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Your Worship Joan Atkinson  
Mayor and Council, District of Mackenzie  
1 Mackenzie Blvd, Bag 340  
Mackenzie, BC, V0J 2C0

Subject: Request for Usage of Lakeview Campsite for Family Reunion

Dear Mayor Atkinson and Council,

We're writing to respectfully request permission to use the Morfee Lake campsites (previously the ball diamonds) for a family reunion. We are hoping to reserve all 16 sites.

Details of the event are as follows:

Event: Family Reunion

Dates: July 21 - 23, 2023

Number of Participants: Approximately 60-100

Our family has a long-standing tradition of organizing annual reunions, and we believe that the lakeview campsite would be an ideal location for our gathering. Each year a different family hosts, in locations all over BC and Alberta. We are excited to showcase Mackenzie this year! We hosted once before, at the rodeo grounds, and our family members were in awe of the beauty that surrounds this town. We know that the new campsites offer the perfect combination of natural surroundings and adequate amenities, which are essential for accommodating all family members.

We assure you that we will adhere to all rules and regulations set by the Municipal Council regarding the usage of the campsite. Our family members will be responsible for maintaining cleanliness, respecting the environment, and adhering to any noise regulations.

If approved, we would greatly appreciate it if you could provide us with the necessary permits and any information regarding fees, reservation procedures, and any other relevant details. Additionally, if there are any specific rules or guidelines that we should be aware of, kindly include them in your response.

As a close-knit family, we value opportunities to spend quality time together, and this reunion will provide us with a chance to strengthen our familial bonds. We believe that by granting us permission to use the campsite, the Municipal Council would not only contribute to our family's enjoyment but also provide a boost that weekend to our local economy.

Thank you for considering our request. We look forward to receiving a positive response. If you require any additional information or have any questions, please do not hesitate to contact me via the details provided above.

Yours sincerely,

Lynne McDonald