
 Action Taken: Dog at large involved in minor incident; warning issued.

#148-2025 – Unsecured Garbage
 Action Taken: Warning issued; resident compliant on recheck.

#149-2025 – Unsecured Garbage (Proactive)
 Action Taken: Warning issued, and education provided.

#150-2025 – Unsightly Complaint
 Action Taken: Property Order issued for cleanup.

#151-2025 – Dog at Large / Wellness Check
 Action Taken: RCMP and SPCA notified for follow-up.

#152-2025 – Garbage Can Out Too Early
 Action Taken: Warning issued for garbage placed out too early.

Municipal Ticketing Information: No MTIs issued this period.
Bylaw Violation Warning Tickets: No BVWTs issued this period.

BUILDING PERMITS: SEPTEMBER 2025

2025	# of Permits This Month	\$ Value of Permits This Month	Total # of Permits to Date	Year to Date \$ Value of Permits
Recreational	0	0	0	0
Residential	1	\$20,000.00	12	\$2,141,600.00
Commercial	0	0	5	\$183,000.00
Industrial	0	0	2	\$1,431,592.00
Institutional	0	0	1	\$5,000.00
Totals	1	\$20,000.00	20	\$3,761,192.00

September 2024	# of Permits This Month	\$ Value of Permits This Month	Total # of Permits to Date	Year to Date \$ Value of Permits
Recreational	0	0	0	0



Residential	6	\$25000.00	1	\$165,300.00
Commercial	0	0	3	\$410,110.00
Industrial	1	\$500,000.00	2	\$4,200,000.00
Institutional	1	\$803,000.00	2	\$5,892,975.00
Totals	8	\$1,328,000.00	20	\$10,668,385.00

PLUMBING

	2024	2025
Number of Plumbing Permits This Month	2	1
Dollar Value of Plumbing Permits This Month	\$164.00	\$50.00
Number of Plumbing Permits YTD	3	2
Dollar Value of Plumbing Permits YTD	\$214.00	\$180.00

BUSINESS LICENCES:

	Number
Active/Paid	260
Outstanding	9
New	4
Total	273

AIRPORT STATS:

Total fuel pumped for the month of September was 7858.70 L of AV Gas, & 5214.10L of Jet A.
 Total fuel sales for the month were \$ 26,988.81 with net revenue of \$ 6911.18

SEPT 2025	Fixed Wing	Helicopter	Fuel Purchase	Visit Town
Total				
77	51	26	60	n/a

Surveys based out of Mackenzie Airport: Tree Planters for 1 week, Coastal Gas Link Pipeline for 1 week, Lidar for 1 week, Bark Beetle for 4 days, Environmental – bull trout for 4 days and photo survey for 2 days.

RESPECTFULLY SUBMITTED:

Jody Murray, Director of Operations



Reviewed by: Corporate and Financial Services
Approved by: Chief Administrative Officer