

**Regular Council Meeting  
Minutes**

**May 23, 2023, 7:15 p.m.**

**Council Chambers of the Municipal Office**

**1 Mackenzie Boulevard, Mackenzie, BC**

Council Present: Mayor J. Atkinson, Councillor A. Barnes, Councillor V. Brumovsky, Councillor R. McMeeken, Councillor K. Tapper, Councillor J. Wright

Council Absent: Councillor A. Hipkiss

Staff Present: Chief Administrative Officer D. Smith, Chief Financial Officer K. Borne, Director of Recreation Services T. Gilmer, Director of Corporate Services E. Kaehn, Legislative Clerk/Executive Assistant C. Smirle

Visitors Present: Local Government Intern - R. Paulsen, C. Salisbury, MSS Student, T. James, MSS Student, B. Lee, BC Summer Swimming Association Cariboo Regional Board, R. Boyle, BC Summer Swimming Association Cariboo Regional Board, L. McDonald, PMP, ASCT Principal, L&M Engineering, E. Peterson, Principal, Barefoot Planning + Design

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**1. CALL TO ORDER**

CALLED TO ORDER AT 7:15 PM.

*Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.*

**2. ADOPTION OF MINUTES**

2.1 Regular Meeting - May 8, 2023

The minutes of the Regular Meeting held on May 8, 2023 were adopted as presented.

3. **INTRODUCTION OF LATE ITEMS**

**Resolution: 32932**

**Moved by:** Councillor McMeeken

THAT the following late item be added to the agenda:

**8. ADMINISTRATIVE REPORTS**

8.7 Business Façade Improvement Program 2023

THAT Council approves the Timberman Inn application to the Business Façade Improvement Program to a maximum amount of \$4,354.35.

**CARRIED**

4. **ADOPTION OF AGENDA**

**Resolution: 32933**

**Moved by:** Councillor Wright

THAT the Agenda be adopted as presented.

**CARRIED**

5. **PUBLIC COMMENTS AND QUESTIONS**

N/A

6. **PETITIONS AND DELEGATIONS**

6.1 Travel Grant Recipient Presentation

Chance Salisbury and Timothy James, students at Mackenzie Secondary School, received funding from the District in the amount of \$200 each to attend the 2023 Provincial Ski & Snowboard Championship in Sun Peaks, as per Council Policy 1.8 (Travel Grant Policy). Chance and Timothy provided a presentation to Mayor and Council sharing their experiences from the event.

6.2 BCSSA - Cariboo Regional Board

Bob Lees and Rory Boyle, representatives of the BC Summer Swimming Association Cariboo Regional Board, were present to discuss the decision made to deny their recent application to the District of Mackenzie's Community Grants Program Second In-take. Their grant request was for waiving of the Mackenzie Recreation Centre pool rental fees to host a swim meet on June 10/11, 2023. The value of the grant request was \$2,625.

**Resolution: 32934**

**Moved by:** Councillor Wright

THAT the District reconsider and approve the decision to provide the in-kind request of waiving the Mackenzie Recreation Centre pool rental fees for the swim meeting on June 10, 11, 2023, as well as the fees for camping.

CARRIED

**Amendment:**

**Resolution: 32935**

**Moved by:** Councillor Wright

THAT the District promote the swim meet held by the BC Summer Swimming Association on the District's social media platforms.

CARRIED

**7. CORRESPONDENCE**

**Resolution: 32936**

**Moved by:** Councillor Barnes

THAT the Correspondence listed on the Agenda be received.

CARRIED

7.1 For Consideration:

7.1.1 Centerra Gold Office Closures

**Resolution: 32937**

**Moved by:** Councillor Wright

THAT the District write a letter of reconsideration to Centerra Gold in regard to the Fort St. James and Prince George office closure announcement.

CARRIED

**8. ADMINISTRATIVE REPORTS**

8.1 Asphalt and Concrete Work RFP – Contract Award

**Resolution: 32938**

**Moved by:** Councillor Barnes

THAT Council awards the 2023 Asphalt and Concrete Works project to Terus Construction Ltd. dba Pittman Asphalt in an amount up to \$949,504.15 plus GST;

AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.

CARRIED

**Amendment:**

**Resolution: 32939**

**Moved by:** Councillor Wright

THAT Administration bring back a report with road assessment recommendations to an upcoming Council meeting.

CARRIED

8.2 Downtown Vision and Action Plan – Final Consideration

**Resolution: 32940**

**Moved by:** Councillor McMeeken

THAT Council receives the District of Mackenzie – Downtown Vision and Action Plan.

Opposed (1): Councillor Brumovsky

Absent (1): Councillor Hipkiss

**CARRIED (5 to 1)**

8.3 Red Shirt Day of Action for Accessibility and Inclusion

**Resolution: 32941**

**Moved by:** Councillor McMeeken

THAT Council proclaims May 28 to June 3, 2023, as National AccessAbility Week;

AND THAT Council proclaims Wednesday, May 31, 2023, as Red Shirt Day of Action for Accessibility and Inclusion;

AND THAT Council approves lighting up the Recreation Centre in the colour red in recognition of Red Shirt Day on May 31, 2023.

**CARRIED**

8.4 Minor Lacrosse – In-Kind Request

**Resolution: 32942**

**Moved by:** Councillor Brumovsky

THAT Council approves the in-kind request from the Mackenzie Minor Lacrosse Association to cover the arena rental fees for the tournament that was held May 13-14, 2023, as recommended by the Grant Adjudication Committee.

**CARRIED**

8.5 Development Variance Permit Application No. 3090-20-23-02

**Resolution: 32943**

**Moved by:** Councillor Barnes

THAT Council authorizes approval of a Development Variance Permit Application No. 3090-20-23-02 for the property legally described as Lot 154 District Lot 12463 Plan 18898, 14 Finlay Forks Cr, Mackenzie, BC, subject to the construction and roofline orientation of the new carport ensuring snow stays on the proponent's property.

**CARRIED**

8.6 Commemorative Bench and Tree Program Review

**Resolution: 32944**

**Moved by:** Councillor McMeeken

THAT Council provides feedback on the proposed amendments to Commemorative Bench and Tree Program Policy 1.16.

**CARRIED**

8.7 Business Façade Improvement Program 2023

**Resolution: 32945**

**Moved by:** Councillor Barnes

THAT Council approves the Timberman Inn application to the Business Façade Improvement Program to a maximum amount of \$4,354.35.

**CARRIED**

**9. COUNCIL REPORTS**

9.1 Mayor's Report

9.1.1 Mayor Atkinson

Mayor Atkinson provided a written report.

9.2 Council Reports

9.2.1 Councillor Wright

Councillor Wright provided a written report.

9.2.2 Councillor McMeeken

Councillor McMeeken provided a written report.

9.2.3 Councillor Tapper

Councillor Tapper provided a verbal report.

9.2.4 Councillor Barnes

Councillor Barnes provided a verbal report.

**10. UNFINISHED BUSINESS**

N/A

**11. NEW BUSINESS**

11.1 Powder King Advertising

**Resolution: 32946**

**Moved by:** Councillor Wright

THAT the District look into marketing initiatives at Powder King Resort.

**CARRIED**

11.2 Emergency Situation Information Session

**Resolution: 32947**

**Moved by:** Councillor Wright

THAT a formal presentation be provided to Mayor and Council regarding Council's role in the event of an emergency situation in Mackenzie.

**CARRIED**

**Amendment:**

**Resolution: 32948**

**Moved by:** Councillor McMeeken

THAT a public presentation be provided to the community on what to do in an emergency situation in Mackenzie.

**CARRIED**

11.3 Letter of Congratulations

**Moved by:** Councillor Wright

THAT the District send a letter of congratulations to the new Chief and Council at McLeod Lake Indian Band.

**CARRIED**

**12. BYLAWS**

12.1 Reserve Funds Establishment Amendment Bylaw No. 1500, 2023

**Resolution: 32949**

**Moved by:** Councillor Brumovsky

THAT Bylaw No. 1500 cited as "Reserve Funds Establishment Amendment Bylaw No. 1500, 2023" be given the final reading and adopted.

**CARRIED**

**13. NOTICE OF MOTION**

N/A

**14. COMING EVENTS**

- 14.1 Enbridge - Sunrise Expansion Program Open House  
Wednesday June 7, 2023  
Mackenzie Recreation Centre  
3:00 pm – 7:00 pm

**15. INQUIRIES**

Janice Nelson, Publisher of the Macktown Buzzette, asked if the District has received the Accessibility Report from the Consultant and if it would be made public in the future? Emily Kaehn, Director of Corporate Services replied yes to both questions.

Ms. Nelson asked if Council had received an update on the construction of the Bike Park? Terry Gilmer, Director of Recreation Services, replied no, the contractors are supposed to arrive tonight and should be on site starting this week.

Ms. Nelson asked for clarification on one of the diagrams in the Downtown Vision and Action Plan. Councillor Brumovsky replied that that plan is a concept of what the Downtown could look like in over the next 20 years.

**16. ADJOURNMENT**

**Moved by:** Councillor Barnes  
THAT the meeting be adjourned at 9:17 pm.

**CARRIED**

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Mayor

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Corporate Officer