

COUNCIL REPORT

To: Mayor and Council

From: Fire Chief, Jamie Guise

Date: March 4, 2024

Subject: Fire Department Month End Report, February 2024

FIRE DEPARTMENT RESPONSES:

Code	Description	Number of Calls this Period	Year to Date
AOA	Assist other Agency		4
FAL	False Alarm	1	4
FRD	Dumpster Fire	1	1
FRS	Structure Fire		1
MVI	Motor Vehicle Incident		7
INV	Investigation no Fire		1
PS	Public Service		2
TOTALS		2	20

- FAL - 5 **February @ 03:50**– Report of alarms activated at a business. Upon arrival of Chief 1 it was noted that a furnace was not shutting down and set off the heat detectors in the building. Chief 1 had the Property Rep isolate the furnace before returning to the Hall.
- FRD -24 **February @ 21:08**– Report of a dumpster fire. Upon arrival of Chief 1 it was noted that the dumpster was on fire. Crews were required to extinguish the fire before returning to the Hall.

VOLUNTEER FIRE FIGHTERS TRAINING NIGHTS SCHEDULE:

6 February – Planning and Meeting Night

- Occupational Health & Safety Committee
- Management Team and Officers Meeting
- Monthly Training Plan
- Coordinate Work Plan Activities
- Complete Apparatus, Equipment and Facilities Checks
- Conduct Association Business Meeting

13 February- Firefighter Skills Development

- a. Senior members participated in ladder rescue training.
- b. Probationary members participated in hose rolls, loads, carries training.
- c. New Probationary members participated in Fire Department Orientation.

20 February- Firefighter Skills Development

- a. All members participated in a presentation from Fire Operations Communication Centre.

27 February- Firefighter Skills Development

- a. Firefighters and Probationary Fire Fighters participated in Fire Extinguisher training.
- b. New Probationary members worked on Communications training.

FIRE & LIFE SAFETY INSPECTIONS:

8 fire safety inspections were conducted in the month of February.

FIRE FIGHTERS SCHEDULE:

February 14 –Five Fire Fighters participated in Occupation Fire Aid Level 1 at CNC Mackenzie.

February 16 – Four Fire Fighters participated in Transportation Endorsement at CNC Mackenzie

February 24 – Fire Department assisted Rec Services with their WinterQuest Firework show.

February 25 – Three members participated in Forcible Entry training.

February 27 – Both SPU trailers were inspected by BCWS Structure Protection Office for the 2024 season.

February 28 – Two members assisted Hospital Staff to conduct a Fire Drill.

EMERGENCY MANAGEMENT

February 20 – Assistant Emergency Program Coordinator submitted 2024 EOC grant application to UBCM.

FIRE SMART

February 3 – Fire Smart Coordinator attended online Local Fire Smart Representative course.

February 6 – Fire Smart Coordinator submitted Final Report to the UBCM for the 2022 CRI Grant.

February 12 – Fire Smart Coordinator reviewed the approved 2023 CRI application budget.

February 20 – Fire Smart Coordinator ordered Phase 1 of Structure Protection Unit Build.

February – Fire Smart Coordinator reviewed CWRP.

FIRE DEPARTMENT MEMBERSHIP:

Position	Allocation	Actual
Fire Chief	1	1
Deputy Fire Chief	1	1
Assistant Chiefs	2	1
Training Officers	2	1
Captains	4	2
Lieutenants	4	3
Engineers	4	1
Fire Fighters	20	11
Total Fire Fighting Force	38	21
Fire Fighters (Probationary)		12
Fire Fighter (Junior)	4	3
Leave of Absence		

NEW FIRE HALL BUILD EXPENSES TO DATE

The construction of the new Fire Hall continues.

The District of Mackenzie has expensed the following amounts for the project to date:

Category	Vendor	Expense to date
Design	Field Lievers Architecture	\$ 635,000
Project Management	Colliers Project Leaders	\$ 8,289
Geotechnical	GeoNorth	\$ 25,534
Survey	McElhanney	\$ 7,203
Construction Contract	Southwest Design & Construction	\$ 4,654,315
FF&E	Furniture and Fixtures	\$ 184,118
Construction Management Fee	JenCol Construction	\$ 27,590
Miscellaneous*	Various	\$ 280,349
	Overall Budget Expense	\$ 5,822,398

*Miscellaneous expenses include: Hydro, legal, wages, benefits, minor contracting, and supplies.



Project works to date are as follows:

- Building is nearing substantial completion.
- Final Painting inside has started.

Total Project Budget = \$6.5 million

Total Expenses To Date = \$5,822,398

Total Budget Remaining = \$ 677,602

RESPECTFULLY SUBMITTED:

Jamie Guise, Fire Chief

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer