

**Regular Council Meeting
Minutes**

January 27, 2025, 7:15 p.m.

Council Chambers of the Municipal Office

1 Mackenzie Boulevard, Mackenzie, BC

Council Present: Mayor J. Atkinson, Councillor A. Barnes, Councillor V. Brumovsky, Councillor P. Kylo, Councillor R. McMeeken, Councillor J. Wright

Council Absent: Councillor K. Tapper

Staff Present: Chief Administrative Officer D. Smith, Chief Financial Officer K. Borne, Director of Operations J. Murray, Fire Chief J. Guise, Director of Recreation Services T. Gilmer, Director of Corporate Services E. Kaehn, Finance Manager W. Peterson, Land and Environmental Programs Coordinator L. Thorne, Legislative Clerk/Executive Assistant, C. Smith, FireSmart Coordinator, M. Taylor

Visitors Present: Alice Pritchett, Director, Mackenzie Public Library, Camille Ginnever Chair Member Mackenzie Public Library

1. CALL TO ORDER

CALLED TO ORDER AT 7:15pm.

Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. ADOPTION OF MINUTES

2.1 Regular Meeting - January 13, 2025

The minutes of the Regular Meeting held on January 13, 2025, were adopted as presented.

3. INTRODUCTION OF LATE ITEMS

N/A

4. ADOPTION OF AGENDA

Resolution: 33669

Moved by: Councillor McMeeken

THAT the Agenda be adopted as presented.

5. PUBLIC COMMENTS AND QUESTIONS

N/A

6. **PETITIONS AND DELEGATIONS**

6.1 Mackenzie Public Library Budget Presentation

Resolution: 33670

Moved by: Mayor Atkinson

THAT the Mackenzie Public Library's request for an extra \$8043.92 be approved.

DEFEATED

Resolution: 33671

Moved by: Councillor P. Kylo

THAT Council approves a partial increase in an amount equal to the increase in the audit services fee.

CARRIED

7. **CORRESPONDENCE**

Resolution: 33762

Moved by: Councillor Wright

THAT the Correspondence listed on the Agenda be received.

CARRIED

7.1 For Action:

7.2 For Consideration:

7.2.1 Integrated Youth Services

7.2.2 Letter of Support Nuclear Energy in British Columbia

7.2.3 Industrial Inquiry Commission Reviewing Canada Post

Resolution: 33673

Moved by: Councillor Wright

THAT the District of Mackenzie provide input for the Industrial Inquiry Commission for the review of Canada Post.

DEFEATED

7.2.4 Northern Rockies Fire Rescue

7.2.5 Spectrum Support Newsletter

7.3 Centre Table File

N/A

8. **ADMINISTRATIVE REPORTS**

8.1 2025 EOC (Emergency Operations Center) Grant

Resolution: 33674

Moved by: Councillor Barnes

THAT Council approves an application of up to \$40,000 to the Union of British Columbia Municipalities (UBCM) under the 2025 Emergency Operations Center (EOC) Grant;

AND THAT the Chief Administrative Officer be authorized to administer the grant application, and if successful, any related documentation.

CARRIED

8.2 Infrastructure Planning Grant Application – Sidewalk and Trails Assessment

Resolution: 33675

Moved by: Councillor Brumovsky

THAT Council supports the application to the Provincial Government for the Infrastructure Planning Grant for up to \$15,000 towards sidewalk and trail condition assessments and data collection;

AND THAT Council authorizes the Chief Administrative Officer to execute the grant application and any related documentation.

CARRIED

8.3 Resolution of Support – Municipal Website

Resolution: 33676

Moved by: Councillor McMeeken

THAT Council supports the District of Mackenzie's application to the Northern Development Initiative Trust's Marketing Initiatives grant program for up to \$20,000 in funding towards the redevelopment of our municipal website.

CARRIED

Resolution: 33677

Moved by: Councillor Barnes

THAT Council supports the District of Mackenzie's application to SparcBC's Local Communities Accessibility Grant program for up to \$25,000 in funding towards redevelopment of our municipal website.

CARRIED

Resolution: 33678

Moved by: Councillor Brumovsky

THAT Council supports the District's application to South Peace Mackenzie Trust grant program for up to \$60,000 in funding towards redevelopment of our municipal website.

CARRIED

Resolution: 33679

Moved by: Councillor Wright

THAT Council supports the District's application to the Outdoor Recreation Fund grant program for up to \$10,000 towards website content and accessibility updates as they relate to outdoor parks, trails, and amenities.

CARRIED

- 8.4 RTC – Business Façade Improvement Program 2025
Resolution: 33680
Moved by: Councillor Barnes
THAT Council approves the applications from Mackenzie Community Arts Centre, Mackenzie Chamber of Commerce, and The Purple Bicycle to the Business Façade Improvement Program to a maximum amount of \$9,969.59.

CARRIED

- 8.5 2024 – 4th Quarter Activity Report
Resolution: 33681
Moved by: Councillor Wright
THAT Council receives this report for information.

CARRIED

- 8.6 Commemorative Bench and Tree Program Review
Resolution: 33682
Moved by: Councillor McMeeken
THAT Council approve the amendment of Council Policy 1.16 as detailed in the attached report, with an amendment to allow for up to six (6) plaques per bench.

CARRIED

9. COUNCIL REPORTS

- 9.1 Mayor's Report
N/A
- 9.2 Council Reports
Councillor Wright provided a written report.
Councillors McMeeken and Barnes gave a verbal report.

10. UNFINISHED BUSINESS

N/A

11. NEW BUSINESS

- Resolution: 33683**
Moved by: Mayor Atkinson
THAT, if requested, Council send a letter to McLeod Lake Indian Band Chief and Council in support of their letter to College of New Caledonia;0
AND THAT Council send a letter to College of New Caledonia directly with regard to the recent campus service and staff changes.

CARRIED

12. BYLAWS

N/A

13. NOTICE OF MOTION

N/A

14. COMING EVENTS

N/A

15. INQUIRIES

Janice Nelson, the Macktown Buzzette, noted that the total request for funding to update the Municipal Website are about \$100,000. She asked if the District would utilize that entire amount. Emily Kaehn, Director of Corporate Services, explained yes, quotes the District has received are in the area of about \$80,000. There are additional features that could be used if the budget needed to be higher. The District is hoping to have the project funded completely and are applying for multiple streams in case one or more are unsuccessful. Janice asked if the project would be posted to BCBid, Ms. Kaehn answered yes.

Janice also inquired about the language in the "Infrastructure Planning Grant" application language and asked why trails were included as they are not considered pedestrian pathways. Ms. Kaehn explained there are two projects in one application - one assessing paved pathways such as cowpaths and sidewalks, and one to help manage recreational assets such as the trail system. Janice asked if MORATA is responsible for the monitoring of the Lakeshore and Azan Trails. Mayor Atkinson responded that trails and sidewalks within District boundaries are something the District should be aware of when it comes to maintaining and repairing.

16. ADJOURNMENT

Resolution: 33684

Moved by: Councillor Wright

THAT the meeting be adjourned at 8:16 pm.

CARRIED

Mayor

Corporate Officer