

COUNCIL REPORT

To: Mayor and Council

From: Finance

Date: April 17, 2024

Subject: 2024 Final Operating and Capital Budget

RECOMMENDATION:

THAT Council approves the 2024 Final Operating and Capital Budget with the list of changes.

BACKGROUND:

2024 Operating Budget

The 2024 Provisional Operating and Capital Budgets were presented to Council on February 26, 2024 at the Public Budget presentation. Changes relating to the 2024 Operational Budget are shown in the table below and attached to this report is a comparison between the 2024 Final Budget and the 2023 Final Budget.

Summary of Changes from 2024 Provisional Budget to 2024 Final Budget	
2024 Provisional Budget	13,503,503
General Operating Revenue	
<i>Taxation Decrease</i>	
Assessment values decreased slightly	(1,013)
<i>1%Utilities Tax and Grants in Lieu Increase</i>	
BC Hydro Generating Grant higher than estimated	46,666
<i>Transfers from Other Governments</i>	
Grant allocation lower than estimated	(13,864)
<i>Investment Income/Income from Government Business Enterprises</i>	
Increased expected interest on investments and bank account	459,453
<i>Depreciation Increase</i>	
	82,728
Increase in Operating Revenue	573,970
2024 Final Budget	14,077,473

Summary of Changes from 2024 Provisional Budget to 2024 Final Budget	
2024 Provisional Budget	13,503,503
General Operating Expenses	
<i>General Government Increase</i>	
Expenses related to increased operational costs and climate action grants approved	45,245
<i>Protective Services Increase</i>	
Emergency Operations Centre grant approved	16,921
<i>Fiscal Services Increase</i>	
Transfer to Surplus	50,000
Transfer to Reserves - investment interest increase	358,098
Mackenzie Public Library annual contribution increase	19,728
Interest on Prepaid Taxes increase	1,250
<i>Depreciation Increase</i>	82,728
Increase in Operating Expenditure	573,970
	2024 Final Budget \$14,077,473.48

2024 Capital Budget

Changes relating to the 2024 Capital Budget are shown in the table below and attached to this report is an updated Capital Budget summary.

	Reserves	Grants/Other	Total
2024 Provisional Capital Budget			7,897,652
<i>New, Revised and Deferred Projects</i>			
<i>SPU Equipment Replacement (new)</i>			
replace equipment missing from SPU during 2023 Wildfire Deployment		70,000	70,000
<i>Smart Board (new)</i>			
used for training and exercises in the Emergency Operations Centre		13,080	13,080
<i>Energy Reductions Project (revised)</i>			
increased engineering/project and construction costs	284,003	250,000	534,003
<i>Ski Hill Gazebo (revised)</i>			
increased costs for project completion	4,000	11,196	15,196
<i>Bike Park Landscaping (new)</i>			
install topsoil and sod	30,000	4,675	34,675
<i>Pressure Reducing Valves - Centennial/Selwyn (new)</i>			
replace two PRV stations	736,800		736,800
<i>Sewer Flusher (deferred)</i>			
Maintenance work to be completed to defer purchase for 5 years	(100,000)		(100,000)
Total New, Revised and Deferred Projects	954,803	348,951	1,303,754
2024 Final Capital Budget			9,201,406

As part of the budget process, \$50,000 is allocated annually to the General Capital Reserve for new projects that are not currently included in Tangible Capital Assets. Funding for new projects from the reserve are as follows:

Project	Amount
General Capital Reserve Available Funds	50,000
Ski Hill Gazebo	(4,000)
Bike Park Landscaping	(30,000)
Remaining Funds	16,000

Five-Year Financial Plan

The District is required to develop a Five-Year Financial Plan as per the *Community Charter* Section 165. This includes a detailed plan of the current year (2024) and a summary of the operations for the next four years (2025-2028). This information is attached to the Financial Plan Bylaw, under the Bylaws section. The Financial Plan must be adopted before the Tax Rate Bylaw on or before May 15, 2024 and submitted to the Ministry of Municipal Affairs and Housing before May 15, 2024.

COUNCIL PRIORITY:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Kerri Borne, Chief Financial Officer

Reviewed By: Corporate Services

Approved By: Chief Administrative Officer