

## COMMITTEE OF THE WHOLE AGENDA

Date: Monday, May 26, 2025, 7:00 p.m.  
Location: Council Chambers of the Municipal Office  
1 Mackenzie Boulevard, Mackenzie, BC

### Pages

#### 1. CALL TO ORDER

*We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.*

#### 2. PUBLIC COMMENTS AND QUESTIONS

*Please note that all comments and questions must pertain to items listed on the agenda.*

*Are there any members of the public in attendance this evening who wish to comment on the agenda?*

*Administration are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?*

#### 3. REPORTS

- |     |  |    |
|-----|--|----|
| 3.1 | <u>Operations</u><br>THAT the Operations report for the month of April 2025 be received.                   | 2  |
| 3.2 | <u>RCMP</u><br>THAT the RCMP report for the month of April 2025 be received.                               | 9  |
| 3.3 | <u>Fire</u><br>THAT the Fire report for the month of April 2025 be received.                               | 11 |
| 3.4 | <u>Recreation Services</u><br>THAT the Recreation Services report for the month of April 2025 be received. | 15 |
| 3.5 | <u>Finance</u><br>THAT the Finance report for the month of April 2025 be received.                         | 18 |

#### 4. OTHER BUSINESS

#### 5. ADJOURNMENT



## **COUNCIL REPORT**

**To:** Mayor and Council  
**From:** Operations  
**Date:** May 20, 2025  
**Subject:** Public Works Month End Report April 2025

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### **WATER DISTRIBUTION:**

Pumphouses delivered 13,129,499 US gallons of water into the water tower during the month of April, the equivalent of 437,649.96 gallons per day, which is approximately 330.05 gallons per water connection. Last year pumphouses delivered 12,792,757 US gallons of water into the water tower during the month of April, the equivalent of 426,425.22 gallons per day or 321.59 gallons per connection.

Gantahaz Water System: Pumphouse delivered 562,538 US gallons of water into the tower during the month of April, the equivalent of 18,146.37 gallons per day, which is approximately 203.89 gallons per water connection. Last year Pumphouse delivered 539,226 US gallons of water during the month of April, the equivalent of 17,394.37 gallons per day, which is approximately 195.44 gallons per connection.

### **SANITARY SEWER COLLECTION SYSTEMS:**

There were 8 good neighbor sewer calls to report for the month of April.

### **GARBAGE COLLECTION SYSTEMS:**

The total commercial garbage collected for the month of April was 57,740 kg. The total residential garbage collected was 60,540 kg, for a total of 118,280 kg. The total commercial garbage collected in April 2024 was 57,630 kg. The total residential garbage collected for April 2024 was 53,470 kg, for a total of 111,100 kg.

### **SNOWFALL ACCUMULATION:**

No Snowfall accumulated for April.



### **STREETS AND ROADS:**

- Sweeping started throughout town
- Sweeping of sidewalks throughout town
- Grading dirt roads
- Cold Patching throughout town.
- Straightened signage throughout town.

### **PARKS:**

- Closed for the Season

### **PROJECTS:**

- Turf repairs done around town and ongoing
- Memorial benches and bike racks have been installed
- RV Park had picnic tables and fire pits placed around
- Public works sign repainted and installed
- Multiple catch basins repaired in town

### **EQUIPMENT & MAINTENANCE:**

- Unit #40 plow truck and Unit #37 plow truck converted back to gravel trucks.
- Unit #88 Side by Side tracks removed for summer
- DE winterizing of equipment is ongoing.
- Unit #12 had decals, beacon and radio installed

### **BUILDINGS:**

- Doors adjusted at RCMP and CBRE.
- New kickplate installed at RCMP door.
- Caboose was opened and ready for Chamber use.
- Started repairs to RV park washroom
- Fixed leaking eaves trough on Town Hall.



### **SAFETY:**

OH&S/Joint Health and Safety Committee meeting was held for the month of April.

2 people attended first aid training  
1 person attended OHS 1 training  
1 person attended small water certification

Operator training on various equipment is ongoing.

### **BYLAW SERVICES:**

#### **Dog Licenses:**

There were 36 dog licenses sold.

#### **Impounds:**

	<b>DOGS</b>	<b>CATS</b>
Remaining from last month	0	0
Impounds/strays for this month	5	0
At large dog miss	4	0
Owners request adoption	0	0
Claimed by owner	4	0
Adopted	0	0
HD	1	0
Transferred to PG Humane	0	0
<b>Remaining in Pound</b>	<b>0</b>	<b>0</b>

#### **Complaint/Service Files:**

#26-2025 - Complaint regarding excessive dog ownership (Concluded)  
Outcome: Owner rehomed two dogs with two different owners and four dogs with another owner. Follow-up scheduled in one month to verify.

#42-2025 - Garbage set out too early



Action: Warning letter issued.  
Proactive.

#43-2025 - Garbage set out too early  
Action: Warning letter issued.  
Proactive.

#44-2025 - Garbage set out too early  
Action: Warning letter issued.  
Proactive.

#47-2025 - Excessive dog barking  
Action: Warning letters were given to two residents.  
Complaint Open.

#48-2025 - Dog attack on another dog  
Action: Warning letter and verbal warning issued.  
Complaint Concluded.

#49-2025 - Excessive dog barking  
Action: Warning letter issued.  
Complaint Open.

#51-2025 - Dog at large (4 occurrences)  
Action: Verbal warnings and impound measures taken.  
Complaint Concluded.

#52-2025 - Parking violation (too close to a fire hydrant)  
Action: Written warning issued.  
Proactive.

#53-2025 - Removal of offensive & fake election sign  
Complaint Concluded.

#54-2025 - Notices issued for utility access road maintenance  
Action: Notices given to 10 properties on Firth Crescent to ensure no debris remains on the utility access road.

#55-2025 - Excessive dog barking  
Action: Warning letter and verbal warning issued.



Complaint Open.

#56-2025 - Illegal dumping

Action: Verbal warning issued; the accused accepted responsibility and cleaned the area.

Proactive Concluded.

#58-2024 – Building on property line,

Action: Verbal and written education.

Proactive Concluded.

### **Bylaw Violation Warning Notices:**

#50-2025 - Parking left of center line

Action: Written warning issued.

Proactive.

#57-2025 - Parking over the 24-hour limit

Action: Written warning issued.

Proactive.

### **Municipal Ticketing Information:**

There was no Municipal Ticket Information written this month.

### **BUILDING PERMITS: APRIL 2025**

<b>2025</b>	<b># of Permits This Month</b>	<b>\$ Value of Permits This Month</b>	<b>Total # of Permits to Date</b>	<b>Year to Date \$ Value of Permits</b>
Recreational	0	0	0	0
Residential	1	\$40,000.00	1	\$40,000.00
Commercial	1	\$40,000.00	1	\$40,000.00
Industrial	0	0	1	\$1,331,592.00
Institutional	0	0	0	0
<b>Totals</b>	<b>2</b>	<b>\$80,000.00</b>	<b>3</b>	<b>\$1,411,592.00</b>

<b>2024</b>	<b># of Permits</b>	<b>\$ Value of</b>	<b>Total # of</b>	<b>Year to Date \$</b>
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	This Month	Permits This Month	Permits to Date	Value of Permits
Recreational	0	0	0	0
Residential	2	\$99,000.00	3	\$102,500.00
Commercial	0	0	1	\$400,000.00
Industrial	0	0	1	\$3,700,000.00
Institutional	1	\$4,831,475.00	1	\$4,831,475.00
<b>Totals</b>	<b>3</b>	<b>\$4,930,475.00</b>	<b>6</b>	<b>\$9,033,975.00</b>

## **PLUMBING**

	2024	2025
Number of Plumbing Permits This Month	0	0
Dollar Value of Plumbing Permits This Month	0	0
Number of Plumbing Permits YTD	0	0
Dollar Value of Plumbing Permits YTD	0	0

## **BUSINESS LICENCES:**

	Number
Active/Paid	241
Outstanding	23
New	1
Total	265

## **AIRPORT STATS:**

Total fuel pumped for the month of April was 1988.36L of AV Gas, & 4793.03L of Jet A. Total fuel sales for the month were \$15,567.05 with net revenue of \$3,795.82

APRIL 2025	Fixed Wing	Helicopter	Fuel Purchase	Visit Town
<b>Total</b>				
<b>44</b>	25	19	32	n/a

NOTE: Surveys stationed out of Mackenzie: Air Ambulance pilot training, powerline patrols, forestry infrared burn piles, and BC Hydro snow survey.



**RESPECTFULLY SUBMITTED:**

Joe Murray, Director of Operations

**Reviewed by:** Corporate and Financial Services

**Approved by:** Chief Administrative Officer





NCO i/c Mackenzie Detachment  
PO Box 280  
Mackenzie, B.C.  
V0J 2C0

Your File

District of Mackenzie  
Box 280  
Mackenzie, B.C.  
V0J 2C0

Our File

May 6th, 2025

Dear Mayor and Council

**Mayors Report for April 2025:**

**Detachment Case Load:**

April 2025 the Mackenzie RCMP investigated 111 files. (127 files for April 2024)  
Majority of case load as follows:

- 5- Assaults
- 2- Threats
- 1- Break and Enter to Commercial Property
- 3- Thefts-attempted
- 15- Mischief/Cause disturbance/intoxicated persons
- 7- Check well being
- 2- False Alarms
- 1- Vehicle Collisions
- 5- Mental Health
- 6- Suspicious Vehicles/Persons
- 4- Fraud/Scams
- 10- Driving Complaints
- 4- Keep the Peace

Warm weather has arrived in Mackenzie resulting in an increase in Mischief's and Driving Complaints.

**Traffic Enforcement: - April 2025 Traffic Stats:**

9 violation tickets issued  
13 warnings issued.

Majority of traffic offences for the month of April were Speed against Highway sign.  
Majority of warnings were Speeding against Hwy Sign and Use of Electronic Device while driving.

**Impaired Driving / Immediate Roadside Prohibitions - April 2025:**

0 Impaired operation investigations.

**CHECKSTOP PROGRAM - ROAD SAFETY**

0 checkstops for this period.

**Community Policing:**

In line with the Annual Performance Plan initiative for Crime Prevention through Curfew Compliance checks, the Mackenzie RCMP members conducted curfew and house arrest checks on 2 offenders. 52 Compliance checks were completed.

April 28th, 2025 Cst. Nevison attended Day of Mourning at Mackenzie District Office.

3 barwalks

6 foot patrols in the area of the mall and recreation centre

Weekly School Zone Patrols

**Victim Services:**

Victim service position has recently been filled. Still awaiting security clearance.

**ONLINE CRIME REPORTING**

The online tool can be found at either <http://bc.rcmp-grc.gc.ca/mackenzie/report> or on the District of Mackenzie's website at [districtofmackenzie.ca/public-services/emergency-services](http://districtofmackenzie.ca/public-services/emergency-services).

This concludes the Mayors report for the month of March 2025.

  
Sgt. Christopher BEZAIRE  
Detachment Commander  
(250) 997-3288 phone (250) 997-3240 fax

## **COUNCIL REPORT**

**To:** Mayor and Council

**From:** Fire Chief, Jamie Guise

**Date:** May 9, 2025

**Subject:** Fire Department Month End Report, April 2025

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### **FIRE DEPARTMENT RESPONSES:**

Code	Description	Number of Calls this Period	Year to Date
AOA	Assist other Agency	2	12
FAL	False Alarm	0	3
MVI	Motor Vehicle Incident	2	11
PS	Public Service	0	4
BC	Burn Complaint	2	2
GSL	Gas Leak	1	1
FRE	Electrical Fire	1	1
<b>TOTALS</b>		8	36

- BC - 4      April @ 17:00 – Report of a fire below the Little Mac Ski Hill. The officer on call responded and instructed the two individuals to extinguish the fire in the barrel. They were also informed of the designated areas where fires are permitted.
- AOA – 6      April @ 22:22 – Requested by BCAS for a Lift Assist. Crews were required to move a patient from their home and into an ambulance before returning to the hall.
- AOA – 7      April @ 14:12 – Requested by BCAS for a Lift Assist. Crews were required to move a patient from an ambulance into their home before returning to the hall.
- GSL – 8      April @ 12:36 – A gas leak was reported in the Industrial Site. Chief 1 and Chief 2 responded to the scene and advised the property representative on proper hazardous materials procedures. Conditions were favorable for venting, and the property representative was instructed to await the arrival of Fortis BC.
- MVI – 14      April @ 23:15 – Report of an MVI on Hwy 39. While responding, crews were informed by RCMP that there was no entrapment. Crews stood down.

- MVI - 21      April @ 14:02 – Report of an MVI on Hwy 97 North of the Junction. Crews were required to assist with patients before returning to the hall.
- BC - 25      April @ 12:55 – Report of a Burn Complaint. The officer on call responded and instructed the resident that burning their lawn was against the District's bylaw. The resident complied and put out the fire.
- FRE - 21      April @ 17:53 – Report of laundry machine on fire. The officer on call responded and was able to deal with the smoking machine. The officer waited for the property representative before returning to the hall.

**VOLUNTEER FIRE FIGHTERS TRAINING NIGHTS SCHEDULE:**

1 April – Planning and Meeting Night

- a. Occupational Health & Safety Committee
- b. Management Team and Officers Meeting
- c. Monthly Training Plan
- d. Coordinate Work Plan Activities
- e. Complete Apparatus, Equipment and Facilities Checks
- f. Conduct Association Business Meeting

8 April – Training Night

- a. Fire Fighters participated in hydrant training.
- b. Probationary Fire Fighters participated in Communication Training.

15 April – Training Night

- a. Fire Fighters participated in hydrant and apparatus training.
- b. Probationary Fire Fighters participated in Passport Accountability and Firefighter Safety Training.

22 April – Training Night

- a. Fire Fighters conducted scenarios around Mackenzie.
- b. Probationary Fire Fighters received their PPE.

29 April – Training Night

- c. Fire Fighters participated in a large scenario at Hall #2.
- d. Probationary Fire Fighters participated in donning SCBA and hose training.

**FIRE & LIFE SAFETY INSPECTIONS:**

1 - Fire safety inspection was conducted in the month of April.

**FIRE DEPARTMENT SCHEDULE:**

April 3 – Fire Department staff attended an EOC activation and mock evacuation at Mcleod Lake.

April 7 – Commercial inspection on structure protection unit #1.

April 13 – 2 Fire Department members went for Electric Vehicle Training at Ferndale-Tabor Fire Department.

April 23 – Fire Department staff conducted a hall tour for homeschooled kids.

**EMERGENCY MANAGEMENT:**

April 29 - Emergency Management staff met with Connect Rocket for a Public Alerting System Training Session.

**FIRE SMART:**

April 2 – Fire Smart Coordinator and Fire Chief attended MWAC meeting.

April 4 – FireSmart Let's Chat Mackenzie Page was launched with information on FireSmart.

April 12 – FireSmart Coordinator attended Wildfire Resiliency and Training Summit in Penticton from April 12th to 17<sup>th</sup>.

April 22 - Fire Smart Coordinator met with contractor for a Fuel Treatment Project Viewing.

April 22 – FireSmart Coordinator conducted FireSmart Home Assessment.

**PERMITS ISSUED:**

Permit Type	This Period	Year to Date
Recreational Burn Permit	<b>74</b>	<b>170</b>
Category #1 Burn Permit	<b>1</b>	<b>3</b>
Category #2 Burn Permit	<b>2</b>	<b>2</b>

Category #3 Burn Permit	<b>2</b>	<b>5</b>
Fireworks Permit	<b>0</b>	<b>0</b>
<b>Totals</b>	<b>79</b>	<b>180</b>

**FIRE DEPARTMENT MEMBERSHIP:**

<b>Position</b>	<b>Allocation</b>	<b>Actual</b>
Fire Chief	1	1
Deputy Fire Chief	1	1
Assistant Chiefs	2	1
Training Officers	2	2
Captains	4	2
Lieutenants	4	2
Engineers	4	2
Fire Fighters	20	8
<b>Total Fire Fighting Force</b>	<b>38</b>	<b>19</b>
Fire Fighters (Probationary)		11
Fire Fighter (Junior)	4	4
Leave of Absence		

**RESPECTFULLY SUBMITTED:**

Jamie Guise, Fire Chief

**Reviewed By:** Corporate and Financial Services

**Approved By:** Chief Administrative Officer

## **COUNCIL REPORT**

**To:** Mayor and Council

**From:** Recreation Services

**Date:** May 20, 2025

**Subject:** Recreation Services Month End Report - April 2025

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### **Usage:**

- Fitness: 1469
- Pool: 900
- Aquafit: 67
- Multi-Court: 84
- Climbing Wall: 27
- Pickleball: 9
- SD 57 Students: 191

### **Facility:**

- Staff working on rectifying new orders from TechSafe regarding boilers, which includes setting up annual inspections and logbooks.
- The front lobby bathroom renovation began. The walls were prepped and painted, and the tile was put down in men's - women's washroom is next.
- Staff organized the installation of accessible door operators for both front lobby bathrooms, aiming to have them fully functioning in May.
- Mackenzie Community Services has notified us that they received a grant for \$20k to assist us with addressing some of our accessibility upgrades at the Rec Centre – we are targeting the bleacher railing upgrades project.
- Staff swept the Spirit Square and began spring cleaning of facility grounds.
- Staff added a bike rack in the round about.
- Staff finished taking down the ODR.
- Recreation Centre was open at 7a on Monday, April 29 to accommodate Elections Canada - voting was from 7a to 7p that day.
- Staff stripped and re-sealed the arena meeting room floor.
- Staff adjusted the lights on the tree in the front roundabout

### **Pool:**

- Spring session swimming lessons were released for registration on April 30, 2025. The session is set to begin on May 13, 2025.

- The two senior lifeguards participated in the Lifesaving Instructor Recertification course in Fort St. John on, Sunday, April 6, 2025.
- The Aquatic Lead hand instructed the National Lifeguard recertification course for all the aquatics staff on the evening of Thursday, April 10, 2025, and the morning of Friday, April 11, 2025. These dates were chosen due to aligning with an N.I day to ensure that our junior lifeguards were able to participate.
- One staff member will be participating in the National Lifeguard Instructor recertification course in Prince George on May 1, 2025.
- Staff coordinating installation of filter for pool water at main – high iron is causing significant staining to the new flooring.

**Arena:**

- Staff met with the building inspector regarding arena bleacher handrailing installation to determine if permitting is required, which it is not.
- Minor Lacrosse started on Monday, April 7.
- Staff prepped and painted the minor and senior lacrosse nets.
- Staff cleaned arena glass.

**Fitness Area:**

- Staff removed disinfecting wipes from the Fitness Center and replaced with spray bottles of disinfectant and rags for patrons to clean equipment after use. This decision was made based on the environmental and budgetary impact of the single use wipes.

**Ski Hill:**

- Notified that CityWest will take possession of the ski chalet on Friday, May 2.

**Sport Courts/Climbing Wall:**

- Staff installed the outdoor tennis, pickleball and volleyball nets.
- Staff deep cleaned the Callahan Room floor and re-tapped the pickleball lines.
- Staff completed weekly climbing wall checks.

**Playgrounds/Trails/Parks:**

- Staff took two freshly painted and restrung hockey nets to Babine Park and disposed of the broken nets.
- Staff re-installed the zipline.

**Programs:**

- We launched our gymnastics program on Wednesday, April 23 and it has 18 participants registered so far.
- Staff launched drop-in ball hockey and lacrosse on the arena floor for after school kids.

**Events:**



- Staff coordinating with the Chamber of Commerce in preparation for the Spring Expo being held at Recreation Services on May 2-3, 2025.
- Staff organizing music lineup for summer concerts and Rockin' the Ridgeline.
- Staff put out a call for local musicians to perform at our summer weekly music in the park sessions.
- Staff met with Andy Barnes to discuss a Church Service opportunity during the Rockin' the Ridgeline weekend.
- We hosted the quilting retreat in the Callahan room from April 24-April 26.

**Other:**

- Two staff participated in the First Aid Instructor recertification in Prince George on April 30, 2025.
- Staff instructed the OFA 1 recertification course for 2 BOs, 1 bylaw and 1 PW staff.
- CSR staff have completed online excel training.
- Staff met with PW to review joint spring/summer workplan i.e., parks, grounds, playgrounds.
- Contractor reviewed portable stage deficiencies and provided quote for our consideration.
- Staff participated in a lead-hand meeting to improve cross departmental communication.
- Spring and summer project planning with BO and BGMs.
- Staff participated in a phone call/zoom meeting with aquatic amusements regarding the waterslide project.

**RESPECTFULLY SUBMITTED:**

Terry Gilmer, Director of Recreation Services

**Reviewed By:** Corporate Services

**Approved By:** Chief Administrative Officer

**COUNCIL REPORT**

**To:** Mayor and Council

**From:** Finance

**Date:** May 20, 2025

**Subject:** Month End Report at April 30, 2025

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Attached are the following month-end reports as of April 30, 2025

- Analysis of Revenue and Expenses
- Accounts Payable Payment Listing
- Capital Expenditures

**RESPECTFULLY SUBMITTED:**

Kerri Borne, Chief Financial Officer

**Reviewed By:** Corporate Services

**Approved By:** Chief Administrative Officer

## Revenue and Expenses

April 30, 2025

DESCRIPTION	2025 FINAL BUDGET	2025 YTD APR	REMAINING BUDGET	% OF BUDGET REMAINING
<b>GENERAL OPERATING REVENUE</b>				
<b><u>GENERAL REVENUE</u></b>				
PROPERTY TAXES	4,807,326	-	4,807,326	100.0%
1% UTILITIES TAX, GRANTS IN LIEU AND OTHER ASSESSMENTS	3,215,706	-	3,215,706	100.0%
PENALTIES AND INTEREST ON TAXES	45,000	40,566	4,434	9.9%
SALES OF SERVICE/USER FEES	99,729	93,712	6,017	6.0%
TRANSFERS FROM OTHER GOVERNMENTS	1,045,427	15,287	1,030,140	98.5%
INVESTMENT/GOVERNMENT BUSINESS INCOME	787,000	239,562	547,438	69.6%
OTHER REVENUE	2,700	3,336	(636)	(23.6%)
	<b>10,002,888</b>	<b>392,464</b>	<b>9,610,425</b>	<b>96.1%</b>
<b><u>PROTECTIVE SERVICES</u></b>				
JUSTICE CENTRE SALES OF SERVICE/USER FEES	110,731	9,643	101,088	91.3%
FIRE DEPARTMENT SALES OF SERVICE/USER FEES	1,000	-	1,000	100.0%
FIRE DEPARTMENT TRANSFERS FROM OTHER GOVERNMENTS	237,338	1,638	235,700	99.3%
EMERGENCY MANAGEMENT SALES OF SERVICE/USER FEES	-	-	-	0.0%
BUILDING INSPECTION SALES OF SERVICE/USER FEES	61,000	51,334	9,666	15.8%
BYLAW ENFORCEMENT SALES OF SERVICE/USER FEES	19,525	8,365	11,161	57.2%
	<b>429,594</b>	<b>70,980</b>	<b>358,614</b>	<b>83.5%</b>
<b><u>TRANSPORTATION SERVICES</u></b>				
PUBLIC WORKS SALES OF SERVICE/USER FEES	6,000	904	5,096	84.9%
ROADS SALES OF SERVICE/USER FEES	55,000	26,822	28,178	51.2%
AIRPORT SALES OF SERVICE/USER FEES	98,000	43,587	54,413	55.5%
	<b>159,000</b>	<b>71,312</b>	<b>87,688</b>	<b>55.1%</b>
<b><u>SOLID WASTE</u></b>				
RESIDENTIAL GARBAGE SALES OF SERVICE/USER FEES	258,578	-	258,578	100.0%
COMMERCIAL GARBAGE SALES OF SERVICE/USER FEES	254,005	40,939	213,065	83.9%
	<b>512,583</b>	<b>40,939</b>	<b>471,643</b>	<b>92.0%</b>
<b><u>HEALTH, SOCIAL SERVICES &amp; HOUSING</u></b>				
PUBLIC HEALTH SALES OF SERVICE/USER FEES	2,000	-	2,000	100.0%
PUBLIC HEALTH TRANSFERS FROM OTHER GOVERNMENTS	48,523	28,276	20,247	41.7%
	<b>50,523</b>	<b>28,276</b>	<b>22,247</b>	<b>44.0%</b>
<b><u>DEVELOPMENT SERVICES</u></b>				
PLANNING & DEVELOPMENT SALES OF SERVICE/USER FEES	1,200	-	1,200	100.0%
	<b>1,200</b>	<b>-</b>	<b>1,200</b>	<b>100.0%</b>
<b><u>PARKS, RECREATION &amp; CULTURE</u></b>				
PARKS SALES OF SERVICE/USER FEES	65,000	-	65,000	100.0%
PARKS TRANSFERS FROM OTHER GOVERNMENTS	5,000	-	5,000	100.0%
LITTLE MAC SKI HILL SALES OF SERVICE/USER FEES	11,000	8,359	2,641	24.0%

## Revenue and Expenses

April 30, 2025

DESCRIPTION	2025 FINAL BUDGET	2025 YTD APR	REMAINING BUDGET	% OF BUDGET REMAINING
RECREATION CENTRE SALES OF SERVICE/USER FEES	268,711	118,659	150,052	55.8%
RECREATION CENTRE TRANSFER FROM OTHER GOVERNMENTS	5,000	-	5,000	100.0%
RECREATION CENTRE OTHER REVENUE	13,000	3,500	9,500	73.1%
	<b>367,711</b>	<b>130,518</b>	<b>237,193</b>	<b>64.5%</b>
<b><u>FISCAL SERVICES</u></b>				
FISCAL SERVICES TRANSFERS	2,210,172	674,171	1,536,001	69.5%
	<b>2,210,172</b>	<b>674,171</b>	<b>1,536,001</b>	<b>69.5%</b>
<b>TOTAL REVENUE</b>	<b>13,733,671</b>	<b>1,408,660</b>	<b>12,325,011</b>	<b>89.7%</b>
<b>GENERAL OPERATING EXPENSES</b>				
<b><u>GENERAL GOVERNMENT</u></b>				
COUNCIL	199,825	55,778	144,047	72.1%
ADMINISTRATION	870,607	401,542	469,064	53.9%
ECONOMIC DEVELOPMENT	102,229	35,898	66,332	64.9%
GRANTS IN AID & FEE FOR SERVICE	159,790	83,751	76,038	47.6%
FINANCE	724,396	220,649	503,747	69.5%
CLIMATE ACTION	15,541	-	15,541	100.0%
COMMON SERVICES	153,594	56,972	96,622	62.9%
COMPUTER SERVICES	170,750	46,654	124,096	72.7%
BUILDING	46,283	15,057	31,227	67.5%
CABOOSE	45,533	433	45,100	99.0%
DEPRECIATION - General Government	68,160	26,394	41,766	61.3%
	<b>2,556,709</b>	<b>943,129</b>	<b>1,613,580</b>	<b>63.1%</b>
<b><u>PROTECTIVE SERVICES</u></b>				
JUSTICE CENTRE	110,731	37,320	73,411	66.3%
FIRE DEPARTMENT	621,456	191,955	429,502	69.1%
EMERGENCY MANAGEMENT	25,740	14,845	10,895	42%
BUILDING INSPECTIONS	165,417	20,250	145,167	87.8%
BYLAW ENFORCEMENT	216,861	44,476	172,386	79.5%
FUEL MITIGATION	161,298	41,679	119,619	74.2%
DEPRECIATION - Protective Service	190,936	97,078	93,858	49.2%
	<b>1,492,440</b>	<b>447,602</b>	<b>1,044,838</b>	<b>70.0%</b>
<b><u>TRANSPORTATION SERVICES</u></b>				
PUBLIC WORKS	1,167,626	354,937	812,688	69.6%
ROADS	874,287	250,593	623,694	71.3%
AIRPORT	221,210	71,724	149,486	67.6%
DEPRECIATION - Transportation Services	697,966	245,959	452,007	64.8%
	<b>2,961,089</b>	<b>923,213</b>	<b>2,037,875</b>	<b>68.8%</b>

## Revenue and Expenses

April 30, 2025

DESCRIPTION	2025 FINAL BUDGET	2025 YTD APR	REMAINING BUDGET	% OF BUDGET REMAINING
<b><u>SOLID WASTE</u></b>				
RESIDENTIAL GARBAGE	153,093	50,743	102,350	66.9%
COMMERCIAL GARBAGE	168,202	48,355	119,848	71.3%
	<b>321,295</b>	<b>99,098</b>	<b>222,197</b>	<b>69.2%</b>
<b><u>HEALTH, SOCIAL SERVICES &amp; HOUSING</u></b>				
PUBLIC HEALTH	100,169	6,972	93,198	93.0%
DEPRECIATION - Health, Social Services & Housing	42,193	24,009	18,184	43.1%
	<b>142,362</b>	<b>30,981</b>	<b>111,382</b>	<b>78.2%</b>
<b><u>PARKS, RECREATION &amp; CULTURE</u></b>				
PARKS	310,589	17,094	293,495	94.5%
LITTLE MAC SKI HILL	124,080	33,082	90,998	73.3%
RECREATION CENTRE	2,409,275	827,065	1,582,211	65.7%
DEPRECIATION - Parks, Recreation & Culture	721,699	280,731	440,968	61.1%
	<b>3,565,644</b>	<b>1,157,972</b>	<b>2,407,672</b>	<b>67.5%</b>
<b><u>FISCAL SERVICES</u></b>				
FISCAL EXPENSES	2,694,132	100,876	2,593,256	96.3%
	<b>2,694,132</b>	<b>100,876</b>	<b>2,593,256</b>	<b>96.3%</b>
<b>TOTAL GENERAL EXPENSES</b>	<b>13,733,671</b>	<b>3,702,871</b>	<b>10,030,800</b>	<b>73.0%</b>
<b>REVENUE LESS EXPENSES</b>				
<b>NET SURPLUS (DEFICIENCY)</b>	<b>0</b>	<b>(2,294,212)</b>		
<b><u>WATER OPERATIONS</u></b>				
REVENUE	1,000,655	61,981	938,673	93.8%
EXPENDITURES	1,000,655	178,525	822,129	82.2%
<b>NET SURPLUS (DEFICIENCY)</b>	<b>-</b>	<b>(116,544)</b>		
<b><u>SEWER OPERATIONS</u></b>				
REVENUE	743,989	70,709	673,280	90.5%
EXPENDITURES	743,989	131,828	612,161	82.3%
<b>NET SURPLUS (DEFICIENCY)</b>	<b>-</b>	<b>(61,119)</b>		

**District of Mackenzie**  
**Accounts Payable - Payment Listing**  
**Apr 30, 2025**

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
01/04/25	071224	C4840	CIVICINFO BC	357.00
01/04/25	071225	F0946	FAIRWARE PROMOTIONAL PRODUCTS LTD.	462.74
01/04/25	071226	H1009	HAGEN'S HOME HARDWARE	669.28
01/04/25	071227	J4000	JIBC - JUSTICE INSTITUTE OF BC	643.77
01/04/25	071228	L4050	LIDSTONE & COMPANY	608.48
01/04/25	071229	M9004	KIRBY DANIEL	473.16
01/04/25	071230	N5242	NORDOR SERVICE	4,577.73
01/04/25	071231	R6544	ROGERS	10.73
09/04/25	071232	A8054	MACKENZIE AUTUMN LODGE	6,250.00
09/04/25	071233	C4701	CHIEFTAIN AUTO PARTS	222.46
09/04/25	071234	F6865	FRY DADDY'S	1,207.50
09/04/25	071235	G2951	GINO'S TOWING	472.50
09/04/25	071236	H1009	HAGEN'S HOME HARDWARE	214.51
09/04/25	071237	M2860	MACKENZIE GOLF & COUNTRY CLUB	7,500.00
09/04/25	071238	M2870	MACKENZIE COMMUNITY ARTS COUNCIL	7,000.00
09/04/25	071239	M7019	MITCHELL PRESS LTD.	14,702.24
09/04/25	071240	M8064	MACKENZIE AUXILIARY THRIFT	1,462.50
09/04/25	071241	M9004	DUTRIZAC SUSAN	200.00
09/04/25	071242	P0960	PASICHNYK KYLE	69.73
09/04/25	071243	P4681	POLICE VICTIM SERVICES OF BC	100.00
09/04/25	071244	U9000	UAP INC.	1,276.22
15/04/25	071245	A0415	AIR LIQUIDE CANADA INC	75.60
15/04/25	071246	B2950	BK TWO-WAY RADIO LTD.	9,714.33
15/04/25	071247	C6021	CONCEPT DESIGN LTD.	55.69
15/04/25	071248	D4800	DISTRICT OF MACKENZIE - MAIN OFFICE P/C	85.30
15/04/25	071249	H1009	HAGEN'S HOME HARDWARE	479.75
15/04/25	071250	N5496	NORTH CENTRAL LIBRARY FEDERATION	700.00
15/04/25	071251	T2034	TECHNICAL SAFETY BC	214.20
15/04/25	071252	U9000	UAP INC.	998.91
15/04/25	071253	Y2050	YETI REFRIGERATION INC	3,159.56
30/04/25	071254	K3950	KEVIN MARSH AGENCIES	2,534.17
30/04/25	071255	M9004	GRAHAM WAYNE	75.00
30/04/25	071256	N6566	NORTHERN HEALTH AUTHORITY	228.00
30/04/25	071257	N7020	NORTHERN WATER SOLUTIONS LTD.	525.00
30/04/25	071258	P3500	PITNEY BOWES	518.33
30/04/25	071259	P3555	PITNEY WORKS	3,500.00
30/04/25	071260	P7499	PROMAG ENVIRO SYSTEMS LTD.	6,528.66
30/04/25	071261	T2034	TECHNICAL SAFETY BC	534.04
30/04/25	071262	W0495	W.D. WEST STUDIOS	688.02
<b>DIRECT DEPOSITS</b>				
03/04/25	003130	B3890	BEE-CLEAN BUILDING MAINTENANCE	3,849.50
03/04/25	003131	B7353	BULL DOG DIESEL LTD	1,179.36
03/04/25	003132	C0190	CKJ TRUCKIN	28.34
03/04/25	003133	C4811	CHRYSLID TECH	318.04
03/04/25	003134	C8092	C.U.P.E. NATIONAL OFFICE	2,960.91
03/04/25	003135	E8400	ESCRIBE SOFTWARE LTD	13,576.46

**District of Mackenzie**  
**Accounts Payable - Payment Listing**  
**Apr 30, 2025**

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
03/04/25	003136	F6863	FRONTLINE INDUSTRIES LTD	1,393.50
03/04/25	003137	K2040	KS2 MANAGEMENT LTD.	20,265.00
03/04/25	003138	L0700	L & M ENGINEERING LIMITED	1,157.63
03/04/25	003139	M4991	MERIDIAN ONECAP CREDIT CORP.	313.21
03/04/25	003140	N8065	JEPSON DBA NORTHWEST FUELS LIMITED	19,704.47
03/04/25	003141	P4686	PRAXIS IMPLEMENTATION SOLUTIONS LTD.	13,440.00
03/04/25	003142	R7350	ROSSI CHRISTINA	240.00 *
03/04/25	003143	S6109	SPOTLESS UNIFORM LTD	253.81
03/04/25	003144	S7530	STEWART MCDANNOLD STUART	4,200.36
03/04/25	003145	S7537	STARLIGHT FX LTD	3,000.00
03/04/25	003146	S7575	SUNCOR ENERGY PRODUCTS PARTNERSHIP	8,546.64
03/04/25	003147	U1060	UNITED LIBRARY SERVICE	256.94
03/04/25	003148	W5562	WILDWOOD DESIGN CO.	4,990.72
03/04/25	003149	W6010	WOOD WHEATON SUPERCENTRE	51,379.45
11/04/25	003150	A6534	ALS CANADA LTD	456.07
11/04/25	003151	B4520	BRANDT TRACTOR LTD	405.49
11/04/25	003152	B5800	BRUMOVSKY VIKTOR	459.00
11/04/25	003153	C0190	CKJ TRUCKIN	59.90
11/04/25	003154	C4811	CHRYSLID TECH	1,272.16
11/04/25	003155	C4834	CITYWEST CABLE & TELEPHONE CORP	184.80
11/04/25	003156	D3010	DIGGERS IMPACT ENTERPRISES LTD	1,743.26
11/04/25	003157	G1073	GERVAIS BRIAN	135.00
11/04/25	003158	G2927	GILMER TERRY	835.00
11/04/25	003159	G6791	GREGG DISTRIBUTORS LP	279.24
11/04/25	003160	J0708	JEPSON PETROLEUM LTD	611.12
11/04/25	003161	L1189	LES ENTERPRISES AMILIA INC.	953.15
11/04/25	003162	L7010	LOOMIS EXPRESS	223.32
11/04/25	003163	M0060	MACKENZIE & DISTRICT MUSEUM SOCIETY	8,211.33
11/04/25	003164	M0100	MACKENZIE CHAMBER OF COMMERCE	10,400.00
11/04/25	003165	M0900	MACKENZIE CO-OP	49.26
11/04/25	003166	M2800	MACKENZIE FIRE FIGHTERS ASSOCIATION	4,308.00
11/04/25	003167	M4015	MIDWAY PURNEL	272.37
11/04/25	003168	P4686	PRAXIS IMPLEMENTATION SOLUTIONS LTD.	7,087.50
11/04/25	003169	S2851	SEI SOFTWARE EMPORIUM INC.	463.68
11/04/25	003170	S4220	SKAALID JOANNA	325.00
11/04/25	003171	S6109	SPOTLESS UNIFORM LTD	261.82
11/04/25	003172	S7575	SUNCOR ENERGY PRODUCTS PARTNERSHIP	3,063.12
11/04/25	003173	T8000	TRICO INDUSTRIES LTD	306.77
11/04/25	003174	U1060	UNITED LIBRARY SERVICE	205.84
11/04/25	003175	U9011	URBAN SYSTEMS	2,326.00
11/04/25	003176	V1540	VEROOM'S BROOMS CLEANING CO	1,995.00
11/04/25	003177	W1015	WESTCANA ELECTRIC INC	1,433.25
17/04/25	003178	A1098	ADT SECURITY SERVICES CANADA INC	201.97
17/04/25	003179	B2062	BANDSTRA TRANSPORTATION SYSTEMS LTD	151.41
17/04/25	003180	B3890	BEE-CLEAN BUILDING MAINTENANCE	3,849.50
17/04/25	003181	B7353	BULL DOG DIESEL LTD	447.72
17/04/25	003182	C0190	CKJ TRUCKIN	129.20
17/04/25	003183	F6863	FRONTLINE INDUSTRIES LTD	1,396.50

**District of Mackenzie**  
**Accounts Payable - Payment Listing**  
**Apr 30, 2025**

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
17/04/25	003184	G6779	GREEN PHOENIX RECYCLING	100.96
17/04/25	003185	G9900	GREEN PHOENIX RECYCLING	59.38
17/04/25	003186	H2902	HARRIS & COMPANY LLP	3,684.80
17/04/25	003187	H4719	HILLTON COREA	105.00
17/04/25	003188	I0790	IGI RESOURCES INC	4,903.25
17/04/25	003189	K2802	KEERY CONSULTING LTD	472.50
17/04/25	003190	L0700	L & M ENGINEERING LIMITED	18,957.52
17/04/25	003191	M0900	MACKENZIE CO-OP	123.54
17/04/25	003192	M1200	MACKENZIE HOSE & FITTINGS	1,568.85
17/04/25	003193	M2840	MACDUNN CONTROLS LTD.	14,258.25
17/04/25	003194	M3804	MEERHOLZ CANADA	1,032.09
17/04/25	003195	M4015	MIDWAY PURNEL	1,668.73
17/04/25	003196	N8115	NORTHLANDS WATER & SEWER SUPPLIES	1,086.16
17/04/25	003197	P6280	PRINCE GEORGE OFFICE SYSTEMS	1,756.12
17/04/25	003198	R2097	RFS CANADA	166.88
17/04/25	003199	R2500	R.D. OF FRASER-FORT GEORGE	1,486.96
17/04/25	003200	S4220	SKAALID JOANNA	105.00
17/04/25	003201	S4500	SMITH DIANE	414.00
17/04/25	003202	S4530	SKYBLUE CLEANING CORP	4,083.45
17/04/25	003203	S6109	SPOTLESS UNIFORM LTD	470.61
17/04/25	003204	T8000	TRICO INDUSTRIES LTD	246.34
17/04/25	003205	U0080	ULINE CANADA CORPORATION	639.98
17/04/25	003206	U1060	UNITED LIBRARY SERVICE	688.72
17/04/25	003207	V1215	VENTURE ELEVATOR INC	188.21
17/04/25	003208	V1560	0714701 BC LTD.	629.32
17/04/25	003209	W0519	WELLS FARGO EQUIPMENT FINANCE COMPANY	797.44
17/04/25	003210	W0612	WALKER EMILY	82.39
25/04/25	003211	D4080	DUKA ENVIRONMENTAL SERVICES LTD	990.35
25/04/25	003212	H4719	HILLTON COREA	359.00
25/04/25	003213	S4220	SKAALID JOANNA	260.00
<b>EFT PAYMENTS</b>				
01/04/25	RBC7701897	R1500	RECEIVER GENERAL - 10702 1339 RP0001	55,961.77
03/04/25	MAR2025	U9100	US BANK	31,835.92
09/04/25	RBC-16429-0325	B1206	BC HYDRO	79.17
09/04/25	RBC-33271-0325	B1206	BC HYDRO	2,296.40
09/04/25	RBC-38104-0325	B1206	BC HYDRO	404.23
09/04/25	RBC-62897-0325	B1206	BC HYDRO	716.80
09/04/25	RBC-67885-0325	B1206	BC HYDRO	1,798.03
09/04/25	RBC-22303-0325	F5499	FORTISBC - NATURAL GAS	235.25
10/04/25	RBC7707243	R1800	RECEIVER GENERAL - 10702 1339 RP0002	8,264.33
10/04/25	RBC729GNK6YDF	W6000	WORKSAFE BC	45,629.12
11/04/25	RBCW000479232	M6650	MUNICIPAL PENSION PLAN	26,148.08
14/04/25	RBC7uPL0-078122	R1500	RECEIVER GENERAL - 10702 1339 RP0001	53,108.30
16/04/25	RBC-47001-0425	B1206	BC HYDRO	25,759.51
16/04/25	RBC-99007-0425	F5499	FORTISBC - NATURAL GAS	179.28
16/04/25	RBC-98990-0425	F5499	FORTISBC - NATURAL GAS	481.83
16/04/25	RBC-98226-0425	F5499	FORTISBC - NATURAL GAS	81.15
16/04/25	RBC-59203-0425	F5499	FORTISBC - NATURAL GAS	170.60



**District of Mackenzie**  
**Accounts Payable - Payment Listing**  
**Apr 30, 2025**

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
16/04/25	RBC-22303-0425	F5499	FORTISBC - NATURAL GAS	48.02
16/04/25	RBC-07350-0425	F5499	FORTISBC - NATURAL GAS	598.09
16/04/25	RBC-99011-0425	F5499	FORTISBC - NATURAL GAS	456.67
16/04/25	RBC-99015-0425	F5499	FORTISBC - NATURAL GAS	46.47
16/04/25	RBC-99018-0425	F5499	FORTISBC - NATURAL GAS	43.38
16/04/25	RBC-99087-0425	F5499	FORTISBC - NATURAL GAS	202.12
16/04/25	RBC-99258-0425	F5499	FORTISBC - NATURAL GAS	610.55
16/04/25	RBC-99712-0425	F5499	FORTISBC - NATURAL GAS	4,147.87
16/04/25	RBC-99804-0425	F5499	FORTISBC - NATURAL GAS	1,194.38
16/04/25	RBC-88729-0425	T6000	TELUS	10.03
25/04/25	RBCW000480354	M6650	MUNICIPAL PENSION PLAN	25,546.96
30/04/25	RBC-64765-0425	B1206	BC HYDRO	432.55
30/04/25	RBC-78369-0425	F5499	FORTISBC - NATURAL GAS	3,126.44
30/04/25	RBC-144257-0425	T5010	TELUS COMMUNICATIONS INC	840.00
30/04/25	RBC-62326-0425	T6000	TELUS	302.40
				<b>636,793.70</b>

( \* ) voided cheques

**District of Mackenzie  
Capital Projects  
As at April 30, 2025**

DESCRIPTION	2025 BUDGET	ACTUAL YTD April 30, 2025	REMAINING BUDGET
<b>GENERAL GOVERNMENT</b>			
Computer Hardware Replacement	10,000	-	10,000
<b>TOTAL GENERAL GOVERNMENT</b>	<b>10,000</b>	<b>-</b>	<b>10,000</b>
<b>FIRE DEPARTMENT</b>			
FIRE HALL PROJECT (carry-on)	394,099	11,574	382,525
PIERCE LADDER TRUCK EQUIPMENT (carry-on)	6,620	5,616	1,004
WILDLAND FIRE TRUCK (carry-on)	224,242	220,527	3,715
STRUCTURAL PROTECTION UNIT (SPU#3)	50,000	49,986	14
<b>TOTAL FIRE DEPARTMENT</b>	<b>674,961</b>	<b>287,704</b>	<b>387,257</b>
<b>PUBLIC WORKS</b>			
ROAD PAVING	1,000,000	-	1,000,000
VACUUM TRAILER/FLUSHER	130,000	-	130,000
TOOLCAT REPLACEMENT	110,000	-	110,000
BYLAW VAN REPLACEMENT	60,000	-	60,000
QUICK ATTACH FORKS REPLACEMENT	16,010	17,131	(1,121)
BOOM FLAIL REPLACEMENT	30,000	-	30,000
WATER/SEWER TRUCK	107,000	-	107,000
DUMP TRUCK TAILGATE	14,000	-	14,000
MOTORIZED GATES	55,000	-	55,000
UNIT #27 TRUCK REPLACEMENT	49,086	50,196	(1,110)
PARKS FLAT DECK REPLACEMENT	145,000	-	145,000
<b>TOTAL PUBLIC WORKS</b>	<b>1,716,096</b>	<b>67,327</b>	<b>1,648,769</b>
<b>RECREATION SERVICES</b>			
ENERGY REDUCTIONS PROJECT (carry-on)	228,339	19,988	208,351
RECREATION FACILITY UPGRADE (carry-on)	375,010	7,397	367,613
ARENA HANDRAIL UPGRADE	21,263	-	21,263
BUILDING SURGE PROTECTION	20,000	-	20,000
ARENA DEHUMIDIFIER WHEEL	53,340	-	53,340
EMERGENCY EXIT DOORS	100,000	-	100,000
OUTDOOR RINK BOARDS	37,029	-	37,029
<b>TOTAL RECREATION SERVICES</b>	<b>834,981</b>	<b>27,385</b>	<b>807,596</b>
<b>TOTAL GENERAL CAPITAL</b>	<b>3,236,038</b>	<b>382,416</b>	<b>2,853,622</b>
<b>WATER SERVICES</b>			
GANTHAZ WATER TREATMENT (carry-on)	573,300	4,064	569,236
PR VAULTS	340,000	-	340,000
<b>TOTAL WATER</b>	<b>913,300</b>	<b>4,064</b>	<b>909,236</b>
<b>SEWER SERVICES</b>			
LAGOON OUTFALL CHAMBER (carry-on)	83,200	-	83,200
<b>TOTAL SEWER</b>	<b>83,200</b>	<b>-</b>	<b>83,200</b>
<b>TOTAL CAPITAL BUDGET SUMMARY</b>	<b>4,232,538</b>	<b>386,479</b>	<b>3,846,059</b>