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Jan 27, 2023

District of Mackenzie
PO Bag 340
Mackenzie, BC V0J 2C0

Attention: Mayor Joan Atkinson

**Subject: 2023 Local Government Internship Program
Northern Development Project Number 8390 70**

Thank you for your application to the 2023 Local Government Internship program. Northern Development is pleased to advise you that your application has been approved for a grant up to \$50,000 to support an intern in your community.

The signed employment agreement between the District of Mackenzie and the intern must be provided, upon which our staff will be in touch regarding the funding agreement between District of Mackenzie and Northern Development. Please note that both signed agreements must be received prior to the intern starting employment.

We wish you every success in mentoring an intern and look forward to seeing the results have a positive impact on local government succession in the region.

Sincerely,

A handwritten signature in black ink, appearing to read "J. McKay", written over a light blue circular stamp.

Joel McKay
Chief Executive Officer

c: Diane Smith, Chief Administrative Officer, District of Mackenzie
Emily Kaehn, Director of Corporate Services, District of Mackenzie