

## **COUNCIL REPORT**

**To:** Mayor and Council  
**From:** Public Works  
**Date:** April 16, 2024  
**Subject:** Public Works Month End Report for March 2024

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### **WATER DISTRIBUTION:**

We pumped 14,089,088 US gallons of water into the water tower during the month of March, the equivalent of 454,486.71 gallons per day, which is approximately 342.75 gallons per water connection. Last year we pumped 14,223,729 US gallons of water into the water tower during the month of March, the equivalent of 458,829.95 gallons per day or 346.03 gallons per connection.

The Gantahaz Subdivision flow meter installation has been completed. We do not have any readings to share yet.

### **SANITARY SEWER COLLECTION SYSTEMS:**

There were 4 good neighbor sewer calls to report for the month of March.

### **GARBAGE COLLECTION SYSTEMS:**

The total commercial garbage collected for the month of March was 48,840 kg. The total residential garbage collected was 46,640 kg, for a total of 95,480 kg. The total commercial garbage collected March 2023 was 58,430 kg. The total residential garbage collected for March 2023 was 48,750, for a total of 107,80 kg.

### **SNOW FALL ACCUMULATIONS:**

- Snow fall accumulation for the month of March was approximately 3.25 inches.



## **STREETS AND ROADS:**

- Regular snow removal and sanding where and when required.
- Cold patch for the summer has been ordered and is being delivered soon.
- Sweeper Truck and sweepers busy on roads, path, and trails.
- Pothole repairs throughout town are ongoing.
- Placed barricades at Morfee Lake Road, Cemetery Road and Little Mac due to ice on roads.

## **PARKS:**

- Picnic tables and firepits were placed in campsites.
- Parks personnel will start in the first week of May for the summer.
- Backhoe work is ongoing around the ball diamonds to cleanup trees.
- Garbage cans are being dumped regularly due to warmer weather, being used more.

## **PROJECTS:**

- Moved the hot water on demand in RV Bathroom.
- Grader training for PW employees.
- Building and painting of picnic tables.
- Cold patch throughout town to fill potholes.

## **EQUIPMENT & MAINTENANCE:**

- New Garbage Truck has arrived and is awaiting a radio, decals, insurance and license plates. Training to commence in April.
- Training for Sweeper has been completed.
- New Garbage Bins have started to arrive. The first 30 are currently in PW yard awaiting decals and signage.

## **BUILDINGS:**

- New Electrician has audited most of our buildings and is working on the deficiency list.
- Regular checks and maintenance.
- Public Works Yard clean up ongoing for summer months.

## **SAFETY:**

- OH&S/Joint Health and Safety Committee meeting was held for the month of March.
- Incident Investigation Training is scheduled for JOHS Committee members.



## BYLAW SERVICES:

### Dog Licenses

There were 50 dog licenses issued from March 19th to April 15<sup>th</sup>, 2024.

### Impounds

	DOGS	CATS
Remaining from last month	0	0
Impounds/strays for this month	5	1
At large dog misses	4	0
Owners request adoption	0	0
Claimed by owner	5	0
Adopted	0	0
HD	0	0
Transferred to PG Humane	0	0
<b>Remaining in Pound</b>	<b>0</b>	<b>1</b>

### Complaint/Service Files

- **# 10-2024** The RCMP have alerted us to a dog attack on its owner. The incident involved three dogs, two of which bit two of its owners. After evaluation, we have deemed the dog that initiated the attack to be dangerous. As a result, the owner has decided to remove the dog from both the district and the Province.
- **# 14-2024** Complaint regarding a burnt house. Arranged a meeting with the individual who filed the complaint and visited their property to gather evidence. Found the defendant to be quite cooperative and willing to rectify the situation. They have already made plans to address the issue and a deadline of June 1st has been set to complete the necessary repairs. Additionally a letter of expectation has been issued, outlining the necessary actions and the expected deadline.
- **# 15-2024** Dog attack on dog. The file is still open.
- **# 17-2024** Complaint about a barking dog. Staff spoke to the animal owners and informed them about the issue. This is an ongoing problem, and it was the second time that such a complaint was made. To address the issue, staff stopped by and had a conversation with the owners. They have taken steps to resolve the problem and have ordered an E-collar for their dog. Additionally, they are planning to build a fence around their property this summer to prevent the dog from barking excessively.



- Four warnings left on logging trucks parked on Skeena Dr.
- Complaint about Parking on public grass. Staff talked to the owner of the vehicle, and it was moved immediately.
- Dog at large complaint. Staff explained to the complainant that with no idea where this dog came from the best we can do is patrol, and that they need to call Bylaw as soon as possible when they see the dog at large.
- Staff observed a dog off-leash downtown. Stopped the owner and asked them to leash their puppy.
- A complaint about a vehicle parked for over 24 hours has been received. Upon patrolling the area, it was found that the complaint is unfounded. Continuing observation.
- Five warning notices have been handed out to homeowners who have left their residential garbage bin lids open. Most owners were spoken to and given a letter about their responsibility to manage their wildlife attractants appropriately.
- There were no Municipal Ticket Information’s written this month.

**BUILDING PERMITS: MARCH 2024**

<b>2024</b>	<b># of Permits This Month</b>	<b>\$ Value of Permits This Month</b>	<b>Total # of Permits to Date</b>	<b>Year to Date \$ Value of Permits</b>
Recreational	0	0	0	0
Residential	0	0	1	\$3500.00
Commercial	1	\$400,000.00	1	\$400,000.00
Industrial	0	0	1	\$3,700,000.00
Institutional	0	0	0	0
<b>Totals</b>	<b>1</b>	<b>\$400,000.00</b>	<b>3</b>	<b>\$4,103,500.00</b>

<b>2023</b>	<b># of Permits This Month</b>	<b>\$ Value of Permits This Month</b>	<b>Total # of Permits to Date</b>	<b>Year to Date \$ Value of Permits</b>
Recreational	0	0	0	0
Residential	1	\$500.00	2	\$1500.00
Commercial	4	\$2,577,000.00	4	\$2,577,000.00
Industrial	0	0	0	0
Institutional	0	0	0	0
<b>Totals</b>	<b>5</b>	<b>\$2,577,500.00</b>	<b>6</b>	<b>\$2,578,500.00</b>



**PLUMBING**

	<b>2023</b>	<b>2024</b>
Number of Plumbing Permits This Month	0	0
Dollar Value of Plumbing Permits This Month	0	0
Number of Plumbing Permits YTD	2	0
Dollar Value of Plumbing Permits YTD	\$100.00	0

**BUSINESS LICENCES:**

	<b>Number</b>
Active/Paid	231
Outstanding	36
New	3
Total	270

**AIRPORT STATS:**

Total fuel pumped for the month of March was \$1009.52 L of AV Gas, and \$2660.85 L of Jet A. Total fuel sales for the month were \$8247.37 with total revenue of \$ 2717.15.

MARCH 2024	Fixed Wing	Helicopter	Fuel Purchase	Visit Town
<b>Total</b>				
<b>17</b>	4	13	15	n/a

NOTE: Surveys being done based from Mackenzie airport: snow pack for Morfee, Williston, pine beetle kill, and wolves.

**RESPECTFULLY SUBMITTED:**

Joe Murray, Director of Operations

**Reviewed by:** Corporate and Financial Services

**Approved by:** Chief Administrative Officer