

**COMMITTEE OF THE WHOLE
AGENDA**

Date: Monday, March 27, 2023, 7:00 p.m.
Location: Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC

	Pages
1. <u>CALL TO ORDER</u>	
<i>We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.</i>	
2. <u>REPORTS</u>	
2.1 <u>Operations</u>	2
2.2 <u>RCMP</u>	6
2.3 <u>Fire</u>	10
2.4 <u>Recreation Services</u>	16
2.5 <u>Finance</u>	19
2.6 <u>School District No. 57 Mackenzie Representative</u>	29
3. <u>OTHER BUSINESS</u>	
4. <u>ADJOURNMENT</u>	

COUNCIL REPORT

To: Mayor and Council

From: Public Works

Date: March 15, 2023

Subject: Public Works Month End Report for February 2023

WATER DISTRIBUTION:

We pumped 12,617,519 US gallons of water into the water tower during the month of February, the equivalent of 450,625.67 gallons per day, which is approximately 339.84 gallons per water connection. Last year we pumped 13,507,034 US gallons of water into the water tower during the month of February, the equivalent of 482,394.07 gallons per day or 363.80 gallons per connection.

Gantahaz Subdivision water usage data is not available at this time due to a failure of the water meter located in the Booster Station. The new water meter replacement is part of a Capital Project which will be completed when the weather permits in the spring of 2023.

SANITARY SEWER COLLECTION SYSTEMS:

There were 4 good neighbor sewer calls to report for the month of February.

GARBAGE COLLECTION SYSTEMS:

The total commercial garbage collected for the month of February was 47,170kg. The total residential garbage collected was 42,400 kg, for a total of 89,570 kg. The total commercial garbage collected for February 2022 was 59,930 kg. The total residential garbage collected for February 2022 was 39,090 kg, for a total of 99,020 kg.

STREETS AND ROADS:

Regular snow removal was done for the month of February.

SNOW FALL ACCUMULATIONS:

Snow fall accumulations for the month of February was 74 cm.

PARKS:

All parks are closed for the season. RV Park closed for the season.

**PROJECTS:**

Nothing to report.

EQUIPMENT & MAINTENANCE:

Regular repairs and maintenance was completed on equipment.

BUILDINGS:

Routine maintenance was completed on District buildings.

SAFETY:

OH&S/Joint Health and Safety Committee meeting was held for the month of February.

ASSET MANAGEMENT:

Due to staff vacancies, there are no Asset Management activities to report for the month of February.

AIRPORT STATS:

Total fuel pumped for the month of February was 229.71 L of AV Gas, and 3077.05L of Jet A. Total fuel sales for the month \$8,398.32 with total revenue of \$2,494.51.

FEBRUARY 2023	Fixed Wing	Helicopter	Fuel Purchase	Visit Town
Total	1	10	11	5

Respectfully Submitted,

A handwritten signature in cursive script that reads "Diane Smith".

Diane Smith
Chief Administrative Officer

COUNCIL REPORT

To: Mayor and Council

From: Building Department

Date: March 21, 2023

Subject: Building Month End Report for February 2023

PERMITS:

BUILDING

2023	# of Permits This Month	\$ Value of Permits This Month	Total # of Permits to Date	Year to Date \$ Value of Permits
Recreational	0	0	0	0
Residential	1	\$ 1,000.00	1	\$ 1,000.00
Commercial	0	0	0	0
Industrial	0	0	0	0
Institutional	0	0	0	0
Totals	1	\$ 1,000.00	1	\$ 1,000.00

2022	# of Permits This Month	\$ Value of Permits This Month	Total # of Permits to Date	Year to Date \$ Value of Permits
Recreational	0	0	0	0
Residential	1	\$ 2,000.00	1	\$ 2,000.00
Commercial	0	0	0	0
Industrial	0	0	1	\$ 211,000.00
Institutional	0	0	0	0
Totals	1	\$ 2,000.00	2	\$ 213,000.00

PLUMBING

	2022	2023
Number of Plumbing Permits This Month	0	2
Dollar Value of Plumbing Permits This Month	0	\$ 100.00
Number of Plumbing Permits YTD	0	2
Dollar Value of Plumbing Permits YTD	0	\$ 100.00

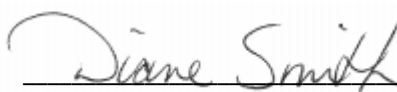
BUSINESS LICENCES:

	Number
Active/Paid	207
Outstanding	57
New	5
Total	269

Respectfully Submitted,



Ken Gawryluk
Building Inspector



Approved for Submission to Council



NCO i/c Mackenzie Detachment
PO Box 280
Mackenzie, B.C.
V0J 2C0

Your File

District of Mackenzie
Box 280
Mackenzie, B.C.
V0J 2C0

Our File

March 8th, 2023

Dear Mayor and Council

Mayors Report for February 2023:
Summarized Mayors Report and File Synopsis for the month of February 2023.

Detachment Case Load:

FEB 2023, the Mackenzie RCMP investigated 138 Files (181 files for FEB 2022)

- 13 - Crimes against a person files
- 16 - Crimes against property files
- 8 - Other Criminal Code violations
- 0 - Narcotic Control Act
- 3 - Provincial Statute / Federal Statute
- 96 - RCMP / Municipal Statute
- 2 - Traffic Violations

(9 files were unfounded, 3 files resulted in charges)

- There were 3 Prisoners Lodged in Cells for February 2023 - Guard Shortage

Traffic Enforcement: - February 2023 Traffic Stats:

Written Warnings- 2 Intersection Warnings / 0 Distracted Driving Warning
Total 32 Traffic Warnings

Violation Tickets- 0 Intersection VT / 0 Distracted Driving VT
Total: 4 Traffic VT's

Impaired Driving / Immediate Roadside Prohibitions - February 2023:

None

CHECKSTOP PROGRAM (ROAD BLOCKS)

4 Road Safety / Speeding / Sobriety Checks were conducted for February 2023

2 Road blocks - at Carp Lake Road / Hwy 97

1 Centennial Dr / Skeena Dr

1 Mackenzie Blvd / Thutade Rd

BILL C-45 Cannabis Legislation - "Effective October 17th, 2018"

0 file(s) for the month of February 2023

Resources:

The detachment is currently short staffed 2 Member(s) (1 on Medical leave) (1 member Transferred)

Community Policing:

In line with the APP initiative for Crime Prevention through Curfew Compliance checks, the Mackenzie RCMP members were very active in conducting curfew and house arrest checks on local residents on conditions. **(Currently there are two curfew checks)**

Victim Services January 2023 stats:

(Ongoing Clients - 25 / New Clients - 5 / Closed Clients - 7)

Incidents resulting in Victim Services assistance - 4

Referral Source - Police

New clients included: 3 females and 2 male: 4 are adults, 1 is a senior.

The **INCIDENT TYPES**: Adult Sexual Assault/Abuse, Partner Assault/Abuse, Property Crime and Sudden Death.

VS participated in the Police Victim Services BC Webinar - supporting male survivors. VS continues to support victims in the court system. VS have also reached out to the community partners in an effort to get a better grasp on services available for seniors within the community.

ONLINE CRIME REPORTING

The online tool can be found at either <http://bc.rcmp-grc.gc.ca/mackenzie/report> or on the District of Mackenzie's website at districtofmackenzie.ca/public-services/emergency-services.

(See attached Court update(s) and File summary)

This concludes the Mayors report for the month of February 2023.

Sincerely,

Cpl. Calvin AIRD
acting/i/c NCO Mackenzie RCMP Detachment
Detachment Commander
(250) 997-3288 phone (250) 997-3240 fax



COURT Update(s): (SOP = Stay of Proceeding) (MVA = Motor Vehicle Act)

1. Warrants issued from court:

- a. A non local male received (2) endorsed Warrants for failing to appear for court
- b. A local female received (1) endorsed Warrant for failing to appear

2. CONVICTIONS

- a. A local female was found guilty of the following files in Prince George Court
 - i. Assault file and breach Release order – 21 days jail, 18 month Probation Order
 - ii. Assault file – 1 day jail, 18 month Probation Order, 5 year Firearms Prohibition (she received and SOP on a Mischief charge for this file)
 - iii. Possess weapons for a dangerous purpose and breach charge – 14 days jail, 18 month Probation Order, 5 year Firearms Prohibition.
- b. A local female was found guilty of the following files in Fort St John Court
 - i. Drive While Prohibited – 1 year Driving Prohibition with a 500.00 fine
 - ii. Drive while Prohibited – 1 year Driving Prohibition with a 1000.00 fine
- c. A local female pled guilty of a lesser Motor Vehicle Act - Drive without reasonable consideration – fine 500.00 (Her original charge was impaired driving)
- d.

3. NON CONVICTIONS (SOP and Peace Bonds)

- a. A non local male entered into a 12 month Peace Bond for Assault and Assault PO
- b. A local female received a SOP on a Peace Bond application
- c. A local female received SOP's on (3) Motor Vehicle Act file(s) – Drive while Prohibited and Undue care and attention.

4. VT disputes (Provincial Violation Ticket disputes)

- a. A SOP was entered for one traffic file

1. File Summary – In February 2023 Mackenzie RCMP responded to 138 files. Mackenzie RCMP completed 4 proactive road checks. Mackenzie RCMP responded to an above average number of motor vehicle incidents, most taking place on highway 97. Mackenzie RCMP responded to an above average number of alarm calls due to windstorms and power outages. Investigations of Interest:

- 1.1. On 2023-02-02 Mackenzie RCMP received a report of a sexual assault. Mackenzie RCMP are currently investigating the file.
- 1.2. On 2023-02-03 Mackenzie RCMP received a report of an assault on a child. Police have obtained statements on file and will be completing a charge package for Crown Counsel with the assistance of Ministry of Children and Families.
- 1.3. On 2023-02-03 Mackenzie RCMP responded to a report of a stolen truck and work equipment. Truck still outstanding. No further investigational avenues at this time.
- 1.4. On 2023-02-04 Mackenzie RCMP responded to a report of a stolen truck. The following days the truck was located in Mackenzie and returned to the owner. Nothing located during investigation to identify suspects.
- 1.5. On 2023-02-10 Mackenzie RCMP responded to a sudden death. Mackenzie RCMP worked with BC coroner services and it was determined the death was not suspicious.
- 1.6. On 2023-02-10 Mackenzie RCMP responded to a theft of motor vehicle in progress and assault at a local business. Members attended and the suspect fled the area. The suspect was re-located by police and taken into custody. During the arrest the suspect assaulted and threatened the

attending police officers. Due to a mental health apprehension charges were submitted on a later date for assault police officer with a weapon, assault police, uttering threats, theft of auto and resisting arrest. Warrant to be submitted to Crown Counsel for review. Suspect is well-known to police. Suspect is currently ban from Rec centre.

- 1.7. On 2023-02-14 Mackenzie RCMP responded to an assault in progress. When police arrived to the scene the suspect and victim were gone on arrival. Police spoke to the uncooperative victim who was brought to the hospital for their injuries. All suspected parties are well-know to police.
- 1.8. On 2023-02-16 Mackenzie RCMP received a report of a missing female from Mackenzie. Police completed extensive checks and with the assistance of media releases and Prince George RCMP the female was located safe in Prince George.
- 1.9. On 2023-02-21 Mackenzie RCMP responded to a sudden death. Mackenzie RCMP worked with BC coroner services and it was determined the death was not suspicious.
- 1.10. On 2023-02-21 Mackenzie RCMP responded to a domestic report. RCMP members obtained statements from the victim who disclosed a physical assault and threats with firearms. Multiple firearms were located and seized. Charges of assault, uttering threats and 2 counts of careless use of a firearm have been forwarded to crown counsel. The accused was released on an undertaking and is to appear in Mackenzie court in April.
- 1.11. On 2023-02-23 an off duty RCMP member recognized a prohibited driver at Morfee Elementary School parking lot. Police completed a stop of the vehicle that attempted to flee and backed into a police vehicle. Accused taken into custody and released on an undertaking to appear in Mackenzie court in April.

Cpl. C. AIRD

Mackenzie RCMP

COUNCIL REPORT

To: Mayor and Council

From: Fire Chief, Jamie Guise

Date: March 2023

Subject: Fire Department Month End Report, February 2023

FIRE DEPARTMENT RESPONSES:

Code	Description	Number of Calls this Period	Year to Date
AOA	Assist other Agency	6	10
FAL	False Alarm	5	6
FRS	Structure Fire	1	1
FRV	Vehicle Fire	1	1
MVI	Motor Vehicle Incident	5	5
CO	Carbon Monoxide Alarm		1
TOTALS		18	24

- MVI - 02 **February @ 15:00**– Report of a single vehicle rollover on Hyw 97 north of the Junction. Upon arrival of crews, it was noted that a semi-tractor trailer hit the ditch. The driver was out and there was no other occupants. Crews returned to the Hall.
- AOA - 10 **February @ 21:09**– Requested by BCAS to assist with an emergency lift at 1000 Mackenzie Blvd. Crews were required to perform CPR on the patient before crews returned to the Hall.
- AOA - 10 **February @ 22:37**– Requested by BCAS to assist with a lift at 1000 Mackenzie Blvd. Crews were required to assist BCAS with removal of a deceased patient before returning to the Hall.
- AOA - 11 **February @ 15:08**– Requested by BCAS to assist with a routine lift at St. Anthony Court. Crews were required to lift a patient from their home into an awaiting ambulance before returning to the Hall.

- FAL - 14 **February @ 07:09**– Report of alarms activated Camp David on Coquiwaldie Road. Upon arrival of Chief 2 it was noted that the alarms were false due to maintenance being done in a room. Crews stood down.
- FAL - 15 **February @ 09:48**– Report of alarms activated Conifex Site 2. Upon arrival of Chief 2 it was noted that the alarms were false due to maintenance being done in the Mill. Crews stood down.
- FAL - 15 **February @ 17:54**– Report of alarms activated the Rec Centre. Chief 2 was already at the arena and noted that the alarms were false. Crews stood down.
- MVI - 17 **February @ 20:54**– Report of a single vehicle rollover on Hyw 97 south of the Junction. Upon arrival of crews, it was noted that a pickup truck hit the ditch. The driver was out and there were no other occupants. Crews returned to the Hall.
- AOA - 18 **February @ 12:53**– Requested by BCAS to assist with a routine lift on Mackenzie Blvd. Crews were required to lift a patient from their home into an awaiting ambulance before returning to the Hall.
- AOA - 18 **February @ 14:07**– Requested by BCAS to assist with a routine lift at 91 Centennial Dr. Crews were required to lift a patient from their home into an awaiting ambulance before returning to the Hall.
- MVI - 18 **February @ 21:55**– Report of a single vehicle rollover on Hyw 97 north of the Junction. Upon arrival of crews, it was noted that a semi-tractor trailer hit the ditch. The driver was out and there were no other occupants. Crews returned to the Hall.
- FAL - 19 **February @ 10:04**– Report of alarms activated Camp David on Coquiwaldie Road. Upon arrival of Chief 2 it was noted that the alarms were false due to unknown reasons. Crews stood down.
- MVI - 19 **February @ 16:39**– Report of a collision between 2 vehicles on Hyw 97 north of the Junction. Upon arrival of crews, it was noted that a pickup truck hit another vehicle. Everyone was out of the vehicles and one person required treatment from BCAS. Crews returned to the Hall.
- FRV - 20 **February @ 08:08**– Requested by RCMP to extinguish a vehicle on fire at Mountain road. Crew were required to extinguish the vehicle before returning to the Hall.

- AOA - 23 **February @ 00:04**– Requested by BCAS to assist with a lift on Tutu Ave. Crews were required to lift a patient from their home into an awaiting ambulance before driving the ambulance to the hospital. Crews returned to the Hall.
- FAL - 23 **February @ 09:20**– Report of alarms activated 403 Mackenzie Blvd. Upon arrival of Chief 2 it was noted that the alarms were false due to maintenance being done in a room. Crews stood down.
- MVI - 25 **February @ 07:28**– Report of a collision between 2 vehicles at the Junction. During response of the crews, it was reported that a vehicle hit a transport truck from behind and the transport truck didn't notice and was dragging the vehicle down the highway. The truck eventually stopped at Bear Lake out of our response zone. Crews returned to the Hall.
- FRS - 26 **February @ 13:27**– Report of a structure fire at Conifex Site 1 Sawmill. Upon arrival of Chief 2 it was noted that the de-barker was on fire in the Mill. Crew were required to extinguish the fire and check for hot spots before returning to the Hall.

VOLUNTEER FIRE FIGHTERS TRAINING NIGHTS SCHEDULE:

7 February – Planning and Meeting Night

- a. Occupational Health & Safety Committee
- b. Management Team and Officers Meeting
- c. Monthly Training Plan
- d. Coordinate Work Plan Activities
- e. Complete Apparatus, Equipment and Facilities Checks
- f. Conduct Association Business Meeting

14 February– Firefighter Skills Development

- a. Fire fighters participated in rapid intervention team training.
- b. Probationary members took part in water supply training.

21 February- Firefighter Skills Development

- a. Fire fighters participated in search training.
- b. Probationary members participated in hose rolls, loads and maintenance training.

28 February - Firefighter Skills Development

- a. Fire Fighters participated in a scenario.
- b. Probationary members participated in hose and hydrant operations training.

FIRE & LIFE SAFETY INSPECTIONS:

7 fire safety inspections were conducted in the month of February.

VOLUNTEER FIRE FIGHTERS SCHEDULE:

February 7-11 – Two members of the Fire Department went down to Appleton Wisconsin to conduct a final review of the New Ladder Truck. They went over every inch of the apparatus, testing all the functions and driving it around. Any corrections were getting made at the factory before getting shipped to Canada.

February 25 – Mackenzie Fire Department set off the fireworks for the Mackenzie Chamber of Commerce, Mackenzie Strong Event. This was also part of the Mackenzie Leisure Services Winter Fest.

EMERGENCY MANAGEMENT

February 9 – Mackenzie Emergency Program Coordinator had a meeting with McLeod Lake Community Forest manager about the blow down clean up on Highway 39, Community Resiliency Initiative Grant Funding and gathering of information from the past coordinator.

February 16 – Mackenzie Emergency Program Coordinator had a meeting with Frontera Forest Solutions regarding the Community Resiliency Initiative Grant application corrections and update on the Community Wildfire Resiliency Plan.

February 16 – A draft copy of the Community Wildfire Resiliency Plan was sent to District for review and comment.

February 23 – March 2 – A warming centre was established at Mackenzie Recreation building because of the colder temperatures. The warming centre was operating at time of building operations and stayed in effect until temperatures warmed up.

FIRE DEPARTMENT MEMBERSHIP:

Position	Allocation	Actual
Fire Chief	1	1
Deputy Fire Chief	1	1
Assistant Chiefs	2	1
Training Officers	2	2
Captains	4	2
Lieutenants	4	2
Engineers	4	1
Fire Fighters	20	8
Total Fire Fighting Force	38	18
Fire Fighters (Probationary)		6
Fire Fighter (Junior)	4	2
Leave of Absence		

NEW FIRE HALL BUILD EXPENSES TO DATE

The construction of the new Fire Hall continues.

The District of Mackenzie has expensed the following amounts for the project to date:

Category	Vendor	Expense to date
Design	Field Lievers Architecture	\$ 545,000
Project Management	Colliers Project Leaders	\$ 8,289
Geotechnical	GeoNorth	\$ 25,534
Survey	McElhanney	\$ 7,203
Construction Contract	Southwest Design & Construction	\$ 4,494,730
FF&E	Furniture and Fixtures	\$ 177,204
Construction Management Fee	JenCol Construction	\$ 27,590
Miscellaneous*	Various	\$ 211,333
	Overall Budget Expense	\$ 5,496,883

*Miscellaneous expenses include: Hydro, legal, wages, benefits, minor contracting, and supplies.

Project works to date are as follows:

- Building is nearing substantial completion
- Brick work is done
- Concrete board has started
- Flooring and fixtures are being installed
- Roofing system is complete
- Siding is being installed

- Final painting inside has started.
- Windows are still in progress

Total Project Budget = \$6.5 million

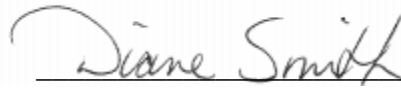
Total Expenses To Date = \$5,496,883

Total Budget Remaining = \$1,003,117

Respectfully Submitted,



Jamie Guise
Fire Chief



Approved for Submission to Council

COUNCIL REPORT

To: Mayor and Council

From: Terry Gilmer, Recreation Services

Date: March 21, 2023

Subject: Recreation Services Month End Report – February

Pool:

- Staff documented 988 pool and 50 aquafit visits for the month.
- The February set of swimming lessons began on February 22nd with 26 participants enrolled in six swimming lesson classes.

Arena:

- Staff documented 67 public skating and 28 curling visits for the month.
- Curl Mackenzie's Curling Bonspiel was held on February 4th.
- Old Timers Men's Hockey Tournament was held February 10-12. We had an issue with the Olympia door Friday night, but staff were able to address it quickly and only missed one flood as a result.
- Mackenzie Minor Hockey U13 Tournament was hosted in Mackenzie on February 18-19.

Fitness Area:

- Staff documented 1,490 fitness centre visits for the month.
- The next offering of the Youth Weight Room Training with Azu Health has been scheduled for March 10th, right before students have their Spring Break.
- A Fitness Centre public survey was launched on February 16th via Let's Chat Mackenzie. This survey will run until March 31st, to receive public feedback on updates to the Fitness Centre.

Sport Courts/Climbing Wall:

- Staff documented 121 multi-court, 15 pickleball and 32 climbing wall visits for the month.
- Staff met with OverHang from Prince George on February 17th to discuss operations and training opportunities for the Climbing Wall.

Ski Hill:

- Staff documented 195 ski hill visits for the month.
- Staff applied for a CNC Legacy grant for Little Mac.

Programs:

- Staff documented 23 school visits for the month through the joint-use-agreement.

Events:

- Our Family Day Event was held on February 20th offering free use of the facilities, including Little Mac Ski Hill. We had 52 skiers, 96 swimming users, 18 fitness users, 12 pickleball users and 10 multi-sport court users.
- Staff met with MLIB on February 16th to review their upcoming Career Fair set up for March 9th.
- Ice Carving Workshop on February 25th was launched for registration on February 7th.
- Event page for WinterQuest 2023 was launched on February 7th.
- WinterQuest 2023 event brochures were posted on social media sites on February 15th. These brochures went out through Canada Post on February 17th.
- WinterQuest 2023 event opening ceremonies including the MLIB tea and Bannock were postponed until February 25th at 4:00pm in coordination with Mackenzie Strong Ceremonies due to the extreme cold.
- With the windchill, it was around -35 degrees Celsius for three days of our setup. The staff and ice carvers came through in some tough working conditions. They are such a huge part of creating these opportunities for people to connect.
- WinterQuest 2023 was a celebration of community spirit and turned out to be the type of fairy tale winter wonderland our team had envisioned. New activities such as wine tasting (Northern Lights Estate Winery), fireworks (Chamber) and story tellers helped compliment returning elements to make the experience even more magical – there was even a small increase in traffic from out-of-town visitors this year.
 - One of the highlights for staff, was overhearing a child tell his mom that the fairy tale story was the best story he had ever heard. Freshly written, it helped connect the snow and ice sculptures placed along the lighted trail to the event, and the actors brought everything to life.

Staff:

- Staff received training on the Let's Chat Mackenzie survey access, to begin running community surveys for Recreation.

Other:

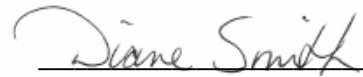
- Audio video installation continued in the Community Hall this month.
- Staff met with roofing project manager about three leaks in the new section of roofing.
- Recreation Services was opened as a warming centre on February 23rd and will continue February 25th.



Respectfully Submitted,



Terry Gilmer
Director of Recreation Services



Approved for Submission to Council

COUNCIL REPORT

To: Mayor and Council

From: Finance

Date: March 21, 2023

Subject: Month End Report at February 28, 2023

Attached are the following month-end reports as at February 28, 2023:

- Analysis of Revenue and Expenses
- Accounts Payable Payment Listing
- Capital Expenditure

Respectfully Submitted,



Kerri Borne
Chief Financial Officer



Approved for Submission to Council

Revenue and Expenses Final Budget

February 28, 2023

DESCRIPTION	2023 PROVISIONAL BUDGET	2023 YTD FEBRUARY	REMAINING BUDGET	% OF BUDGET REMAINING
GENERAL OPERATING REVENUE				
<u>TAXATION</u>				
TAXATION	5,398,522	-	5,398,522	100.0%
616 AREA	14,000	-	14,000	100.0%
1% UTILITIES TAX AND GRANTS IN LIEU	2,714,369	-	2,714,369	100.0%
	8,126,891	-	8,126,891	100.0%
SALES OF SERVICE	440,743	880	439,863	99.8%
RECREATION AND CULTURE	272,641	82,615	190,026	69.7%
	713,384	83,494	629,890	88.3%
<u>LICENCES AND PERMITS</u>				
BUSINESS LICENSE	42,500	47,214	(4,714)	(11.1%)
BUILDING/PLUMBING PERMIT REVENUE	17,000	164	16,836	99.0%
OTHER PERMITS/APPLICATIONS	1,225	300	925	75.5%
ANIMAL LICENSES	17,000	5,670	11,330	66.6%
	77,725	53,348	24,377	31.4%
<u>OTHER REVENUES</u>				
FINES	3,500	-	3,500	100.0%
RENTALS	214,214	6,442	207,772	97.0%
FRANCHISE FEES (FORTIS BC)	81,186	-	81,186	100.0%
RETURN ON INVESTMENTS	322,924	159,695	163,229	50.5%
TAXES PENALTIES AND INTEREST	42,100	420	41,680	99.0%
COMMUNITY FOREST	-	-	-	0.0%
MISCELLANEOUS	108,230	55,766	52,464	48.5%
DEPRECIATION	1,602,015	267,003	1,335,013	83.3%
TRANSFER FROM RESERVES & ACCUMULATED SURPLUS	297,284	-	297,284	100.0%
	2,671,453	489,325	2,182,128	81.7%

Revenue and Expenses Final Budget

February 28, 2023

DESCRIPTION	2023 PROVISIONAL BUDGET	2023 YTD FEBRUARY	REMAINING BUDGET	% OF BUDGET REMAINING
<u>GRANTS</u>				
PROVINCIAL GRANTS - UNCONDITIONAL	593,582	1,001	592,581	99.8%
PROVINCIAL GRANTS - CONDITIONAL	110,508	12,131	98,377	89.0%
REGIONAL DISTRICT GRANTS	5,000	-	5,000	100.0%
OTHER FUNDERS	570,206	-	570,206	100.0%
	1,279,296	13,132	1,266,164	99.0%
TOTAL REVENUE	12,868,748	639,299	12,229,450	95.0%
GENERAL OPERATING EXPENSES				
<u>GENERAL GOVERNMENT</u>				
COUNCIL	219,822	27,138	192,683	87.7%
GRANTS & CHAMBER OF COMMERCE	212,100	28,245	183,855	86.7%
ADMINISTRATION	899,837	129,113	770,724	85.7%
FINANCE	660,389	105,204	555,185	84.1%
COMMON SERVICES/COMPUTER/MTCE	440,937	60,127	380,810	86.4%
ECONOMIC DEVELOPMENT	88,300	4,201	84,099	95.2%
ALLOCATION WATER/SEWER	(84,000)	(14,000)	(70,000)	83.3%
DEPRECIATION - General Government	52,000	8,667	43,333	83.3%
	2,489,384	348,695	2,140,690	86.0%
<u>PROTECTIVE SERVICES</u>				
FIRE DEPARTMENT	502,010	75,290	426,720	85.0%
FUEL MITIGATION	186,778	-	186,778	100.0%
INDUSTRIAL AREA FIRE BUILDING	10,460	1,017	9,443	90.3%

Revenue and Expenses Final Budget

February 28, 2023

DESCRIPTION	2023 PROVISIONAL BUDGET	2023 YTD FEBRUARY	REMAINING BUDGET	% OF BUDGET REMAINING
BUILDING INSPECTIONS	159,480	2,882	156,598	98.2%
BYLAW SERVICES	219,403	7,075	212,328	96.8%
EMERGENCY MANAGEMENT	7,700	1,435	6,265	81.4%
EMERGENCY SERVICES BLDG	57,328	12,020	45,308	79.0%
OTHER PROTECTIVE SERVICES	150,910	25,482	125,428	83.1%
DEPRECIATION - Protective Service	150,000	25,000	125,000	83.3%
	1,444,069	150,200	1,293,869	89.6%
<u>TRANSPORTATION SERVICES</u>				
TRANSPORTATION SERVICES	2,097,899	422,000	1,675,899	79.9%
DEPRECIATION - Public Works	654,500	109,624	544,876	83.3%
GARBAGE COLLECTION	329,152	54,170	274,982	83.5%
PUBLIC HEALTH	46,311	944	45,367	98.0%
DEPRECIATION - Public health	48,765	8,128	40,638	83.3%
BEACHES AND PARKS	232,744	1,593	231,151	99.3%
	3,409,371	596,459	2,812,912	82.5%
<u>PARKS AND RECREATION SERVICES</u>				
PARKS AND PLAYGROUNDS	15,788	1,046	14,742	93.4%
RECREATION FACILITIES	2,785,244	483,514	2,301,730	82.6%
DEPRECIATION - Recreation Services	696,750	116,125	580,625	83.3%
TRANSFER TO MACKENZIE PUBLIC LIBRARY	278,881	46,480	232,401	83.3%
	3,776,663	647,164	3,129,499	82.9%
<u>FISCAL SERVICES</u>				
FISCAL EXPENSES	10,250	-	10,250	100.0%
TRANSFER TO RESERVES	1,685,707	-	1,685,707	100.0%

Revenue and Expenses Final Budget

February 28, 2023

DESCRIPTION	2023 PROVISIONAL BUDGET	2023 YTD FEBRUARY	REMAINING BUDGET	% OF BUDGET REMAINING
TRANSFER TO OWN FUNDS	53,304	-	53,304	0.0%
	1,749,261	-	1,749,261	100.0%
TOTAL GENERAL EXPENSES	12,868,748	1,742,518	11,126,230	86.5%
REVENUE LESS EXPENSES				
NET SURPLUS (DEFICIENCY)	(0)	(1,103,219)		
WATER OPERATIONS				
REVENUE	787,622	13,266	774,356	98.3%
EXPENDITURES	787,622	87,713	699,909	88.9%
NET SURPLUS (DEFICIENCY)	-	(74,447)		
SEWER OPERATIONS				
REVENUE	623,278	24,626	598,651	96.0%
EXPENDITURES	623,278	48,475	574,803	92.2%
NET SURPLUS (DEFICIENCY)	-	(23,849)		
CONSOLIDATED GENERAL, WATER & SEWER				
OPERATING SURPLUS (DEFICIENCY)	(0)	(1,201,514)		

District of Mackenzie
Accounts Payable - Payment Listing
February 28, 2022

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
02/02/23	069212	A5733	ANDREW SHERET LIMITED	1,245.18
02/02/23	069213	A6534	ALS CANADA LTD	218.61
02/02/23	069214	C0190	CKJ TRUCKIN	137.62
02/02/23	069215	K5930	KODE CONTRACTING LTD.	14,000.36
02/02/23	069216	L7010	LOOMIS EXPRESS	104.40
02/02/23	069217	P4717	POTVIN, PAUL	112.50
02/02/23	069218	R2500	R.D. OF FRASER-FORT GEORGE	8,386.24
02/02/23	069219	R6544	ROGERS	738.01
02/02/23	069220	S4695	SNIVELY, AARON	73.50
02/02/23	069221	S7575	SUNCOR ENERGY PRODUCTS PARTNERSHIP	6,770.67
02/02/23	069222	T8000	TRICO INDUSTRIES LTD	359.35
02/02/23	069223	U9011	URBAN SYSTEMS	11,471.83
02/02/23	069224	V1200	VAN HORLICK'S TROPHY & GIFT HOUSE	199.26
09/02/23	069225	A1013	ABC COMMUNICATIONS	1,114.30
09/02/23	069226	A6534	ALS CANADA LTD	425.08
09/02/23	069227	B1662	BC FIRE TRAINING OFFICERS ASSOCIATION	157.50
09/02/23	069228	B2062	BANDSTRA TRANSPORTATION SYSTEMS LTD	114.89
09/02/23	069229	B4520	BRANDT TRACTOR LTD	1,456.00
09/02/23	069230	C0190	CKJ TRUCKIN	140.36
09/02/23	069231	C4840	CIVICINFO BC	263.55
09/02/23	069232	F1025	FEDERATION OF CANADIAN MUNICIPALITIES	958.60
09/02/23	069233	H1009	HAGEN'S HOME HARDWARE	646.77
09/02/23	069234	K5930	KODE CONTRACTING LTD.	7,590.72
09/02/23	069235	L0700	L & M ENGINEERING LIMITED	3,310.25
09/02/23	069236	M0100	MACKENZIE CHAMBER OF COMMERCE	40.00
09/02/23	069237	M1648	MACKENZIE LOCKSMITH	120.00
09/02/23	069238	M3206	MACLAK CONTRACTING	1,312.50
09/02/23	069239	M4015	MIDWAY PURNEL	222.38
09/02/23	069240	M4505	MINISTER OF FINANCE	2,518.00
09/02/23	069241	N5502	NORTH CENTRAL LOCAL GOVERNMENT ASSOC	2,273.65
09/02/23	069242	N6729	NORTHERN LITES TECHNOLOGY (2021) LTD.	10,552.50
09/02/23	069243	O3455	ORKIN CANADA CORPORATION	299.78
09/02/23	069244	R1750	RECEIVER GENERAL FOR CANADA	644.87
09/02/23	069245	R2500	R.D. OF FRASER-FORT GEORGE	814.80
09/02/23	069246	S7491	STOKES INTERNATIONAL	92.77
09/02/23	069247	S7575	SUNCOR ENERGY PRODUCTS PARTNERSHIP	7,735.18
09/02/23	069248	S9024	SUMMIT VALVE AND CONTROLS INC	14,728.00
09/02/23	069249	T8000	TRICO INDUSTRIES LTD	371.84
09/02/23	069250	U9000	UAP INC.	935.25
09/02/23	069251	V1800	VIMAR EQUIPMENT LTD.	2,915.29
16/02/23	069252	A1048	ACCESS ENGINEERING CONSULTANTS LTD.	5,023.15
16/02/23	069253	A6534	ALS CANADA LTD	264.60
16/02/23	069254	A9550	AZU HEALTH LTD	105.00
16/02/23	069255	B1400	BC RECREATION & PARKS ASSOCIATION	369.50
16/02/23	069256	B1995	BGE INDOOR AIR QUALITY SOLUTIONS LTD	334.92
16/02/23	069257	B2062	BANDSTRA TRANSPORTATION SYSTEMS LTD	465.18
16/02/23	069258	B3027	BAREFOOT PLANNING LTD	2,493.75
16/02/23	069259	B4520	BRANDT TRACTOR LTD	2,415.84

District of Mackenzie
Accounts Payable - Payment Listing
February 28, 2022

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
16/02/23	069260	B5620	BROGAN FIRE & SAFETY	324.45
16/02/23	069261	C3207	CARDEA HEALTH CONSULTING INC	2,145.00
16/02/23	069262	G8558	GUISE, E JAMES	435.00
16/02/23	069263	I0790	IGI RESOURCES INC	9,006.31
16/02/23	069264	K1000	KAL TIRE	453.89
16/02/23	069265	L7010	LOOMIS EXPRESS	57.36
16/02/23	069266	M4015	MIDWAY PURNEL	222.63
16/02/23	069267	M9004	MISC AP	635.25 *
16/02/23	069268	N5248	NORLITE FURNACES LTD	168.00
16/02/23	069269	P3500	PITNEY BOWES	416.51
16/02/23	069270	P9600	PUROLATOR INC.	66.44
16/02/23	069271	R2097	RFS CANADA	555.52
16/02/23	069272	R2801	REMEDY ELECTRIC LTD.	3,316.69
16/02/23	069273	S7575	SUNCOR ENERGY PRODUCTS PARTNERSHIP	13,035.73
16/02/23	069274	T8000	TRICO INDUSTRIES LTD	344.69
16/02/23	069275	V1200	VAN HORLICK'S TROPHY & GIFT HOUSE	33.37
16/02/23	069276	V1250	VAN HOUTTE COFFEE SERVICES INC	84.17
16/02/23	069277	Y2050	YETI REFRIGERATION INC	4,742.89
23/02/23	069278	A5733	ANDREW SHERET LIMITED	42.11
23/02/23	069279	B4520	BRANDT TRACTOR LTD	754.88
23/02/23	069280	C0190	CKJ TRUCKIN	147.81
23/02/23	069281	C8092	C.U.P.E. NATIONAL OFFICE	3,141.42
23/02/23	069282	D4080	DUKA ENVIRONMENTAL SERVICES LTD	901.31
23/02/23	069283	F6868	FRONTERA FOREST SOLUTIONS, INC	5,315.63
23/02/23	069284	G1070	GFOA	1,009.05
23/02/23	069285	G4015	GRANICUS CANADA HOLDINGS ULC	5,880.00
23/02/23	069286	H1009	HAGEN'S HOME HARDWARE	1,062.14
23/02/23	069287	H2902	HARRIS & COMPANY	344.96
23/02/23	069288	L7010	LOOMIS EXPRESS	95.68
23/02/23	069289	M0100	MACKENZIE CHAMBER OF COMMERCE	79.00
23/02/23	069290	M3206	MACLAK CONTRACTING	1,312.50
23/02/23	069291	M3481	MARMAK INFORMATION SERVICES	560.00
23/02/23	069292	M4015	MIDWAY PURNEL	7,424.03
23/02/23	069293	M9004	WEST COAST CHAINSAW ARTIST LTD	4,599.00
23/02/23	069294	M9004	NORTHERN LIGHTS ESTATE WINERY	509.25
23/02/23	069295	N6060	NORTHERN BC TOURISM ASSOCIATION	1,050.00
23/02/23	069296	N8115	NORTHLANDS WATER & SEWER SUPPLIES	3,635.80
23/02/23	069297	P6280	PRINCE GEORGE OFFICE SYSTEMS	4,991.42
23/02/23	069298	Q5000	QUADRA INDUSTRIAL GROUP	393.75
23/02/23	069299	R1750	RECEIVER GENERAL FOR CANADA	887.11
23/02/23	069300	R2097	RFS CANADA	166.88
23/02/23	069301	S7575	SUNCOR ENERGY PRODUCTS PARTNERSHIP	9,524.85
23/02/23	069302	T6050	TELUS CUSTOM SECURITY SYSTEMS	611.05
23/02/23	069303	T8000	TRICO INDUSTRIES LTD	798.57
23/02/23	069304	U1060	UNITED LIBRARY SERVICE	1,278.27
23/02/23	069305	V1560	VICTORY BUILDING CENTRE	1,795.35
23/02/23	069306	Y2050	YETI REFRIGERATION INC	2,742.85

District of Mackenzie
Accounts Payable - Payment Listing
February 28, 2022

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
DIRECT DEPOSITS				
03/02/23	001285	A8313	ATKINSON, JOAN	103.00
03/02/23	001286	F1063	FAST, JAMES	1,004.06
03/02/23	001287	H8000	HUBER FARM EQUIPMENT LTD.	52.82
03/02/23	001288	K2040	KS2 MANAGEMENT LTD.	10,132.50
03/02/23	001289	L0914	LAING, BILL	15.00
03/02/23	001290	M0900	MACKENZIE CO-OP	36.93
03/02/23	001291	M4991	MERIDIAN ONECAP CREDIT CORP.	313.21
03/02/23	001292	P3810	PACIFIC BLUE CROSS	29,535.52
03/02/23	001293	S4500	SMITH, DIANE	120.00
03/02/23	001294	S5667	SOUTHWEST DESIGN & CONSTRUCTION LTD	21,791.70
03/02/23	001295	W8050	WRIGHT, JESSE	490.70
10/02/23	001296	C3174	CORDWOOD INDUSTRIES	10,244.85
10/02/23	001297	C4811	CHRYSLID TECH	527.51
10/02/23	001298	C9899	CHRYSLID TECH	22.81
10/02/23	001299	E8685	EVERGUARD FIRE EQUIPMENT	2,202.90
10/02/23	001300	G3123	GOERZ, NOAH	855.00
10/02/23	001301	L0914	LAING, BILL	75.00
10/02/23	001302	M2800	MACKENZIE FIRE FIGHTERS ASSOCIATION	3,872.00
17/02/23	001303	G2928	SMIRLE, CHELSEA	710.28
17/02/23	001304	G3123	GOERZ, NOAH	540.00
17/02/23	001305	L1189	LES ENTERPRISES AMILIA INC.	1,010.91
17/02/23	001306	W8050	WRIGHT, JESSE	90.00
24/02/23	001307	B7353	BULL DOG DIESEL LTD	6,136.11
24/02/23	001308	C4811	CHRYSLID TECH	951.50
24/02/23	001309	G6779	GREEN PHOENIX RECYCLING	12.60
24/02/23	001310	M0900	MACKENZIE CO-OP	33.57
24/02/23	001311	M1125	MACKENZIE DRYCLEANING	538.86
24/02/23	001312	M1200	MACKENZIE HOSE & FITTINGS	1,535.88
24/02/23	001313	M3424	MACKENZIE AND AREA RADIO SOCIETY	525.00
24/02/23	001314	S4530	SKYBLUE CLEANING CORP	3,869.25
24/02/23	001315	V1540	VEROOM'S BROOMS CLEANING CO	927.50
EFT PAYMENTS				
03/02/23	JAN 2023	U9100	US BANK	23,671.28
02/07/23	RBCW000408029	M6650	MUNICIPAL PENSION PLAN	24,726.36
08/02/23	RBC5DVZB-697817	R1500	RECEIVER GENERAL - 10702 1339 RP0001	49,115.91
13/02/23	RBC5AOF09546749	R1800	RECEIVER GENERAL - 10702 1339 RP0002	8,942.09
15/02/23	RBC-47001-0223	B1206	BC HYDRO	46,922.46
15/02/23	RBC-07350-0223	F5499	FORTISBC - NATURAL GAS	496.63
15/02/23	RBC-59203-0223	F5499	FORTISBC - NATURAL GAS	160.18
15/02/23	RBC-98226-0223	F5499	FORTISBC - NATURAL GAS	33.85
15/02/23	RBC-98990-0223	F5499	FORTISBC - NATURAL GAS	417.47
15/02/23	RBC-99007-0223	F5499	FORTISBC - NATURAL GAS	161.71
15/02/23	RBC-99011-0223	F5499	FORTISBC - NATURAL GAS	440.30
15/02/23	RBC-99015-0223	F5499	FORTISBC - NATURAL GAS	30.19
15/02/23	RBC-99018-0223	F5499	FORTISBC - NATURAL GAS	32.73
15/02/23	RBC-99804-0223	F5499	FORTISBC - NATURAL GAS	7,621.37
15/02/23	RBC-99712-0223	F5499	FORTISBC - NATURAL GAS	4,369.38

District of Mackenzie
Accounts Payable - Payment Listing
February 28, 2022

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
15/02/23	RBC-99258-0223	F5499	FORTISBC - NATURAL GAS	964.72
15/02/23	RBC-99087-0223	F5499	FORTISBC - NATURAL GAS	175.40
15/02/23	RBC-88729-0223	T6000	TELUS	10.94
17/02/23	RBCW000409037	M6650	MUNICIPAL PENSION PLAN	25,561.35
21/02/23	RBC6198059	R1500	RECEIVER GENERAL - 10702 1339 RP0001	55,099.19
27/02/23	RBC-64765-0223	B1206	BC HYDRO	215.72
27/02/23	RBC-69201-0223	B1206	BC HYDRO	296.45
27/02/23	RBC-00256-0223	F5499	FORTISBC - NATURAL GAS	1,786.71
27/02/23	RBC-78369-0223	F5499	FORTISBC - NATURAL GAS	3,780.61
27/02/23	RBC-12505-0223	T6000	TELUS	10.21
27/02/23	RBC-12667-0223	T6000	TELUS	10.21
27/02/23	RBC-13023-0223	T6000	TELUS	10.21
27/02/23	RBC-26256-0223	T6000	TELUS	128.93
27/02/23	RBC-35525-0223	T6000	TELUS	95.20
27/02/23	RBC-78992-0223	T6000	TELUS	2,975.72
27/02/23	RBC-89933-0223	T6000	TELUS	128.93
				570,812.25

(*) voided cheques

**District of Mackenzie
Capital Projects
As at February 28, 2023**

DESCRIPTION	2023 PROVISIONAL BUDGET	ACTUAL YTD February 28, 2023	REMAINING BUDGET
GENERAL GOVERNMENT			
AUDIO VISUAL UPGRADES (Carry-on)	56,767	3,141	53,626
COMMUNITY SIGNAGE (Carry-on)	91,403	-	91,403
TOTAL GENERAL GOVERNMENT	148,170	3,141	145,029
PROTECTIVE SERVICES			
FIRE HALL PROJECT (Carry-on)	1,034,336	30,620	1,003,716
NEW LADDER TRUCK (Carry-on)	1,633,826	-	1,633,826
PIERCE LADDER TRUCK EQUIPMENT	150,000	-	150,000
TOTAL PROTECTIVE SERVICES	2,818,162	30,620	2,787,542
TRANSPORTATION SERVICES			
ROAD PAVING (Carry-on)	822,010	-	822,010
COMMERCIAL GARBAGE TRUCK (Carry-on)	500,000	-	500,000
HOT PATCH PAVER (Carry-on)	92,000	75,646	16,354
AIR COMPRESSOR (Carry-on)	9,968	12,032	(2,064)
ALL TERRAIN VEHICLE (Carry-on)	45,000	-	45,000
ACTIVE TRANSPORTATION MASTER PLAN (Carry-on)	50,000	-	50,000
PAVING PLAN	95,000	-	95,000
TOTAL TRANSPORTATION SERVICES	1,613,978	87,678	1,526,300
PARKS AND RECREATION SERVICES			
RECREATION ROOF REPLACEMENT (Carry-on)	183,000	-	183,000
SIGNATURE TRAIL PROJECT (Carry-on)	330,000	-	330,000
ENERGY REDUCTIONS PROJECT (Carry-on)	25,260	-	25,260
AUDIO VISUAL UPGRADES	79,500	-	79,500
TOTAL PARKS AND RECREATION SERVICES	617,760	-	617,760
TOTAL GENERAL CAPITAL	5,198,070	121,439	5,076,631
WATER			
PRESSURING REDUCING VALVES REPLACEMENT (Carry-on)	342,000	-	342,000
GANTHAZ PIPE & METER REPLACEMENT (Carry-on)	56,000	-	56,000
GANTHAZ WELL #4 REHABILITATION (Carry-on)	73,500	-	73,500
GANTHAZ WATER TREATMENT	590,000	-	590,000
TOTAL WATER	1,061,500	-	1,061,500
SEWER			
LAGOON OUTFALL CHAMBER (Carry-on)	83,200	-	83,200
SEWER FLUSHER	100,000	-	100,000
TOTAL SEWER	183,200	-	183,200
TOTAL CAPITAL BUDGET SUMMARY	6,442,770	121,439	6,321,331

School District 57

March update

Rachael Weber

Board Chair

Leadership changes

Cindy Heitman is no longer working for SD57. Her last day was Friday March 10, 2023. Pam Spooner has accepted the role of Acting Superintendent while a Canada wide search will happen for a permanent Superintendent. We are happy to welcome Pam Spooner who is well known to the district with over 28 years of experience and was in the position of Indigenous Assistant Superintendent before stepping into her current role. We have full confidence in her and with the amazing staff we have in all our schools to continue moving forward with the districts strategic plan and supporting all students.

I would like to acknowledge the uncertainty that comes with change, the board is committed to working collaboratively with the Acting Superintendent, district staff, teachers, students, families, Rights Holders, and communities as we navigate the future.

I know you will join me in welcoming Pam to this new role and to working with her to strengthen all relationships.

Spring Break update

SD 57 is currently on a well-deserved 2-week spring break. Many of our staff will continue to work during the break. Our facilities and technology staff will be working hard during this time to address building needs, the custodial staff will work hard to give the schools a polish and the HR and Finance staff will continue to make sure the personnel and financial operations continue.

In addition, this spring break, we are welcoming back the RCMP Youth Academy which requires staff supervise students and we have some camps running for kids. With out the support of the staff, so many opportunities would not happen.

During our first week of March, we added 7 more people to the SD 57 team. Hiring has slowed down, but we are consistently working daily to bring more people into the organization.

Next public board meeting and location

Our next Public Board meeting is Tuesday April 25th in McBride- As per our bylaws which state every other year, we hold a public board meeting in one of our rural communities. Last April we were in Mackenzie. If this changes, we will notify the public on our website accordingly.

Dates to consider for April

SD 57 Easter break will be from Friday April 7th to Monday April 10th.

A non-instructional day will also take place Friday April 28th.