

COUNCIL REPORT

To: Mayor and Council

From: Finance

Date: November 4, 2024

Subject: 2024-2028 Financial Plan Amendment

RECOMMENDATION:

THAT Council receives this report for information.

BACKGROUND:

The 2024 – 2028 Financial Plan provides the expenditure authority for the District. The *Community Charter* Section 165 requires a financial plan be adopted annually, by bylaw, before the annual property tax bylaw is adopted. The *Community Charter* also allows for the financial plan to be amended, by bylaw, at any time.

Since the 2024 – 2028 Financial Plan Bylaw No. 1515, 2024 was originally drafted and adopted, other information has come available that has materially impacted the original 2024-2028 Financial Plan, such as approved grant funding, new capital projects (approved by Council after the bylaw was adopted), and revised operating and capital expenditures. The following summarizes the proposed amendments to the 2024 General Operating and Capital budgets that will affect Schedule B, C and D in the 2024-2028 Financial Plan Amendment Bylaw No. 1520, 2024:

2024 General Operating Budget

Revised Revenue and Expenses total increased by \$1,166,827 for an amended budget amount of \$15,244,301. Below is the list of changes:

Revenue:

- \$6,020 – revenue from Climate Action Reserve Fund to participate in the Food Cycler Phase 2 Project
- \$10,800 – grant revenue for the Food Cycler Phase 2 Project
- \$18,558 – revenue from Vision Zero Grant for Mackenzie Pedestrian/Bus Stop Safety Project
- \$25,699 – revenue from Province of BC for painting project in RCMP facility

- \$29,490 – revenue from Union of BC Municipalities (UBCM) Emergency Support Services (ESS) Equipment and Training Fund for Emergency Management staff, purchase of equipment and training for first responders
- \$114,053 – additional revenue from bank account interest
- \$165,697 – revenue from Wildfire Deployment
- \$396,510 - additional revenue from capital reserve investment interest
- \$400,000 – revenue from McLeod Lake Mackenzie Community Forest (MLMCF) dividends that will be put into surplus for future operational and capital needs

TOTAL: \$1,166,827

Expenditures:

- \$4,709 – increase to Recreation Centre budget under Recreation Services for safety project
- \$5,739 – increase to Public Works budget under Transportation Services for safety project
- \$8,110 – increase to Roads budget under Transportation Services for safety project
- \$16,820 – increase to Climate Action under General Government for Food Cyclers Phase 2 Project expenses
- \$25,699 - increase to Justice Centre budget under Protective Services for painting project in RCMP facility
- \$103,681 – increase to Emergency Management budget under Protective Services for wildfire deployment and ESS grant expenses
- \$4,575 – increase to fiscal services for transfer to surplus from wildfire deployment for administrative services to be used in 2025 budget
- \$114,053 – increase to fiscal services for transfer to surplus of bank account interest
- \$400,000 – increase to fiscal services for transfer to surplus of MLMCF dividends
- \$396,510 – increase to fiscal services for investment interest transferred to reserves
- \$86,930 – increase to fiscal services for transfer to Fire Department Vehicle and Equipment Replacement from wildfire deployment

TOTAL: \$1,166,827

A detailed summary of the Revenue and Expenses adjustments have been included as *Attachment A*.

2024 Capital Budget

The main amended changes are:

a) New Capital Project and Grants

Protective Services

- *Structural Protection Unit (SPU) #3 Equipment* – \$45,000 grant from Union of BC Municipalities (UBCM) Community Resiliency Investment Program to purchase FireSmart structure protection equipment to outfit a Structural Protection Unit Trailer.

Recreation Services

- *Pool Slide Replacement* – \$368,713 grant from Northern Development Trust and School District 57 Education Trust to replace slide in the pool.

b) Revised Expenditure Cost and Others

- *Fire Hall Project* - \$277,920 project increase to complete building for occupancy from the Northern Capital and Planning Reserve.
- *Road Paving* – \$985,328 project increase due to the additional scope of work for the current year. The additional funds will be allocated from the Community Works Gas Tax Reserve.
- *Grader Replacement* - \$44,755 purchase increase due to additional equipment purchase and higher than anticipated bid amount. The additional will be allocated from the Vehicle and Equipment Replacement Reserve.
- *Pool Floor Replacement* – (\$120,372) project decrease due to bids received for the project being lower than expected.
- *Gantahaz Water Treatment* – \$252,470 project increase due to higher than expected bids received and additional contingency for project. The additional funds will be allocated from the Water Reserve.

A detailed summary of the Capital Expenditure, adjustments including the respective Source of Funding revision, is reconciled in *Attachment B*.

A copy of the proposed changes to the bylaw have been included in the bylaw section of this agenda for Council's consideration.

COUNCIL PRIORITIES:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.



RESPECTFULLY SUBMITTED:

Kerri Borne, Chief Financial Officer

Reviewed By: Corporate Services

Approved By: Chief Administrative Officer