

Department: Recreation Services**Employee: Terry Gilmer****2025 Work Plan****First Quarter Report**

Recreation Services is responsible for overseeing the operation and programming of the Recreation Centre, Little Mac Ski Hill, John Dahl Regional Trail, the Ernie Bodin Community Centre, local tennis courts, bike park, skate park and the inspection of playground equipment at neighborhood parks located throughout Mackenzie. Recreation Services also liaises with the local community groups and assists these groups where appropriate in developing, marketing, and delivering their programs. Recreation Services acts as a local resource for the coordination of community events, and wellness and quality of life initiatives.

2025 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2025 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Master Planning	Community & Social Development	Ongoing	<ul style="list-style-type: none">Create spatial/construction plans with cost estimates for grant opportunities and more efficient planning.	Ongoing	The new Community Park has reached significant completion status. Outstanding work includes pathway, earth and seeding to be done by PW.
	Strong Governance & Finances		<ul style="list-style-type: none">Help create Active Transportation Plan.	Complete	This plan has received official approval from Council, and ready for implementation in 2025.
			<ul style="list-style-type: none">Create timeline for Parks/Beaches Master Plan.	Ongoing	Need to determine scope and where this fits with Council priorities/budget.
Grants	Strong Governance & Finances	Ongoing	<ul style="list-style-type: none">Work with all departments to ensure we are accessing funding streams, and awarded grants are organized and on track.	Ongoing	Working with consultant(s) on cost D estimates for various projects, so we can apply for grants in the future with confidence in budget submissions.
Community Events & Programming	Community & Social Development	Ongoing	<ul style="list-style-type: none">Host events that bring the community together and gives people a sense of pride.	Ongoing	Events to be delivered in 2025: <ul style="list-style-type: none">Summer Concert Series in the parkRockin' the RidgelineScramble (Partnership)WinterQuest

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			<ul style="list-style-type: none"> • Provide programs that offer development and socialization experiences for all ages. 		Programs staff are working on for 2025: <ul style="list-style-type: none"> • Multi-sport • Bike, squash & pickleball clinics • Summer camps • Swimming lessons • Aquafit • Gym training • Climbing wall • Seniors & High School • Martial Arts • Track Meet • Ski & Snowboard • Skateboard • Gymnastics
Facility/Grounds Upgrades	Strong Governance & Finances	2022-2024	<ul style="list-style-type: none"> • Repair and upgrade existing infrastructure. 	Ongoing	Current projects: <ul style="list-style-type: none"> • Bike Park –earth, sod, seeding • Green Energy/Arena Slab – address floor deficiency. • Babine park – court resurface upgrade and basketball nets • LM – water fountain - PW • Pool deck and slide upgrade • Lobby - Accessible washroom upgrade • Ammonia Alarm upgrade • Trail maintenance

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Staff Training	Strong Governance & Finances	Ongoing	<ul style="list-style-type: none"> Develop staff through training and educational opportunities. Departmental annual certification and training plan implementation. 	Ongoing	<p>All Staff</p> <ul style="list-style-type: none"> Review Emergency Procedures Review position specific procedures <p>CSR Courses</p> <ul style="list-style-type: none"> Microsoft Suites Customer Service <p>BO Courses</p> <ul style="list-style-type: none"> Ice Facility Operators Pool Ops <p>BGM Courses</p> <ul style="list-style-type: none"> Refrigeration Operators Playground Safety Lift Training Trail Maintenance <p>Management</p> <ul style="list-style-type: none"> Leadership courses <p>Director</p> <ul style="list-style-type: none"> Ice Facility Operators - complete
Community Beautification	Community & Social Development	Ongoing	<ul style="list-style-type: none"> Beautify existing spaces in the community to help attract and retain people, businesses, and tourism. As well as provide creative spaces for the public to enjoy. 	Ongoing	Continue to beautify parks, trails, ski hill and Rec Centre. Creating more space for relaxation and enjoyment in the community.

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Updated/Creation of Documents	Strong Governance & Finances	Ongoing	<ul style="list-style-type: none"> • Create arena heater policy • Update fees & charges bylaw • Create sponsorship & advertising program • Finalize SD 57 agreement • Update John Dahl Trail agreement • Create youth friendly space 	Ongoing	<ul style="list-style-type: none"> • Review with user groups • Review with Council • Review with Council • Waiting on SD57 comments • Started working with RD • Working with various youth groups in the community on a plan