



Liquor and Cannabis Regulation Branch
SPECIAL EVENT PERMIT: 046040
Issued: July 26, 2023

General Application Info

Event Name:	Morfee Lake Scramble
Event Municipality:	Mackenzie
Applicant Name:	DENA DENTON
Applicant Info:	27 OMENICA CR P.O. BOX 1442 MACKENZIE, BC V0J2C0 7782513640 dena_d_11@hotmail.com

Eligibility

Event Start:	August 19, 2023
Organization Type:	IncorporatedNonProfitOrganization
Responsible Beverage Service #:	2024864
Organization Name:	Mackenzie Outdoor Route and Trail Association
Address:	PO Box 424, Mackenzie BC V0J2C0
Occasion of Event:	Annual race/fun run and 19+ dance event.
Licence Already Exists At Location?:	No
Permit Category:	Public - Open to the general public or anyone who wishes to participate or buy a ticket
Public Property:	True



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Event Location: Second Beach, Morfee Lake

Location Permit:	046040-1
Location Name:	Second Beach, Morfee Lake
Location Description:	Beach park
Event Address:	401 Morfee Lake Rd, Mackenzie BC, Mackenzie BC, V0J2C0

Total Attendees:	300
Service Area #1:	roped off 19+ only dance on the beach park with temporary tent and bar set up (capacity: 300)
Total Attendees in Service Areas:	300

Event Date(s):

Date:	August 19, 2023	Event Times:	7:00 PM - 2:30 AM	Service Times:	7:00 PM - 1:30 AM
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The terms and conditions to which this Special Event Permit is subject include the terms and conditions contained in the Special Event Permit Terms and Conditions Handbook, which is available on the Liquor and Cannabis Regulation Branch website.

The information on this form is collected by the Liquor and Cannabis Regulation Branch under Section 26(a) and (c) of the Freedom of Information and Protection of Privacy Act and will be used for the purpose of liquor licensing and compliance and enforcement matters in accordance with the Liquor Control and Licensing Act. Should you have any questions about the collection, uses, or disclosure of personal information, please contact the Freedom of Information Officer at PO Box 9292 STNPROV GVT, Victoria, BC, V8W 9J8 or by phone toll free at 1-866-209-2111.



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Quantities and Prices of Drinks

All liquor for your event must be bought from an approved outlet. For a list of approved outlets please see the [Special Event Permit Terms and Conditions](#).

Drink Type	Number of Servings	Price Per Serving
Beer/Cider/Cooler	1000	\$5.00
Wine	0	\$7.00
Spirits	800	\$5.00



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SPECIAL EVENT PERMITEE QUICK REFERENCE LIST

As the holder of a Special Event Permit, it is important to know your responsibilities. The following is a short reference list of your key responsibilities as a Special Event Permit holder.

Note: This is not an exhaustive list. Please read the [Special Event Permit Terms and Conditions Handbook](#) for full details on your responsibilities.

As a special event permittee, you must:

Follow B.C. liquor laws and the terms and conditions of your Special Event Permit at all times.

- Your permit may list additional terms and conditions that you must follow.
- Read the Terms and Conditions Handbook carefully. It can be found at: <https://www2.gov.bc.ca/assets/gov/employment-business-and-economic-development/business-management/liquor-regulation-licensing/guides-and-manuals/guide-sep.pdf>
- The Liquor Control and Licensing Act and the Liquor Control and Licensing Regulations can be found at: <https://www2.gov.bc.ca/gov/content/employment-business/business/liquor-regulation-licensing/liquor-licence-permits/liquor-law-policy/liquor-legislation-regulations>

Ensure that you, as the permit holder, do not consume liquor during the event.

- You or your designated substitute, and your staff, must not consume liquor at the event. For more information, see the “Your Presence” and “Staff Conduct” section in the Terms and Conditions Handbook.

Ensure the area in which you’ll be serving liquor is surrounded by a barrier sufficient to contain the sale, service and consumption of liquor to that area.

- For more information, see the ‘Controlling Your Event’ and ‘Security’ sections in the Terms and Conditions Handbook.

Ensure that you do not exceed the maximum attendance listed on your permit or exceed the occupant load for your venue.

- Your maximum attendance is listed on the face of your Special Event Permit.
 - If you are renting a private space, contact the owner or landlord to confirm the occupant load of the venue.
 - If you are renting a public space, contact the municipality or fire department to confirm the occupant load for the venue.
- If the maximum attendance limit on your permit is different than the occupant load for your venue, you must not exceed the lower of the two numbers.
- For more information, see the section on ‘Overcrowding’ in the Terms and Conditions Handbook.

Ensure that liquor is not served to minors.

- You must have effective policies in place to meet this obligation.
- For more information, see the section on ‘Minors’ in the Terms and Conditions Handbook.



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SPECIAL EVENT PERMITEE QUICK REFERENCE LIST

Ensure your guests do not become intoxicated at the event site and that no one is harmed because of liquor misuse or criminal activity.

- You must take reasonable measures to prevent disorderly conduct or unlawful activities from taking place at your event site.
- If your event poses a threat to people's safety, the liquor inspector or police can cancel your permit and order the immediate removal of guests.

The permit holder must be present during liquor service hours and ensure liquor is served only within the hours indicated on the permit.

- For more information, including details on how to assign a designate, see the section on 'Your Presence' in the Terms and Conditions Handbook.

Ensure all staff serving liquor at your event have Serving It Right (SIR) or Special Event Server (SES) training

- For information on who must have SIR or SES, see the section on 'Serving it Right and Special Event Server' in the Terms and Conditions Handbook.
- The SIR and SES courses can be found at <https://www.responsible-service-bc.gov.bc.ca>.
- Paid staff and volunteers must not consume liquor during work hours.

Keep the following documents on-site at your event:

- Special Event Permit (see 'Records' in Handbook)
- Site plan (see 'Site Plan and Security Plan')
- Signage (see 'Permit Documents')
- Serving it Right certificate or Special Event Server certificate information (see 'Serving It Right/Special Event Server')
- Incident log (see 'Overservice and Intoxicated Patrons')
- Liquor Receipts (see 'Liquor Source')

Ensure you are following all other relevant regulations.

- Before your event date, be sure to connect with relevant authorities for more information on rules that may apply to your event. This could include your municipality or Indigenous Nation of jurisdiction, fire department, the Agricultural Land Commission or others.

Further assistance

Further information regarding liquor and cannabis regulation and permitting in British Columbia is available on the Liquor and Cannabis Regulation Branch (LCRB) website at <http://www.gov.bc.ca/lcrb>.

If you have further questions, please email the LCRB at LCRBLiquor@gov.bc.ca, or phone 1-866-209-2111 (toll-free in Canada) or 250 952-5787 (if calling from the Victoria area).

This communication is intended to be used only for general informational purposes and may not apply to all situations. This communication does not constitute legal advice nor is it a comprehensive statement of the legal obligations that arise under the Liquor Control and Licensing Act, regulations, or any other applicable laws. When interpreting and applying the information contained in this communication, you are encouraged to seek specific advice from your professional advisors as appropriate in the circumstances.

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