

**Regular Council Meeting  
Minutes**

**May 8, 2023, 7:15 p.m.**  
**Council Chambers of the Municipal Office**  
**1 Mackenzie Boulevard, Mackenzie, BC**

Council Present: Mayor J. Atkinson (electronically), Councillor A. Barnes, Councillor V. Brumovsky, Deputy Mayor A. Hipkiss, Councillor R. McMeeken, Councillor K. Tapper, Councillor J. Wright

Staff Present: Chief Administrative Officer D. Smith (electronically), Chief Financial Officer K. Borne, Director of Corporate Services E. Kaehn, Legislative Clerk/Executive Assistant C. Smirle

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**1. CALL TO ORDER**

CALLED TO ORDER AT 7:15 PM.

*Deputy Mayor Hipkiss acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.*

**2. ADOPTION OF MINUTES**

2.1 Special Meeting - April 24, 2023

The minutes of the Special Meeting held on April 24, 2023 were adopted as presented.

2.2 Committee of the Whole - April 24, 2023

The minutes of the Committee of the Whole Meeting held on April 24, 2023 were adopted as presented.

2.3 Regular Meeting - April 24, 2023

The minutes of the Regular Meeting held on April 24, 2023 were adopted as presented.

**3. INTRODUCTION OF LATE ITEMS**

**Resolution: 32911**

**Moved by:** Councillor McMeeken

THAT the following late item be added to the agenda;

**7. CORRESPONDENCE**

For Action:

7.1.5 Forest Enhancement Society of BC - Request for Letter of Recommendation

Request received from the Forest Enhancement Society of BC for a letter of recommendation from the District of Mackenzie to support an award through the Canadian Forestry Institute. A draft letter has been provided.

**CARRIED**

**4. ADOPTION OF AGENDA**

**Resolution: 32912**

**Moved by:** Councillor Wright

THAT the Agenda be adopted as presented.

**CARRIED**

**5. PUBLIC COMMENTS AND QUESTIONS**

Janice Nelson, resident, commented how her comments from the April 24<sup>th</sup> Council meeting were recorded in the minutes saying they did not reflect what she actually said during the meeting. She requested there be an amendment made.

Shannon Bezo, resident, commented that she appreciated the effort that went into the Financial Presentation at the last Council meeting.

Ms. Bezo asked what the impact would be to Mackenzie with Fort. St. John stepping out of the Resource Municipality Coalition? Mayor Atkinson replied that there is a meeting coming up next week and she will bring the information forward to a future Council meeting.

**Resolution: 32913**

**Moved by:** Councillor McMeeken

THAT the minutes of the Regular Meeting held on April 24, 2023 are amended to reflect Janice Nelson's comments more clearly.

Opposed (2): Councillor Barnes, and Councillor Wright

**CARRIED (5 to 2)**

**6. PETITIONS AND DELEGATIONS**

N/A

**7. CORRESPONDENCE**

**Resolution: 32914**

**Moved by:** Councillor Barnes

THAT the Correspondence listed on the Agenda be received.

**CARRIED**

**7.1 For Action:**

**7.1.1 Truck Loggers Association Invoice**

**Resolution: 32915**

**Moved by:** Councillor Barnes

THAT Council approves payment of the 2023-2024 Membership Dues for the Truck Loggers Association in the amount of \$404.25.

**CARRIED**

**7.1.2 Request for Letter of Support - NBCTA Regional Tourism Initiatives**

**Resolution: 32916**

**Moved by:** Councillor Barnes

THAT the District of Mackenzie provides a letter of support to the NBCTA Regional Tourism Initiatives Northern BC Tourism Association towards their two grant applications to the Northern Development Initiative Trust for funding towards the Tourism Resiliency Program and to support the development of a promotional travel journal.

**CARRIED**

- 7.1.3 Request for Letter of Support - Community Futures FFG  
Councillor Wright declared a conflict on this item. (Councillor Wright left the room and returned after the discussion.)

**Resolution: 32917**

**Moved by:** Councillor McMeeken

THAT the District of Mackenzie provide a letter of support to Community Futures of Fraser-Fort George towards their application to the Northern Development Initiative Trust for the Regional Business Liaison Program.

**CARRIED**

- 7.1.4 Mackenzie Community Arts Council

**Resolution: 32918**

**Moved by:** Councillor Wright

THAT the District of Mackenzie supports the application to Northern Development Initiative Trust from the Mackenzie Community Arts Council for Project Caribou: A Home For the Arts.

**CARRIED**

- 7.1.5 Forest Enhancement Society of BC - Request for Letter of Recommendation

**Resolution: 32919**

**Moved by:** Mayor Atkinson

THAT the District of Mackenzie provide a letter of recommendation to the Forest Enhancement Society of BC to support an award through the Canadian Forestry Institute.

**CARRIED**

7.2 For Consideration:

- 7.2.1 Enbridge Sunrise Expansion Project

**Resolution: 32920**

**Moved by:** Councillor Wright

THAT the District of Mackenzie promote the Enbridge Sunrise Expansion Project Open House on June 7, 2023 at the Recreation Centre to the community.

**CARRIED**

**8. ADMINISTRATIVE REPORTS**

8.1 Resolution of Support – NDIT and SPMT Grants – Relocation Materials

**Resolution: 32921**

**Moved by:** Councillor McMeeken

THAT Council supports the District’s application to NDIT’s Marketing Initiatives grant program for up to \$20,000 in funding towards the Relocation Materials project.

**CARRIED**

**Resolution: 32922**

**Moved by:** Councillor Barnes

THAT Council supports the District’s application to South Peace Mackenzie Trust grant program for up to \$20,000 in funding towards the Relocation Materials project.

**CARRIED**

8.2 Growing Communities Reserve Fund

**Resolution: 32923**

**Moved by:** Councillor Brumovsky

THAT Council amends Council Policy 3.18 Reserve and Surplus Policy as attached to this report to include the Growing Communities Reserve Fund.

**CARRIED**

8.3 Council Code of Conduct Policy

**Resolution: 32924**

**Moved by:** Councillor Wright

THAT Council receives this report for information

**CARRIED**

**Resolution: 32925**

**Moved by:** Councillor Barnes

THAT Council approves Council Code of Conduct Policy 1.23 to stand as is. Opposed (2): Councillor Tapper, and Councillor Wright

**CARRIED (5 to 2)**

8.4 2022 Draft Financial Statements Revised

**Resolution: 32926**

**Moved by:** Councillor Barnes

THAT Council approves the District of Mackenzie's revised draft 2022 Audited Financial Statements.

**CARRIED**

8.5 Business Façade Improvement Program 2023

Councillor Wright declared a conflict on this item. (Councillor Wright left the room and returned after the discussion.)

**Resolution: 32927**

**Moved by:** Councillor Brumovsky

THAT Council approves the Mackenzie Counselling Services application to the Business Façade Improvement Program to a maximum amount of \$2,078;

AND THAT Council approves the Ace Victory Building Centre application to the Business Façade Improvement Program to a maximum amount of \$2,158.50.

**CARRIED**

**9. COUNCIL REPORTS**

9.1 Mayor's Report

Mayor Atkinson provided a verbal report.

9.2 Council Reports

9.2.1 Councillor Brumovsky

Councillor Brumovsky provided a written report.

9.2.2 Councillor Wright

Councillor Wright provided a verbal report.

**10. UNFINISHED BUSINESS**

N/A

**11. NEW BUSINESS**

N/A

**12. BYLAWS**

12.1 Financial Plan Bylaw No. 1498

**Resolution: 32928**

**Moved by:** Councillor Barnes

THAT Bylaw No. 1498 cited as "Financial Plan Bylaw No. 1498, 2023" be given the final reading and adopted.

**CARRIED**

12.2 Tax Rate Bylaw No. 1499, 2023

**Resolution: 32929**

**Moved by:** Councillor McMeeken

THAT Bylaw No. 1499 cited as "Tax Rate Bylaw No. 1499, 2023" be given the final reading and adopted.

**CARRIED**

12.3 Reserve Funds Establishment Amendment Bylaw No. 1500

**Resolution: 32930**

**Moved by:** Councillor Wright

THAT Bylaw No. 1500 cited as "Reserve Funds Establishment Amendment Bylaw No. 1500, 2023" be given the first three readings.

**CARRIED**

**13. NOTICE OF MOTION**

N/A

**14. COMING EVENTS**

14.1 North Central Local Government Association Convention - Dawson Creek

14.2 Mother's Day Market

**15. INQUIRIES**

N/A

**16. ADJOURNMENT**

**Resolution: 32931**

**Moved by:** Councillor McMeeken

THAT the meeting be adjourned at 7:44 pm.

**CARRIED**

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Deputy Mayor

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Corporate Officer

DRAFT