

Department: Recreation Services**Employee: Terry Gilmer****2024 Work Plan****Fourth Quarter Report**

Recreation Services is responsible for overseeing the operation and programming of the Recreation Centre, Little Mac Ski Hill, John Dahl Regional Trail, the Ernie Bodin Community Centre, local tennis courts, bike park, skate park and the inspection of playground equipment at neighborhood parks located throughout Mackenzie. Recreation Services also liaises with the local community groups and assists these groups where appropriate in developing, marketing, and delivering their programs. Recreation Services acts as a local resource for the coordination of community events, and wellness and quality of life initiatives.

2024 PRIORITIES AND PROJECTS	COUNCIL PRIORITY	ESTIMATED START/FINISH DATES	2024 WORK PLAN GOALS	CURRENT STATUS	COMMENTS
Master Planning	Community & Social Development Strong Governance & Finances	Ongoing	<ul style="list-style-type: none"> • Create spatial/construction plans with cost estimates for grant opportunities and more efficient planning. • Help create Active Transportation Plan. • Create timeline for Parks/Beaches Master Plan. • Facility Asset Management. 	Ongoing Complete Ongoing Complete	The new Community Park has reached significant completion status. Outstanding work includes pathway, earth and seeding to be done by PW. This plan has received official approval from Council. Need to determine scope and where this fits with Council priorities/budget. Staff will begin implementing work plans from the Asset Management document.
Grants	Strong Governance & Finances Environmental Sustainability	Ongoing	<ul style="list-style-type: none"> • Work with all departments to ensure we are accessing funding streams, and awarded grants are organized and on track. 	Ongoing	Working with consultant(s) on cost D estimates for various projects, so we can apply for grants in the future with confidence in budget submissions.

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Community Events & Programming	Community & Social Development	Ongoing	<ul style="list-style-type: none"> • Host events that bring the community together and gives people a sense of pride. • Provide programs that offer development and socialization experiences for all ages. 	Ongoing	<p>Events delivered in 2024:</p> <ul style="list-style-type: none"> • Summer Concert Series in the park - NEW • Rockin' the Ridgeline • Scramble (Partnership) • WinterQuest <p>Programs staff are working on for 2024:</p> <ul style="list-style-type: none"> • Multi-sport • Bike, squash & pickleball clinics • Summer camps • Swimming lessons • Aquafit • Gym training • Climbing wall • Seniors & High School • Martial Arts • Track Meet • Ski & Snowboard • Skateboard • Gymnastics
Facility/Grounds Upgrades	Strong Governance & Finances	2022-2024	<ul style="list-style-type: none"> • Repair and upgrade existing infrastructure. 	Ongoing	<p>Current projects:</p> <ul style="list-style-type: none"> • Community Hall Blinds - complete • Bike Park – zipline - complete • Bike Park –earth, sod, seeding • Green Energy/Arena Slab - complete • Mac 1 playground – swing and surface upgrade by PW - complete • Babine park – court resurface upgrade and basketball nets

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					<ul style="list-style-type: none"> • Arena – paint exterior - complete • JD Trail Picnic Area(s) - complete • LM shelter - complete • LM – water fountain - PW • LM - fireplace/seating - complete • Pool deck and slide upgrade • Condenser repair - complete • Trail maintenance - complete
Staff Training	Strong Governance & Finances	Ongoing	<ul style="list-style-type: none"> • Develop staff through training and educational opportunities. • Departmental annual certification and training plan implementation. 	Ongoing	<p>All Staff</p> <ul style="list-style-type: none"> • Review Emergency Procedures • Review position specific procedures <p>CSR Courses</p> <ul style="list-style-type: none"> • Microsoft Suites • Customer Service <p>BO Courses</p> <ul style="list-style-type: none"> • Ice Facility Operators • Pool Ops <p>BGM Courses</p> <ul style="list-style-type: none"> • Refrigeration Operators • Playground Safety • Lift Training • Trail Maintenance
Community Beautification	Community & Social Development	Ongoing	<ul style="list-style-type: none"> • Beautify spaces in the community to attract and retain people, businesses, and tourism. As well as provide creative spaces for the public to enjoy. 	Ongoing	Continue to beautify parks, trails, ski hill and Rec Centre. Creating more space for relaxation and enjoyment in the community.