

COUNCIL REPORT

To: Mayor and Council

From: Operations

Date: October 17, 2023

Subject: Mackenzie Industrial Area Snow Removal 2023/2024

RECOMMENDATION:

THAT Council awards the 2023-2024 Snow Removal Contract for the Mackenzie Industrial Area to Cordwood Industries in the amount of \$37,525 plus GST;

AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.

BACKGROUND:

In alignment with Policy 3.1 – Purchasing Procurement Procedures & Guidelines, the District of Mackenzie posted a Request for Proposal (RFP) for the services of Industrial Snow Removal for the 2023/2024 winter season. The RFP was posted on BC Bid, District of Mackenzie website, and Facebook page, and shared with the Mackenzie Chamber of Commerce from September 13, 2023 – October 6, 2023. One bid was received from Cordwood Industries, who was the service provider of the previous contract. Cordwood Industries has provided excellent service with zero safety concerns in the past.

The following compares the previous contract's rates and the newly proposed rates for 2023/2024.

2022/2023 Rates:

\$125.00 per hour for loader with operator
\$163.00 per hour for grader with operator
\$2,250 per month grader standby fee (November through March)

2022/2023 cost of contracted services for Industrial Snow Removal was \$34,447.



2023/2024 Rates: *Option for a one-year extension

\$127.50 per hour for loader with operator

\$172.50 per hour for grader with operator

\$2,750 per month grader standby fee (November through March)

If 2023/2024 snow fall is the same as 2022/2023 the district can expect to pay \$37,525, a difference of \$3,079.

BUDGETARY IMPACT:

Funding for this contract would come from the Public Works Operating Budget.

COUNCIL PRIORITY:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Jody Murray, Director of Operations

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer