

**COUNCIL REPORT**

**To:** Mayor and Council

**From:** Recreation Services

**Date:** August 3, 2023

**Subject:** Arena Slab and Energy Upgrades Project – Architectural Planning, Design and Project Manager

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**RECOMMENDATION:**

THAT Council agrees to award the Architectural Planning, Design and Project Manager contract to Carscadden Stokes McDonald Architects for a price of \$307,096 plus GST;

AND THAT Council authorizes the Chief Administrative Officer to execute the contract and any other related documentation.

**BACKGROUND:**

The total budget for the Arena Slab and Energy Upgrades Project is \$2,994,692 and requires a coordinated design team working under one Consultant, who will work under the direction of the Director of Recreation Services. To accomplish this and to align with Policy 3.1 – Purchasing Procurement Procedures & Guidelines, the District had Polar Engineering create a Request for Proposal for the Architectural Planning, Design and Project Manager for the Arena Slab and Energy Upgrades Project.

The District has already engaged the services of Polar Engineering for a large portion of the arena mechanical engineering, so the bidding consultants will carry Polar Engineering for the remaining mechanical scope of work. This has been done to utilize Polar Engineering's history with the facility and project, along with their expertise with refrigerated floors and energy recovery using high-temperature site-specific heat pumps.

The tender was posted on BC Bid and the District of Mackenzie website from June 7, 2023 – June 30, 2023. Due to the large scope of the project, a mandatory site visit was conducted before any bids were accepted. One bid was received from Carscadden Stokes McDonald Architects. The bid was evaluated against the following criteria and weighting:

1. Corporate Capability and Capacity	20%
2. Proposed Project Team	20%
3. Project Approach and Methodology, Conflict Resolution, and Resource Substitution Process	20%
4. Corporate Sustainability Practices	5%
5. Proposed Fees	35%

Copies of the proposal has been included in the Centre Table File for Council's consideration.

## **SUMMARY**

In January 2023, the District received funding approval from the Government of Canada's Green and Inclusive Community Buildings (GICB) program for the Mackenzie Recreation Centre – Energy Recovery and Facility Upgrades project in the amount of \$2,395,753, with a District contribution of \$598,939. Staff are applying for additional grants to mitigate any unforeseen inflationary costs that may arise as the original application was submitted in 2021 and construction costs have risen dramatically since that time.

## **BUDGETARY IMPACT:**

Funding for this project has been previously approved and allocated in the 2023-2027 Financial Plan Bylaw, Schedule D.

## **COUNCIL PRIORITIES:**

### **Community and Social Development**

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

## **RESPECTFULLY SUBMITTED:**

Terry Gilmer, Director of Recreation Services

**Reviewed By:** Corporate and Financial Services

**Approved By:** Chief Administrative Officer