

**Regular Council Meeting
Minutes**

**August 14, 2023, 7:15 p.m.
Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC**

Council Present: Mayor J. Atkinson, Councillor A. Barnes, Councillor V. Brumovsky, Councillor A. Hipkiss, Councillor R. McMeeken, Councillor J. Wright

Council Absent: Councillor K. Tapper

Staff Present: Chief Administrative Officer D. Smith, Chief Financial Officer K. Borne, Director of Recreation Services T. Gilmer, Director of Operations J. Murray, Director of Corporate Services E. Kaehn, Legislative Clerk/Executive Assistant C. Smirle

1. CALL TO ORDER

CALLED TO ORDER AT 7:15 PM.

Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

1.1 Defer to Closed Meeting

Resolution: 33024

Moved by: Councillor Barnes

THAT the Special Closed meeting be deferred until after the regular meeting;

AND THAT the basis of the Special Closed Meeting relates to Section 90 (1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

2. ADOPTION OF MINUTES

2.1 Public Hearing - July 24, 2023

The minutes of the Public Hearing held on July 24, 2023 were adopted as presented.

2.2 COTW- July 24, 2023

The minutes of the Committee of the Whole Meeting held on July 24, 2023 were adopted as presented.

2.3 Regular Meeting - July 24, 2023

The minutes of the Regular Meeting held on July 24, 2023 were adopted as presented.

3. INTRODUCTION OF LATE ITEMS

Resolution: 33025

Moved by: Councillor McMeeken

THAT the following late item be added to the agenda:

8. ADMINISTRATIVE REPORTS

8.7 Zoning Amendment Backyard Ducks

Attachment: Backyard Hen and Duck Enclosure Checklist, Guide and Permit Application

CARRIED

4. ADOPTION OF AGENDA

Resolution: 33026

Moved by: Councillor Hipkiss

THAT the Agenda be adopted as presented.

CARRIED

5. PUBLIC COMMENTS AND QUESTIONS

Ed Lepp, Owner of Fry Daddy's, spoke in regard to the Concession Lease Agreement - Amendment Council report on this evening's agenda with concerns over the additional rent amount of \$200 for the extra rental space.

Shannon Bezo, resident, mentioned she was interested in Council discussing items 7.2.3 and 7.2.5 on the agenda. Ms. Bezo also inquired if local Mackenzie

employees would be hired for the Arena Slab and Energy Upgrades Project, item 8.9 on the agenda.

6. PETITIONS AND DELEGATIONS

Ron Kenyon, resident, appeared as a delegation to discuss his letter regarding cul-de-sac parking in Mackenzie with Mayor and Council.

Resolution: 33027

Moved by: Councillor Hipkiss

THAT staff bring back a report with information on other community bylaws and provide any recommendations for changes to the current cul-de-sac parking regulations.

CARRIED

7. CORRESPONDENCE

Resolution: 33028

Moved by: Councillor Wright

THAT the Correspondence listed on the Agenda be received.

CARRIED

7.1 For Action:

- 7.1.1 Rail Safety Week Proclamation Request September 18 - 24, 2023
Request received from CN Rail to proclaim September 18-24, 2023 as Rail Safety Week.

Resolution: 33029

Moved by: Councillor Barnes

WHEREAS Rail Safety Week is to be held across Canada from September 18 to 24, 2023;

WHEREAS, 232 railway crossing and trespassing incidents occurred in Canada in 2022; resulting in 66 avoidable fatalities and 43 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and

motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries caused by incidents involving trains and citizens; and

Whereas Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness,

Whereas CN has requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is hereby RESOLVED to support national Rail Safety Week to be held from September 18 to 24, 2023.

CARRIED

7.1.2 Seniors Week Proclamation Request

Councillor McMeeken declared a conflict on this item. (Councillor McMeeken left the room and returned after the discussion.)

Request received from New Horizons Bridging the Gap to proclaim September 24 - October 1, 2023 as Mackenzie Seniors' Week.

Resolution: 33030

Moved by: Councillor Hipkiss

WHEREAS on October 1, 2023 communities across Canada will join together to recognize National Seniors Day; and

WHEREAS on October 1, 2023 is recognized as the International Day of Older Persons; and

WHEREAS National Seniors Day focuses on celebrating and recognizing the contributions made by seniors to better their communities, families and workplaces; and

WHEREAS seniors in the District of Mackenzie are present in all aspects of our lives: they are our parents, grandparents, our teachers, our volunteers, our mentors, our neighbours and our coworkers; and

WHEREAS every day, seniors right here in the District of Mackenzie, make a big difference and we value what they are doing;

NOW, THEREFORE, be it resolved that I, Joan Atkinson, Mayor of Mackenzie, do hereby proclaim that September 24th to October 1st, 2023 to be observed as "Mackenzie Seniors' Week" in the District of Mackenzie, and I urge my fellow citizens to recognize the crucial role played by older Canadians in our community.

CARRIED

8. ADMINISTRATIVE REPORTS

8.1 New Fire Hall Construction Update

Resolution: 33031

Moved by: Councillor McMeeken

THAT Council receives this report for information.

CARRIED

8.2 MORATA – Alcohol Permit

Resolution: 33032

Moved by: Councillor Barnes

THAT Council authorizes Recreation Services to approve a special event permit for MORATA that would allow them to serve alcohol at Second Beach on August 19, 2023 for the Morfee Lake Scramble event.

CARRIED

8.3 Temporary Use Permit Application 4520-20-23-01

Resolution: 33033

Moved by: Councillor Brumovsky

THAT Council authorizes approval in proceeding with Temporary Use Permit 4520-20-23-01.

CARRIED

8.4 Refund Policy 3.2 Amendment

Resolution: 33034

Moved by: Councillor Hipkiss

THAT Council amends Council Policy 3.2 Refund Policy as attached to this report.

CARRIED

8.5 RFP DOM-23-06-23 Winter Abrasive Material

Resolution: 33035

Moved by: Councillor Brumovsky

THAT Council awards the Request for Proposal # DOM-23-06-23 Winter Abrasive Material to Mackenzie Gravel for a two-year contract for the amount of up to \$55,640 plus GST per year;

AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.

CARRIED

8.6 Concession Lease Agreement - Amendment

Resolution: 33036

Moved by: Councillor Barnes

THAT Council agrees to amend the concession lease agreement for Edward Lepp to provide him with additional storage space (Janitor Room - F107) in exchange for \$200 per month in rent and by removing the clause regarding the District of Mackenzie covering cleaning supplies from his existing contract.

Opposed (1): Councillor Brumovsky

Absent (1): Councillor Tapper

CARRIED (5 to 1)

8.7 Zoning Amendment Backyard Ducks

Resolution: 33037

Moved by: Councillor Hipkiss

THAT Council receives this report for information.

CARRIED

8.8 Provincial Community Wood Smoke Reduction Program

Resolution: 33038

Moved by: Councillor Brumovsky

THAT Council approves applying to the Provincial Community Wood Smoke Reduction Program.

CARRIED

Amendment:

Resolution: 33039

Moved by: Councillor Barnes

THAT the program provide compensation to applicants who remove existing non-EPA or CSA-certified wood appliances without replacing them with a new appliance.

CARRIED

8.9 Arena Slab and Energy Upgrades Project – Architectural Planning, Design and Project Manager

Resolution: 33040

Moved by: Councillor Barnes

THAT Council agrees to award the Architectural Planning, Design and Project Manager contract to Carscadden Stokes McDonald Architects for a price of \$307,096 plus GST;

AND THAT Council authorizes the Chief Administrative Officer to execute the contract and any other related documentation.

CARRIED

9. COUNCIL REPORTS

9.1 Mayor's Report
N/A

9.2 Council Reports

9.2.1 Councillor Wright - August 2023
Councillor Wright provided a written report.

9.2.2 Councillor Hipkiss
Councillor Hipkiss provided a verbal report.

9.2.3 Councillor Barnes
Councillor Barnes provided a verbal report.

10. UNFINISHED BUSINESS

N/A

11. NEW BUSINESS

N/A

12. BYLAWS

12.1 Animal Control and Licencing Amendment Bylaw No. 1501, 2023

Resolution: 33040

Moved by: Councillor Hipkiss

THAT Bylaw No. 1501 cited as "Animal Control and Licencing Amendment Bylaw No. 1501, 2023" be adopted.

Opposed (1): Councillor McMeeken

Absent (1): Councillor Tapper

CARRIED (5 to 1)

12.2 Municipal Ticket Information Amendment Bylaw No. 1502, 2023

Resolution: 33041

Moved by: Councillor Brumovsky

THAT Bylaw No. 1502 cited as "Municipal Ticket Information Amendment Bylaw No. 1502, 2023" be adopted.

Opposed (1): Councillor McMeeken

Absent (1): Councillor Tapper

CARRIED (5 to 1)

12.3 Zoning Amendment Bylaw No. 1503, 2023

Resolution: 33042

Moved by: Councillor Wright

THAT Bylaw No. 1503 cited as "Zoning Amendment Bylaw No. 1503, 2023" be given the third reading and adopted.

Opposed (1): Councillor McMeeken

Absent (1): Councillor Tapper

CARRIED (5 to 1)

12.4 Council Procedure Amendment Bylaw No. 1504, 2023

Resolution: 33043

Moved by: Councillor Barnes

THAT Bylaw No. 1504 cited as "Council Procedure Amendment Bylaw No. 1504, 2023" be adopted.

CARRIED

13. NOTICE OF MOTION

N/A

14. COMING EVENTS

14.1 Morfee Scramble
August 19, 2023

14.2 Indigenous Cultural Exhibit
Mackenzie Recreation Centre
Until August 31, 2023

15. INQUIRIES

Shannon Bezo, resident, thanked Council for discussing the items in "For Consideration." Ms. Bezo asked when the UBCM convention is being held? Mayor Atkinson replied that it is September 18-22 and Councillor Hipkiss, Brumovsky as well as herself would be attending the convention. Ms. Bezo asked if the public would receive an update after the convention of motions passed? Mayor Atkinson replied that one can certainly be brought forward.

Ms. Bezo advised that the Mackenzie Legion is currently storing the gymnastic equipment at the CNC Trade Building and asked for any support to assist the Legion in purchasing the sea-can that will be housed on their property.

16. ADJOURNMENT

Resolution: 33044

Moved by: Councillor Barnes

THAT the meeting be adjourned at 8:19 pm.

CARRIED

Mayor

Corporate Officer