

COUNCIL REPORT

To: Mayor and Council

From: Corporate Services

Date: March 19, 2024

Subject: Cancelling Regular Meeting May 13, 2024

RECOMMENDATION:

THAT the Regular Meeting on May 13, 2024 be cancelled.

BACKGROUND:

On May 13, 2024, enough members of Council will be absent from the Regular Meeting due to their attendance at the NCLGA Convention that the meeting would not reach quorum.

Council Procedure Bylaw No. 1470, 2022 covers the quorum requirements and sets procedure for cancelling meetings. Four items in this Bylaw cover the requirements for cancelling a meeting.

1. Part 2 6.(3)(a) of Council Procedure Bylaw No. 1470, 2022 states that Regular Council Meetings may "be cancelled by Council, provided that two consecutive meetings are not cancelled".
2. Part 2 6.(3)(b) states that they can also "be postponed to a different day, time, and place by the Mayor, provided the Corporate Officer is given at least two days written notice."
3. Part 2 10(6) states that "If the majority of council or committee members cannot attend in person at the designated meeting location, the meeting must be cancelled, and agenda items deferred to the next regularly scheduled meeting."
4. Part 4 16(1) states that "If there is no quorum of Council present within 15 minutes of the scheduled time for a Council meeting, the Corporate Officer must (a) record the names of the members present, and those absent; and (b) adjourn the meeting until the next scheduled meeting. "

As there will not be quorum and two consecutive meetings will not be cancelled, staff are recommending cancelling the May 13th meeting rather than rescheduling it.



COUNCIL PRIORITIES:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Rowan Paulsen, Local Government Intern

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer