

COUNCIL REPORT

To: Mayor and Council

From: Administration

Date: August 8, 2025

Subject: Mackenzie Autumn Lodge Society – Drain Tile Request

RECOMMENDATION:

THAT Council approves the Mackenzie Autumn Lodge Society's request to dig into the District of Mackenzie road right-of-way along Little Cloudmaker Road to replace the building drain tile subject to:

- a) A project workplan from the Mackenzie Autumn Lodge Society's contractor being presented to and approved by the Director of Operations prior to beginning the work to ensure the District road subgrade is not impacted or damaged by the work;
- b) A BC One Call request is completed prior to beginning the work; and
- c) The Mackenzie Autumn Lodge Society agrees to enter into a License-to-Use Agreement with the District for the use of the area for their drain tile, to clarify property expectations for access and future works, and to waive District liability for any regular road operations (ie. snow removal or sweeping) that may encroach on the District's road right-of-way.

BACKGROUND:

At the Regular Meeting of July 28th, Council received a request from the Mackenzie Autumn Lodge Society to dig into the District of Mackenzie's road right-of-way to replace the drain tile along the north side of their new building adjacent to Little Cloudmaker Road. Council deferred the decision pending further information. A copy of the request and images of the property have been attached.

Staff have reviewed the proposal and there is enough space within the right-of-way that the work can be done without impact to the road subgrade. With respect to snow removal operations, due to the amount of space in the right-of-way snow removal is not anticipated to cause build up against the building, however operations staff have indicated that, if necessary, a minor change to the snow removal route at that location could be accommodated to reduce snow load on that side of the street. Although the District does have the authority to move snow from the road into the right-of-way, a License-to-Use Agreement is recommended to clarify the responsibility at the site, access for any future repairs, and to waive any liability from standard snow removal operations or road works in that area going forward.



BUDGETARY IMPACT:

There is no budgetary impact for this recommendation.

COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

RESPECTFULLY SUBMITTED:

Emily Kaehn, Director of Corporate Services (Acting CAO)

Reviewed By: Corporate and Financial Services