

COMMITTEE OF THE WHOLE AGENDA

Date: Monday, June 23, 2025, 7:00 p.m.
Location: Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC

Pages

1. CALL TO ORDER

We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. PUBLIC COMMENTS AND QUESTIONS

Please note that all comments and questions must pertain to items listed on the agenda.

Are there any members of the public in attendance this evening who wish to comment on the agenda?

Administration are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?

3. REPORTS

- | | | |
|-----|--|----|
| 3.1 | <u>Operations</u> | 2 |
| | THAT the Operations report for the month of May 2025 be received. | |
| 3.2 | <u>RCMP</u> | 9 |
| | THAT the RCMP report for the month of May 2025 be received. | |
| 3.3 | <u>Fire</u> | 11 |
| | THAT the Fire report for the month of May 2025 be received. | |
| 3.4 | <u>Recreation Services</u> | 15 |
| | THAT the Recreation Services report for the month of May 2025 be received. | |
| 3.5 | <u>Finance</u> | 18 |
| | THAT the Finance report for the month of May 2025 be received. | |

4. OTHER BUSINESS

5. ADJOURNMENT

COUNCIL REPORT

To: Mayor and Council

From: Public Works

Date: June 17, 2025

Subject: Public Works Month End Report for May 2025

WATER DISTRIBUTION:

Pumphouses delivered 14,614,797 US gallons of water into the water tower during the month of May, the equivalent of 471,445.08 gallons per day, which is approximately 355.54 gallons per water connection. Last year pumphouses delivered 13,488,039 US gallons of water into the water tower during the month of May, the equivalent of 435,098.04 gallons per day or 328.13 gallons per connection.

Gantahaz Water System: Pumphouse delivered 902,157 US gallons of water into the tower during the month of May, the equivalent of 29,101.84 gallons per day, which is approximately 326.99 gallons per water connection. Last year Pumphouse delivered 1,073,169 US gallons of water during the month of May, the equivalent of 34,618.35 gallons per day, which is approximately 388.97 gallons per connection.

SANITARY SEWER COLLECTION SYSTEMS:

There were no good neighbor sewer calls to report for the month of May.

GARBAGE COLLECTION SYSTEMS:

The total commercial garbage collected for the month of May was 60,890 kg. The total residential garbage collected was 47,950 kg, for a total of 108,840 kg. The total commercial garbage collected in May 2024 was 57,860 kg. The total residential garbage collected for May 2024 was 53,760 kg, for a total of 111,620 kg.

STREETS AND ROADS:

- Lots of Sweeping of roads and sidewalks with New Sweeper Truck.
- Cold patch of potholes and crack sealing is ongoing throughout town where needed.
- Signage throughout town is being repaired/replaced.

- Line painting is ongoing throughout town.
- Grader graded the dirt roads around town.

PARKS:

- Installed the dock at 1st Beach in Morfee Lake.
- RV Park was opened for reservations.
- Parks personnel started on May 5th, 2025 for the summer.
- Caboose was opened in May.
- Aerated the ball diamonds, parks and grass throughout town.
- Flowers were received and are getting prepped to be put in place.

PROJECTS:

- Community Clean up was done on May 7th, 2025.
- FireSmart for Town and Gantahaz was held on May 28-30, 2025.
- Firehall landscaping was done (spread topsoil and seed)
- French drain was installed at Firehall.
- Pulled out concrete pillars from pathway at old Mountain View School
- Removed the burnt structure from Diamond 2.
- Started the Mosquito Remediation Program.
- Prepared the cemetery for the summer.
- Carvings were put back in place.

EQUIPMENT & MAINTENANCE:

- Unit #33 (Backhoe) had hydraulic hoses replaced.
- Unit # 39 (Water Truck) Commercial Vehicle Inspection completed.
- Unit # 43 (Residential Garbage Truck) replaced a hydraulic hose.
- Unit # 40 (Gravel Truck) complete service done.
- Unit # 47 (Loader) complete service done.
- Unit # 22 (F350 Truck) front end repairs done.
- Unit # 51 (Street Sweeper) sweeping brushes were replaced.

BUILDINGS:

- Built forms for concrete pour in front of Firehall.
- Replaced the macerator motor at the Lagoon.
- Regular spring maintenance on District Buildings.

SAFETY:

OH&S/Joint Health and Safety Committee meeting was held for the month of May.

BYLAW SERVICES:

Dog Licenses:

There were 27 dog licenses sold.

Impounds:

	DOGS	CATS
Remaining from last month	0	0
Impounds/strays for this month	4	0
At large dog miss	0	0
Owners request adoption	0	0
Claimed by owner	4	0
Adopted	0	0
HD	0	0
Transferred to PG Humane	0	0
Remaining in Pound	0	0

Complaint/Service Files:

#60-2025 - Insecure garbage.

Action: Warning letter.

Proactive.

#61-2025 - Insecure garbage (3 complaints about one property).

Action: Discussed with the accused, garbage was found open. Monitoring this property for compliance for the future.

Complaint Status: In compliance since the previous warning.

#62-2025 - Insecure garbage.

Action: Warning letter.

Proactive.

#63-2025 - Insecure garbage.

Action: Warning letter.

Proactive.

#64-2025 - Garbage put out too early.

Action: Warning letter.

Proactive evening enforcement

#65-2025 - Garbage put out too early.

Action: Warning letter.

Proactive evening enforcement.

#66-2025 - Garbage out for collection too early, insecure garbage.

Action: Warning letter.

Proactive evening enforcement.

#67-2025 - Garbage put out too early.

Action: Warning letter

Proactive evening enforcement.

#68-2025 - Garbage put out too early for collection.

Action: Warning letter.

Proactive evening enforcement.

#69-2025 - Garbage put out too early for collection.

Action: Warning letter.

Proactive evening enforcement.

#70-2025 - Vehicle parked in front of a stop sign.

Action: Verbal warning issued.

Proactive.

#71-2025 - Noise complaint, yelling and screaming at random hours.

Action: Warning letter issued.

#72-2025 - Noise issues.

Action: Warning letter issued to both parties.

#73-2025 - Dog barking complaint, barking log sheet submitted, unfound aggressive barking.

Action: Conversation held with both parties, letter given to the accused.

#74-2025 - Unsightly complaint.

Action: Letter left on property.

#75-2025 – Garbage complaint not secure, bear got into garbage.

Action: Verbal conversation and letter issued.

#76-2025 - Dogs surrendered, adopted 5 days later.

#77-2025 - Garbage can lid open.

Action: warning letter.

Proactive.

#78-2025 - Garbage can lid open.

Action: Warning letter.

#79-2025 - Garbage can lid open, letter issued.

Action: Proactive.

#80-2025 - RCMP requested assistance for animal care issue; animals reunited with owners.

#81-2025 - Unsightly warning letter.

Action: Proactive.

#82-2025 – Unsightly warning letter.

Action: Proactive.

#83-2025 - Unsightly warning letter.

Action: Proactive.

#84-2025 – Unsightly warning letter.

Action: Proactive.

#85-2025 - Unsightly warning letter.

Action: Proactive.

#86-2025 - Unsightly warning letter.

Action: Proactive.

#87-2025 – Unsightly warning letter.

Action: Proactive.

#88-2025 - Unsightly warning letter.

Action: Proactive.

#89-2025 - Unsightly warning letter.

Action: Proactive.

#90-2025 - Unsightly warning letter.

Action: Proactive.

#91-2025 - Unsightly warning letter.

Action: Proactive.

#92-2025 – Unsightly warning letter.

Action: Proactive.

Municipal Ticketing Information

No MTI's this month.

BUILDING PERMITS: MAY 2025

2025	# of Permits This Month	\$ Value of Permits This Month	Total # of Permits to Date	Year to Date \$ Value of Permits
Recreational	0	0	0	0
Residential	1	\$10,500.00	2	\$50,500.00
Commercial	3	\$140,000.00	4	\$180,000.00
Industrial	0	0	1	\$1,331,592.00
Institutional	0	0	0	0
Totals	4	\$150,500.00	7	\$1,562,092.00

2024	# of Permits This Month	\$ Value of Permits This Month	Total # of Permits to Date	Year to Date \$ Value of Permits
Recreational	0	0	0	0
Residential	1	\$7,300.00	4	\$109,800.00
Commercial	0	0	1	\$400,000.00
Industrial	0	0	1	\$3,700,000.00
Institutional	0	0	1	\$4,831,275.00
Totals	1	\$7,300.00	7	\$9,041,275.00

PLUMBING PERMITS: MAY 2025

	2024	2025
Number of Plumbing Permits This Month	0	1
Dollar Value of Plumbing Permits This Month	0	\$130.00
Number of Plumbing Permits YTD	0	1
Dollar Value of Plumbing Permits YTD	0	\$130.00

BUSINESS LICENCES:

	Number
Active/Paid	248
Outstanding	17
New	6
Total	271

AIRPORT STATS:

Total fuel pumped for the month of May was 6688.89 L of AV Gas, & 6333.4 L of Jet A. Total fuel sales for the month were \$ 30,926.82 with net revenue of \$8,934.19.

MAY 2025	Fixed Wing	Helicopter	Fuel Purchase	Visit Town
Total				
101	57	44	95	n/a

NOTE: Surveys out of Airport this month: Infrared- burn piles, SGL – pipeline, Enbridge- powerline surveys for animals and birds, Infrared- burn piles, East Fraser -Timber, Environmental – duck survey, Chu Cho– Williston Lake survey- debris piles.

RESPECTFULLY SUBMITTED:

Jody Murray, Director of Operations

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer



NCO i/c Mackenzie Detachment
PO Box 280
Mackenzie, B.C.
V0J 2C0

Your File

District of Mackenzie
Box 280
Mackenzie, B.C.
V0J 2C0

Our File

June 9th, 2025

Dear Mayor and Council

Mayors Report for May 2025:

Detachment Case Load:

May 2025 the Mackenzie RCMP investigated 145 files. (150 files for May 2024)
Majority of case load as follows:

- 4- Assaults
- 3- Threats
- 1- Break and Enter to Property on FSR
- 2- Thefts
- 5- Mischief/Cause disturbance/intoxicated persons
- 6- Check well being
- 3- False Alarms
- 3- Vehicle Collisions
- 1- Mental Health
- 6- Suspicious Vehicles/Persons
- 2- Fraud/Scams
- 4- Driving Complaints
- 4- Assist other Agency

Traffic Enforcement: - May 2025 Traffic Stats:

22 violation tickets issued
30 warnings issued.

Majority of traffic offences for the month of May were Speed against Highway sign.
Majority of warnings were Speeding against Hwy Sign and Speeding within a Municipality.

Impaired Driving / Immediate Roadside Prohibitions:

3 Impaired operation investigations.

CHECKSTOP PROGRAM - ROAD SAFETY

3 checkstops for this period.

Community Policing:

In line with the Annual Performance Plan initiative for Crime Prevention through Curfew Compliance checks, the Mackenzie RCMP members conducted curfew and house arrest checks on 3 offenders. 66 Compliance checks were completed.

May 2nd and 3rd Mackenzie RCMP participated in Mackenzie Spring Epo with a Recruitment booth.

May 3rd Cst. Kicovoj assisted with Mackenzie High School fund raiser Jail and Bail.

May 8th, Sgt. Bezaire, Cpl. Peers, Cst Bains, Cst. Milton reviewed the Mackenzie High Schools Capstone projects.

May 27th, Cst. Kicovoj was the reviewing Officer at Mackenzie 787 Banshee Royal Canadian Air Cadets Annual Review Ceremony.

1 barwalks
4 foot patrols in the area of the mall and recreation centre
Weekly School Zone Patrols

Victim Services:

Victim service position has recently been filled. Still awaiting security clearance.

ONLINE CRIME REPORTING

The online tool can be found at either <http://bc.rcmp-grc.gc.ca/mackenzie/report> or on the District of Mackenzie's website at districtofmackenzie.ca/public-services/emergency-services.

This concludes the Mayors report for the month of May 2025.



Sgt. Christopher BEZAIRE
Detachment Commander
(250) 997-3288 phone (250) 997-3240 fax

COUNCIL REPORT

To: Mayor and Council

From: Fire Chief, Jamie Guise

Date: June 9, 2025

Subject: Fire Department Month End Report, May 2025

FIRE DEPARTMENT RESPONSES:

Code	Description	Number of Calls this Period	Year to Date
AOA	Assist other Agency	3	15
FAL	False Alarm	1	5
MVI	Motor Vehicle Incident	0	11
PS	Public Service	1	6
BC	Burn Complaint	1	5
GSL	Gas Leak	1	2
CO	Carbon Monoxide	1	1
FRV	Vehicle Fire	1	1
FRE	Electrical Fire	0	1
TOTALS		9	47

- AOA – 9 May @ 11:27 – Requested by BCAS for a Lift Assist. Crews were required to move a patient from their home and into an ambulance before returning to the hall.
- AOA – 14 May @ 08:52 – Requested by BCAS for a Lift Assist. Crews were required to move a patient from their home and into an ambulance before returning to the hall.
- FRV - 15 May @ 13:31 – Report of vehicle’s brakes on fire. Upon arrival of crews, the fire in the brakes were extinguished by the workers at the business with a fire extinguisher. Crews used foam and water to cool off the areas of concern before returning to the hall.
- GSL – 17 May @ 14:24 – Received a phone call that there was a smell of gas reported at a district facility. The duty officer responded to the scene and advised the property representative that the smell was coming from garbage that had not been removed.

- PS - 21 May @ 10:08 – Received complaint from a concern citizen that a local contractor was blocking a hydrant with a piece of equipment. The officer on call responded and seen that the equipment was further away from the hydrant than reported and was not a concern to the fire department. The officer on call informed the resident before returning to the hall.
- FAL - 21 May @ 16:02 – Report of alarms activated at a school. Upon arrival of crews, the alarm was false due to a vacuum bag bursting and setting off the smoke alarm. The crew returned to the hall.
- AOA – 24 May @ 15:01 – Requested by BCAS for a Lift Assist. Crews were required to move a patient from their home and into an ambulance before returning to the hall.
- BC - 28 May @ 17:53 – Report of a Burn Complaint. The officer on call responded and found a group of kids having a fire down at the lake not in a firepit. The officer on call informed the group of the dangers and had them extinguish the fire before returning to the hall.
- CO – 29 May @ 17:38 – Report of a carbon monoxide detector activation. The duty officer responded to the scene and advised the property representative to wait outside until the home could be cleared. The duty officer could not find any trace of CO on the handheld monitor. Fortis gas arrived and also did not get any trace of CO.

VOLUNTEER FIRE FIGHTERS TRAINING NIGHTS SCHEDULE:

6 May – Planning and Meeting Night

- a. Occupational Health & Safety Committee
- b. Management Team and Officers Meeting
- c. Monthly Training Plan
- d. Coordinate Work Plan Activities
- e. Complete Apparatus, Equipment and Facilities Checks
- f. Conduct Association Business Meeting

13 May – Training Night Wildland Firefighting

- a. Introduction to wildland firefighting.
- b. Introduction to the three Structure Protection Units.
- c. Introduction to Wildland 11.

20 May – Training Night Wildland Firefighting

- a. Crews were joined by Tse'khene Fire Department for joint training.
- b. Crews practiced grubbing around critical infrastructure.
- c. Crews practiced setting up on bridges.
- d. Mark 3 pump training.

27 May – Training Night Wildland Firefighting

- a. Crews were joined by Tse'khene Fire Department for joint training.
- b. Fire Fighters conducted a structure protection exercise on the Ernie Bodine Community Centre.

FIRE & LIFE SAFETY INSPECTIONS:

1 – Fire Life Safety Inspection this Month.

FIRE DEPARTMENT SCHEDULE:

May 2-3 – Fire Department members attended the Spring Expo hosted by the Mackenzie Chamber of Commerce.

May 5 – Fire Department staff conducted fire extinguisher training at Conifex Power Plant for NAOSH week.

May 7 – Fire Department staff did a class visit at Morfee Elementary.

May 8 – Fire Department staff conducted hose handling exercises at Conifex Sawmill for NAOSH week.

May 24 – Fire Hall #1 had it's grand opening ceremony.

May 30 – Fire Department deployed Wildland 11 to the Dawson Creek Fire Centre with 3 crew members on board.

EMERGENCY MANAGEMENT:

May 1 – Fire department staff attended a meeting on the state of natural hazards in the province.

May 8 – District staff met to discuss the objectives of the EOC.

May 9 – Public Alerting System Test.

May 22, 23 – 1 Member of the District’s EOC team went for Hazard Risk and Vulnerability Analysis training at Mcleod Lake.

FIRE SMART:

May 7 – FireSmart Coordinator and Fire Chief attended MWAC meeting.
 May 7 – FireSmart Coordinator conducted FireSmart Home Assessment.
 May 15 – FireSmart Northern Communities TEAMS meeting.
 May 20 – Junior FireSmart Coordinator posting closed.

PERMITS ISSUED:

Permit Type	This Period	Year to Date
Recreational Burn Permit	77	247
Category #1 Burn Permit	1	3
Category #2 Burn Permit	2	2
Category #3 Burn Permit	2	5
Fireworks Permit	0	0
Totals	79	257

FIRE DEPARTMENT MEMBERSHIP:

Position	Allocation	Actual
Fire Chief	1	1
Deputy Fire Chief	1	1
Assistant Chiefs	2	1
Training Officers	2	2
Captains	4	2
Lieutenants	4	2
Engineers	4	2
Fire Fighters	20	8
Total Fire Fighting Force	38	19
Fire Fighters (Probationary)		11
Fire Fighter (Junior)	4	4
Leave of Absence		

RESPECTFULLY SUBMITTED:

Jamie Guise, Fire Chief

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

COUNCIL REPORT

To: Mayor and Council

From: Recreation Services

Date: June 16, 2025

Subject: Month End Report – May 2025

Facility Usage

- Fitness Users: 1222
- Pool Users: 872
- Aquafit Users: 63
- Multi-Court Users: 78
- Climbing Wall Users: 4
- Pickleball Users: 2
- School Group Users: 190

Programs & Events

- Spring Expo successfully held May 2–3.
- Community Clean-Up Day took place May 7 with MSS collecting over 60 bags of garbage.
- Swimming lessons (Spring Session) launched May 13; registration opened April 30.
- Rainbows Swim Club swim meet hosted May 24–25.
- Watoto Children's Choir performed May 29.
- Two birthday parties hosted and two external meetings held in the Community Hall.
- Recreation Fair invitations sent May 27.
- One school class attended swim sessions on May 9, May 23, and May 30.
- A lacrosse tournament was hosted, with Senior Lacrosse games ongoing.
- Program staff completed *High Five: Principles of Healthy Child Development* on May 28.
- Learn to Belay course (scheduled for May 24) was cancelled due to low enrollment and replaced with drop-in assisted climbing.

Staffing & Training

- Monthly safety meeting held May 22 with CSRs and Program staff.
- Program Lead Hand completed an online concussion course on May 20.
- Two new part-time Building Attendants began work in early May.
- Aquatics staff attended Trainer Recertification (Dawson Creek, May 9).
- Two staff completed First Aid Instructor recertification (April 30), and one completed National Lifeguard Instructor recertification (May 1) in Prince George.
- Safety Crew Talk held with Facility Manager and Building Operators on May 29.

Facility & Maintenance Operations

- Arena energy upgrade tour hosted for Council on May 6.
- Setup and support provided for swim meet and lacrosse games.
- Playground inspections ongoing with deficiencies being addressed.
- Monthly facility safety checks completed.
- Temporary repair made to the hot tub dial valve; replacement part on order.
- Arena elevator lift repairs completed by a contractor.
- Maintained building operations during high-traffic events.
- Painted library's main back wall before new carpet installation.
- Completed event setup for Watoto Choir.
- Stripped lobby and Community Living Room floors in preparation for resealing.
- Pressure washed front walkway.
- Constructed shelving in janitorial room.
- Completed ammonia bump test and weekly playground inspections.
- Repaired a water leak in the Seresco air handling unit.
- Constructed barricades from scrap materials.
- Continued cleanup of facility grounds.

Capital Projects & Infrastructure

- Installation of accessible door operators completed in the first upgraded main lobby washroom; second underway.
- Staff met with Building Inspector regarding bleacher handrail permitting — awaiting feedback.
- Pool water filter installation coordinated to address high iron staining on new flooring.
- Work underway to comply with TechSafe boiler directives (logbooks and inspections).
- CityWest officially took possession of the ski chalet on May 2.

Energy & Budget

- Period 4 financial reports indicate a **\$45,422 (53%) reduction** in energy expenses compared to the same period last year - includes \$8,356 in EBCC savings.
- Early data reinforces confidence in achieving the consultant, projected 28% annual energy savings, pending confirmation of billing and pricing variances.

RESPECTFULLY SUBMITTED:

Terry Gilmer, Director of Recreation Services

Reviewed By: Corporate Services

Approved By: Chief Administrative Officer

COUNCIL REPORT

To: Mayor and Council

From: Finance

Date: June 23, 2025

Subject: Month End Report at May 31, 2025

Attached are the following month-end reports as of May 31, 2025

- Analysis of Revenue and Expenses
- Accounts Payable Payment Listing
- Capital Expenditures

RESPECTFULLY SUBMITTED:

Kerri Borne, Chief Financial Officer

Reviewed By: Corporate Services

Approved By: Chief Administrative Officer

District of Mackenzie
Accounts Payable - Payment Listing
May 31, 2025

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
07/05/25	071263	H1009	HAGEN'S HOME HARDWARE	881.62
07/05/25	071264	I1543	INTERIOR OFFROAD EQUIPMENT	7,397.80
07/05/25	071265	M9004	TOMLINSON KEVIN & MARIE	3,150.10
07/05/25	071266	N6566	NORTHERN HEALTH AUTHORITY	156.00
07/05/25	071267	P2600	PETRO-CANADA	422.92
07/05/25	071268	R2605	RIGHT CHOICE FLOORING LTD	22,932.00
07/05/25	071269	W1500	MBTA	5,250.00
07/05/25	071270	W5100	WILLIAMS PETROLEUM	3,930.91
07/05/25	071271	W6026	WINDOW TO WALL CONTRACTING & RENOVATIONS	10,462.62
07/05/25	071272	Y2050	YETI REFRIGERATION INC	1,772.82
14/05/25	071273	A1016	ABC WEB LINK	36.70
14/05/25	071274	H1009	HAGEN'S HOME HARDWARE	922.32
14/05/25	071275	M9904	SPACES INC o/a CDI SPACES	17,654.04
14/05/25	071276	S7493	STRATA CORP PG79	1,107.27
14/05/25	071277	U9000	UAP INC.	397.96
28/05/25	071278	H1009	VOID-HAGEN'S HOME HARDWARE	470.05 *
28/05/25	071279	J4000	VOID-JIBC - JUSTICE INSTITUTE OF BC	476.60 *
28/05/25	071280	M7019	VOID-MITCHELL PRESS LTD.	490.56 *
28/05/25	071281	N5248	VOID-NORLITE FURNACES LTD	120.75 *
28/05/25	071282	N6566	VOID-NORTHERN HEALTH AUTHORITY	225.00 *
28/05/25	071283	P2600	VOID-PETRO-CANADA	154.33 *
28/05/25	071284	S4545	VOID-SKY HIGH TREE SERVICES LTD.	2,625.00 *
28/05/25	071285	H1009	HAGEN'S HOME HARDWARE	470.05
28/05/25	071286	J4000	JIBC - JUSTICE INSTITUTE OF BC	476.60
28/05/25	071287	M7019	MITCHELL PRESS LTD.	490.56
28/05/25	071288	N5248	NORLITE FURNACES LTD	120.75
28/05/25	071289	N6566	NORTHERN HEALTH AUTHORITY	225.00
28/05/25	071290	P2600	PETRO-CANADA	154.33
28/05/25	071291	S4545	SKY HIGH TREE SERVICES LTD.	2,625.00
DIRECT DEPOSITS				
02/05/25	003214	A1098	ADT SECURITY SERVICES CANADA INC	1,063.63
02/05/25	003215	B1110	BC ONE CALL LTD	11.13
02/05/25	003216	B2062	BANDSTRA TRANSPORTATION SYSTEMS LTD	264.84
02/05/25	003217	B7353	BULL DOG DIESEL LTD	649.02
02/05/25	003218	C8092	C.U.P.E. NATIONAL OFFICE	2,786.88
02/05/25	003219	D1091	DEA VENTURES LTD	1,564.08
02/05/25	003220	L7010	LOOMIS EXPRESS	221.09
02/05/25	003221	M0100	MACKENZIE CHAMBER OF COMMERCE	40.00
02/05/25	003222	M1200	MACKENZIE HOSE & FITTINGS	243.56
02/05/25	003223	M3485	MANN MELISSA	105.00
02/05/25	003224	M4991	MERIDIAN ONECAP CREDIT CORP.	313.21
02/05/25	003225	N6060	NORTHERN BC TOURISM ASSOCIATION	1,575.00
02/05/25	003226	P3810	PACIFIC BLUE CROSS	31,452.89
02/05/25	003227	R2500	R.D. OF FRASER-FORT GEORGE	9,594.44
02/05/25	003228	R6550	ROHLEDER PAT	53.15
02/05/25	003229	S6109	SPOTLESS UNIFORM LTD	227.70
02/05/25	003230	S7575	SUNCOR ENERGY PRODUCTS PARTNERSHIP	4,458.16
02/05/25	003231	T0999	TAYLOR MICAIAH	585.00

District of Mackenzie
Accounts Payable - Payment Listing
May 31, 2025

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
02/05/25	003232	T8000	TRICO INDUSTRIES LTD	370.44
02/05/25	003233	U1060	UNITED LIBRARY SERVICE	90.26
02/05/25	003234	U9011	URBAN SYSTEMS	2,042.39
02/05/25	003235	W5562	WILDWOOD DESIGN CO.	2,190.72
09/05/25	003236	A9105	AQUAM AQUATIC SPECIALIST INC.	415.70
09/05/25	003237	B1388	BC LIBRARIES COOPERATIVE 2009	834.03
09/05/25	003238	C0190	CKJ TRUCKIN	25.16
09/05/25	003239	C4811	CHRYSLID TECH	867.18
09/05/25	003240	C4834	CITYWEST CABLE & TELEPHONE CORP	184.80
09/05/25	003241	F1500	FINNING CANADA	789.81
09/05/25	003242	G6791	GREGG DISTRIBUTORS LP	155.68
09/05/25	003243	H4719	HILLTON COREA	487.80
09/05/25	003244	J0708	JEPSON PETROLEUM LTD	993.48
09/05/25	003245	K2040	KS2 MANAGEMENT LTD.	10,132.50
09/05/25	003246	L1189	LES ENTERPRISES AMILIA INC.	858.24
09/05/25	003247	M3424	MACKENZIE AND AREA RADIO SOCIETY	525.00
09/05/25	003248	M3485	MANN MELISSA	105.00
09/05/25	003249	M4015	MIDWAY PURNEL	4,649.93
09/05/25	003250	P4686	PRAXIS IMPLEMENTATION SOLUTIONS LTD.	7,087.50
09/05/25	003251	R2500	R.D. OF FRASER-FORT GEORGE	84.58
09/05/25	003252	S2851	SEI SOFTWARE EMPORIUM INC.	463.68
09/05/25	003253	S4500	SMITH DIANE	132.24
09/05/25	003254	S6109	SPOTLESS UNIFORM LTD	235.71
09/05/25	003255	S7575	SUNCOR ENERGY PRODUCTS PARTNERSHIP	4,554.94
09/05/25	003256	T8000	TRICO INDUSTRIES LTD	463.02
09/05/25	003257	U0080	ULINE CANADA CORPORATION	692.05
09/05/25	003258	U1060	UNITED LIBRARY SERVICE	1,399.35
09/05/25	003259	V1540	VEROOM'S BROOMS CLEANING CO	997.50
09/05/25	003260	W2570	WILLIAMS MACHINERY LP	94,080.00
16/05/25	003261	A1098	ADT SECURITY SERVICES CANADA INC	201.97
16/05/25	003262	A6534	ALS CANADA LTD	456.16
16/05/25	003263	B2062	BANDSTRA TRANSPORTATION SYSTEMS LTD	125.76
16/05/25	003264	B3890	BEE-CLEAN BUILDING MAINTENANCE	3,849.50
16/05/25	003265	B5620	BROGAN FIRE & SAFETY	920.47
16/05/25	003266	C0190	CKJ TRUCKIN	31.56
16/05/25	003267	C4811	CHRYSLID TECH	69.65
16/05/25	003268	C6044	COMPANY 68	2,366.56
16/05/25	003269	G6779	GREEN PHOENIX RECYCLING	18.69
16/05/25	003270	I0790	IGI RESOURCES INC	1,269.29
16/05/25	003271	J0708	JEPSON PETROLEUM LTD	191.93
16/05/25	003272	K1000	KAL TIRE	185.01
16/05/25	003273	L4506	LIFESAVING SOCIETY BC & YUKON	280.00
16/05/25	003274	M0900	MACKENZIE CO-OP	52.42
16/05/25	003275	M1200	MACKENZIE HOSE & FITTINGS	4,620.08
16/05/25	003276	M2800	MACKENZIE FIRE FIGHTERS ASSOCIATION	4,832.00
16/05/25	003277	M3485	MANN MELISSA	105.00
16/05/25	003278	M4015	MIDWAY PURNEL	2,308.92
16/05/25	003279	N5275	NORS CONSTRUCTION EQUIPMENT CANADA	17,931.68

District of Mackenzie
Accounts Payable - Payment Listing
May 31, 2025

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
16/05/25	003280	N8065	JEPSON DBA NORTHWEST FUELS LIMITED	20,014.14
16/05/25	003281	P6280	PRINCE GEORGE OFFICE SYSTEMS	1,691.78
16/05/25	003282	R2097	RFS CANADA	166.88
16/05/25	003283	S0117	SIEBERT NICOLE	179.19
16/05/25	003284	S3470	SHAW'S ENTERPRISES LTD	456.85
16/05/25	003285	S4530	SKYBLUE CLEANING CORP	4,083.45
16/05/25	003286	S6000	SPEEDEE PRINTING SOLUTIONS	1,998.30
16/05/25	003287	S6109	SPOTLESS UNIFORM LTD	423.52
16/05/25	003288	T8000	TRICO INDUSTRIES LTD	544.95
16/05/25	003289	U0080	ULINE CANADA CORPORATION	326.85
16/05/25	003290	U1060	UNITED LIBRARY SERVICE	463.17
16/05/25	003291	V1800	VIMAR EQUIPMENT	154.18
16/05/25	003292	W0519	WELLS FARGO EQUIPMENT FINANCE COMPANY	797.44
30/05/25	003293	A1098	ADT SECURITY SERVICES CANADA INC	676.05
30/05/25	003294	A5733	ANDREW SHERET LIMITED	265.41
30/05/25	003295	C8092	C.U.P.E. NATIONAL OFFICE	2,809.21
30/05/25	003296	H2902	HARRIS & COMPANY LLP	2,294.33
30/05/25	003297	H4705	HIPKISS AMBER	894.20
30/05/25	003298	M1200	MACKENZIE HOSE & FITTINGS	47.04
30/05/25	003299	M4991	MERIDIAN ONECAP CREDIT CORP.	313.21
30/05/25	003300	P3810	PACIFIC BLUE CROSS	34,104.01
30/05/25	003301	S4500	SMITH DIANE	290.00
30/05/25	003302	S6109	SPOTLESS UNIFORM LTD	227.70
30/05/25	003303	S7530	STEWART MCDANNOLD STUART	117.60
30/05/25	003304	T9058	TURNBULL MARK	600.00
30/05/25	003305	U1060	UNITED LIBRARY SERVICE	954.53
EFT PAYMENTS				
01/05/25	RBC4786614	R1500	RECEIVER GENERAL - 10702 1339 RP0001	49,329.44
05/05/25	APR2025	U9100	US BANK	22,969.16
07/05/25	RBC-69201-0425	B1206	BC HYDRO	306.11
07/05/25	RBC-26256-0425	T6000	TELUS	218.75
07/05/25	RBC-35419-0425	T6000	TELUS	90.17
07/05/25	RBC-35507-0425	T6000	TELUS	90.01
07/05/25	RBC-35525-0425	T6000	TELUS	117.60
07/05/25	RBC-77439-0425	T6000	TELUS	90.01
07/05/25	RBC-78992-0425	T6000	TELUS	4,834.08
09/05/25	RBCW000481795	M6650	MUNICIPAL PENSION PLAN	26,561.77
12/05/25	RBC4788077	R1800	RECEIVER GENERAL - 10702 1339 RP0002	8,543.77
14/05/25	RBC-01001-0425	B1206	BC HYDRO	30.54
14/05/25	RBC-47001-0525	B1206	BC HYDRO	35,473.61
14/05/25	RBC-88729-0525	T6000	TELUS	12.81
15/05/25	RBC8700547	R1500	RECEIVER GENERAL - 10702 1339 RP0001	49,899.27
23/05/25	RBCW000483006	M6650	MUNICIPAL PENSION PLAN	26,007.64
26/05/25	RBC-79425-0525	B1206	BC HYDRO	818.21
26/05/25	RBC-07350-0525	F5499	FORTISBC - NATURAL GAS	216.67
26/05/25	RBC-22303-0525	F5499	FORTISBC - NATURAL GAS	43.38
26/05/25	RBC-59203-0525	F5499	FORTISBC - NATURAL GAS	99.10
26/05/25	RBC-78369-0525	F5499	FORTISBC - NATURAL GAS	2,884.32

District of Mackenzie
Accounts Payable - Payment Listing
May 31, 2025

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
26/05/25	RBC-98226-05/25	F5499	FORTISBC - NATURAL GAS	56.16
26/05/25	RBC-98990-0525	F5499	FORTISBC - NATURAL GAS	280.52
26/05/25	RBC-99007-0525	F5499	FORTISBC - NATURAL GAS	129.01
26/05/25	RBC-99011-0525	F5499	FORTISBC - NATURAL GAS	236.39
26/05/25	RBC-99015-0525	F5499	FORTISBC - NATURAL GAS	44.92
26/05/25	RBC-99018-0525	F5499	FORTISBC - NATURAL GAS	52.84
26/05/25	RBC-99087-0525	F5499	FORTISBC - NATURAL GAS	109.20
26/05/25	RBC-99258-0525	F5499	FORTISBC - NATURAL GAS	307.04
26/05/25	RBC-99712-0525	F5499	FORTISBC - NATURAL GAS	1,431.03
26/05/25	RBC-99804-0525	F5499	FORTISBC - NATURAL GAS	548.57
26/05/25	RBC-144257-0525	T5010	TELUS COMMUNICATIONS INC	840.00
26/05/25	RBC-62326-0525	T6000	TELUS	302.40
				624,402.27

(*) voided cheques

Revenue and Expenses

May 31, 2025

DESCRIPTION	2025 FINAL BUDGET	2025 YTD MAY	REMAINING BUDGET	% OF BUDGET REMAINING
GENERAL OPERATING REVENUE				
<u>GENERAL REVENUE</u>				
PROPERTY TAXES	4,807,326	4,806,811	515	0.0%
1% UTILITIES TAX, GRANTS IN LIEU AND OTHER ASSESSMENTS	3,215,706	-	3,215,706	100.0%
PENALTIES AND INTEREST ON TAXES	45,000	47,694	(2,694)	(5.99%)
SALES OF SERVICE/USER FEES	99,729	94,920	4,809	4.8%
TRANSFERS FROM OTHER GOVERNMENTS	1,045,427	25,731	1,019,696	97.5%
INVESTMENT/GOVERNMENT BUSINESS INCOME	787,000	239,562	547,438	69.6%
OTHER REVENUE	2,700	3,562	(862)	(31.9%)
	10,002,888	5,218,279	4,784,609	47.8%
<u>PROTECTIVE SERVICES</u>				
JUSTICE CENTRE SALES OF SERVICE/USER FEES	110,731	1,609	109,122	98.5%
FIRE DEPARTMENT SALES OF SERVICE/USER FEES	1,000	-	1,000	100.0%
FIRE DEPARTMENT TRANSFERS FROM OTHER GOVERNMENTS	237,338	5,405	231,933	97.7%
EMERGENCY MANAGEMENT SALES OF SERVICE/USER FEES	-	-	-	0.0%
BUILDING INSPECTION SALES OF SERVICE/USER FEES	61,000	52,822	8,178	13.4%
BYLAW ENFORCEMENT SALES OF SERVICE/USER FEES	19,525	9,260	10,266	52.6%
	429,594	69,096	360,498	83.9%
<u>TRANSPORTATION SERVICES</u>				
PUBLIC WORKS SALES OF SERVICE/USER FEES	6,000	1,312	4,688	78.1%
ROADS SALES OF SERVICE/USER FEES	55,000	26,822	28,178	51.2%
AIRPORT SALES OF SERVICE/USER FEES	98,000	52,521	45,479	46.4%
	159,000	80,654	78,346	49.3%
<u>SOLID WASTE</u>				
RESIDENTIAL GARBAGE SALES OF SERVICE/USER FEES	258,578	257,510	1,068	0.4%
COMMERCIAL GARBAGE SALES OF SERVICE/USER FEES	254,005	79,205	174,800	68.8%
	512,583	336,715	175,867	34.3%
<u>HEALTH, SOCIAL SERVICES & HOUSING</u>				
PUBLIC HEALTH SALES OF SERVICE/USER FEES	2,000	625	1,375	68.8%
PUBLIC HEALTH TRANSFERS FROM OTHER GOVERNMENTS	48,523	28,276	20,247	41.7%
	50,523	28,901	21,622	42.8%
<u>DEVELOPMENT SERVICES</u>				
PLANNING & DEVELOPMENT SALES OF SERVICE/USER FEES	1,200	500	700	58.3%
	1,200	500	700	58.3%
<u>PARKS, RECREATION & CULTURE</u>				
PARKS SALES OF SERVICE/USER FEES	65,000	11,173	53,827	82.8%
PARKS TRANSFERS FROM OTHER GOVERNMENTS	5,000	-	5,000	100.0%
LITTLE MAC SKI HILL SALES OF SERVICE/USER FEES	11,000	8,359	2,641	24.0%

Revenue and Expenses

May 31, 2025

DESCRIPTION	2025 FINAL BUDGET	2025 YTD MAY	REMAINING BUDGET	% OF BUDGET REMAINING
RECREATION CENTRE SALES OF SERVICE/USER FEES	268,711	140,613	128,098	47.7%
RECREATION CENTRE TRANSFER FROM OTHER GOVERNMENTS	5,000	-	5,000	100.0%
RECREATION CENTRE OTHER REVENUE	13,000	8,500	4,500	34.6%
	367,711	168,645	199,066	54.1%
<u>FISCAL SERVICES</u>				
FISCAL SERVICES TRANSFERS	2,210,172	842,714	1,367,458	61.9%
	2,210,172	842,714	1,367,458	61.9%
TOTAL REVENUE	13,733,671	6,745,504	6,988,167	50.9%
GENERAL OPERATING EXPENSES				
<u>GENERAL GOVERNMENT</u>				
COUNCIL	199,825	76,344	123,482	61.8%
ADMINISTRATION	870,607	456,284	414,323	47.6%
ECONOMIC DEVELOPMENT	102,229	38,361	63,868	62.5%
GRANTS IN AID & FEE FOR SERVICE	159,790	83,751	76,038	47.6%
FINANCE	724,396	276,788	447,608	61.8%
CLIMATE ACTION	15,541	-	15,541	100.0%
COMMON SERVICES	153,594	70,131	83,463	54.3%
COMPUTER SERVICES	170,750	55,335	115,415	67.6%
BUILDING	46,283	18,724	27,560	59.5%
CABOOSE	45,533	1,832	43,701	96.0%
DEPRECIATION - General Government	68,160	32,993	35,167	51.6%
	2,556,709	1,110,544	1,446,165	56.6%
<u>PROTECTIVE SERVICES</u>				
JUSTICE CENTRE	110,731	43,312	67,419	60.9%
FIRE DEPARTMENT	621,456	245,104	376,353	60.6%
EMERGENCY MANAGEMENT	25,740	14,892	10,849	42%
BUILDING INSPECTIONS	165,417	27,000	138,417	83.7%
BYLAW ENFORCEMENT	216,861	53,944	162,918	75.1%
FUEL MITIGATION	161,298	55,329	105,969	65.7%
DEPRECIATION - Protective Service	190,936	121,348	69,589	36.4%
	1,492,440	560,928	931,512	62.4%
<u>TRANSPORTATION SERVICES</u>				
PUBLIC WORKS	1,167,626	438,107	729,519	62.5%
ROADS	874,287	293,467	580,820	66.4%
AIRPORT	221,210	76,496	144,714	65.4%
DEPRECIATION - Transportation Services	697,966	307,448	390,518	56.0%
	2,961,089	1,115,518	1,845,570	62.3%

Revenue and Expenses

May 31, 2025

DESCRIPTION	2025 FINAL BUDGET	2025 YTD MAY	REMAINING BUDGET	% OF BUDGET REMAINING
<u>SOLID WASTE</u>				
RESIDENTIAL GARBAGE	153,093	60,927	92,166	60.2%
COMMERCIAL GARBAGE	168,202	60,372	107,831	64.1%
	321,295	121,299	199,996	62.2%
<u>HEALTH, SOCIAL SERVICES & HOUSING</u>				
PUBLIC HEALTH	100,169	18,558	81,611	81.5%
DEPRECIATION - Health, Social Services & Housing	42,193	30,011	12,182	28.9%
	142,362	48,569	93,793	65.9%
<u>PARKS, RECREATION & CULTURE</u>				
PARKS	310,589	45,480	265,110	85.4%
LITTLE MAC SKI HILL	124,080	34,261	89,819	72.4%
RECREATION CENTRE	2,409,275	1,024,284	1,384,992	57.5%
DEPRECIATION - Parks, Recreation & Culture	721,699	350,914	370,785	51.4%
	3,565,644	1,454,939	2,110,705	59.2%
<u>FISCAL SERVICES</u>				
FISCAL EXPENSES	2,694,132	128,171	2,565,962	95.2%
	2,694,132	128,171	2,565,962	95.2%
TOTAL GENERAL EXPENSES	13,733,671	4,539,967	9,193,704	66.9%
REVENUE LESS EXPENSES				
NET SURPLUS (DEFICIENCY)	0	2,205,537		
<u>WATER OPERATIONS</u>				
REVENUE	1,000,655	776,959	223,696	22.4%
EXPENDITURES	1,000,655	224,088	776,567	77.6%
NET SURPLUS (DEFICIENCY)	-	552,871		
<u>SEWER OPERATIONS</u>				
REVENUE	743,989	504,197	239,792	32.2%
EXPENDITURES	743,989	160,439	583,549	78.4%
NET SURPLUS (DEFICIENCY)	-	343,757		

**District of Mackenzie
Capital Projects
As at May 31, 2025**

DESCRIPTION	2025 BUDGET	ACTUAL YTD May 31, 2025	REMAINING BUDGET
GENERAL GOVERNMENT			
Computer Hardware Replacement	10,000	-	10,000
TOTAL GENERAL GOVERNMENT	10,000	-	10,000
FIRE DEPARTMENT			
FIRE HALL PROJECT (carry-on)	394,099	149,763	244,336
PIERCE LADDER TRUCK EQUIPMENT (carry-on)	6,620	5,877	743
WILDLAND FIRE TRUCK (carry-on)	224,242	220,527	3,715
STRUCTURAL PROTECTION UNIT (SPU#3)	50,000	49,986	14
TOTAL FIRE DEPARTMENT	674,961	426,154	248,807
PUBLIC WORKS			
ROAD PAVING	1,000,000	-	1,000,000
VACUUM TRAILER/FLUSHER	130,000	-	130,000
TOOLCAT REPLACEMENT	110,000	89,880	20,120
BYLAW VAN REPLACEMENT	60,000	-	60,000
QUICK ATTACH FORKS REPLACEMENT	16,010	17,131	(1,121)
BOOM FLAIL REPLACEMENT	30,000	-	30,000
WATER/SEWER TRUCK	107,000	-	107,000
DUMP TRUCK TAILGATE	14,000	-	14,000
MOTORIZED GATES	55,000	-	55,000
UNIT #27 TRUCK REPLACEMENT	49,086	50,196	(1,110)
PARKS FLAT DECK REPLACEMENT	145,000	-	145,000
TOTAL PUBLIC WORKS	1,716,096	157,207	1,558,889
RECREATION SERVICES			
ENERGY REDUCTIONS PROJECT (carry-on)	228,339	22,214	206,125
RECREATION FACILITY UPGRADE (carry-on)	375,010	7,675	367,335
ARENA HANDRAIL UPGRADE	21,263	-	21,263
BUILDING SURGE PROTECTION	20,000	-	20,000
ARENA DEHUMIDIFIER WHEEL	53,340	-	53,340
EMERGENCY EXIT DOORS	100,000	-	100,000
OUTDOOR RINK BOARDS	37,029	-	37,029
TOTAL RECREATION SERVICES	834,981	29,889	805,092
TOTAL GENERAL CAPITAL	3,236,038	613,249	2,622,789
WATER SERVICES			
GANTHAZ WATER TREATMENT (carry-on)	573,300	55,964	517,336
PR VAULTS	340,000	-	340,000
TOTAL WATER	913,300	55,964	857,336
SEWER SERVICES			
LAGOON OUTFALL CHAMBER (carry-on)	83,200	-	83,200
TOTAL SEWER	83,200	-	83,200
TOTAL CAPITAL BUDGET SUMMARY	4,232,538	669,213	3,563,325