

Department: Corporate Services**Employee: Emily Kaehn****2025 Work Plan****Second Quarter Report**

Corporate Services includes the following service areas: Legislative Services, Land Use Planning and Administration, Climate Action, Corporate Communications, Asset Management Planning, and Community Economic Development. The following outlines the status of key projects and programs that are being administered this year.

2025 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	START/FINISH DATES	2025 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
First Nations Relationship Building	Community and Social Development	Ongoing	<ul style="list-style-type: none">Continue to identify opportunities to enhance First Nations relationships and make progress on the Truth and Reconciliation Calls for Action identified for local governments.	Ongoing	Council and Staff attended the Red Dress Day March and Ceremony in McLeod Lake. Staff continue to look for ways to work together with our First Nations neighbours through programs, projects, training, and events.
Legislative Services	Strong Governance and Finances	Ongoing	<ul style="list-style-type: none">Work with depts. to review and update bylaws/policies as needed.Council meeting management.Corporate records management.	Ongoing	Bylaw and policy reviews are in process.
Accessibility	Community and Social Development	2023-2024	<ul style="list-style-type: none">Continue to provide staff liaison and support for the Access and Inclusion Advisory Committee.	Ongoing	Not all grant applications for the new website were approved. May have to defer to 2026. Staff applied for funding towards the installation of Mobi-Mats at 1 st beach.
Community Grants Program	Strong Governance and Finances	Ongoing	<ul style="list-style-type: none">Administer Community Grants Program Intakes and Budget.	Ongoing	In-take for 2026 projects closes Sept. 15 th . Grant policies review to begin in Q3.
Land Use Planning, Development, and Building Permitting	Economic Vitality	Ongoing	<ul style="list-style-type: none">Housing Legislation UpdatesDevelopment Services Review ProjectMorfee Mountain Road	In-Progress In-Progress	Housing Needs Report and OCP Update project continue. Morfee Mountain road asset management plan expected Q3.

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Communications	Strong Governance and Finances	Ongoing	<ul style="list-style-type: none"> In collaboration with depts. maintain the District's various communication channels Develop new Communications Plan 	Ongoing In-Progress	Identified solution to have all bylaws on the website again is expected to be ready in August.
Mackenzie 2.0 Community Economic Development Plan	Economic Vitality	Ongoing	<ul style="list-style-type: none"> Offer Business Support Programs Liaise and partner with local and regional business support services. Relocation Guide & Marketing Project Host Agricultural Symposium High speed internet project Investment attraction activities. Professional services recruitment. Provide grant writing support for not-for-profit organizations 	Ongoing Ongoing In-Progress Ongoing In-Progress Ongoing Ongoing Ongoing	CityWest construction has started. Business walks planned for October 2025. Updates to business license bylaw and short-term rentals bylaw in-progress. Mackenzie will be featured in the Invest in BC Magazine in fall 2025.
Tourism Plan	Economic Vitality	Ongoing	<ul style="list-style-type: none"> New Tourism Guide & Maps Participate in local, regional, and provincial marketing campaigns. Explore MRDT Marketing Revenue Support and promoting recreational tourism development opportunities Caboose Visitor Centre operations 	Complete Ongoing Ongoing Ongoing In-Progress Ongoing	Visitor Centre is open for the season. Marketing campaigns are in progress NBCTA co-ops and Mountain Bike BC. Mackenzie has been featured in Destination BC marketing campaigns in Q2.
Climate Action	Environmental Sustainability	Ongoing	<ul style="list-style-type: none"> Continue implementation of CEEP Participate in NorCAN Network and FCM-PCP program. Work with BC Hydro for installation of EV charging stations. Support local groups in pursuing environmental initiatives. 	Ongoing Ongoing Complete Ongoing	Recreation Centre level 2 charging stations are still in-progress with Charge North. Foodcycler Phase 2 Program completed in Q2.
Asset Management Planning	Strong Governance and Finances	Ongoing	<ul style="list-style-type: none"> Coordinate update of District's asset management program. Apply for grants to support future data collection. 	Ongoing Ongoing Ongoing	Funding for trail and parks assessments not approved. Sewer and Water Asset Management Plans are in review.