



**REGIONAL DISTRICT
of Fraser-Fort George**

Head Office:
155 George Street
Prince George, BC
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Telephone:
(250) 960-4400
Long Distance
from within
the Regional District:
1-800-667-1959

Fax: (250) 563-7520

<http://www.rdffg.bc.ca>

Municipalities:
McBride
Mackenzie
Prince George
Valemount

Electoral Areas:
Chilako River-Nechako
Crooked River-Parsnip
Robson Valley-Canoe
Salmon River-Lakes
Tabor Lake-Stone Creek
Willow River-Upper Fraser
Woodpecker-Hixon

June 16, 2023

File No. BYL 1.0

Ms. Emily Kaehn
Director of Corporate Services
District of Mackenzie
Bag 340
Mackenzie, BC V0J 2C0

Dear Ms. Kaehn:

**RE: Fire Department Coordination Service Establishment Bylaw No. 1990, Amendment
Bylaw No. 3310, 2023**

At the regularly scheduled meeting held on June 15, 2023, the Regional Board of Directors gave third reading to Bylaw No. 3310 and authorized participating area approval to be obtained by consent on behalf of the electors.

Accordingly, please provide notification to the Board by way of a certified resolution indicating whether or not the municipality consents on behalf of the electors to adoption of the bylaw.

A photocopy of Section 346 [*Consent on behalf of municipal participating area*] of the *Local Government Act*, a certified copy of Bylaw No. 3310 and a photocopy of background material in this matter have been enclosed for your reference.

Please feel free to contact me directly with any questions or concerns that you may have.

Yours truly,

K. Jensen
General Manager of Legislative and Corporate Services

Telephone: (250) 960-4444
Facsimile: (250) 563-7520
Email: kjensen@rdffg.bc.ca

KJ:jg
Enclosure(s): 3

RECEIVED
JUN 29 2023

**DISTRICT OF
MACKENZIE**

Approval by assent of the electors

344. (1) Participating area approval through assent of the electors under Part 4 [Assent Voting] is obtained if,
- (a) in the case of approval under section 342 (3) [each participating area separately], for each proposed participating area, a majority of the votes counted as valid is in favour of the bylaw, or
 - (b) in the case of approval under section 342 (4) [entire service area], a majority of votes counted as valid is in favour of the bylaw.
- (2) In the case of approval under section 342 (4), for the purposes of determining who is entitled to vote under section 172, the voting area is deemed to be all the proposed participating areas.
- RS2015-1-344 (B.C. Reg. 257/2015).

Approval by alternative approval process

345. (1) Participating area approval may be obtained by alternative approval process if any of the following apply:
- (a) the maximum amount that may be requisitioned for the service is the amount equivalent to 50¢ for each \$1 000 of net taxable value of land and improvements included in the service area;
 - (b) the bylaw relates to a service for
 - (i) the collection, conveyance, treatment or disposal of sewage,
 - (ii) the supply, treatment, conveyance, storage or distribution of water, or
 - (iii) the collection, removal or disposal of solid waste or recyclable material.
- (2) In addition to the information required by section 86 (2) [notice of process] of the *Community Charter*, the notice of an alternative approval process under this section must include
- (a) a copy of the bylaw, or
 - (b) a synopsis of the bylaw that
 - (i) describes in general terms the intent of the bylaw,
 - (ii) describes the proposed service area, and
 - (iii) indicates the date, time and place for public inspection of copies of the bylaw.

RS2015-1-345 (B.C. Reg. 257/2015).

Consent on behalf of municipal participating area

346. If a proposed participating area is all of a municipality, the council may give participating area approval by
- (a) consenting on behalf of the electors to adoption of the proposed bylaw, and
 - (b) notifying the board of its consent.

RS2015-1-346 (B.C. Reg. 257/2015).

Consent on behalf of electoral participating area



**REGIONAL DISTRICT
of Fraser-Fort George
BYLAW NO. 3310**



**REGIONAL DISTRICT
of Fraser-Fort George**

Certified a true and correct copy of Bylaw
No. 3310, 2023 as given third reading on
the 15th day of June, 2023

GM of Legislative and Corporate Services

**A BYLAW TO AMEND FIRE DEPARTMENT COORDINATION SERVICE ESTABLISHMENT BYLAW
NO. 1990, 2001**

WHEREAS the Regional District has, by Bylaw No. 1990, established the Fire Department Coordination Service;

AND WHEREAS the Regional District desires to remove the requisition limit for the Fire Department Coordination Service;

AND WHEREAS the consent of at least 2/3 of the participants has been obtained in writing pursuant to the relevant provisions of the *Local Government Act*;

NOW THEREFORE the Board of Directors of the Regional District of Fraser-Fort George, in open meeting assembled, enacts as follows:

1. Bylaw No. 1990 is hereby amended by deleting Section 7 in its entirety.
2. This bylaw may be cited for all purposes as "Fire Department Coordination Service Establishment Bylaw No. 1990, Amendment Bylaw No. 3310, 2023".

READ A FIRST TIME ON THE 15TH DAY OF JUNE , 2023

READ A SECOND TIME ON THE 15TH DAY OF JUNE, 2023

READ A THIRD TIME ON THE 15TH DAY OF JUNE, 2023

APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS DAY OF , 2023

ADOPTED THIS DAY OF , 2023

Chair

General Manager of Legislative
and Corporate Services



REGIONAL DISTRICT of Fraser-Fort George

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REPORT FOR CONSIDERATION

TO: Chair and Directors File No.: BYL 3.0

FROM: K. Jensen, General Manager of Legislative and Corporate Services

DATE: June 5, 2023

SUBJECT: Fire Department Coordination Service Establishment Bylaw No. 1990, Amendment Bylaw No. 3310, 2023

SUMMARY: Purpose: Consider Bylaw Amendment to Remove Requisition Limit

Attachments:

1. Consolidated Bylaw No. 1990, 2001
2. Draft Bylaw No. 3310

Previous Reports: Item No. 6.1, May 2023 (PSEMSC)

RECOMMENDATION(S):

1. THAT the report be received.
2. THAT Fire Department Coordination Service Establishment Bylaw No. 1990, Amendment Bylaw No. 3310, 2023 be now introduced and given first, second and third reading.
3. THAT participating area approval be authorized to be given by consent of participants pursuant to Section 349(1)(b) of the *Local Government Act*.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

ISSUE(S):

At the May 18, 2023 Public Safety and Emergency Management Standing Committee, the Committee resolved that Administration prepare an amendment bylaw to remove the requisition limit of the Fire Department Coordination Service.

The Board is being asked to consider giving first, second and third readings of Fire Department Coordination Service Establishment Bylaw No. 1990, Amendment Bylaw No. 3310, 2023 and authorizing participating area approval be given by consent of participants.

RELEVANT POLICIES:

- Fire Department Coordination Service Establishment Bylaw No. 1990, 2021
- to establish a Fire Department Coordination Service
- Local Government Act, Section 349
- provides for process to amend or repeal a bylaw

STRATEGIC ALIGNMENT:

- Climate Action Economic Health Indigenous Relations Strong Communities
 None – Statutory or Routine Business

SERVICE RELEVANCE:

The Fire Department Coordination Service was established in 2001 to coordinate efforts between the Regional District's fire/rescue agencies and the Mackenzie Fire Department. Service participants are the seven electoral areas, District of Mackenzie, Village of McBride and the Village of Valemount.

The purpose of the function is to oversee the fire/rescue agencies to help ensure high service levels; that the standards are implemented, followed, and maintained; that required training and certification is readily available and affordable, to coordinate the purchasing of fire service equipment and apparatus; and to ensure emergency responses are coordinated safely, efficiently and effectively.

FINANCIAL CONSIDERATION(S):

Under the provisions of the *Local Government Act*, a service establishment bylaw that is a coordination service relating to the development of the regional district is not required to have a requisition limit. When Bylaw No. 1990 was established in 2001 it was established under this provision with Inspector approval. However, a requisition limit was included which was an option of the Board at that time.

OTHER CONSIDERATION(S):

Prior to adoption of the proposed amendment bylaw, consent by 2/3 thirds of the participants is required prior to forwarding the proposed amendment bylaw to the Ministry of Municipal Affairs for Inspector approval.

DECISION OPTIONS:

1. Approve recommendations.
 - Corporate Services Administration will provide consent packages for consideration to the service participants

Other Options:

- a. do not provide first three readings to the proposed bylaw and authorize participating area approval
 - i. oversight and implementation of region wide fire/rescue agency standards, training and best practices, along with development of region wide Fire Prevention programs may be delayed
- b. postpone consideration of a bylaw amendment if additional information is required

COMMENTS:

If the Board is supportive of removing the requisition limit from Bylaw No. 1901, it would be in order to give first three readings to proposed Fire Department Coordination Service Establishment Bylaw No. 1990, Amendment Bylaw No. 3310 and authorize participating area approval by participant consent.

Respectfully submitted,

"Karla Jensen"

Karla Jensen
General Manager of Legislative and Corporate Services

KJ



REGIONAL DISTRICT
of Fraser-Fort George

**FIRE DEPARTMENT
COORDINATION
SERVICE
ESTABLISHMENT
BYLAW NO. 1990**

**CONSOLIDATED
VERSION**

as authorized by Bylaw Consolidation
Authorization Bylaw No. 2579, 2009

This bylaw has been consolidated to include the text and appendices of:

Amending Bylaw	Effective Date
Bylaw No. 2931	April 23, 2015
Bylaw No. 3235	December 16, 2021

For reference to original bylaws, please contact:

General Manager of Legislative and Corporate Services
Regional District of Fraser-Fort George
155 George Street
Prince George, BC V2L 1P8
Telephone: 250.960.4444

Email: kjensen@rdffg.bc.ca



REGIONAL DISTRICT
of Fraser-Fort George

BYLAW NO. 1990

**A BYLAW TO ESTABLISH A FIRE DEPARTMENT COORDINATION SERVICE
WITHIN THE REGIONAL DISTRICT OF FRASER-FORT GEORGE**

WHEREAS the Regional District may, pursuant to Sec. 796 of the *Local Government Act*, operate any service that the Board considers necessary or desirable for all or part of the Regional District.

AND WHEREAS the Regional Board desires to establish a fire department coordination service within the following participating areas:

District of Mackenzie
Village of McBride
Village of Valemount
Electoral Area A
Electoral Area C
Electoral Area D
Electoral Area E
Electoral Area F
Electoral Area G
Electoral Area H

AND WHEREAS the consent of each of the directors representing an electoral area participating area has been obtained in writing pursuant to Sec. 801.5(2) of the *Local Government Act*;

AND WHEREAS the consent of each of the councils representing a municipal participating area has been obtained pursuant to Sec. 801.4(2) of the *Local Government Act*;

NOW THEREFORE the Board of Directors of the Regional District of Fraser-Fort George, in open meeting assembled, enacts as follows:

1. In this bylaw the following definitions shall apply:

"fire department" means an agency created by enactment of a local government for the purpose of providing fire protection and suppression services within a defined jurisdictional area.

"rescue agency" means an agency, group, or organization which responds to emergencies requiring vehicle extrication, confined space rescue, high-angle rescue, over-the-bank rescue or other similar service, but does not include an agency which provides emergency medical assistance or search and rescue as its primary function.

2. There is hereby established the service of fire department coordination within the following participating areas:
 - 1) District of Mackenzie
 - 2) Village of McBride
 - 3) Village of Valemount
 - 4) Electoral Area A
 - 5) Electoral Area C
 - 6) Electoral Area D
 - 7) Electoral Area E
 - 8) Electoral Area F
 - 9) Electoral Area G
 - 10) Electoral Area H

3. The Regional District may undertake and carry out, or cause to be carried out, the service of fire department coordination within the service area and do all things necessary or convenient in connection therewith including, without limiting the generality of the foregoing;
 - 1) the coordination of apparatus, equipment and service acquisition;
 - 2) the coordination of personnel training, upgrading and certification according to the needs of each organization;
 - 3) the development and implementation of operating protocols, guidelines and standards; and
 - 4) liaison with public agencies to further the objectives of the fire service.

4. The annual net cost of providing a fire department coordination service within the participating areas shall be apportioned on the basis of the converted value of land and improvements.

5. The cost of providing a fire department coordination service in each participating area shall be recovered by a property value tax levied as follows:
 - 1) in the District of Mackenzie by a tax on land and improvements
 - 2) in the Village of McBride by a tax on land and improvements
 - 3) in the Village of Valemount by a tax on lands and improvements
 - 4) in Electoral Area A by a tax on land and improvements
 - 5) in Electoral Area C by a tax on land and improvements
 - 6) in Electoral Area D by a tax on land and improvements
 - 7) in Electoral Area E by a tax on land and improvements
 - 8) in Electoral Area F by a tax on land and improvements
 - 9) in Electoral Area G by a tax on improvements only
 - 10) in Electoral Area H by a tax on land and improvements

AMENDED BY
SEC 1 BL 2931
SEC 1 BL 3235

6. The Regional District may impose fees and other charges for the purpose of recovering the cost, or part of the cost, of providing a fire department coordination service.
7. The maximum amount which may be requisitioned annually for the purpose of providing a fire department coordination service shall be \$156,250 (one hundred fifty-six thousand two-hundred fifty dollars).
- 7A. All decisions with respect to the operation or administration of the fire department coordination services shall be determined on the basis of (1) one vote per director.
8. The minimum period of time before a service review can be initiated by a participating area is three years.
9. This bylaw may be cited for all purposes as Fire Department Coordination Service Establishment Bylaw No. 1990, 2001.

THIS BYLAW is a copy of Bylaw No. 1990, consolidated pursuant to Section 139 of the *Community Charter* and is printed on the authority of the General Manager of Legislative and Corporate Services of the Regional District of Fraser-Fort George.

"K. Jensen"

Karla Jensen
General Manager of Legislative and Corporate Services
Date: June 7, 2023



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APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS DAY OF , 2023

ADOPTED THIS DAY OF , 2023

Chair

General Manager of Legislative
and Corporate Services