

**COUNCIL MEETING
AGENDA**

Date: Monday, April 28, 2025, 7:15 p.m.
Location: Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC

Pages

1. CALL TO ORDER

Hello, everyone. Just a quick note that we will be livestreaming and recording this meeting. The recordings will be made accessible on the District website.

We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. ADOPTION OF MINUTES

2.1 Regular Meeting - April 28, 2025

5

3. INTRODUCTION OF LATE ITEMS

4. ADOPTION OF AGENDA

THAT the Agenda be adopted as presented.

5. PUBLIC COMMENTS AND QUESTIONS

Please note that all comments and questions must pertain to items listed on the agenda.

Are there any members of the public in attendance this evening who wish to comment on the agenda?

Administration are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?

6. PETITIONS AND DELEGATIONS

7. CORRESPONDENCE

THAT the Correspondence listed on the Agenda be received.

7.1 For Action:

7.1.1	Request for Support - Mackenzie Community Services Mackenzie Community Services is asking Mayor and Council to provide a letter of support towards their application for the Imagine Grant with Northern Health.	10
7.1.2	Request for Support - Youth Wellness Society of Mackenzie The Youth Wellness Society is requesting the utilization of space formerly used by the Mackenzie Mountaineers at the Mackenzie Recreation Centre.	12
7.2	<u>For Consideration:</u> <i>Is there anything Council wishes to address in the "For Consideration" or "Centre Table File" correspondence?</i>	
7.2.1	2025 NCLGA Northern Health Meeting Invitation Northern Health will be participating at the upcoming NCLGA Annual General Meeting in Prince Rupert, BC. At the upcoming convention, Northern Health will be hosting one-on-one meetings with local government representatives to discuss any healthcare issues or questions you may have. 30 minute meetings will be hosted on the following dates: Tuesday May 13th from 9:00am to 4:00pm, and Wednesday May 14th from 8:30am until 12:00pm.	17
7.2.2	SD 57 Mackenzie Child Care Operator - Media Release	18
7.2.3	2025 Mackenzie Secondary School Capstone Invitation Residents are invited to attend the 2025 Capstone Presentations in the Mackenzie Secondary School Gym. The presentations will take place May 8th, from 10:00am to 2:00pm	19
7.3	<u>Centre Table File</u> • School District 57 Quarterly Newsletter	

8. ADMINISTRATIVE REPORTS

8.1	<u>2025 Final Operating and Capital Budget</u> THAT Council approves the 2025 Final Operating and Capital Budget with the list of changes.	20
8.2	<u>2025 Property Tax Revenues and Tax Rates</u> THAT Council receives this report for information.	28
8.3	<u>Grant Resolutions of Support - Strategic Marketing Initiatives Plan</u> Resolution #1 – Northern Development Initiative Trust Grant	40

THAT Council supports the District of Mackenzie's application to the Northern Development Initiative Trust's Marketing Initiatives grant program for funding towards the Strategic Marketing Initiatives Plan project.

Resolution #2 – South Peace Mackenzie Trust

THAT Council supports the District of Mackenzie's application to South Peace Mackenzie Trust for funding towards the Strategic Marketing Initiatives Plan project.

8.4 License to Use – Purple Bicycle Patio 42

THAT Council approves a three-year license to use agreement with The Purple Bicycle for the purposes of operating an outdoor patio area in the District-owned parking lot directly outside their establishment;

AND THAT the Chief Administrative Officer be authorized to execute the agreement and any related documentation.

8.5 Licence to Use – City West Little Mac Ski Chalet 57

THAT Council authorizes the Chief Administrative Officer to enter into a Licence to Use agreement with CityWest for the use of the Little Mac Ski Chalet.

8.6 2025 - 1st Quarter Activity Report 67

THAT Council receives this report for information.

9. COUNCIL REPORTS

9.1 Mayor's Report

9.2 Council Reports

10. UNFINISHED BUSINESS

11. NEW BUSINESS

12. BYLAWS

12.1 Bylaw No. 1524, 2025 - 2029 Financial Plan Bylaw 75

THAT Bylaw No.1524, cited "2025 - 2029 Financial Plan Bylaw No.1524, 2025" be given its first three readings.

12.2 Bylaw No. 1525 - Tax Rate 2025 86

THAT Bylaw No. 1525, cited "2025 Tax Rate Bylaw No.1525, 2025" be

given its first three readings.

13. NOTICE OF MOTION

14. COMING EVENTS

15. INQUIRIES

- In-person
- Online (Zoom/phone)
- Written comments received

16. ADJOURNMENT

**Regular Council Meeting
Minutes**

April 14, 2025, 7:15 p.m.
Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC

Council Present: Mayor J. Atkinson, Councillor A. Barnes, Councillor V. Brumovsky, Councillor P. Kylo, Councillor K. Tapper, Councillor J. Wright

Council Absent: Councillor R. McMeeken

Staff Present: Chief Administrative Officer D. Smith, Deputy Fire Chief L. Thorne, Director of Corporate Services E. Kaehn, Legislative Clerk/Executive Assistant, C. Smith

Visitors Present: Wayne Crossland, Land and Resource Coordinator, Caribou Recovery Program

1. CALL TO ORDER

CALLED TO ORDER AT 7:15pm.

Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. ADOPTION OF MINUTES

2.1 Special Meeting - March 24, 2025

The minutes of the Special Meeting held on March 24, 2025 were adopted as presented.

2.2 COTW- March 24, 2025

The minutes of the Committee of the Whole Meeting held on March 24, 2025 were adopted as presented.

2.3 Regular Meeting - March 24, 2025

The minutes of the Regular Meeting held on March 24, 2025 were adopted as presented.

3. INTRODUCTION OF LATE ITEMS

N/A

4. **ADOPTION OF AGENDA**

Resolution: 33774

Moved by: Councillor Barnes

THAT the Agenda be adopted as presented.

CARRIED

5. **PUBLIC COMMENTS AND QUESTIONS**

N/A

6. **PETITIONS AND DELEGATIONS**

Wayne Crossland, Land and Resource Coordinator, with the Caribou Recovery Program provided a virtual presentation about the Ungulate Winter Range and Wildlife Habitat Area proposals for Southern Mountain Caribou in the Mackenzie Natural Resource District (UWR u-7-001 and WHA 7-018). Council has until May 21, 2025 to provide feedback on the two proposals.

7. **CORRESPONDENCE**

Resolution: 33775

Moved by: Councillor Wright

THAT the Correspondence listed on the Agenda be received.

CARRIED

7.1 **For Action:**

7.1.1 UBCM Next Gen 911 Grant Funding - Proposed Plan

Resolution: 33776

Moved by: Councillor Barnes

THAT Council approves the Regional District of Fraser-Fort George to act as the primary applicant to apply for, receive, and manage UBCM Next Generation 911 Application-based Funding of up to \$100,000 on behalf of the District of Mackenzie in support of a NextGen 911 Civic Addressing regional project application.

CARRIED

7.1.2 Request for Support - McLeod Lake Mackenzie Community Forest

Resolution: 33777

Moved by: Councillor P. Kylo

THAT the District of Mackenzie provide a letter of support for the McLeod Lake Mackenzie Community Forest and their ongoing expansion efforts.

CARRIED

- 7.1.4 Request for Support - Mackenzie Nature Observatory

Resolution: 33778

Moved by: Councillor Wright

THAT Council approve the requested use of Municipal Campground and Recreation showers for banders and volunteers, a designated dumpster for garbage and recycling, and the grading of the road to Mugaha Marsh once during the operating season.

CARRIED

7.2 For Consideration:

- 7.2.1 City of Prince George 2025 NCLGA Resolution Submissions

Resolution: 33779

Moved by: Councillor Wright

THAT the District send a letter of support for the City of Prince George 2025 NCLGA Resolution #2, advocating for the construction of a standalone secure psychiatric care facility to serve the region.

CARRIED

Resolution: 33781

Moved by: Councillor Tapper

THAT the District of Mackenzie provide a letter of support for the City of Prince George 2025 NCLGA Resolution Submission #3, advocating for the provincial government to increase core funding for public libraries.

CARRIED

- 7.2.5 Workplace Nasal Naloxone Pilot

Resolution: 33780

Moved by: Councillor Wright

THAT the District of Mackenzie utilize the one-time no-cost initiative from the Ministry of Health for the maximum (10) number of Nasal Naloxone kits.

CARRIED

8. ADMINISTRATIVE REPORTS

- 8.1 Contract Award – Housing Needs Report and OCP Amendment

Resolution: 33782

Moved by: Councillor Brumovsky

THAT Council awards the Housing Needs Report Update and Official Community Plan Amendment project to L&M Engineering in the amount of \$49,700 plus GST; AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.

CARRIED

8.2 2025 Wildfire Fuel Mitigation Forest Professional

Resolution: 33783

Moved by: Councillor Barnes

THAT Council awards the 2025 Fuel Mitigation Project Forest Professional Work to Strategic Natural Resources in the amount of \$31,561.89 plus GST;
AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.

CARRIED

8.3 BCAA Outreach Program Grant Application

Resolution: 33784

Moved by: Councillor Wright

THAT Council approves the grant application to the BCAA Outreach Program through FireSmart BC for up to \$11,000 plus GST;
AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.

CARRIED

9. **COUNCIL REPORTS**

9.1 Mayor's Report

9.2 Council Reports

Councillor Barnes gave a verbal report.

10. **UNFINISHED BUSINESS**

N/A

11. **NEW BUSINESS**

Resolution: 33785

Moved by: Mayor Atkinson

THAT the District of Mackenzie submit a nomination to the NCLGA for the Community Leadership Award, in recognition of the recent arena upgrade project.

CARRIED

Resolution: 33786

Moved by: Councillor Wright

THAT the District of Mackenzie submit a nomination to the FCM for the Sustainable Communities Award in recognition of the recent arena upgrade project.

CARRIED

12. **BYLAWS**

N/A

13. **NOTICE OF MOTION**

N/A

14. COMING EVENTS

Monday, April 28, 2025 Day of Mourning. Location will be at Memorial Rock outside the District Office. Gathering at 10:45am, ceremony to take place at 11:00am.

15. INQUIRIES

16. ADJOURNMENT

Moved by: Councillor Wright
THAT the meeting adjourn at 8:37pm.

CARRIED

Mayor

Corporate Officer

DRAFT

April 9, 2025

Dear Mayor and Council,

We at Mackenzie Community Services are requesting a letter of support for an application for the Imagine Grant with Northern Health.

We are applying for approximately \$5400 for Snow Removal for the 2025/2026 Winter Season.

We believe that this project meets several of the goals identified in the Imagine Grant Outline Including Mental Wellness, Community Diversity, Climate Health Action (Extreme Weather Preparedness), and Community Safety.

Before this point, Staff have been responsible for snow clearing and due to incidents in the last season, we are looking for opportunities to have this need met through a contractor instead of the Mental Health and Support Staff. If staff are injured while clearing snow and ice, they may not be able to engage in their service duties during their recovery and follow up appointments. This is detrimental to the community as MCS often only has one type of worker for each program. We want to ensure that there are no program disruptions due to staff injury from the winter conditions.

If staff are unable to maintain the perimeter, stairs and ramps to the building, the risk to the public increased greatly, and may even lead to inaccessibility for clients who need access to ramps or handrails. We must have full access for all to access the services they need, especially in the winter months when being in a good state of mental health is extra vulnerable.

We hope that you too will see the value in this service for MCS and would be willing to contribute a letter of support for our application by May 15th, with a contribution from the Accessibility and Inclusion Committee, if suitable to do so. If we can answer any questions, please do not hesitate to reach out to Sasha or Cassandra at 250-997-6595 or svandenberg@mymcs.ca and ccarter@mymcs.ca.

Thank you for your consideration,

Cassandra Carter
FASD Keyworker



PO Box 790 - **Ph** 250.997.6595
500 Mackenzie Blvd. **Fax** 250.997.3903
Mackenzie, BC V0J 2C0 **E** office@mymcs.ca

Spectrum Supports

Youth Wellness Society of
Mackenzie (YWS)
PO Box 1153
Mackenzie, BC
V0J2C0



RE: Request from Youth Wellness Society to use space at Recreation Centre.

April 22, 2025

Dear Mayor and Council,

Thank you for taking the time to consider our request being made below. We want to make Mackenzie a better place for Youth and are open to any other ideas Council may have. Please do not hesitate to reach out.

First, another thank you to the Council. The Youth Wellness Society is extremely grateful for the work the Council has already done to advocate for bringing Foundry BC services to Mackenzie. From writing to the Minister, bringing the topic up at UBCM and writing NCLGA resolutions, your commitment to this cause is outstanding! We hope our request here can help further this mutually shared goal.

Our request is utilization of space at the Mackenzie Recreation Centre. We have met with Director Gilmer and have identified the space upstairs formerly used by the Mackenzie Mountaineers as an ideal location, and we are only proceeding with this request with the Recreation Centre's support, our President and Vice President met with Director Gilmer and Manager Siebert prior to writing this letter to make sure we had their blessing and got their feedback. Our group wants to enhance the Recreation Centre in multiple ways which we will describe below. But before that, we will address the elephant in the room, cost.

We as a Society understand the District is in tough financial times, and do not want to add any further burden onto the Mackenzie taxpayers nor District staff. We view our request as being part of the solution to those two issues and will explain how. First, the burden on taxpayers. We are requesting free use of this space, for now. We are new and have no commitments from Foundry or any other partner. But our vision is to do the work, show that we are a positive force in the community and be ready for when Foundry's next call for expansion comes out. And if that happens, that comes with funding that we would then be able to pay rent to the Rec Centre for. Another scenario is once space is confirmed, is an application to the South Peace Mackenzie Trust to hire a staff person. Should this be successful, that staff person's job would be to seek funding to eventually pay for rent. We would even be happy to sign an agreement that if we reach a certain level of funds the 'free' usage transitions to rent. None of this is ideal, but we view it as an investment to eventually get more, much needed, services to

Youth Wellness Society of
Mackenzie (YWS)
PO Box 1153
Mackenzie, BC
V0J2C0



Mackenzie. To put it simply, if Council supports this request now and things go well, this could be a potential source of revenue for the District, not a cost.

The second issue is staff time. And again, we view this project as helping with that. Our goal is to create a space for youth. Any time that Recreation Centre staff are currently dealing with young people being in spaces and doing things they are not supposed to, we want to help alleviate that challenge. In our meetings with Director Gilmer, we heard about the struggle with this, and our organization wants to take part of that struggle off District staff's shoulders and put it on ours. And not just the struggles but also take what is normally a problem of youth loitering and turning that into something positive and giving Youth more outlets.

Now that we talked about the challenges, let's talk about the vision! We want to create a space for youth to feel welcomed and supported. We have two visions for this. Part of it is a youth 'drop in' space. This would be a space in the Rec Centre that is open for youth to be youth. We as the TWS would purchase things like foosball, ping pong tables, couches and other such amenities. And to emphasize the point, we as the Society would be procuring these things and allowing their free use at the Recreation Centre. Furthermore, the YWS would host youth activities hosted by different volunteers in space. We would start slow, but once a paid staff person is able to be hired, they would be responsible for organizing and soliciting ideas for youth drop in ideas. Second, we would create a private safe room where Youth would have direct access to Foundry Virtual Services. This would provide youth with private, safe and professional support currently not available in Mackenzie. Members of our Board have already utilized Foundry Virtual Services with Youth in Mackenzie and have seen how incredibly impactful it can be. The issue has been finding space and the technology to do this in a discrete and safe place where Youth do not need another support to access, which this proposal hopes to solve. This is the only part of our request where we would request a space exclusively for the use of the Youth Wellness Society and not open to the general public. We would design this room by splitting it in half, half being an office space for a paid staff person, and the second being this private 'support' room for youth where the Foundry Virtual technology would be available. Because of the confidentiality of this, we would request exclusive access to this one specific space. And we are aware of Union processes and are committed to working with them should renovations of the space be needed (at YWS' costs of course).

Youth Wellness Society of
Mackenzie (YWS)
PO Box 1153
Mackenzie, BC
V0J2C0



To conclude, we want to mention our big picture vision for our organization. For Foundry BC to work, which is the ultimate goal for all of this, you need the whole community to buy in. The entire vision is to bring organizations and services together and make it easy for Youth to navigate bureaucracy and systems to get support. With this in mind, the Youth Wellness Society views bringing together the community as intrinsic to its purpose. Once a paid staff person is on board, working with other organizations to build connections would be their number 1 job (apart from supporting the youth themselves). We are already demonstrating this desire with the space we are requesting. It was told to us by the Rec Centre that the space is already used for gymnastics, figure skating and martial arts at times. We view that as a huge positive for the space, not a negative. The fact some youth already know the space for their recreation is amazing and we only hope to increase that. We hope to facilitate other organizations being able to host youth activities and events as well.

We are extremely excited by this project, and hope the District shares our enthusiasm to increase support for Youth in Mackenzie! We are a new non-profit, and have attached our Mission Statement, Vision and Values to an appendix to this letter to give the Mayor and Council a better sense of who we are. We are happy to discuss any of this further.

Thanks,

Jesse Wright

Jesse Wright – President of Youth Wellness Society of Mackenzie

On Behalf of the Board of Directors

Youth Wellness Society of
Mackenzie (YWS)
PO Box 1153
Mackenzie, BC
V0J2C0



Appendix:

MISSION STATEMENT

A non-profit that works with the youth of Mackenzie to lead full, well and social lives, while supporting them in finding their full potential.



VISION

The MYWS strives to improve the wellbeing of youth (12-29) in Mackenzie through 3 areas of activity:

1. Providing low barrier space for youth to feel belonging/safety/support.
2. Advocating on behalf of youth to improve support available to them locally, regionally, provincially and nationally.
3. Providing leadership opportunities for youth.





VALUES

1. Youth Centered: Every choice/decision will be made on the basis of whether it is helping Youth live their best lives.
2. Being led by youth themselves. Not adults talking down but walking beside youth on their journey.
3. Actions need to consider both physical and emotional well-being.
4. Ethics and Professionalism: Society needs to be trusted by the community, as youth will be spending time with us. High standards of accountability.
5. The organization will work with youth regardless of racial, social economic, sexuality, religion, cultural, all abilities.
6. The organization understands the unique challenges, circumstances and history of generational trauma and situations of First Nations, Metis and Inuit youth. And all staff and volunteers are committed to ongoing learning to better assist and support youth.
7. An Integrated Youth Services (IYS) Approach

BOARD OF DIRECTORS

President: Jesse Wright

Vice President: Cassandra Carter

Secretary/Treasurer: Mahgen Pledge

Director(s) at Large: Tianna Klein, Michaela Wright

Non-Voting Members: Carmen Schalles, Heather Moore, Jamie Hill

Formerly: Alyssa Turnbull (moved away but was part of original board and YWS wants to recognize her amazing support getting the group off the ground!)

***The Board has a seat reserved for somebody from the Recreation Centre to sit on it. Alyssa filled that role in the beginning, and are hoping to find someone else to eventually fill the role.

INVITATION

April 10, 2025

Dear NCLGA Member,

Subject: NCLGA Annual General Meeting & Convention, Prince Rupert, BC May 12-15, 2025.

We are pleased to inform you of Northern Health's participation at the upcoming NCLGA Annual General Meeting in Prince Rupert, BC.

At the upcoming NCLGA convention Northern Health will once again be hosting one-on-one meetings with local government representatives to discuss any health care issues or questions you may have. If you are interested in meeting with us, we invite you to contact our offices to arrange a time convenient for you.

We will be hosting 30-minute meetings on the following dates:

Tuesday May 13th	9:00am – 4:00pm in the Crest Hotel, Skeena Room
Wednesday May 14 th	8:30am – 12:30pm in the Left BC Room, Crest Hotel.

To book an appointment please contact Christine Villareal, Administrative Assistant, at (250) 645-8527 or by email at nhadministration@northernhealth.ca no later than **April 30, 2025, by 1200pm**. If you can please provide the names of who will be in attendance and the specific topics you would like to discuss that would be helpful. A reminder to provide as much detail as possible to assist us in preparing for the discussion.

We look forward to seeing you in May.

Sincerely,

Ciro Panessa
President and Chief Executive Officer
Northern Health



NEWS

SCHOOL DISTRICT NO. 57
2100 FERRY AVENUE
PRINCE GEORGE, B.C. V2L 4R5
TELEPHONE: (250) 561-6800

For Immediate Release

School District 57 Looking for Operator for New Child Care Centre in Mackenzie

Prince George, BC, April 14, 2025 – Further to the August 21, 2024, [news release](#) School District 57 is pleased to announce that the Operator application process is now open for the new 62-space child care centre located at 32 Heather Crescent in Mackenzie, BC.

In September 2023 funding support was provided from the federal and provincial governments through the ChildCareBC New Spaces Fund. Construction began in September 2024 and completion of the project is anticipated in the fall of 2025. The centre will provide 12 child care paces under 36 months, 25 child care spaces 30 months to school age, and 25 school age child care spaces.

Organizations interested in operating the child care centre can apply through the BC Bid Portal by following this link [RFP P1-25 Operator of ChildCare Services - Mackenzie, B.C.](#) The closing date for applications is May 13, 2025, at 2 pm.

“Child Care is a critical component of the Ministry of Education and Childcare’s vision of birth to Grade 12 support and service. We are pleased to see this important project nearing its fruition to provide service to Mackenzie and area. We are looking forward to seeing similar projects across SD57 in the next few years.” – Jameel Aziz, Superintendent, School District No. 57.

-30-

MACKENZIE CHILDCARE FACILITY

32 HEATHER CRESCENT, MACKENZIE, BRITISH COLUMBIA



MACKENZIE SECONDARY SCHOOL
**2025 CAPSTONE
PRESENTATIONS**



YOU ARE INVITED!

CAPSTONE PRESENTATIONS WILL
^{BE}
IN THE MACKENZIE SECONDARY
SCHOOL GYM FOR YOU TO COME
AND ENJOY.

What to expect

- Animated video
- An exhibit for display
- Oral storytelling
- Art Portfolio
- Monologue
- Written report
- Digital presentation
- Trades based demonstration

MAY 8, 2025
10:00 A.M. - 2:00 P.M.

For More Information:

- 📞 250-997-6510
- ✉️ SCOOK@SD57.BC.CA
- 📍 500 SKEENA DRIVE

COUNCIL REPORT

To: Mayor and Council

From: Finance

Date: April 23, 2025

Subject: 2025 Final Operating and Capital Budget

RECOMMENDATION:

THAT Council approves the 2025 Final Operating and Capital Budget with the list of changes.

BACKGROUND:

2025 Operating Budget

The 2025 Provisional Operating and Capital Budgets were presented to Council on March 10, 2025 at the Public Budget presentation. Changes relating to the 2025 Operational Budget are shown in the table below and attached to this report is a comparison between the 2025 Final Budget and the 2024 Final Budget.

Summary of Changes from 2025 Provisional Budget to 2025 Final Budget	
2025 Provisional Budget	13,594,895
General Operating Revenue	
<i>Taxation Decrease</i>	
Assessment values decreased slightly	(368)
<i>Transfers from Other Governments</i>	
Grant approvals received	83,026
<i>Fire Department Transfers from Other Governments</i>	
Grant approvals received	57,418
<i>Transfer from Prior Years Surplus</i>	
Transfer amount to balance budget reduced	(1,299)
Increase in Operating Revenue	138,776
2025 Final Budget	13,733,671

Summary of Changes from 2025 Provisional Budget to 2025 Final Budget	
2025 Provisional Budget	13,594,895
General Operating Expenses	
<i>General Government Increase</i>	
Expenses related to projects that received grant approval	74,700
<i>Protective Services Increase</i>	
Expenses related to projects that received grant approval	57,418
<i>Transportation Services</i>	
Community Grant in Kind increase, project covered by grant	11,373
<i>Parks, Recreation & Culture</i>	
Reduction of insurance expense due to vacant building	(4,715)
Increase in Operating Expenditure	138,776
2025 Final Budget	13,733,671

2025 Capital Budget

Changes relating to the 2025 Capital Budget are shown in the table below and attached to this report is an updated Capital Budget summary.

	Reserves	Grants/Other	Total
2025 Provisional Capital Budget			4,055,252
<i>New, Revised and Deferred Projects</i>			
<i>Unit #27 Truck Replacement (new)</i>			
replace truck that has reached the end of its lifecycle	49,086		49,086
<i>Parks Flat Deck Replacement (new)</i>			
replace truck that has reached the end of its lifecycle	145,000		145,000
<i>Sewer Flusher (revised)</i>			
cost for equipment is already included under transportation services	(100,000)		(100,000)
<i>Lagoon Outfall Chamber Building Replacement (new)</i>			
carried forward from 2024 but missed during provisional budget	83,200		83,200
Total New, Revised and Deferred Projects	177,286	0	177,286
2025 Final Capital Budget			4,232,538

Five-Year Financial Plan

The District is required to develop a Five-Year Financial Plan as per the *Community Charter* Section 165. This includes a detailed plan of the current year (2025) and a summary of the operations for the next four years (2026-2029). This information is attached to the Financial Plan Bylaw, under the Bylaws section. The Financial Plan must be adopted before the Tax Rate Bylaw on or before May 15, 2025 and submitted to the Ministry of Municipal Affairs and Housing before May 15, 2025.

COUNCIL PRIORITY:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Kerri Borne, Chief Financial Officer

Reviewed By: Corporate Services

Approved By: Chief Administrative Officer

2025 Final Revenue and Expenses

DESCRIPTION	2025 FINAL BUDGET	2024 FINAL BUDGET	2025-2024 BUDGET VARIANCE	% OF BUDGET INCREASE/DECREASE
GENERAL OPERATING REVENUE				
<u>GENERAL REVENUE</u>				
PROPERTY TAXES	4,807,326	5,876,927	(1,069,601)	(18.2%)
1% UTILITIES TAX, GRANTS IN LIEU AND OTHER ASSESSMENTS	3,215,706	2,647,488	568,218	17.7%
PENALTIES AND INTEREST ON TAXES	45,000	42,000	3,000	6.7%
SALES OF SERVICE/USER FEES	99,729	107,812	(8,083)	(8.1%)
TRANSFERS FROM OTHER GOVERNMENTS	1,045,427	1,331,335	(285,908)	(27.3%)
INVESTMENT/GOVERNMENT BUSINESS INCOME	787,000	782,377	4,623	0.6%
OTHER REVENUE	2,700	2,700	-	0.0%
	10,002,888	10,790,639	(787,751)	(7.3%)
<u>PROTECTIVE SERVICES</u>				
JUSTICE CENTRE SALES OF SERVICE/USER FEES	110,731	105,458	5,273	5.0%
FIRE DEPARTMENT SALES OF SERVICE/USER FEES	1,000	1,000	-	0.0%
FIRE DEPARTMENT TRANSFERS FROM OTHER GOVERNMENTS	237,338	15,000	222,338	1482.3%
BUILDING INSPECTION SALES OF SERVICE/USER FEES	61,000	61,000	-	0.0%
BYLAW ENFORCEMENT SALES OF SERVICE/USER FEES	19,525	25,125	(5,600)	(22.3%)
	429,594	207,583	222,011	107.0%
<u>TRANSPORTATION SERVICES</u>				
PUBLIC WORKS SALES OF SERVICE/USER FEES	6,000	6,000	-	0.0%
ROADS SALES OF SERVICE/USER FEES	55,000	48,000	7,000	14.6%
AIRPORT SALES OF SERVICE/USER FEES	98,000	103,000	(5,000)	(4.9%)
	159,000	157,000	2,000	1.3%
<u>SOLID WASTE</u>				
RESIDENTIAL GARBAGE SALES OF SERVICE/USER FEES	258,578	244,994	13,584	5.5%
COMMERCIAL GARBAGE SALES OF SERVICE/USER FEES	254,005	245,605	8,400	3.4%
	512,583	490,599	21,984	4.5%
<u>HEALTH, SOCIAL SERVICES & HOUSING</u>				
PUBLIC HEALTH SALES OF SERVICE/USER FEES	2,000	2,000	-	0.0%
PUBLIC HEALTH TRANSFERS FROM OTHER GOVERNMENTS	48,523	48,523	-	0.0%
	50,523	50,523	-	0.0%
<u>DEVELOPMENT SERVICES</u>				
PLANNING & DEVELOPMENT SALES OF SERVICE/USER FEES	1,200	1,200	-	0.0%
	1,200	1,200	-	0.0%
<u>PARKS, RECREATION & CULTURE</u>				
PARKS SALES OF SERVICE/USER FEES	65,000	65,000	-	0.0%
PARKS TRANSFERS FROM OTHER GOVERNMENTS	5,000	5,000	-	0.0%
LITTLE MAC SKI HILL SALES OF SERVICE/USER FEES	11,000	6,000	5,000	83.3%
RECREATION CENTRE SALES OF SERVICE/USER FEES	268,711	294,566	(25,855)	(8.8%)
RECREATION CENTRE TRANSFER FROM OTHER GOVERNMENTS	5,000	5,000	-	0.0%
RECREATION CENTRE OTHER REVENUE	13,000	10,000	3,000	0.0%
	367,711	385,566	(17,855)	(4.6%)

DESCRIPTION	2025 FINAL BUDGET	2024 FINAL BUDGET	2025-2024 BUDGET VARIANCE	% OF BUDGET INCREASE/DECREASE
<u>FISCAL SERVICES</u>				
FISCAL SERVICES TRANSFERS	2,210,172	1,994,364	215,808	10.8%
	2,210,172	1,994,364	215,808	10.8%
TOTAL REVENUE	13,733,671	14,077,474	(343,803)	(2.4%)
<u>GENERAL OPERATING EXPENSES</u>				
<u>GENERAL GOVERNMENT</u>				
COUNCIL	199,825	229,200	(29,375)	(12.8%)
ADMINISTRATION	870,607	773,568	97,039	12.5%
ECONOMIC DEVELOPMENT	102,229	125,656	(23,427)	(18.6%)
GRANTS IN AID & FEE FOR SERVICE	159,790	202,000	(42,210)	(20.9%)
FINANCE	724,396	708,294	16,102	2.3%
CLIMATE ACTION	15,541	36,441	(20,900)	0.0%
COMMON SERVICES	153,594	186,928	(33,334)	(17.8%)
COMPUTER SERVICES	170,750	170,750	-	0.0%
BUILDING	46,283	45,959	324	0.7%
CABOOSE	45,533	45,098	436	1.0%
DEPRECIATION - General Government	68,160	68,160	-	0.0%
	2,556,709	2,592,053	(35,345)	(1.4%)
<u>PROTECTIVE SERVICES</u>				
JUSTICE CENTRE	110,731	105,458	5,273	5.0%
FIRE DEPARTMENT	621,456	580,815	40,641	7.0%
EMERGENCY MANAGEMENT	25,740	24,621	1,119	4.5%
BUILDING INSPECTIONS	165,417	165,417	-	0.0%
BYLAW ENFORCEMENT	216,861	226,462	(9,601)	(4.2%)
FUEL MITIGATION	161,298	153,324	7,973	5.2%
DEPRECIATION - Protective Service	190,936	190,936	-	0.0%
	1,492,440	1,447,034	45,406	3.1%
<u>TRANSPORTATION SERVICES</u>				
PUBLIC WORKS	1,167,626	1,149,126	18,500	1.6%
ROADS	874,287	856,316	17,972	2.1%
AIRPORT	221,210	213,730	7,480	3.5%
DEPRECIATION - Transportation Services	697,966	697,966	-	0.0%
	2,961,089	2,917,137	43,952	1.5%
<u>SOLID WASTE</u>				
RESIDENTIAL GARBAGE	153,093	141,463	11,630	8.2%
COMMERCIAL GARBAGE	168,202	282,299	(114,097)	(40.4%)
	321,295	423,762	(102,467)	(24.2%)

DESCRIPTION	2025 FINAL BUDGET	2024 FINAL BUDGET	2025-2024 BUDGET VARIANCE	% OF BUDGET INCREASE/DECREASE
<i>HEALTH, SOCIAL SERVICES & HOUSING</i>				
PUBLIC HEALTH	100,169	101,264	(1,095)	(1.1%)
DEPRECIATION - Health, Social Services & Housing	42,193	42,193	-	0.0%
	142,362	143,457	(1,095)	(0.8%)
<i>PARKS, RECREATION & CULTURE</i>				
PARKS	310,589	254,830	55,759	21.9%
LITTLE MAC SKI HILL	124,080	137,333	(13,252)	(9.6%)
RECREATION CENTRE	2,409,275	2,834,619	(425,343)	(15.0%)
DEPRECIATION - Parks, Recreation & Culture	721,699	721,699	-	0.0%
	3,565,644	3,948,481	(382,837)	(9.7%)
<i>FISCAL SERVICES</i>				
FISCAL EXPENSES	2,694,132	2,605,550	88,583	3.4%
	2,694,132	2,605,550	88,583	3.4%
TOTAL GENERAL EXPENSES	13,733,671	14,077,474	(343,803)	(2.4%)
REVENUE LESS EXPENSES				
NET SURPLUS (DEFICIENCY)	-			
<i>WATER OPERATIONS</i>				
REVENUE	1,000,655	980,388	20,267	2.1%
EXPENDITURES	1,000,655	980,388	20,267	2.1%
NET SURPLUS (DEFICIENCY)	-	-	-	
<i>SEWER OPERATIONS</i>				
REVENUE	743,989	706,851	37,138	5.3%
EXPENDITURES	743,989	706,851	37,138	5.3%
NET SURPLUS (DEFICIENCY)	-	-	-	

2025 FINAL CAPITAL BUDGET

Projects	Budget	Reserves	Reserve Fund	Grants/ Others	Comments
GENERAL GOVERNMENT					
Computer Hardware Replacement	10,000	10,000	Capital Renewal		
	10,000	10,000		-	
FIRE DEPARTMENT					
Fire Hall Project (carry-on)	394,099	394,099	NCPG		
Pierce Ladder Truck Equipment (carry-on)	6,620	6,620	Fire Vehicle & Equipment Replacement		
Wildland Fire Truck (carry-on)	224,242	224,242	Fire Vehicle & Equipment Replacement		
Structural Protection Unit #3	50,000			50,000	UBCM
	674,961	624,961		50,000	
PUBLIC WORKS					
Vacuum Flusher/Trailer	130,000	130,000	Vehicle & Equipment Replacement		
Toolcat Replacement	110,000	110,000	Vehicle & Equipment Replacement		
Bylaw Van Replacement	60,000	60,000	Vehicle & Equipment Replacement		
Quick Attach Forks (Loader)	16,010	16,010	Vehicle & Equipment Replacement		
Road Paving	1,000,000	1,000,000	General Capital		
Boom Flail Replacement	30,000	30,000	Vehicle & Equipment Replacement		
Water/Sewer Truck Replacement	107,000	107,000	Vehicle & Equipment Replacement		
Dump Truck Tailgate Replacement	14,000	14,000	Vehicle & Equipment Replacement		
Motorized Gates	55,000	55,000	Vehicle & Equipment Replacement		
Unit #27 Truck Replacement	49,086	49,086	Vehicle & Equipment Replacement		
Parks Flat Deck Replacement	145,000	145,000	Vehicle & Equipment Replacement		
	1,716,096	1,716,096		-	
RECREATION SERVICES					
Energy Reductions Project (carry-on)	228,339	228,339	Capital Renewal		
Rec Centre Upgrade	375,010	13,215	Capital Renewal	361,795	NDIT, SD57
Arena Handrail Upgrade	21,263	21,263	Capital Renewal		
Building Surge Protection	20,000	20,000	General Capital		
Outdoor Rink Boards	37,029			37,029	
Arena Dehumidifier Wheel Replacement	53,340	53,340	Capital Renewal		

Projects	Budget	Reserves	Reserve Fund	Grants/ Others	Comments
Arena Emergency Exit Doors Replacement	100,000	100,000	Capital Renewal		
	834,981	436,157		398,824	
Total General Funds	3,236,038	2,787,214		448,824	
WATER SERVICES					
Gantahaz Water Treatment (carry-on)	573,300	278,884	Water	294,416	Federal Government
Pressure Reducing Valves	340,000	340,000	Water		
	913,300	618,884		294,416	
SEWER SERVICES					
Lagoon Outfall Chamber (carry-on)	83,200	83,200	Sewer		
	83,200	83,200		-	
Total Water and Sewer Funds	996,500	702,084		294,416	
2025 CAPITAL BUDGET	4,232,538	3,489,298		743,240	

COUNCIL REPORT

To: Mayor and Council
From: Finance
Date: April 23, 2025
Subject: 2025 Property Tax Revenues and Tax Rates

RECOMMENDATION:

THAT Council receives this report for information.

BACKGROUND:

In accordance with Sections 165 and 197 of the *Community Charter*, the District's five-year financial plan and tax rate bylaws must be adopted on or before May 15, 2025.

The 2025 Provisional Operating and Capital Budgets, which inform the five-year financial plan and determine the tax rates, were approved at the March 10, 2025 Council Meeting. The municipal tax revenue approved during the provisional budget process was an overall decrease of 18.2%, or \$1,069,601 revenue decrease from 2024, inclusive of all property classes. The decrease was related to the following items:

- Reduction of assessed property values in Class 4 (Major Industry) and Class 5 (Light Industry), and an increase in Class 6 (Business & Other) due to application and approval of closure allowance through BC Assessment. Resulted in an overall estimated tax revenue loss of \$1,505,918.
- Increase operational costs for utilities, insurance, consumables, collective agreement
- Capital Renewal Levy – amount equal to 2% of property tax revenue, compounded annually

2025 Levy	\$ 87,412
Budgeted Amount	<u>\$532,849</u>
	\$623,261 contribution to Capital Renewal Reserve

BC Assessment (BCAA) provided the 2025 revised property assessment roll on March 31, 2025, which provided a slight change to the property assessment values and resulted in a decrease in property tax revenue of \$368.

The following table shows the breakdown of the municipal tax revenue per property class:

Property Class	2025 Municipal Tax Revenue	2024 Municipal Tax Revenue	Tax increase/decrease per property class	% of increase/decrease
1 - Residential	2,208,065	2,007,426	200,639	9.99%
2 - Utilities	999,026	908,832	90,194	9.92%
4 - Major Industry	329,380	2,059,512	(1,730,132)	(84.01)%
5 - Light Industry	267,612	296,722	(29,110)	(9.81)%
6 - Business & Other	1,002,996	604,221	398,775	66.00%
8 - Recreation Property, Non Profit	247	214	33	15.62%
	4,807,326	5,876,927	(1,069,601)	(18.20)%

*These figures do not include collection of taxes for other governments

The 2025 BC Assessment revised roll shows a slight overall decrease to property assessments in Mackenzie. The following table provides a breakdown of the assessment changes per property class:

Class	2025 Revised Roll Assessed Value	2024 Assessed Value	Increase/Decrease in Assessed Value	% of increase per property class
1 - Residential	276,082,400	278,237,400	(2,155,000)	(0.77)%
2 - Utilities	25,353,000	23,733,830	1,619,170	6.82%
4 - Major Industry	5,870,500	40,377,100	(34,506,600)	(85.46)%
5 - Light Industry	9,355,000	11,409,900	(2,054,900)	(18.01)%
6 - Business & Other	100,264,400	66,440,800	33,823,600	50.91%
8 - Recreation Property, Non Profit	36,200	34,500	1,700	4.93%
	416,961,500	420,233,530	(3,272,030)	(0.78)%

As assessment values increase, tax rates will decrease to collect the same amount of tax revenue as the prior year. Furthermore, if assessment values decrease, then tax rates will increase to collect the same amount of tax revenue as the prior year. If a tax revenue increase is proposed, the tax rate will increase but not at the same percentage of additional tax revenue collected. The table shows the municipal tax rate increase/decrease per property class:

Property Class	2025 Municipal Tax Rate	2024 Municipal Tax Rate	% of increase/decrease
1 - Residential	7.9978	7.2148	10.85%
2 - Utilities	39.4047	38.2927	2.90%
4 - Major Industry	56.1076	51.0069	10.00%
5 - Light Industry	28.6063	26.0057	10.00%
6 - Business & Other	10.0035	9.0941	10.00%
8 - Recreation Property, Non Profit	6.8250	6.2046	10.00%

The table below shows the increase on a residential property with an average assessment value of \$164,900 in 2025 compared to the average assessment value of \$165,200 in 2024. The values do not include collections for other agencies that are shown on the property tax notice (ex.

school, police, regional district, hospital, BC assessment authority and municipal finance authority).

	2025	2024	Increase
Municipal Property Tax	\$1,318.84	\$1,191.88	\$126.96
Water*	\$511.96	\$457.11	\$54.85
Sewer*	\$319.59	\$290.54	\$29.05
Garbage*	\$212.73	\$199.75	\$12.98
Total	\$2,363.12	\$2,139.28	\$223.84

*Rates based on fee schedules found in water, sewer and garbage bylaw. Garbage rate based on weekly service.

The approximate increased cost per month for the average assessed residential property is \$18.65. If a residential property assessment value is above the average and saw a larger assessment increase than the average, then the homeowner can expect to pay a higher value per month. If a residential property assessment value is lower than the average and saw a lower assessment increase than the average, then the homeowner can expect to pay a lower value per month.

The Regional District tax rates are included in the Property Tax Rate Bylaw as follows:

- For 2025 the Tax Levy requisition for the Regional District of Fraser-Fort George is \$326,741 which is a decrease of \$23,746 (2024 - \$350,487).
- For 2025 the Tax Levy requisition for the Fraser-Fort George Regional Hospital District is \$497,835 which is a decrease of \$31,265 (2024 - \$529,100).

Comparison with other Municipalities

In previous years staff have shared the Province of BC's municipal taxes dataset to show where the District has fallen in comparison to other communities with residential property taxes. These datasets are compiled following the submission of each municipality's required data reporting to the Province in May each year. In 2024, the District of Mackenzie was 11th lowest overall in the Province out of 159 municipalities for Total Residential Property Taxes and Charges, and 38th lowest for General Municipal Taxes only (see attachments). The 2025 dataset will be out in the fall on the Province of BC website.

NEXT STEPS:

Once all the tax rates are received for the other tax jurisdictions, staff will implement the tax rates procedures and prepare the tax notices.

A copy of both the proposed 2025-2029 Financial Plan Bylaw and the Tax Rate Bylaw have been included in this agenda for Council's consideration.

COUNCIL PRIORITY:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Kerri Borne, Chief Financial Officer

Reviewed By: Corporate Services

Approved By: Chief Administrative Officer

704 - Taxes and Charges on a Representative House - 2024
(sorted by Total Residential Property Taxes and Charges)

Municipalities	Type	RD	House Value ¹	School	General Municipal	Regional District	Hospital	BCA, MFA and Other	Total Res Variable Rate Taxes	Total Res Parcel Taxes	Total Res User Fees	Total Residential Property Taxes and Charges
Granisle	V	BUL	95,105	256	1,534	70	114	48	2,022	0	0	2,022
Wells	D	CAR	178,988	412	398	165	133	66	1,174	474	362	2,030
Hudson's Hope	D	PEA	201,222	452	755	97	115	55	1,474	0	576	2,050
Port Clements	V	NCRD	222,333	556	407	181	113	72	1,329	318	497	2,144
Lytton	V	TNR	194,782	402	687	127	60	67	1,343	0	813	2,156
Stewart	D	KIT	179,066	361	1,254	176	91	49	1,931	560	0	2,491
Tumbler Ridge	D	PEA	180,748	499	1,077	186	104	57	1,923	165	468	2,556
Midway	V	KOO	332,219	582	952	158	52	97	1,841	75	664	2,580
Princeton	T	OKS	373,062	627	1,126	43	64	173	2,033	0	652	2,685
New Denver	V	CKO	410,393	732	895	342	65	103	2,137	0	576	2,713
Mackenzie	D	FFG	172,128	329	1,242	84	127	62	1,844	0	947	2,791
Greenwood	C	KOO	263,314	461	1,228	136	42	87	1,954	0	859	2,813
Logan Lake	D	TNR	445,354	669	816	280	135	124	2,024	276	520	2,820
Taylor	D	PEA	237,742	534	945	115	137	73	1,804	180	861	2,845
Zeballos	V	STR	161,276	486	1,353	43	42	42	1,981	0	876	2,857
Northern Rockies	D		168,630	686	926	0	6	43	1,661	374	823	2,858
Canal Flats	V	EKO	401,483	610	953	311	145	108	2,127	275	540	2,942
Tahsis	V	STR	179,332	541	1,299	49	46	58	1,993	0	951	2,944
Chetwynd	D	PEA	248,755	687	1,062	402	143	79	2,373	40	562	2,975
Port Alice	V	MW	291,622	631	1,539	175	72	98	2,515	0	510	3,025
Alert Bay	V	MW	291,655	632	1,418	202	72	94	2,418	2	648	3,068
McBride	V	FFG	209,134	400	1,020	656	155	74	2,305	0	830	3,135
New Hazelton	D	KIT	211,133	426	1,232	450	114	81	2,303	104	744	3,151
Radium Hot Springs	V	EKO	438,487	666	986	352	159	102	2,265	523	369	3,157
Clinton	V	TNR	218,020	449	1,606	149	66	72	2,342	0	823	3,165
Port Edward	D	NCRD	299,173	600	1,244	203	152	71	2,270	0	918	3,188
Slocan	V	CKO	424,461	684	825	796	67	117	2,489	0	720	3,209
Salmo	V	CKO	366,706	591	715	565	58	121	2,050	0	1,173	3,223
Silverton	V	CKO	451,105	805	1,043	402	71	100	2,421	0	813	3,234
Barriere	D	TNR	384,326	577	910	279	116	117	1,999	0	1,252	3,251
Fort St. John	C	PEA	350,568	787	1,960	249	201	95	3,292	0	0	3,292
Keremeos	V	OKS	473,995	736	1,155	706	84	135	2,816	122	380	3,318
Fort St. James	D	BUL	228,228	614	1,158	246	271	74	2,363	120	851	3,334
Masset	V	NCRD	231,138	578	1,610	191	117	76	2,572	0	816	3,388
Gold River	V	STR	300,174	905	1,210	47	77	126	2,365	0	1,074	3,439
100 Mile House	D	CAR	365,808	731	943	387	269	129	2,459	266	784	3,509
Sparwood	D	EKO	391,770	627	1,221	237	142	109	2,336	209	967	3,512
Port McNeill	T	MW	438,317	949	1,260	441	108	139	2,897	0	673	3,570
Fraser Lake	V	BUL	192,321	517	1,463	158	229	68	2,435	261	874	3,570
Houston	D	BUL	255,701	489	1,353	202	130	104	2,278	519	797	3,594
Pouce Coupe	V	PEA	232,351	642	915	182	133	88	1,960	285	1,395	3,640
Quesnel	C	CAR	351,097	807	1,311	509	261	12	2,900	169	668	3,737
Clearwater	D	TNR	406,367	611	1,377	317	124	119	2,548	179	1,028	3,755
Ashcroft	V	TNR	368,292	759	1,200	236	112	116	2,423	156	1,204	3,783
Nakusp	V	CKO	416,238	743	1,230	592	66	121	2,752	0	1,067	3,819
Trail	C	KOO	382,511	667	1,368	777	60	13	2,885	150	791	3,826
Elkford	D	EKO	340,183	544	1,979	193	123	96	2,935	222	682	3,839
Burns Lake	V	BUL	234,629	631	1,422	342	279	93	2,767	288	785	3,840
Cache Creek	V	TNR	291,523	601	1,093	186	89	96	2,065	818	968	3,851
Valemount	V	FFG	339,328	649	953	622	251	95	2,570	95	1,195	3,860
Port Hardy	D	MW	355,986	771	1,448	249	88	118	2,674	0	1,261	3,935
Chase	V	TNR	478,140	718	1,576	326	146	132	2,898	0	1,042	3,940

704 - Taxes and Charges on a Representative House - 2024
(sorted by Total Residential Property Taxes and Charges)

Municipalities	Type	RD	House Value ¹	School	General Municipal	Regional District	Hospital	BCA, MFA and Other	Total Res Variable Rate Taxes	Total Res Parcel Taxes	Total Res User Fees	Total Residential Property Taxes and Charges
shishálh Nation Government District	D	SUN	522,130	588	1,024	1,390	106	39	3,147	830	0	3,977
Armstrong	C	NOK	674,865	1,019	1,594	142	156	24	2,935	0	1,093	4,028
Enderby	C	NOK	534,687	807	1,380	302	123	154	2,766	612	665	4,043
Kaslo	V	CKO	514,412	829	1,102	934	81	133	3,079	198	810	4,087
Daajing Giids	V	NCRD	402,816	1,007	983	297	185	124	2,596	290	1,205	4,091
Hazelton	V	KIT	283,000	570	1,641	654	132	106	3,103	300	696	4,099
Kent	D	FVR	776,850	1,135	1,920	65	70	27	3,217	0	910	4,127
Lumby	V	NOK	547,750	736	1,094	823	126	155	2,934	0	1,262	4,196
Terrace	C	KIT	461,207	930	2,178	187	233	89	3,617	170	425	4,212
Vanderhoof	D	BUL	319,708	860	1,600	242	380	109	3,191	351	694	4,236
Sooke	D	CAP	819,492	954	1,758	543	102	232	3,589	653	0	4,242
Williams Lake	C	CAR	377,644	754	2,004	468	278	85	3,589	209	472	4,270
Sicamous	D	COL	551,489	833	2,089	284	127	124	3,457	0	830	4,287
Lillooet	D	SQL	407,607	840	1,282	254	124	120	2,620	169	1,506	4,295
Castlegar	C	CKO	498,897	870	1,385	656	79	17	3,007	150	1,160	4,317
Hope	D	FVR	626,869	916	1,825	458	56	22	3,277	85	1,001	4,363
Metchosin	D	CAP	1,295,819	1,508	2,028	315	162	367	4,380	0	0	4,380
Montrose	V	KOO	462,563	806	580	1,228	75	146	2,835	576	973	4,384
Oliver	T	OKS	624,998	970	994	609	113	166	2,852	295	1,253	4,400
Merritt	C	TNR	444,902	747	1,944	278	135	54	3,158	378	881	4,417
Langford	C	CAP	998,019	1,161	2,406	497	125	283	4,472	0	0	4,472
Duncan	C	COW	573,051	727	1,940	658	210	20	3,555	20	923	4,498
Pemberton	V	SQL	1,306,282	1,205	1,668	1,300	38	304	4,515	0	0	4,515
Harrison Hot Springs	V	FVR	854,711	1,249	1,739	144	77	189	3,398	0	1,177	4,575
Telkwa	V	BUL	408,237	781	1,900	420	207	147	3,455	20	1,124	4,599
Port Alberni	C	ALB	518,716	721	2,530	181	67	18	3,517	0	1,098	4,615
Warfield	V	KOO	429,717	749	1,475	635	68	143	3,070	1,000	561	4,631
Creston	T	CKO	425,970	686	1,721	937	155	15	3,514	321	825	4,660
Smithers	T	BUL	483,353	925	1,916	597	245	17	3,700	0	987	4,687
Salmon Arm	C	COL	659,113	995	1,984	133	152	23	3,287	556	885	4,728
Spallumcheen	D	NOK	621,645	939	1,766	95	143	22	2,965	400	1,395	4,760
Dawson Creek	C	PEA	277,412	766	2,190	173	160	10	3,299	0	1,471	4,770
Vernon	C	NOK	816,341	1,097	2,369	341	189	30	4,026	0	774	4,800
Chilliwack	C	FVR	895,653	1,160	2,335	78	80	165	3,818	0	1,013	4,831
Colwood	C	CAP	1,052,035	1,224	2,477	276	132	298	4,407	18	426	4,851
Prince Rupert	C	NCRD	429,058	860	2,135	57	218	15	3,285	0	1,631	4,916
Golden	T	COL	557,582	847	2,345	327	203	149	3,871	146	925	4,942
Fruitvale	V	KOO	444,167	774	1,333	1,154	70	145	3,476	950	530	4,956
Osoyoos	T	OKS	712,642	1,106	1,389	255	131	281	3,162	170	1,624	4,956
Highlands	D	CAP	1,333,900	1,552	2,318	299	166	629	4,964	0	0	4,964
Cranbrook	C	EKO	481,429	770	2,805	68	175	17	3,835	320	816	4,971
View Royal	T	CAP	1,148,366	1,228	2,393	242	143	325	4,331	0	655	4,986
North Cowichan	D	COW	767,412	973	1,968	817	281	27	4,066	476	538	5,080
Sidney	T	CAP	1,062,443	1,098	2,206	442	133	301	4,180	205	785	5,170
Comox	C	COM	844,877	1,078	1,922	572	218	29	3,819	150	1,327	5,296
Peachland	D	COK	944,181	1,117	2,541	235	181	33	4,107	419	783	5,309
Lake Cowichan	T	COW	654,952	831	1,593	1,029	240	168	3,861	550	944	5,355
Courtenay	C	COM	758,439	968	2,040	514	196	26	3,744	256	1,357	5,357
Powell River	C	qRD	594,136	907	2,629	510	209	21	4,276	429	662	5,367
Penticton	C	OKS	772,659	1,028	2,477	149	142	27	3,823	0	1,579	5,402
Ucluelet	D	ALB	866,584	1,204	2,706	422	112	189	4,633	165	640	5,438
Esquimalt	D	CAP	1,046,480	1,119	3,319	573	132	296	5,439	0	0	5,439

704 - Taxes and Charges on a Representative House - 2024
(sorted by Total Residential Property Taxes and Charges)

Municipalities	Type	RD	House Value ¹	School	General Municipal	Regional District	Hospital	BCA, MFA and Other	Total Res Variable Rate Taxes	Total Res Parcel Taxes	Total Res User Fees	Total Residential Property Taxes and Charges
Kimberley	C	EKO	540,885	821	2,870	245	197	19	4,152	214	1,087	5,453
Kamloops	C	TNR	694,167	1,043	2,895	163	211	24	4,336	0	1,127	5,463
Cumberland	V	COM	781,271	997	2,069	524	202	201	3,993	416	1,073	5,482
Abbotsford	C	FVR	1,139,332	1,367	2,916	86	102	40	4,511	0	986	5,497
Summerland	D	OKS	878,446	1,169	2,050	169	162	31	3,581	485	1,458	5,524
Prince George	C	FFG	453,777	868	2,718	190	335	16	4,127	0	1,401	5,528
Parksville	C	NAN	781,915	934	2,253	813	354	27	4,381	393	762	5,536
Revelstoke	C	COL	832,910	1,028	2,180	165	191	29	3,593	170	1,788	5,551
Campbell River	C	STR	714,553	986	2,404	603	184	25	4,202	192	1,162	5,556
North Saanich	D	CAP	1,622,341	1,677	1,890	508	203	459	4,737	200	661	5,598
Nelson	C	CKO	689,115	1,111	2,109	849	109	24	4,202	15	1,386	5,603
Kelowna	C	COK	1,067,078	1,263	2,807	222	203	37	4,532	50	1,072	5,654
Ladysmith	T	COW	718,384	937	2,037	806	262	25	4,067	819	887	5,773
Mission	C	FVR	1,132,676	1,249	2,910	85	102	40	4,386	0	1,488	5,874
Invermere	D	EKO	741,094	1,125	2,128	574	269	177	4,273	325	1,280	5,878
Nanaimo	C	NAN	783,808	1,022	2,966	694	319	27	5,028	0	898	5,926
Rossland	C	KOO	657,378	1,146	2,657	973	105	166	5,047	237	723	6,007
Port Coquitlam	C	MVRD	1,430,546	1,439	2,869	81	0	437	4,826	0	1,197	6,023
Lake Country	D	COK	1,085,151	1,284	3,175	263	206	38	4,966	200	935	6,101
Grand Forks	C	KOO	413,647	724	1,367	722	65	125	3,003	0	3,119	6,122
Central Saanich	D	CAP	1,192,021	1,232	2,899	530	149	337	5,147	0	980	6,127
Pitt Meadows	C	MVRD	1,200,063	1,307	2,962	71	0	366	4,706	0	1,538	6,244
Fernie	C	EKO	907,932	1,452	2,842	481	330	32	5,137	117	1,010	6,264
Coldstream	D	NOK	1,000,895	1,345	1,974	610	231	35	4,195	1,541	576	6,312
Langley	D	MVRD	1,502,344	1,549	2,685	84	0	459	4,777	0	1,586	6,363
Langley	C	MVRD	1,370,475	1,413	2,994	78	0	418	4,903	0	1,492	6,395
Gibsons	T	SUN	1,032,492	1,162	1,523	1,409	68	237	4,399	884	1,120	6,403
Qualicum Beach	T	NAN	1,017,868	1,216	2,598	1,121	460	36	5,431	295	714	6,440
West Kelowna	C	COK	1,026,040	1,214	2,791	237	197	36	4,475	486	1,543	6,504
Delta	C	MVRD	1,473,991	1,464	3,121	82	0	558	5,225	0	1,357	6,582
Sechelt	D	SUN	994,039	1,118	2,169	992	66	422	4,767	839	982	6,588
Maple Ridge	C	MVRD	1,279,121	1,393	3,146	73	0	390	5,002	253	1,375	6,630
Squamish	D	SOL	1,500,600	1,384	3,468	233	44	52	5,181	0	1,540	6,721
Victoria	C	CAP	1,228,984	1,314	3,757	255	154	348	5,828	40	1,123	6,991
Surrey	C	MVRD	1,741,553	1,722	2,764	96	0	532	5,114	546	1,420	7,080
Saanich	D	CAP	1,288,053	1,377	3,688	267	161	365	5,858	0	1,445	7,303
Burnaby	C	MVRD	2,079,173	2,045	3,098	116	0	635	5,894	616	817	7,327
Coquitlam	C	MVRD	1,771,416	1,782	3,467	100	0	541	5,890	0	1,591	7,481
Tofino	D	ALB	1,825,165	1,976	3,504	864	236	380	6,960	0	780	7,740
Lantzville	D	NAN	1,142,118	1,489	1,744	699	515	249	4,696	1,686	1,519	7,901
North Vancouver	C	MVRD	2,096,439	1,874	3,709	120	0	640	6,343	0	1,571	7,914
Richmond	C	MVRD	2,020,469	2,030	3,385	112	0	617	6,144	0	1,812	7,956
Sun Peaks	V	TNR	1,532,625	2,303	2,562	960	467	290	6,582	0	1,603	8,185
North Vancouver	D	MVRD	2,232,436	1,996	3,659	126	0	681	6,462	0	2,172	8,634
Port Moody	C	MVRD	1,894,192	1,905	4,526	110	0	578	7,119	0	1,562	8,681
White Rock	C	MVRD	1,992,208	1,969	4,607	116	0	608	7,300	0	1,653	8,953
Belcarra	V	MVRD	1,941,000	1,952	2,519	926	0	870	6,267	1,110	2,412	9,789
Vancouver	C	MVRD	2,673,403	2,327	4,640	147	0	816	7,930	0	1,962	9,892
Whistler	D	SOL	3,568,356	3,291	4,928	190	104	125	8,638	645	716	9,999
Lions Bay	V	MVRD	2,253,370	1,663	3,802	143	0	1,031	6,639	0	3,382	10,021
Oak Bay	D	CAP	1,947,809	2,082	4,976	624	245	551	8,478	0	1,771	10,249
Bowen Island	D	MVRD	1,605,650	1,185	3,593	94	0	909	5,781	1,952	2,590	10,323

**704 - Taxes and Charges on a Representative House - 2024
(sorted by Total Residential Property Taxes and Charges)**

Municipalities	Type	RD	House Value ¹	School	General Municipal	Regional District	Hospital	BCA, MFA and Other	Total Res Variable Rate Taxes	Total Res Parcel Taxes	Total Res User Fees	Total Residential Property Taxes and Charges
New Westminster	C	MVRD	1,615,972	1,768	4,246	94	0	493	6,601	0	4,117	10,718
Anmore	V	MVRD	2,535,365	2,550	3,712	817	0	1,166	8,245	1,613	1,434	11,292
West Vancouver	D	MVRD	3,691,993	2,725	6,128	209	0	1,127	10,189	0	2,805	12,994
Grand Totals			128,606,349	164,948	327,048	60,769	21,245	30,358	604,368	35,401	163,520	803,289
Kitimat	D	KIT	No Data Submitted									
Sayward	V	STR	No Data Submitted									

¹Schedule 704 Footnote:

House Value is calculated using the assessment values of Single-Family residential properties divided by Single-Family residential occurrence counts. This data is received directly from BC Assessment.

704 - Taxes and Charges on a Representative House - 2024
(sorted by General Municipal Taxes)

Municipalities	Type	RD	House Value	School	General Municipal	Regional District	Hospital	BCA, MFA and Other	Total Res Variable Rate Taxes	Total Res Parcel Taxes	Total Res User Fees	Total Residential Property Taxes and Charges
Wells	D	CAR	178,988	412	398	165	133	66	1,174	474	382	2,030
Port Clements	V	INCRD	222,333	556	407	181	113	72	1,329	318	497	2,144
Montrose	V	KOO	462,563	806	580	1,228	75	146	2,835	576	973	4,384
Lytton	V	TNR	194,782	402	687	127	60	67	1,343	0	813	2,156
Salmo	V	CKO	366,706	591	715	565	58	121	2,050	0	1,173	3,223
Hudson's Hope	D	PEA	201,222	452	755	97	115	55	1,474	0	576	2,050
Logan Lake	D	TNR	445,354	669	816	280	135	124	2,024	276	520	2,820
Slocan	V	CKO	424,461	684	825	796	67	117	2,489	0	720	3,209
New Denver	V	CKO	410,393	732	895	342	65	103	2,137	0	576	2,713
Barriere	D	TNR	384,326	577	910	279	116	117	1,999	0	1,252	3,251
Pouce Coupe	V	PEA	232,351	642	915	182	133	88	1,960	285	1,395	3,640
Northern Rockies	D		168,630	686	926	0	6	43	1,661	374	823	2,858
100 Mile House	D	CAR	365,808	731	943	387	269	129	2,459	266	784	3,509
Taylor	D	PEA	237,742	534	945	115	137	73	1,804	180	861	2,845
Midway	V	KOO	332,219	582	952	158	52	97	1,841	75	664	2,580
Canal Flats	V	EKO	401,483	610	953	311	145	108	2,127	275	540	2,942
Valemount	V	FFG	339,328	649	953	622	251	95	2,570	95	1,195	3,860
Daaqing Gids	V	INCRD	402,816	1,007	983	297	185	124	2,596	290	1,205	4,091
Radium Hot Springs	V	EKO	438,487	666	986	352	159	102	2,265	523	369	3,157
Oliver	T	OKS	624,998	970	994	609	113	166	2,852	295	1,253	4,400
McBride	V	FFG	209,134	400	1,020	656	155	74	2,305	0	830	3,135
shishálh Nation Government District	D	SUN	522,130	588	1,024	1,390	106	39	3,147	830	0	3,977
Silverton	V	CKO	451,105	805	1,043	402	71	100	2,421	0	813	3,234
Chetwynd	D	PEA	248,755	687	1,062	402	143	79	2,373	40	562	2,975
Tumbler Ridge	D	PEA	180,748	499	1,077	186	104	57	1,923	165	468	2,556
Cache Creek	V	TNR	291,523	601	1,093	186	89	96	2,065	818	968	3,851
Lumby	V	NOK	547,750	736	1,094	823	126	155	2,934	0	1,262	4,196
Kaslo	V	CKO	514,412	829	1,102	934	81	133	3,079	198	810	4,087
Princeton	T	OKS	373,062	627	1,126	43	64	173	2,033	0	652	2,685
Keremeos	V	OKS	473,995	736	1,155	706	84	135	2,816	122	380	3,318
Fort St. James	D	BUL	228,228	614	1,158	246	271	74	2,363	120	851	3,334
Ashcroft	V	TNR	368,292	759	1,200	236	112	116	2,423	156	1,204	3,783
Gold River	V	STR	300,174	905	1,210	47	77	126	2,365	0	1,074	3,439
Sparwood	D	EKO	391,770	627	1,221	237	142	109	2,336	209	967	3,512
Greenwood	C	KOO	263,314	461	1,228	136	42	87	1,954	0	859	2,813
Nakusp	V	CKO	416,238	743	1,230	592	66	121	2,752	0	1,067	3,819
New Hazelton	D	KIT	211,133	426	1,232	450	114	81	2,303	104	744	3,151
Mackenzie	D	FFG	172,128	329	1,242	84	127	62	1,844	0	947	2,791
Port Edward	D	INCRD	299,173	600	1,244	203	152	71	2,270	0	918	3,188
Stewart	D	KIT	179,066	361	1,254	176	91	49	1,931	560	0	2,491
Port McNeill	T	MW	438,317	949	1,260	441	108	139	2,897	0	673	3,570
Lillooet	D	SQL	407,607	840	1,282	254	124	120	2,620	169	1,506	4,295
Tahsis	V	STR	179,332	541	1,299	49	46	58	1,993	0	951	2,944
Quesnel	C	CAR	351,097	807	1,311	509	261	12	2,900	169	668	3,737
Fruitvale	V	KOO	444,167	774	1,333	1,154	70	145	3,476	950	530	4,956
Zeballos	V	STR	161,276	486	1,353	43	42	57	1,981	0	876	2,857
Houston	D	BUL	255,701	489	1,353	202	130	104	2,278	519	797	3,594
Grand Forks	C	KOO	413,647	724	1,367	722	65	125	3,003	0	3,119	6,122
Trail	C	KOO	382,511	667	1,368	777	60	13	2,885	150	791	3,826
Clearwater	D	TNR	406,367	611	1,377	317	124	119	2,548	179	1,028	3,755
Enderby	C	NOK	534,687	807	1,380	302	123	154	2,766	612	665	4,043
Castlegar	C	CKO	498,897	870	1,385	656	79	17	3,007	150	1,160	4,317
Osoyoos	T	OKS	712,642	1,106	1,389	255	131	281	3,162	170	1,624	4,956

704 - Taxes and Charges on a Representative House - 2024
(sorted by General Municipal Taxes)

Municipalities	Type	RD	House Value	School	General Municipal	Regional District	Hospital	BCA, MFA and Other	Total Res Variable Rate Taxes	Total Res Parcel Taxes	Total Res User Fees	Total Residential Property Taxes and Charges
Alert Bay	V	IMW	291,655	632	1,418	202	72	94	2,418	2	648	3,068
Burns Lake	V	BUL	234,629	631	1,422	342	279	93	2,767	288	785	3,840
Port Hardy	D	IMW	355,986	771	1,448	249	88	118	2,674	0	1,261	3,935
Fraser Lake	V	BUL	192,321	517	1,463	158	229	68	2,435	261	874	3,570
Warfield	V	KOO	429,717	749	1,475	635	68	143	3,070	1,000	561	4,631
Gibsons	T	SUN	1,032,492	1,162	1,523	1,409	68	237	4,399	884	1,120	6,403
Granisle	V	BUL	95,105	256	1,534	70	114	48	2,022	0	0	2,022
Port Alice	V	IMW	291,622	631	1,539	175	72	98	2,515	0	510	3,025
Chase	V	TNR	478,140	718	1,576	326	146	132	2,898	0	1,042	3,940
Lake Cowichan	T	COW	654,952	831	1,593	1,029	240	168	3,861	550	944	5,355
Armstrong	C	NOK	674,865	1,019	1,594	142	156	24	2,935	0	1,093	4,028
Vanderhoof	D	BUL	319,708	860	1,600	242	380	109	3,191	351	694	4,236
Clinton	V	TNR	218,020	449	1,606	149	66	72	2,342	0	823	3,165
Masset	V	INCRD	231,138	578	1,610	191	117	76	2,572	0	816	3,388
Hazelton	V	KIT	283,000	570	1,641	654	132	106	3,103	300	696	4,099
Pemberton	V	SQL	1,306,282	1,205	1,668	1,300	38	304	4,515	0	0	4,515
Creston	T	CKO	425,970	686	1,721	937	155	15	3,514	321	825	4,660
Harrison Hot Springs	V	FVR	854,711	1,249	1,739	144	77	189	3,398	0	1,177	4,575
Lantzville	D	NAN	1,142,118	1,489	1,744	699	515	249	4,696	1,686	1,519	7,901
Sooke	D	CAP	819,492	954	1,758	543	102	232	3,589	653	0	4,242
Spallumcheen	D	NOK	621,645	939	1,766	95	143	22	2,965	400	1,395	4,760
Hope	D	FVR	626,869	916	1,825	458	56	22	3,277	85	1,001	4,363
North Saanich	D	CAP	1,622,341	1,677	1,890	508	203	459	4,737	200	661	5,598
Telkwa	V	BUL	408,237	781	1,900	420	207	147	3,455	20	1,124	4,599
Smithers	T	BUL	483,353	925	1,916	597	245	17	3,700	0	987	4,687
Kent	D	FVR	776,850	1,135	1,920	65	70	27	3,217	0	910	4,127
Comox	T	COM	844,877	1,078	1,922	572	218	29	3,819	150	1,327	5,296
Duncan	C	COW	573,051	727	1,940	658	210	20	3,555	20	923	4,498
Merritt	C	TNR	444,902	747	1,944	278	135	54	3,158	378	881	4,417
Fort St. John	C	PEA	350,568	787	1,960	249	201	95	3,292	0	0	3,292
North Cowichan	D	COW	767,412	973	1,968	817	281	27	4,066	476	538	5,080
Coldstream	D	NOK	1,000,895	1,345	1,974	610	231	35	4,195	1,541	576	6,312
Elkford	D	EKO	340,183	544	1,979	193	123	96	2,935	222	682	3,839
Salmon Arm	C	COL	659,113	995	1,984	133	152	23	3,287	556	885	4,728
Williams Lake	C	CAR	377,644	754	2,004	468	278	85	3,589	209	472	4,270
Metchosin	D	CAP	1,295,819	1,508	2,028	315	162	367	4,380	0	0	4,380
Ladysmith	T	COW	718,384	937	2,037	806	262	25	4,067	819	887	5,773
Courtenay	C	COM	758,439	968	2,040	514	196	26	3,744	256	1,357	5,357
Summerland	D	OKS	878,446	1,169	2,050	169	162	31	3,581	485	1,458	5,524
Cumberland	V	COM	781,271	997	2,069	524	202	201	3,993	416	1,073	5,482
Sicamous	D	COL	551,489	833	2,089	284	127	124	3,457	0	830	4,287
Nelson	C	CKO	689,115	1,111	2,109	849	109	24	4,202	15	1,386	5,603
Invermere	D	EKO	741,094	1,125	2,128	574	269	177	4,273	325	1,280	5,878
Prince Rupert	C	INCRD	429,058	860	2,135	57	218	15	3,285	0	1,631	4,916
Sechelt	D	SUN	994,039	1,118	2,169	992	66	422	4,767	839	982	6,588
Terrace	C	KIT	461,207	930	2,178	187	233	89	3,617	170	425	4,212
Revelstoke	C	COL	832,910	1,028	2,180	165	191	29	3,593	170	1,788	5,551
Dawson Creek	C	PEA	277,412	766	2,190	173	160	10	3,299	0	1,471	4,770
Sidney	T	CAP	1,062,443	1,098	2,206	442	133	301	4,180	205	785	5,170
Parksville	C	INAN	781,915	934	2,253	813	354	27	4,381	393	762	5,536
Highlands	D	CAP	1,333,900	1,552	2,318	299	166	629	4,964	0	0	4,964
Chilliwack	C	FVR	895,653	1,160	2,335	78	80	165	3,818	0	1,013	4,831
Golden	T	COL	557,582	847	2,345	327	203	149	3,871	146	925	4,942

704 - Taxes and Charges on a Representative House - 2024
(sorted by General Municipal Taxes)

Municipalities	Type	RD	House Value	School	General Municipal	Regional District	Hospital	BCA, MFA and Other	Total Res Variable Rate Taxes	Total Res Parcel Taxes	Total Res User Fees	Total Residential Property Taxes and Charges
Vernon	C	NOK	816,341	1,097	2,369	341	189	30	4,026	0	774	4,800
View Royal	T	CAP	1,148,366	1,228	2,393	242	143	325	4,331	0	655	4,986
Campbell River	C	STR	714,553	986	2,404	603	184	25	4,202	192	1,162	5,556
Langford	C	CAP	998,019	1,161	2,406	497	125	283	4,472	0	0	4,472
Colwood	C	CAP	1,052,035	1,224	2,477	276	132	298	4,407	18	426	4,851
Penticton	C	OKS	772,659	1,028	2,477	149	142	27	3,823	0	1,579	5,402
Belcarra	V	MVRD	1,941,000	1,952	2,519	926	0	870	6,267	1,110	2,412	9,789
Port Alberni	C	ALB	518,716	721	2,530	181	67	18	3,517	0	1,098	4,615
Peachland	D	COK	944,181	1,117	2,541	235	181	33	4,107	419	783	5,309
Sun Peaks	V	TNR	1,532,625	2,303	2,562	960	467	290	6,582	0	1,603	8,185
Qualicum Beach	T	NAN	1,017,868	1,216	2,598	1,121	460	36	5,431	295	714	6,440
Powell River	C	qRD	594,136	907	2,629	510	209	21	4,276	429	662	5,367
Rossland	C	KOO	657,378	1,146	2,657	973	105	166	5,047	237	723	6,007
Langley	D	MVRD	1,502,344	1,549	2,685	84	0	459	4,777	0	1,586	6,363
Ucluelet	D	ALB	866,584	1,204	2,706	422	112	189	4,633	165	640	5,438
Prince George	C	FFG	453,777	868	2,718	190	335	16	4,127	0	1,401	5,528
Surrey	C	MVRD	1,741,553	1,722	2,764	96	0	532	5,114	546	1,420	7,080
West Kelowna	C	COK	1,026,040	1,214	2,791	237	197	36	4,475	486	1,543	6,504
Cranbrook	C	EKO	481,429	770	2,805	68	175	17	3,835	320	816	4,971
Kelowna	C	COK	1,067,078	1,263	2,807	222	203	37	4,532	50	1,072	5,654
Fernie	C	EKO	907,932	1,452	2,842	481	330	32	5,137	117	1,010	6,264
Port Coquitlam	C	MVRD	1,430,546	1,439	2,869	81	0	437	4,826	0	1,197	6,023
Kimberley	C	EKO	540,885	821	2,870	245	197	19	4,152	214	1,087	5,453
Kamloops	C	TNR	694,167	1,043	2,895	163	211	24	4,336	0	1,127	5,463
Central Saanich	D	CAP	1,192,021	1,232	2,899	530	149	337	5,147	0	980	6,127
Mission	C	FVR	1,132,676	1,249	2,910	85	102	40	4,386	0	1,488	5,874
Abbotsford	C	FVR	1,139,332	1,367	2,916	86	102	40	4,511	0	986	5,497
Pitt Meadows	C	MVRD	1,200,063	1,307	2,962	71	0	366	4,706	0	1,538	6,244
Nanaimo	C	NAN	783,808	1,022	2,966	694	319	27	5,028	0	898	5,926
Langley	C	MVRD	1,370,475	1,413	2,994	78	0	418	4,903	0	1,492	6,395
Burnaby	C	MVRD	2,079,173	2,045	3,098	116	0	635	5,894	616	817	7,327
Delta	C	MVRD	1,473,991	1,464	3,121	82	0	558	5,225	0	1,357	6,582
Maple Ridge	C	MVRD	1,279,121	1,393	3,146	73	0	390	5,002	253	1,375	6,630
Lake Country	D	COK	1,085,151	1,284	3,175	263	206	38	4,966	200	935	6,101
Esquimalt	D	CAP	1,046,480	1,119	3,319	573	132	296	5,439	0	0	5,439
Richmond	C	MVRD	2,020,469	2,030	3,385	112	0	617	6,144	0	1,812	7,956
Coquitlam	C	MVRD	1,771,416	1,782	3,467	100	0	541	5,890	0	1,591	7,481
Squamish	D	SQL	1,500,600	1,384	3,468	233	44	52	5,181	0	1,540	6,721
Tofino	D	ALB	1,825,165	1,976	3,504	864	236	380	6,960	0	780	7,740
Bowen Island	D	MVRD	1,605,650	1,185	3,593	94	0	909	5,781	1,952	2,590	10,323
North Vancouver	D	MVRD	2,232,436	1,996	3,659	126	0	681	6,462	0	2,172	8,634
Saanich	D	CAP	1,288,053	1,377	3,688	267	161	365	5,858	0	1,445	7,303
North Vancouver	C	MVRD	2,096,439	1,874	3,709	120	0	640	6,343	0	1,571	7,914
Anmore	V	MVRD	2,535,365	2,550	3,712	817	0	1,166	8,245	1,613	1,434	11,292
Victoria	C	CAP	1,228,984	1,314	3,757	255	154	348	5,828	40	1,123	6,991
Lions Bay	V	MVRD	2,253,370	1,663	3,802	143	0	1,031	6,639	0	3,382	10,021
New Westminster	C	MVRD	1,615,972	1,768	4,246	94	0	493	6,601	0	4,117	10,718
Port Moody	C	MVRD	1,894,192	1,905	4,526	110	0	578	7,119	0	1,562	8,681
White Rock	C	MVRD	1,992,208	1,969	4,607	116	0	608	7,300	0	1,653	8,953
Vancouver	C	MVRD	2,673,403	2,327	4,640	147	0	816	7,930	0	1,962	9,892
Whistler	D	SQL	3,568,356	3,291	4,928	190	104	125	8,638	645	716	9,999
Oak Bay	D	CAP	1,947,809	2,082	4,976	624	245	551	8,478	0	1,771	10,249
West Vancouver	D	MVRD	3,691,993	2,725	6,128	209	0	1,127	10,189	0	2,805	12,994

**704 - Taxes and Charges on a Representative House - 2024
(sorted by General Municipal Taxes)**

Municipalities	Type	RD	House Value ¹	School	General Municipal	Regional District	Hospital	BCA, MFA and Other	Total Res Variable Rate Taxes	Total Res Parcel Taxes	Total Res User Fees	Total Residential Property Taxes and Charges
Grand Totals			128,606,349	164,948	327,048	60,769	21,245	30,358	604,368	35,401	163,520	803,289
Kitimat	D	KIT	No Data Submitted									
Sayward	V	STR	No Data Submitted									

¹Schedule 704 Footnote:

House Value is calculated using the assessment values of Single-Family residential properties divided by Single-Family residential occurrence counts. This data is received directly from BC Assessment.

COUNCIL REPORT

To: Mayor and Council

From: Administration

Date: April 23, 2025

Subject: Grant Resolutions of Support - Strategic Marketing Initiatives Plan

RECOMMENDATION:

Resolution #1 – Northern Development Initiative Trust Grant

THAT Council supports the District of Mackenzie’s application to the Northern Development Initiative Trust’s Marketing Initiatives grant program for funding towards the Strategic Marketing Initiatives Plan project.

Resolution #2 – South Peace Mackenzie Trust

THAT Council supports the District of Mackenzie’s application to South Peace Mackenzie Trust for funding towards the Strategic Marketing Initiatives Plan project.

BACKGROUND:

Staff have identified the need for a proactive approach to attracting new residents, workforce, investment, and visitors to support the community’s long-term economic sustainability. Several of the District’s strategic plans already emphasize the importance of growing the population, strengthening the workforce, diversifying the economy, and enhancing tourism, reinforcing the need for a dedicated marketing program to increase Mackenzie's visibility and appeal.

Currently, aside from the regional tourism marketing campaigns the District is member of with Destination BC and Northern BC Tourism, community or investment promotional efforts have been broad based and one-off initiatives, rather than part of a longer-term marketing program. With the changing economic landscape and opportunities in the region, to address this gap, based on discussions with other communities and grant funders, staff are proposing the development of a comprehensive 3- to 5-year strategic marketing plan — a foundational tool that will guide future campaigns and inform investment, workforce, and tourism attraction efforts.

Strategic Marketing Initiatives Plan

This plan will define goals, target audiences, brand messaging, and key selling points for Mackenzie, supported by clear tactics such as digital ads, a dedicated web presence, social media campaigns, email marketing, and community ambassador programs. Once finalized, the plan may be supported with implementation assistance, including performance tracking, creative development, content execution, and recommendations for continuous improvement based on real-time results. Additionally, the plan will provide the necessary framework to allocate limited municipal resources strategically, cost-effectively, and ensure every marketing dollar is spent with purpose. This strategy will guide decision-making, prioritize high-impact tactics, and focus efforts where they will yield the greatest return—maximizing outcomes for investment attraction, tourism growth, workforce development, and resident recruitment.

If approved for funding, the plan would be scheduled for completion by fall 2025. This timeline has been selected to align with the anticipated intake periods for key grant programs, including the Rural Economic Diversification and Infrastructure Program (REDIP) and CanExport Community Investments. By finalizing the strategy in advance of these funding cycles, it will strengthen our applications for implementation funding by demonstrating a proactive, evidence-based approach to economic development, workforce attraction, and investment readiness. Completing the strategy in this timeframe ensures we can move quickly into the execution phase and access external resources to amplify our reach and impact.

BUDGETARY IMPACT:

If both grant applications are approved, there will be no budgetary impact. If unsuccessful, alternative funding sources will be considered or the project will move to 2026 and be included in the General Government operating budget. The total project budget is estimated to be ~\$37,000 based on quotes received to-date.

COUNCIL PRIORITIES:

Economic Vitality

- The District is a leader on efforts aimed at diversifying the community's economy, supporting local businesses, and attracting new investment to the community. Diversification, a strong business sector and new investment are key to our economic vitality.

RESPECTFULLY SUBMITTED:

Rachelle Richman, Economic Development Coordinator

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

COUNCIL REPORT

To: Mayor and Council

From: Administration

Date: April 22, 2025

Subject: License to Use – Purple Bicycle Patio

RECOMMENDATION:

THAT Council approves a three-year license to use agreement with The Purple Bicycle for the purposes of operating an outdoor patio area in the District-owned parking lot directly outside their establishment;

AND THAT the Chief Administrative Officer be authorized to execute the agreement and any related documentation.

BACKGROUND:

The District received a letter from Cara Bowen, Owner and Operator of The Purple Bicycle, requesting permission to construct a 15-foot x 30-foot barricade to enclose an outdoor patio in part of the parking lot directly out front of their new location at 13-600 Mackenzie Boulevard (attached). The Purple Bicycle previously held a license-to-use agreement for the same purpose outside their previous location at 520 Mackenzie Boulevard.

Staff conducted a review of the request to assess the proposed use in consideration of suitability, health and safety, and necessity of use. Staff also discussed the use with other departments and agencies to ensure all operational and safety considerations have been made. The following is a summary of the responses:

Agency	Response
Northern Health Authority	No comments received.
DOM Fire Department	The Fire Department conducted a site visit and had no concerns and only stipulated that the front entrance must always be free and clear for emergency access.
DOM Operations - Public Works	Public Works conducted a site visit and expressed that their only request be that the patio not be put up before the District has had a chance to sweep the sidewalk and parking lot each year and that an additional stall be blocked off on either side (with a cone/rope) to allow a safety buffer for traffic and for bike storage.

The parking lot is municipally owned and under the *Community Charter* is defined as a "highway". Under section 35 (11) of the *Community Charter*, Council may grant a licence of occupation or a permit relating to any public thoroughfare (highway) that is under municipal jurisdiction. A licence of occupation (license to use) sets out the purpose, term and conditions of use for municipal land that a licensee must follow as well as broad legal requirements to protect the municipality from any liability incurred during the use.

Administration has drafted a License to Use agreement for Council's review. The agreement outlines that:

- The use is for the sole purposes of an outdoor patio.
- The patio can only be in place from April to October of each year of the agreement.
- A parking stall on either side adjacent to the patio must be blocked as an added safeguard and for bike racks.
- The barricade and any improvements must be inspected and approved by the District.
- The licensee must hold \$2 million commercial general liability and name the District as an additional insured on the policy.
- The public walkway must be kept free and clear at all times.

A letter from the Purple Bicycle and a copy of the draft agreement is attached to this report for consideration.

BUDGETARY IMPACT:

In alignment with other license-to-use agreements with private organizations in the community, a license fee of \$94 will be charged for the use of the space.

COUNCIL PRIORITIES:

Economic Vitality

- The District is a leader on efforts aimed at diversifying the community's economy, supporting local businesses, and attracting new investment to the community. Diversification, a strong business sector and new investment are key to our economic vitality.

RESPECTFULLY SUBMITTED:

Emily Kaehn, Director of Corporate Services

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

April 4, 2025

Dear Mayor Atkinson and Council Members,

I am writing to formally request approval to build and operate an outdoor patio at Purple Bicycle located at 600 Mackenzie Blvd. As a café restaurant, we believe an outdoor seating area would enhance our customers' experience, contribute to the vibrancy of the community, and align with the Mackenzie's efforts to support local businesses.

The proposed patio would be half of our frontage located in front of our cafe, in the parking lot, approximately 15' x 30' - floor plan to follow. It will be designed to comply with all regulations, ensuring accessibility, safety, and aesthetic appeal. Please let us know the next steps in the approval process, and we would be happy to provide additional details or attend a council meeting to discuss this request further.

Thank you for your time and consideration. We appreciate your support of local businesses and look forward to your response.

Sincerely,

Cara Bowen
Purple Bicycle

LICENCE TO USE

THIS AGREEMENT DATED FOR REFERENCE THE ____ DAY OF _____, 20__.

BETWEEN:

DISTRICT OF MACKENZIE
Bag 340
Mackenzie, BC
V0J 2C0

(hereinafter called the "District")

OF THE FIRST PART

AND

THE PURPLE BICYCLE
13-600 Mackenzie Boulevard
Mackenzie, BC
V0J 2C0

(hereinafter called the "Licensee")

OF THE SECOND PART

WHEREAS:

1. The District is the owner of the highway known as 616 Parking Lot (the "Highway") in the District of Mackenzie.
2. The Licensee is the owner of the lands legally described as LOT A DISTRICT LOT 12463 CARIBOO DISTRICT PLAN 24203 and operates a café on those lands known as the Purple Bicycle at 13-600 Mackenzie Boulevard.
3. The Licensee wishes to utilize that portion of the Highway outlined in black on the plan that is attached to this agreement as Schedule "A" (the "Licence Area") for the sole purpose of an outdoor patio to serve food and beverages to customers.
4. Pursuant to section 35(11) of the *Community Charter* the District may grant a licence of occupation in respect of the proposed use of the Licence Area and has agreed to do so on the terms set out in this Agreement.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the licence fee paid by the Licensee to the District and in consideration of the premises and covenants and agreements contained in this Agreement, the District and the Licensee covenant and agree with each other as follows:

1.0 RIGHT TO OCCUPY

1.1 The District, subject to the performance and observance by the Licensee of the terms, conditions, covenants and agreements contained in this Agreement, grants to the Licensee a right by way of licence for the Licensee, its agents, employees, and customers to use the Licence Area for the sole purpose of an outdoor patio to serve food and beverages to customers.

2.0 RESERVATION OF RIGHTS

2.1 The District reserves to itself from the grant and the covenants made by it to the Licensee under section 1 above, the right for the District, its agents, employees, contractors, subcontractors, licensees, invitees and other persons, to have full and complete access to the area for highway maintenance purposes, provided that nothing in this provision shall derogate from the duties of the Licensee to maintain the Licence Area.

2.2 The parties agree that without limitation to section 2.1, the District shall have the right at all reasonable times to enter into and upon the Licence Area for the purpose of constructing, maintaining, inspecting or removing any public structure, work, service or utility running under, over or near the Licence Area, and the District shall not be liable to the Licensee for any damage, loss or costs suffered as a result of such entry.

3.0 LICENCE FEE

3.1 In consideration of the grant of the License hereunder, the Licensee shall pay to the District a licence fee of \$94.00 total, payable on the 1st day of May at the beginning of the agreement term.

4.0 TERM

4.1 The Term of the Licence granted under this Agreement shall be three years commencing on the 1st day of May, 2025 and ending April 30, 2028, unless earlier terminated under this Agreement.

4.2 The patio may be erected between April 1st and October 31st of each year of the term.

5.0 CONSTRUCTION OF PATIO

5.1 Prior to using the Licence Area for parking purposes the Licensee must meet the following requirements:

- (1) The Licensee may construct a 15 ft x 30 ft temporary outdoor barricade to demarcate the extent of the patio Licence Area as identified and depicted on Schedule A – Site Plan.
- (2) The Licensee must wait to construct the patio until the District has completed sweeping the 616 parking lot and sidewalks each year. This typically takes place in April of each year.
- (3) Install a pilon in the parking spaces immediately adjacent to the outdoor patio to obstruct parking.
- (4) Keep free and clear the pedestrian walkway outside the establishment.
- (5) The Licensee must obtain the District's approval of all improvements to the Licence Area and shall give notice to the District following completion of the improvements so that an inspection of those improvements may be undertaken by the District.
- (6) Keep free and clear any fire hydrants, sewer manholes or other infrastructure.
- (7) Install identification signage on the patio.
- (8) Ensure main entrance is free and clear of obstruction for emergency access.

5.2 The Licensee is responsible for all costs of the design and construction of the outdoor patio and other improvements to the Licence Area.

6.0 MISCELLANEOUS

- (1) All improvements to the Licence Area and any other works required under this Agreement must be constructed in accordance with plans and specifications approved in advance by the District.
- (2) The Licensee must not construct any improvements on the Licence Area other than the works specifically referred to in this Agreement without the advance written approval of the District.
- (3) The Licensee must remove any and all improvements to the License Area and any other works required under this Agreement at the end of the term, unless otherwise directed by the District, and must restore the Licence Area to its condition as at the date of this Agreement, all at the sole cost of the Licensee.
- (4) The Licensee must at all times, keep and maintain the Licence Area and the improvements on the Licence Area in good and sufficient repair, to the satisfaction of the District acting reasonably;
- (5) The Licensee must use all reasonable efforts to cause a minimum of obstruction and inconvenience during any construction, maintenance or repairs in the Licence Area, and must place and maintain sufficient warning signs, barricades, lights or flares at or near the site of any work in progress and as well give reasonable warning and protection to members of the public;
- (6) The Licensee must perform all work in such a manner as not to interfere with any

existing utilities, works or services located in or on the Highway.

- (7) The Licensee must not carry on, or do or allow to be carried on or done on the Licence Area, anything that is, may be or become a nuisance to the District or the public.

7.0 ENVIRONMENT

7.1 In this Agreement:

(a) "Contaminants" means any materials or structures of any kind the storage, manufacture, disposal, treatment, generation, use, transportation, remediation or release into the environment of which is prohibited, controlled, regulated or licensed under Environmental Laws;

(b) "Environmental Laws" means any statutes, laws, regulations, orders, bylaws, standards, guidelines, permits and other lawful requirements of any governmental authority having jurisdiction over the Licence Area now or hereafter in force relating in any way to the environmental, health, occupational health and safety or transportation of dangerous good, including the principles of common law and equity.

7.2 The Licensee agrees that the Licence herein is granted on an "as is" basis, and the Licensee further agrees that the District has not made any representations, warranties, covenants and agreements with respect to the condition of the Licence Area, the suitability of the Licence Area for the Licensee's intended use or any use whatsoever, and in particular and without limiting the generality of the foregoing, as to the environmental condition of the Licence Area;

7.3 The Licensee agrees it shall not bring or store upon the Licence Area any Contaminants, and further that if the Licensee does bring, store or release any Contaminants on or upon the Licence Area in breach of the terms of this Agreement that, notwithstanding any rule of law to the contrary, such Contaminants shall be and remain the sole and exclusive property of the Licensee and shall not become the property of the District, notwithstanding the degree of affixation of the Contaminants or the goods containing the Contaminants to the Licence Area and notwithstanding the expiry or earlier termination of this Licence;

7.4 The Licensee agrees that it will promptly deliver written notice to the District of any spill or release of any Contaminants on the Licence Area, that it shall comply with the orders of all authorities having jurisdiction with respect the spill or release of any Contaminants upon the Licence Area and that in the event of such spill or release it shall at its sole cost and expense remediate the Licence Area in accordance with the requirements of Environmental Laws.

8.0 INSURANCE

- 8.1 (a) The Licensee must take out and maintain during the term of the Licence, a policy of commercial general liability insurance against claims for bodily injury, death or property damage arising out of the use of the Licence Area by the Licensee and its employees, agents, invitees and customers in the amount of not less than two million dollars (\$2,000,000) per single occurrence or such greater amount as the District may from time to time designate, naming the District as an additional insured party thereto and the Licensee shall provide the District with a certified copy of such policy or policies;
- (2) All policies of insurance shall contain a clause requiring the insurer not to cancel or change the insurance without first giving the District thirty days prior written notice;
- (3) If the Licensee does not provide or maintain or enforce the insurance required by this Agreement, the District may take out the necessary insurance and pay the premium for period of one year at a time and the Licensee shall pay to the District as additional Licence fees the amount of the premium immediately on demand;
- (4) If both the District and the Licensee claim to be indemnified under any insurance required by this Agreement, the indemnity shall be applied first to the settlement of the claim of the District and the balance, if any, to the settlement of the claim of the Licensee.

9.0 INDEMNIFICATION

- 9.1 The Licensee releases and will indemnify and save harmless the District, its elected and appointed officers, employees and agents from and against all lawsuits, damages costs, expenses, fees or liability which the Licensee or anyone else may incur suffer or allege by reason of the use of the Licence Area by the Licensee or its employees, agents, officers or directors or by any customer of the Licensee or a member of the public using the Licence Area or improvements built or placed by the Licensee on the Licence Area, or the carrying on upon the Licence Area of any activity by the Licensee.

10.0 BUILDERS' LIENS

The Licensee must indemnify the District from and against any liens for wages or materials or for damage to persons or property caused during the making of or in connection with any excavation, construction, repairs, alterations, installations and additions which the Licensee may make or cause to be made on, in or to the Licence Area.

11.0 NOTICES

11.1 It is hereby mutually agreed:

Any notice required to be given under this Agreement shall be deemed to be sufficiently given if mailed or emailed to the following:

- (1) if the Licensee:
Cara Bowen
cara@purplebicycle.ca
(250) 997-1453
Mackenzie, BC V0J 2C0
- (2) If to the District:
Diane Smith, Chief Administrative Officer
diane@districtofmackenzie.ca
Bag 340
Mackenzie, BC V0J 2C0

or at the address a party may from time to time designate, then the notice shall be deemed to have been received forty-eight (48) hours after the time and date of mailing. If, at the time of mailing, the notice, the delivery of mail in the Province of British Columbia has been interrupted in whole or in part by reason of a strike, slow-down, lock-out or other labour dispute, then the notice may only be given by actual delivery of it.

12.0 TERMINATION

- 12.1 If the Licensee is in default on the payment of Licence fee, or the payment of any other sum payable under this Agreement, or is in breach of this Agreement or any schedule attached hereto, and if the default continues after the giving of notice by the District to the Licensee, then the District may terminate this Agreement and reenter the Licensee and the rights of the Licensee with respect to the License Area shall lapse and be absolutely forfeited.
- 12.2 In addition, the District may at any time, in the event that the License Area is required for the improvement, widening or better use of the Highway, withdraw the rights it has granted herein and terminate this Agreement by giving twelve months notice to the Licensee and the District shall not be liable in any way to the Licensee for any costs, damages or loss suffered as a result of such termination.

13. FORFEITURE

13.1 The District, by waiving or neglecting to enforce the right to forfeiture of this Agreement or the right of re-entry upon breach of this Agreement, does not waive the District's rights upon any subsequent breach of the same or any other provision of this Agreement.

14.0 FIXTURES

14.1 If the District gives written notice to the Licensee not to remove them following the end of the Term, the improvements constructed on the License Area by the Licensee shall at the termination of the Agreement, become the sole property of the District at no cost to the District.

15.0 REPAIRS BY THE DISTRICT

- 15.1 (a) If the Licensee fails to repair or maintain or remediate the Licence Area or any structure or improvement on the Licence Area in accordance with this Agreement or any applicable laws or regulations including Environmental Laws, the District may, by its agents, employees or contractors, enter the Licence Area and make the required repairs or do the required maintenance or perform the required remediation and the cost of the repairs or maintenance or remediation shall be a debt due from the Licensee to the District.
- (b) In making the repairs or doing the maintenance or remediation, the District shall not be liable to the Licensee for any inconvenience, annoyance, loss of business or other injuries suffered by the Licensee by reason of the District effecting the repairs or maintenance.
- (c) The Licensee releases the District its elected and appointed officers, employees and agents from any claims, rights, remedies, actions, causes of action, loss, damages, expenses, fees or liabilities which the Licensee may have against any or all of them in respect of this Agreement or its performance or its breach of this Agreement or breach of any statutory or other duty of care on the part of the District.

16.0 CLEAN UP

16.1 At the end of the term, the Licensee shall clean up the Licence Area and restore the Licence Area as reasonably as may be possible to the condition of the Licence Area prior to the commencement of the term of this Agreement.

17.0 REGULATIONS

17.1 The Licensee must:

- (a) comply promptly at its own expense with the legal requirements of all authorities, including an association of fire insurance underwriters or its agents, and all notices issued under them that are served upon the District or the Licensee;
- (b) comply with all laws and regulations, including Environmental Laws, and all applicable bylaws of the District as they may relate to the Licence Area, and must obtain all required permits and licences that relate to this Agreement, the Licence Area, or any activity on the Licence Area;
- (c) indemnify the District from all lawsuits, damages, loss, costs or expenses the District may incur by reason of non-compliance by the Licensee with such legal requirements or by reason of any defect in the License Area or any injury to any person or to any personal property contained on the License Area.

17.2 The Licensee shall be responsible for any damage to the Licence Area occurring while the Licensee is exercising its rights under this Agreement and the Licensee acknowledges and agrees that in the event that the Licence Area or any building, structure or improvement on the Licence Area is damaged, then the amount of the cost of repair, restoration shall be a debt due from the Licensee to the District.

18.0 NO COMPENSATION

18.1 The Licensee shall not be entitled to compensation for any loss or injurious affection or disturbance resulting in any way from the termination of the Licence or the loss of interest in any building, structure or improvement built or placed on the Licence Area.

19.0 RENEWAL

19.1 This Agreement may be renewed at the option of the parties and on terms and conditions agreed to by the parties, for up to two (2) successive three-year terms.

20.0 MISCELLANEOUS

20.1 (a) The Licensee warrants and represents that the execution of this Agreement has been properly authorized by the Licensee and that the Licensee has sufficient power, authority and capacity to enter into this Agreement with the District.

- (b) This Agreement shall not be interpreted as granting any interest in the License Area to the Licensee.
- (c) Waiver of any default by a party shall not be interpreted or deemed to be a waiver of any subsequent default.
- (d) This Agreement may not be assigned by the Licensee except with the advance written consent of the District, which may be withheld for any reason.
- (e) Nothing in this Agreement shall prejudice or limit the authority of the District in the exercise of any of its statutory powers, duties or functions.

21.0 INTERPRETATION

- 21.1
- (a) That when the singular or neuter are used in this Agreement they include the plural or the feminine or the masculine or the body politic where the context of the parties require.
 - (2) The headings of the clauses in this Agreement have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope of meaning of this Agreement of any provision of it.
 - (3) That this Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, successors, administrators and permitted assignees.
 - (4) The Agreement shall be construed in accordance with and governed by the laws applicable in the Province of British Columbia.
 - (5) All provisions of this Agreement are to be construed as covenants and agreements as though the word importing covenants and agreements are used in each separate paragraph.

Signatures on next page → → → → →

IN WITNESS HEREOF the District and the Contractor have executed this Agreement as of the day, month and year first above written.

DISTRICT OF MACKENZIE, by its
authorized signatory(ies):

Diane Smith, Chief Administrative Officer

THE PURPLE BICYCLE by
its authorized signatory(ies):

Cara Bowen
Owner

WITNESS:
SIGNED, SEALED AND DELIVERED by
The Purple Bicycle in the presence of

Signature

Name

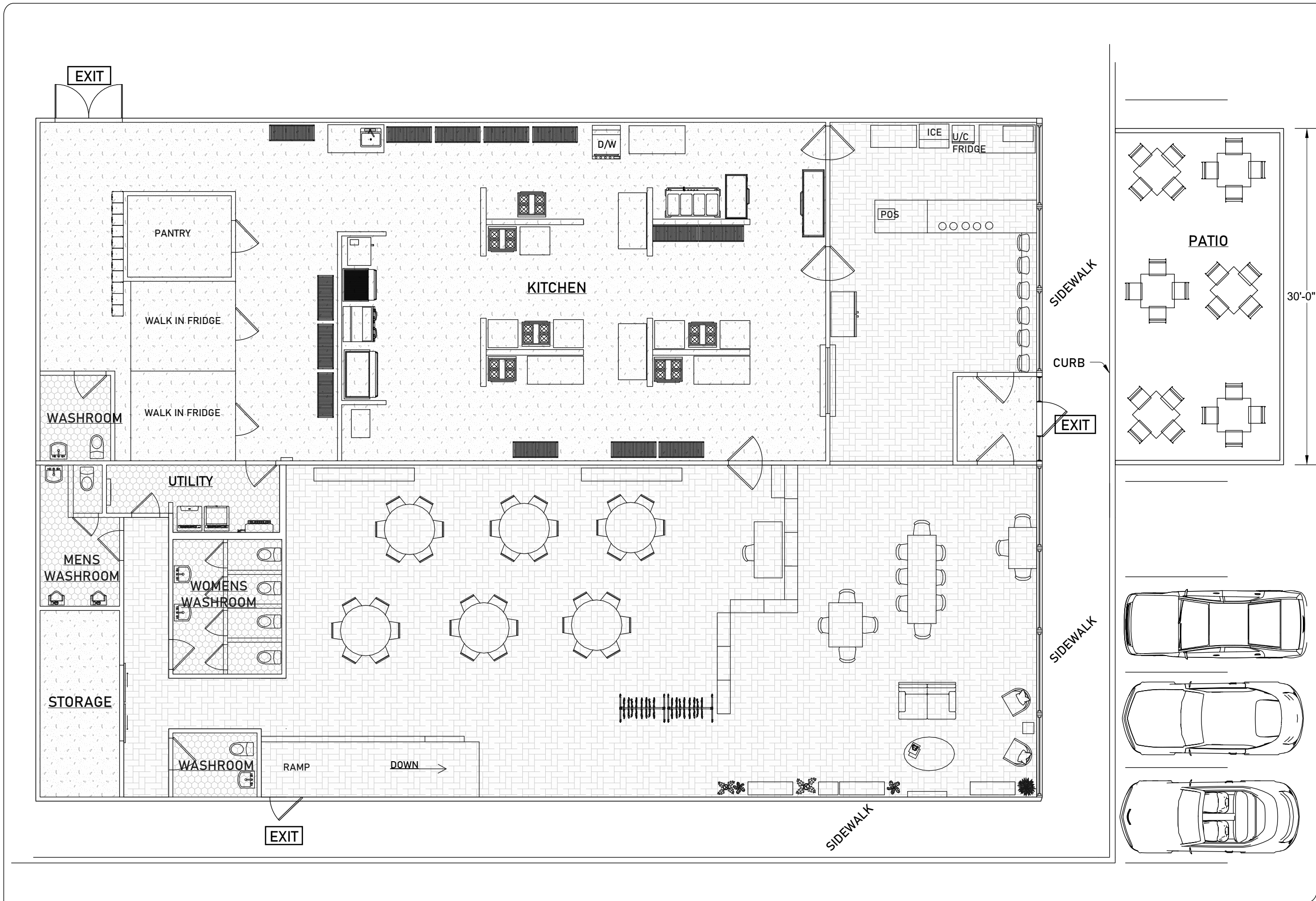
Address

Occupation

Cara Bowen
Owner

Schedule "A" – Site Plan

DRAFT



ID-1-3

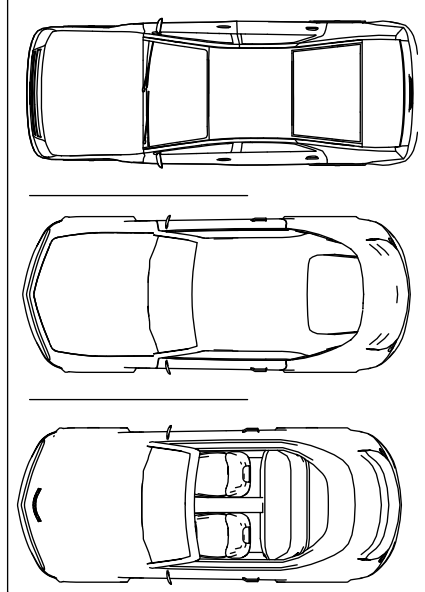
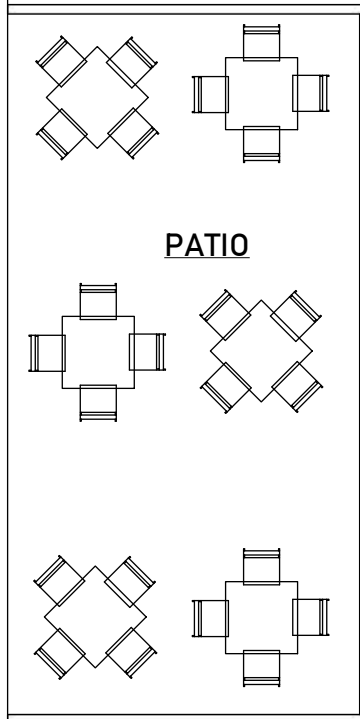
SHEET TITLE
FLOORPLAN

ISSUE
JANUARY 8, 2025
RE-ISSUE
APRIL 10, 2025



DRAWN BY
BP-THE OWL & KEY CO.

CLIENT
PURPLE BICYCLE
#13-600 MACKENZIE
BLVD.



COUNCIL REPORT

To: Mayor and Council
From: Administration
Date: April 23, 2025
Subject: Licence to Use – City West Little Mac Ski Chalet

RECOMMENDATION:

THAT Council authorizes the Chief Administrative Officer to enter into a Licence to Use agreement with CityWest for the use of the Little Mac Ski Chalet.

BACKGROUND:

Due to its proximity to their laydown area in the Little Mac Ski Hill parking lot, CityWest utilized the Little Mac Ski Chalet as a space for office operations and project development (muster point). They are requesting to utilize the space again this year. The proposed rental term would commence on May 1, 2025, and conclude on September 30, 2025 with option for month to month extension, encompassing a period of five months. The rental fee for the space will be \$1000.00 monthly beginning on the commencement date outlined in the agreement. The agreement is attached to this report for Council's further information.

COUNCIL PRIORITIES:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Emily Kaehn, Director of Corporate Services

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

LICENCE TO USE

THIS AGREEMENT made the ____ day of _____, _____.

BETWEEN:

DISTRICT OF MACKENZIE

#1 Mackenzie Boulevard
P.O. Bag 340
Mackenzie, B.C.
V0J 2C0

(the "**District**")

OF THE FIRST PART

AND:

West Connect Infrastructure (G.P.) Corp.
248 3rd Ave. West,
Prince Rupert, B.C.
V8J 1L1

(the "**Licensee**")

OF THE SECOND PART

WHEREAS:

- A. The District is the owner of certain lands with the District of Mackenzie legally described as:

PID: 011-702-541

Legal Description: LOT 112 DISTRICT LOT 12463 CARIBOO DISTRICT PLAN 16748

(the "**Land**");

- B. The Licensee wishes to be granted this licence to use a portion of the Land and the District has agreed.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the fee paid by the Licensee to the District and in consideration of the premises and covenants and Agreements

contained in this Agreement, the District and the Licensee covenant and agree with each other as follows:

1.0 RIGHT TO OCCUPY

1.1 The District, subject to the performance and observance by the Licensee of the terms, conditions, covenants and agreements contained in this Agreement and to earlier termination as provided in this Agreement, grants to the Licensee a right by way of licence for the Licensee, its agents, employees, and invitees to use that portion of the Land outlined in blue on the sketch plan attached hereto and marked Appendix "A" (hereafter referred to as the "**Premises**") for the purpose of an office space.

2.0 RESERVATION OF RIGHTS

2.1 The District hereby reserves to itself from the grant and the covenants made by it to the Licensee under section 1.1 above the right for the District, its agents, employees, contractors and subcontractors to have full and complete access to the Premises to carry out any operations associated with the District's use of the Premises.

3.0 LICENCE FEE

3.1 In consideration of the right to use, the Licensee shall pay to the District the sum of **One THOUSAND \$1000.00** monthly beginning on the commencement date and ending on the termination date.

4.0 TERM

4.1 The Term of the License granted under this Agreement shall be from the 1st day of May, 2025 to the 30th day of September, 2025 with the option to continue on a month to month basis unless earlier terminated under this Agreement.

5.0 CONSTRUCTION

5.1 The Licensee shall not construct or place any buildings or structures or make any improvements on the Premises, unless prior to any construction, it has:

- (a) obtained the District's approval in writing to the site plans, working drawings, plans, specifications, and elevations; and
- (b) obtained a building permit from the District authorizing the construction of the buildings and structures set out in the permits and the plans and specifications attached to it; and

- (c) obtained all required inspections, and the work shall be carried out at the cost of the Licensee; and
- (d) delivered final as-built drawings to the District.

5.2 The Licensee shall, at its cost, maintain any buildings, structures or improvements constructed or placed on the Premises during the Term.

6.0 INSURANCE

- 6.1
- (a) the Licensee will take out and maintain during the term of the Licence a policy of general public liability insurance against claims for bodily injury, death or property damage arising out of the use of the use of the premises by the Licensee in the amount of not less than two million dollars per single occurrence with such greater amount as the District may from time to time designate, naming the District as an insured party thereto and shall provide the District with a certified copy of such policy or policies;
 - (b) all policies of insurance shall contain a clause requiring the insurer not to cancel or change the insurance without first giving the District thirty (30) days' prior written notice;
 - (c) if the Licensee does not provide or maintain or enforce the Insurance required by this Agreement, the District may take out the necessary insurance and pay the premium for periods of one year at a time and the Licensee shall pay to the District as additional Licence fees the amount of the premium immediately on demand;
 - (d) if both the District and the Licensee claim to be indemnified under any insurance required by this Agreement, the indemnity shall be applied first to the settlement of the claim of the District and the balance, if any, to the settlement of the claim of the Licenses.

7.0 INDEMNIFICATION

- 7.1 The Licensee releases and will indemnify and save harmless the District, its elected and appointed officers, employees and agents from and against all lawsuits, damages, costs, expenses, fees or liability which the Licensee or any of them or anyone else may incur, suffer or allege by reason of the use of the Premises by the Licensee or by any member of the public using any building, structure or improvement built or placed by the Licensee on the Premises or the carrying on upon the Premises of any activity in relation to the Licensee's use of the Premises.

8.0 BUILDERS LIENS AND SIGNAGE

8.1 The Licensee will indemnify the District from and against any liens for wages or materials or for damage to persons or property caused during the making of or in connection with any excavation, construction, repairs, alterations, installations and additions which the Licensee may make or cause to be made on, in or to the Premises.

9.0 NOTICES

9.1 It is hereby mutually agreed:

Any notice required to be given under this Agreement shall be deemed to be sufficient given:

- (a) to be delivered at the time of delivery and
- (b) if mailed from any government post office in the province of British Columbia by prepaid registered mail addressed as follows:

- (i) if to the District:

- #1 Mackenzie Boulevard
P.O. Bag 340
Mackenzie, B.C. V0J 2C0

- (ii) if to the Licensee:

- West Connect Infrastructure (G.P.) Corp.
248 3rd Ave. West,
Prince Rupert, B.C.
V8J 1L1

or at the address a party may from time to time designate, then the notice shall be deemed to have been received forty-eight hours after the time and date of mailing. If, at the time of mailing the notice, the delivery of mail in the Province of British Columbia has been interrupted in whole or in part by reason of a strike, slow-down, lock-out or other labour dispute, then the notice may only be given by actual delivery of it.

10.0 TERMINATION

10.1 If the Licensee is in default on the payment of License fees, or the payment of any other sum payable under this Agreement, or is in breach of this Agreement, and if the default continues for thirty (30) days after the giving of notice by the District to the Licensee, then

the District may terminate this Agreement and re-enter the Land and the rights of the Licensee with respect to the Land shall lapse and be absolutely forfeited.

10.2 In the event that the District requires the use of the Premises for municipal purposes in the public interest, the District may terminate this Agreement upon six (6) months' written notice to the Licensee, and following the expiration of such notice period may re-enter the Land and the rights of the Licensee with respect to the Land shall lapse and be absolutely forfeited.

10.3 If the Licensee becomes bankrupt or insolvent, or makes an assignment or enters into an arrangement for the benefit of creditors, or proceedings are begun to wind up or dissolve the Licensee, the District may immediately terminate this Agreement upon written notice to the Licensee.

11.0 FORFEITURE

11.1 If the District, by waiving or neglecting to enforce the right to forfeiture of this Agreement or the right of reentry upon breach of this Agreement, does not waive the District's rights upon any subsequent breach of the same or any other provision of this Agreement.

12.0 FIXTURES

12.1 That unless the Licensee upon notice from the District removes them within ninety (90) days of the end of the Term, all buildings, structures or improvements constructed on the Land by the Licensee, whether before or after the commencement of this Agreement, shall become the sole property of the District at no cost to the District.

13.0 REPAIRS BY THE DISTRICT

13.1 (a) If the Licensee fails to repair or maintain the Land or any buildings, structures or improvements on the Land in accordance with this Agreement, the District may, by its agents, employees or contractors enter the Land and make the required repairs or do the required maintenance and the cost of the repairs or maintenance shall be a debt due from the Licensee to the District.

(b) In making the repairs or doing the maintenance the District brings and leaves upon the Land the necessary materials, tools and equipment and the District shall not be liable to the Licensee for any inconvenience, annoyance, loss of business or other injuries suffered by the Licensee by reason of the District effecting the repairs or maintenance.

(c) The Licensee releases the District, its elected and appointed officers, employees and agents from and waives any claim, right, remedy, action, cause of action, loss, damage, expense, fee or liability which the Licensee may have against any or all of

them in respect of this Agreement or its performance or its breach except insofar as such claim, right, remedy, action, cause of action, loss, damage, expense, fee or liability arises from the negligence of the District, its elected and appointed officers, employees and agents.

14.0 TREE CUTTINGS, EXCAVATIONS, HAZARDOUS SUBSTANCES

- 14.1 (a) Except where reasonably necessary for the safe and effective operation of the office space, the Licensee will not carry on or do or allow to be carried on or done on the Premises any cutting, clearing or removal of trees, bushes or other vegetation or growth or any excavation or disturbance of the surface of the Premises and shall not bring on or deposit any soil or fill on the Premises except with the written consent of the District.
- (b) Except where reasonably necessary for the safe and effective operation of the Office space, the Licensee will not bring on, deposit, store, spray or apply nor cause or permit to be brought on, deposited, stored, sprayed or applied on the Premises or to any trees, bush or vegetation on the Premises any chemical fertilizer, herbicide, pesticide or other chemical or petroleum product or any substance which is capable of contaminating the Premises or any water on the Premises.
- (c) The Licensee shall conduct all of its operations on the Premises strictly in accordance with the requirements of all laws and regulations that regulate or prohibit activities for the purpose of protecting the environment.

15.0 CLEAN UP

- 15.1 At the end of the Term, the Licensee shall clean up and restore the Premises as reasonably as may be possible to the condition of the Premises prior to the commencement of the Licensee's occupation of the Premises as a Office space.

16.0 REGULATIONS

- 16.1 The Licensee will:
- (a) comply promptly at its own expense with the legal requirements of all authorities, including an association of fire insurance underwriters or agents, and all notices issued under them that are served upon the District or the Licensee;
- (c) indemnify the District from all lawsuits, damages, loss, costs or expenses that the District may incur by reason of non-compliance by the Licensee with legal requirements or by reason of any defect in the Premises or any injury to any person or to any personal property contained on the Premises. The Licensee shall be responsible for any damage to the Premises occurring while the Licensee is

exercising its rights under this Agreement and the Licensee acknowledges and agrees that in the event that the Premises or any building, structure or improvement on the Premises is damaged, the amount of the cost of any repair or restoration undertaken by the District shall be a debt due from the Licensee to the District.

17.0 NO COMPENSATION

17.1 The Licensee shall not be entitled to compensation for any loss or injurious affection or disturbance resulting in any way from the termination of the License or the loss of the Licensee's interest in any building, structure or improvement built or placed on the Premises.

18.0 MISCELLANEOUS

- (a) The Licensee warrants and represents that the execution of this Agreement by the Licensee on behalf of a group or organization is a warranty and representation to the District that the Licensee has sufficient power, authority, and capacity to bind the group or organization with his or her signature.
- (b) In consideration of being granted the use of the Premises, the Licensee agrees to be bound by the terms and conditions of this Agreement and, if the Licensee represents a group or organization, the Licensee agrees to inform all responsible persons associated with the group or organization of the terms and conditions of this Agreement.
- (d) This Agreement shall not be interpreted as granting any interest in the Land to the Licensee.
- (e) Nothing in this Agreement shall constitute or shall be deemed in any way to create an agency, partnership or joint venture relationship between the District, on the one hand, and the Licensee on the other, or to create any fiduciary relationship between them.
- (f) Waiver of any default by a party shall not be interpreted or deemed to be a waiver of any subsequent default.
- (g) The Licensee agrees that it will not assign or transfer its rights under this Agreement, or grant or enter into any sub-licence, without the prior written consent of the District.

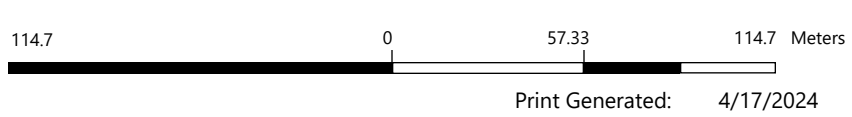
19.0 INTERPRETATION

- (a) That when the singular or neuter is used in this Agreement they include the plural or the feminine or the masculine or the body politic where the context or the parties require.
- (b) The headings to the clauses in this Agreement have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this Agreement or any provision of it.
- (c) That this Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, successors, administrators and permitted assignees.
- (d) This Agreement shall be construed in accordance with and governed by the laws applicable in the Province of British Columbia.
- (e) All provisions of this Agreement are to be construed as covenants and agreements as though the word importing covenants and agreements were used in each separate paragraph.

IN WITNESS WHEREOF the parties hereto have set their hands and seals as of the day and year first above written.

DISTRICT OF MACKENZIE by its)
 authorized signatories)
)
 _____)
 Chief Administrative Officer)
)
 _____)
 Corporate Officer)
)

West Connect Infrastructure (G.P.) Corp. by its)
 authorized signatory:)
)
 _____)
 Name:)
)



The information provided herein is for assistance and convenience only, and should not be relied upon as or as a substitute for legal advice. In the event of any conflict between the information provided herein and any enactments of the District of Mackenzie or the Provincial/Federal governments, the enactments will prevail.

COUNCIL REPORT

To: Mayor and Council

From: Access and Inclusion Advisory Committee

Date: April 24, 2025

Subject: 2025 - 1st Quarter Activity Report

RECOMMENDATION:

THAT Council receives this report for information.

BACKGROUND:

The Access and Inclusion Advisory Committee (AIAC) is a Select Committee of Council established to provide advice and recommendations to Council on matters relating to citizens with disabilities, seniors and other citizens with access issues that may impede participation in everyday aspects of community living.

The AIAC mandate is as follows:

- a) To inform all citizens of the Committee's purpose and to identify existing social and physical barriers.
- b) To provide advice and information regarding future planning of municipal services, programs, and facilities.
- c) To work with the Council to increase public awareness of the issues of accessibility and inclusion for people with disabilities, seniors, and all citizens.

1st Quarterly Activity Report

We welcome our newest committee member, Joy Davie. Joy will be a definite asset to the committee as she brings her vast experience, knowledge and her lived experience to support our endeavors.

Our committee continues to be present and active in the community. We continually promote access and inclusion whether it be at public meetings or individually at activities and events hosted in the community or as we individually participate in day-to-day activities. We are cognizant of barriers that can or may impede access or inclusion. Everyday is a learning day for

us whether it be by participation through a wide variety of meetings, in person activities, or our own research and readings. Our learnings are shared within the committee which result in us transferring the newfound information into action items where we attempt to invoke change that subsequently increases the quality of someone's life.

This quarter we completed another Walk and Roll site inspection at the Recreation Centre. We were at the Rec Center discussing WinterQuest when we decided to conduct an unscheduled follow-up to see if and how our recommendations for changes to the family change and other changing rooms have been implemented. We were pleasantly surprised that most if not all recommendations were acted upon. A verbal (followed by a written report) was shared with staff. A couple of minor tweaks were recommended as described in our report. Our hats are off to the staff. We also asked why the pool lift was not on the pool deck and we were advised that it was due to the curing of the new deck and would be relocated when the curing was complete. During this conversation we asked about a pool wheelchair for use by users. Kimberly explained how having a pool wheelchair was beneficial to the Rec Center and the user. Firstly, the chair would be waterproof and allow users to utilize the chair for accessing the pool deck and showering. The use of a personal wheelchair or mobility device inhibits the use of the shower and would mean users could be tracking outside dirt into the shower room and on the pool deck. Following our debrief, in addition to the written report, we supplied staff with information about a waterproof wheelchair and supplier

Apparently, the Access and Inclusion Committee is being recognized by council members and other organizations as we have been invited to attend meetings in person and online to share our perspective on various activities, and long-term planning processes. A couple of members participated in an online meeting regarding Outdoor Recreation hosted by Selkirk College. Very informative and we were able to add a different perspective to some ideas. We were also invited to attend the Enbridge Sunshine Expansion Project meeting and again we were able to provide valuable feedback for consideration.

Over the past couple of years we have discovered that there is a lot of overlapping by people being members of other committees in the community therefore we have the opportunity to share our view at these meetings i.e. Northern Health, Rural Health, Williston Lake Elders Society, Arts Council; trails, Autumn Lodge, and the monthly meetings with Northern Health to name a few. We believe that we are making a difference!

An example of a difference was noted during the Mackenzie Figure Skating Show where recommendations from the previous year were taken into consideration – designated, reserved seating for seniors (top row of bleachers near the elevators); reduced congestion and increased access in the foyers by moving flower sales and raffles to another room.

In addition, we were asked by the Recreation Centre to support and help develop the Side-by-Side rides for touring the amazing ice sculptures. We designed the application form, advertised the activity social media and through various organizations, and attended each ride to support

staff and riders. This event was very well received mostly by seniors however there was one youth who joined his dad to share the experience. We anticipate there would be a greater uptake had the weather been better. Recommendations included having more rides like this for events like the Ridgeline and Music in the Park. A few of the riders have lived in Mackenzie for years and have never been able to walk the trails, they felt a sense of inclusion and belonging.

The Access and Inclusion Committee thanks the district for sponsoring a booth in the upcoming Spring Expo. Our focus will be on Invisible Disabilities.

During the presentation at the Coffee Meeting on February 13th we listed some of the recommendations and changes that our committee has influenced and one of the items we identified was wanting to have Mobi mats installed at Morfee beaches. This recommendation was received with a loud round of applause therefore we will continue to lobby for funding to support this recommendation. This Coffee Meeting was hosted by Williston Lake Elders Society. There were 70+ attendees, mostly seniors.

Our workplan includes completion of our a preliminary “draft report” on the port-a-potties/outdoor washrooms. We hope our report will be released in the spring after one more final check comparing and confirming our findings in comparison to the accessibility code.

A complete list of activities for this quarter is attached to this document.

Committee Meeting Minutes

The minutes from the committee meetings held on January 16, 2025, and February 19, 2025 have been attached for Council’s consideration.

COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality’s services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

RESPECTFULLY SUBMITTED:

Elizabeth Blackburn, Chair

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

2025	Access and Inclusion Committee
	1st Quarter Activities – January -March
14-Jan	Planning meeting – brochure and web presence – report and activity review
16-Jan	Technology meeting with district staff – SparcBC
21-Jan	Sr Advocate Online Meeting
27-Jan	Outdoor Recreation online information/feedback session
27-Jan	Rural Health online meeting
28-Jan	Mackenzie Coalition Meeting (New Horizon project legacy)
28-Jan	Volunteer Hub meeting
29-Jan	Volunteer Hub follow-up meeting
29-Jan	WinterQuest meeting with Emily Walker – Side by Side discussion/brainstorming
29-Jan	Rec Centre Walk and Roll follow-up inspection (dressing/family rooms, pool area)
29-Jan	Committee meeting to design application form for side-by-side rides
30-Jan	Follow-up with Emily Walker regarding the side-by-side application and advertising
4-Feb	Williston Lake Elders Society Northern Health Meeting
11-Feb	Enbridge Sunshine Expansion Meeting
13-Feb	Williston Lake Elders Society hosted Coffee Meeting for Service Providers -76 attendees
18-Feb	WinterQuest request registration extension update advertising – social media, phone ...
18-Feb	Williston Lake Elders Society regular meeting – debrief Northern Health, Enbridge
19-Feb	New Member to the committee – welcome Joy Davie
20-Feb	Debrief Coffee Meeting with Northern Health
February 22 & 23	Supported the Side-by-Side rides – greeting riders and requesting feedback after their ride – 17 riders included seniors and one youth (one cancellation due to illness)
25-Feb	Coalition meeting – (New Horizon legacy project)
4-Mar	Rural Health on-line meeting
7-Mar	Assisting with AI and Art presenter to ensure marketing and venue layout is accessible
7-Mar	Buzzette release Transportation – Kimta – gather information
17- Mar	Tip of the Week – sharing with group and district. Also, discussion regarding dates for a planning session for Spring Expo Planning
18-Mar	Williston Lake Elders Society AGM
20-Mar	Northern Health monthly meeting
25-Mar	Coalition Meeting

**Access and Inclusion Advisory Committee Meeting
Minutes**

January 16, 2025, 1:30 p.m.

District Office, 1 Mackenzie Boulevard

Zoom: <https://zoom.us/j/93635016031?pwd=RmxjRVBBWGt2SnBGT1hwVnZ4OGlrQT09>

Phone: 1-855-703-8985 (Toll-free)

Meeting ID: 936 3501 6031 Passcode: 939381

Committee Present: Chair E. Blackburn, K. Grywinski, A. Coates

Liaison and Staff Present: Councillor McMeeken, Director of Corporate Services, E. Kaehn,
Legislative Clerk/Executive Assistant, C. Smith

1. CALL TO ORDER

CALLED TO ORDER AT 1:30pm.

Chair Blackburn acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. ADOPTION OF MINUTES

2.1 AIAC Committee Meeting - December 18, 2024

3. ADOPTION OF AGENDA

Resolution: AIAC - 48

Moved by: K. Grywinski

THAT the Agenda be adopted as presented.

CARRIED

4. REPORTS AND DISCUSSION TOPICS

4.1 Sparc BC Grant - Website Update

Resolution: AIAC - 49

Moved by: A. Coates

THAT the Access and Inclusion Awareness Committee support the District's application towards the Sparc BC to redevelop the District website.

CARRIED

4.2 Brochures Update

The committee discussed updating the current brochure. Amy provided an example for review.

Williston Lake Elders

Chair Blackburn provided an update on the meeting and planned presentation at the Williston Lake Elders upcoming event.

5. **NEXT MEETING DATE**

Wednesday, February 19, 2025

6. **ADJOURNMENT**

Resolution: AIAC-50

Moved by: A. Coates

THAT the meeting be adjourned at 2:30pm

CARRIED

Chair

Corporate Officer

Access and Inclusion Advisory Committee Meeting

Minutes

February 19, 2025, 3:00 p.m.

District Office, 1 Mackenzie Boulevard

Zoom: <https://zoom.us/j/93635016031?pwd=RmxjRVBBWGt2SnBGT1hwVnZ4OGlrQT09>

Phone: 1-855-703-8985 (Toll-free)

Meeting ID: 936 3501 6031 Passcode: 939381

Committee Present: Chair E. Blackburn, K. Grywinski, A. Coates, J. Davy

Staff Present: Councillor R. McMeeken, Director of Corporate Services E. Kaehn,
Legislative Clerk/Executive Assistant, C. Smith

1. CALL TO ORDER

CALLED TO ORDER AT 3:00PM.

Chair Blackburn acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

Chair Blackburn welcomed and introduced new committee member Joy Davy.

2. ADOPTION OF MINUTES

2.1 AIAC Committee Meeting - January 16, 2025

3. ADOPTION OF AGENDA

Chair Blackburn added items 4.8 Contact Info, 4.9 Tip of the Week and 4.10 Williams Lake Elders Society Coffee to the agenda.

Resolution: AIAC-51

Moved by: A. Coates

THAT the Agenda be adopted as presented.

CARRIED

4. REPORTS AND DISCUSSION TOPICS

4.1 Letter of Support - Kimta Bus

Resolution: AIAC-52

Moved by: K. Grywinski

THAT the Access and Inclusion Advisory Committee collaborate with the District of Mackenzie on a Letter of Support for Mackenzie Community Services application to the Housing, Infrastructure and Communities Canada Rural Transit Solutions fund.

CARRIED

4.2 Letter of Support - Spectrum Supports

Resolution: AIAC-53

Moved by: A. Coates

THAT the Access and Inclusion Advisory Committee collaborate with the District of Mackenzie on a Letter of Support for Mackenzie Community Services application to the McLeod Lake Mackenzie Community Forest for funds to support Social Sundays.

CARRIED

4.3 Centerra Funding and Other Sources

Committee did a "walk and roll" at the Mackenzie Recreation Centre and provided feedback for changeroom accessibility. Verbal and written feedback were provided to Nicole Siebert, Facility Manager.

4.4 Access or Accessibility

4.5 New Brochure

4.6 Updated Photo of Committee

4.7 Spring Expo

The committee discussed possible themes for the Access and Inclusion Advisory Committee booth at the 2025 Spring Expo.

5. NEXT MEETING DATE

6. ADJOURNMENT

THAT the meeting be adjourned at 4:15 pm.

Chair

Corporate Officer

DISTRICT OF MACKENZIE

BYLAW NO. 1524

A bylaw of the District of Mackenzie
Respecting the Financial Plan for the years 2025-2029

The Municipal Council of the District of Mackenzie, in open meeting assembled
HEREBY ENACTS as follows:

1. Schedules "A", "B", "C" and "D" attached hereto and forming part of this bylaw are hereby adopted and is the Financial Plan of the District of Mackenzie for the period commencing January 1, 2025 and ending December 31, 2029.
2. This bylaw may be cited for all purposes as "Financial Plan Bylaw No.1524, 2025."

READ a first time this _____ day of _____, 2025

READ a second time this _____ day of _____, 2025

READ a third time this _____ day of _____, 2025

ADOPTED this _____ day of _____, 2025

I hereby certify the foregoing
to be a true and correct copy
of District of Mackenzie Bylaw
No. 1524 cited as "Financial
Plan Bylaw No. 1524, 2025".

Mayor

Corporate Officer

Corporate Officer

SCHEDULE "A"

DISTRICT OF MACKENZIE 2025 – 2029 Financial Plan Statement of Objectives and Policies Bylaw No. 1524

Section 165(3.1) of the *Community Charter* requires municipal five-year financial plans to include a more explicit form of revenue and tax policy disclosure. This requires municipalities to include in the five-year financial plan, the objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*.
2. The distribution of property taxes among the property classes.
3. The use of permissive tax exemptions.

PURPOSE:

These revenue and tax policy disclosure requirements are intended to further enhance municipal accountability to the public by requiring all municipalities to develop and publicly disclose their objectives and policies in relation to their municipal taxes.

1. PROPORTION OF REVENUE

Proportion of Revenue that is generated by Property Taxes

- 7(a) The District's property tax revenue includes a Municipal Tax decrease of 18.19% in total. The percentage varied per property classes as follows:

1 – Residential	10.02%
2 – Utilities	9.92%
4 – Major Industry	(84.01)%
5 – Minor Industry	(9.81)%
6 – Business	66.00%
8 – Rec Non Profit	15.42%

For future years, any changes in tax rates will be determined during the budget process.

Other Revenue Sources Described in Section 165(7) of the *Community Charter*:

- 7(b) **Revenue from fees** – Sales of service and utility user fees for all municipal services (excluding Recreation and Culture) will continue to be set to recover the costs associated with providing these services.

Sales and Service (Recreation and Culture) – These areas recover on average 10% the expenses incurred to operate the facilities. The District will endeavour to raise rates annually by a reasonable percentage to ensure recovery is at least at 10 % - 15% of expenses annually.

Licences and Permits – The fees recover approximately 21% of the costs of the Building Department and Animal Control/Bylaw Enforcement Departments.

- 7(c) **Revenue from other sources** (Grants) – The majority of these revenue sources are established by legislation or are dependent on Crown Corporations or utility revenues. Future budgeting will correspond with any changes to these funds from year to year. For any grants that require the District to apply, both for operational and capital budget, this will remain a priority.

Other Revenue – For tax penalties, the recovery is set by legislation. For the return on investments the District will continue with short and long-term investments held in the Municipal Finance Authority and other investments authorized by Section 183 of the *Community Charter*.

Rentals and lease rates were initially set in 1993 and since the inception rates have been increased by the annual Consumer Price Index (CPI). This policy will be continued as this is incorporated into the District's long-term leases.

- 7(d) Water, Sewer and Garbage rates will be reviewed annually and set to effectively account for and manage the life cycle of water and sewer capital assets.

2. DISTRIBUTION OF TAXES AMONG PROPERTY CLASSES

In 2025, the District's proportion of taxes is as follows:

CLASS	DESCRIPTION	TOTAL % OF TAXES
1	Residential	46%
2	Utility	21%
4	Major Industry	7%
5	Light Industry	5%
6	Business	21%
8	Recreational Non Profit	0%

As the District annually monitors its rates by property class the District will, subject to decreases or increases by property class due to new construction or changes in assessment classes, maintain the range of property taxes collected by class as:

CLASS	DESCRIPTION	TOTAL % OF TAXES
1	Residential	40% - 50%
2	Utility	15% - 25%
4	Major Industry	5% - 10%
5	Light Industry	5% - 10%
6	Business	15% - 25%
8	Recreational Non Profit	0% - 5%

3. USE OF PERMISSIVE TAX EXEMPTIONS

Permissive tax exemptions enable municipalities to provide tax breaks to meet the social, economic, environmental or other needs of the community.

In 2016, the District of Mackenzie adopted a "Revitalization Tax Exemption Bylaw No. 1353, 2016" which includes specific tax exemption incentives for construction of new or existing buildings for all lots in the District, in the following eligible classes; Utility, Major Industry, Light Industry and Business and Other.

An amendment to the bylaw was adopted in September 2022 to amend the eligibility non-market change value to new construction or renovation of existing buildings that result in non-market change to the value of the lot within the District from \$500,000 to \$150,000 in an effort to increase program participation.

The exemption provided under this Bylaw is as follows:

- 100% exemption in the first year of Municipal Property Tax for the Non-Market Change in assessment of land and improvements.
- 50% exemption in the second year of Municipal Property Tax for the Non-Market Change in assessment of land and improvements.
- 25% exemption in the third year of Municipal Property Tax for the Non-Market Change in assessment of land and improvements.
- There will be no exemption on Municipal Property Tax for the Non-Market Change in assessment of land and improvements in the fourth and succeeding years.

THE DISTRICT OF MACKENZIE
SCHEDULE "B"
 BYLAW NO. 1524
 2025 ANNUAL BUDGET
 CONSOLIDATED OPERATING REVENUES AND EXPENDITURES

REVENUE:

TAXATION	4,807,326
UTILITY USER FEES	2,044,321
GRANTS	3,913,009
LICENSES AND PERMITS	62,200
SALE OF SERVICE	736,696
OTHER REVENUE	1,499,685
TRANSFER EQUITY IN ASSETS	1,885,036
TRANSFER FROM FUNDS	132,537
ACCUMULATED SURPLUS	397,504
TOTAL REVENUE	15,478,314

EXPENDITURES:

GENERAL	
GENERAL GOVERNMENT SERVICES	2,640,709
PROTECTIVE SERVICES	1,492,440
TRANSPORTATION SERVICES	3,059,789
ENVIRONMENTAL HEALTH SERVICES	321,295
PUBLIC HEALTH AND WELFARE	142,362
RECREATION AND CULTURE	3,565,644
LESS: RECOVERY FROM UTILITIES	(182,700.00)
TOTAL GENERAL	11,039,539
WATER EXPENDITURE	733,505
SEWER EXPENDITURE	498,989
INTEREST, BANK CHARGES AND BAD DEBTS	10,000
LAND DEVELOPMENT	0
SUBTOTAL	12,282,032

EXCESS OPERATING REVENUE 3,196,282

OTHER

DEBT INTEREST	0
DEBT PRINCIPAL	0
RESERVE FUNDS	2,857,757
TRANSFER TO FUNDS	338,525
CONTINGENCY FOR THE YEAR	0

DISTRICT OF MACKENZIE
 5-YEAR FINANCIAL PLAN
 s. 165 COMMUNITY CHARTER

SCHEDULE "C"

	Sec. 165	2025	2026	2027	2028	2029
Revenues	4(b)					
Property Taxes	7(a)	4,807,326	5,191,912	5,607,265	6,055,846	6,540,314
Fees and Charges	7(c)					
Sale of Services		736,696	755,113	773,991	793,341	813,175
Utility User Fees		2,044,321	2,228,310	2,428,858	2,647,455	2,885,726
Licences and Permits		62,200	63,444	64,713	66,007	67,327
Other Sources	7(d)					
Grants		3,913,009	3,952,140	3,991,661	4,031,578	4,071,893
Other Capital Revenue		743,240	2,069,446	-	-	-
Other Revenue		1,499,685	1,514,682	1,529,828	1,545,127	1,560,578
Transfer Equity in Assets		1,885,036	1,903,886	1,922,925	1,942,154	1,961,576
Borrowing	7(e)	-	-	-	-	-
Transfers from Funds	4(c)	132,537	132,537	132,537	132,537	132,537
Reserve Funds	8(a)	3,489,298	2,839,518	2,967,505	1,181,502	3,327,769
Accumulated Surplus	8(b)	397,504	317,768	286,036	236,735	167,615
TOTAL		19,710,852	20,968,756	19,705,320	18,632,282	21,528,511
Expenditures						
Other Municipal:	6(d)					
General Government		2,640,709	2,759,541	2,883,720	3,013,488	3,149,095
Protective Services		1,492,440	1,559,600	1,629,782	1,703,122	1,779,762
Transportation Services		3,059,789	3,197,480	3,341,366	3,491,728	3,648,855
Solid Waste		321,295	335,753	350,862	366,651	383,150
Health, Social Services & Housing		142,362	148,768	155,463	162,459	169,769
Parks, Recreation & Culture		3,565,644	3,726,098	3,893,772	4,068,992	4,252,097
Less: Utilities Recovery		(182,700)	(182,700)	(182,700)	(182,700)	(182,700)
Sub total		11,039,539	11,544,540	12,072,265	12,623,739	13,200,029
Water Services		733,505	799,520	871,477	949,910	1,035,402
Sewer Services		498,989	543,898	592,849	646,205	704,363
Interest & Bank Charges		10,000	10,500	11,025	11,576	12,155
Land Development		-	-	-	-	-
Property Tax Appeals	6(d)	-	-	-	-	-
Debt Interest	6(a)	-	-	-	-	-
Debt Principal	6(a)	-	-	-	-	-
Capital Expenditure	6(b)	4,232,538	4,908,964	2,967,505	1,181,502	3,327,769
Reserve Funds	8(a)	2,857,757	2,886,335	2,915,198	2,944,350	2,973,794
Transfer to Funds	4(c)	338,525	275,000	275,000	275,000	275,000
Accumulated Surplus	8(b)	-	-	-	-	-
Deficiency	6(c)	-	-	-	-	-
TOTAL		19,710,852	20,968,756	19,705,319	18,632,282	21,528,511

DISTRICT OF MACKENZIE
 NOTES TO ACCOMPANY 5-YEAR FINANCIAL PLAN
 s. 165 COMMUNITY CHARTER

ASSUMPTIONS OF THE PLAN:

<u>RATES OF CHANGE</u>	
REVENUE:	
PROPERTY TAXES	8.00%
SALE OF SERVICES	2.50%
UTILITY USER FEES	9.00%
LICENCES AND PERMITS	2.00%
GRANTS	1.00%
OTHER REVENUE	1.00%
TRANSFER EQUITY IN ASSETS	1.00%
EXPENSES:	
MUNICIPAL PURPOSES	4.50%
WATER	9.00%
SEWER	9.00%

PROPORTIONS OF TOTAL REVENUE:

Revenue Source	% Total Revenue
Property taxes	24%
User fees and charges	14%
Other sources	41%
Proceeds from borrowing	0%
Transfer from Funds	1%
Reserve Funds	18%
Accumulated surplus	2%
TOTAL	100%

DISTRIBUTION OF PROPERTY TAXES AMONG THE PROPERTY CLASSES:

Property class	% Overall Taxes
Residential (1)	46%
Utilities (2)	22%
Major Industry (4)	7%
Light Industry (5)	5%
Business (6)	21%
Rec Non Profit (8)	0%
TOTAL	100%

PERMISSIVE TAX EXEMPTIONS:

The Annual Municipal Report for 2023 contains a list of permissive exemptions granted for the taxation year and the foregone revenue. Council grants exemptions to not-for-profit organizations that it deems provide a benefit to the residents of Mackenzie.

DISTRICT OF MACKENZIE

(Not Including Applicable Taxes)

"SCHEDULE D"

	2025	2026	2027	2028	2029	TOTAL	FUNDED RESERVES	RELATED RESERVE FUND	FUNDED GRANTS - OTHERS	FUNDER NAME
GENERAL GOVERNMENT										
Computer Hardware Replacement	10,000					10,000	10,000	Capital Renewal		
HVAC Distribution System Replacement		100,000				100,000	100,000	Capital Renewal		
Condenser Unit Replacement		31,117				31,117	31,117	Capital Renewal		
Carpet Floor Replacement		127,600				127,600	127,600	Capital Renewal		
Vinyl Sheet Floor Replacemnet		12,240				12,240	12,240	Capital Renewal		
Fire Alarm System Replacement		74,240				74,240	74,240	Capital Renewal		
Water Heater Replacement		10,000				10,000	10,000	Capital Renewal		
Emergency Lighting System Replacement		10,000				10,000	10,000	Capital Renewal		
Exterior Wood Siding Replacement					134,688	134,688	134,688	Capital Renewal		
Exterior Metal Doors Replacement					18,672	18,672	18,672	Capital Renewal		
Gutters and Downspout Replacement					11,000	11,000	11,000	Capital Renewal		
Interior Office Doors Replacement					89,270	89,270	89,270	Capital Renewal		
Council Chamber Door Replacement					19,411	19,411	19,411	Capital Renewal		
Interior Wood Wall Finish Replacement					63,168	63,168	63,168	Capital Renewal		
Suspended Ceiling Panels Replacement					52,800	52,800	52,800	Capital Renewal		
Parking Area Asphalt Replacement					291,120	291,120	291,120	Capital Renewal		
Pole Light Fixtures Replacement					33,528	33,528	33,528	Capital Renewal		
TOTAL GENERAL GOVERNMENT	10,000	365,197	0	0	713,657	1,088,854	1,088,854			
PROTECTIVE SERVICES										
Fire Hall Project	394,099					394,099	394,099	NCPG		
Pierce Ladder Truck Equipment	6,620					6,620	6,620	Fire Vehicle & Equipment Replacement		
Wildland Fire Truck	224,242					224,242	224,242	Fire Vehicle & Equipment Replacement		
Structural Protection Unit #3	50,000					50,000			50,000	UBCM CRI Grant
Air Bag System			10,000			10,000	10,000	Fire Vehicle & Equipment Replacement		
Chief #2 Pickup Replacement				100,000		100,000	100,000	Fire Vehicle & Equipment Replacement		
Wildland Equipment				15,000		15,000	15,000	Fire Vehicle & Equipment Replacement		
Hydraulic Pump				13,000		13,000	13,000	Fire Vehicle & Equipment Replacement		
Hydraulic Combination Tool				13,000		13,000	13,000	Fire Vehicle & Equipment Replacement		
Narrow Band Equipment				20,000		20,000	20,000	Fire Vehicle & Equipment Replacement		
SCBA Equipment Replacement					60,000	60,000	60,000	Fire Vehicle & Equipment Replacement		
PPE Replacement					15,000	15,000	15,000	Fire Vehicle & Equipment Replacement		
Hydraulic Spreaders					10,000	10,000	10,000	Fire Vehicle & Equipment Replacement		
TOTAL PROTECTIVE SERVICES	674,961	0	10,000	161,000	85,000	930,961	880,961		50,000	
TRANSPORTATION SERVICES										
Vacuum Flusher/Trailer	130,000					130,000	130,000	Vehicle & Equipment Replacement		
Toolcat Replacement	110,000					110,000	110,000	Vehicle & Equipment Replacement		

DISTRICT OF MACKENZIE

(Not Including Applicable Taxes)

"SCHEDULE D"

	2025	2026	2027	2028	2029	TOTAL	FUNDED RESERVES	RELATED RESERVE FUND	FUNDED GRANTS - OTHERS	FUNDER NAME
Bylaw Van Replacement	60,000					60,000	60,000	Vehicle & Equipment Replacement		
Quick Attach Forks (Loader)	16,010					16,010	16,010	Vehicle & Equipment Replacement		
Road Paving	1,000,000					1,000,000	1,000,000	General Capital		
Boom Flail Replacement (1995)	30,000					30,000	30,000	Vehicle & Equipment Replacement		
Water/Sewer Truck Replacement	107,000					107,000	107,000	Vehicle & Equipment Replacement		
Dump Truck Tailgate Replacement	14,000					14,000	14,000	Vehicle & Equipment Replacement		
Motorized Gates	55,000					55,000	55,000	Vehicle & Equipment Replacement		
Unit #27 Truck Replacement	49,086					49,086	49,086	Vehicle & Equipment Replacement		
Parks Flat Deck Replacement	145,000					145,000	145,000	Vehicle & Equipment Replacement		
Loader #3 Replacement		305,000				305,000	305,000	Vehicle & Equipment Replacement		
Olympia Replacement		150,000				150,000	150,000	Vehicle & Equipment Replacement		
Tractor Replacement		65,000				65,000	65,000	Vehicle & Equipment Replacement		
Dump Truck Replacement		367,000				367,000	367,000	Vehicle & Equipment Replacement		
Lawnmower Replacement		65,000				65,000	65,000	Vehicle & Equipment Replacement		
Airport Sweeper		60,000				60,000	60,000	Vehicle & Equipment Replacement		
Steamer Pressure Washer (1996)		30,000				30,000	30,000	Vehicle & Equipment Replacement		
Public Works Exterior Front Door		40,192				40,192	40,192	Capital Renewal		
Storage Shed Single Door		20,096				20,096	20,096	Capital Renewal		
Animal Control Replace Asphalt Parking Area		33,400				33,400	33,400	Capital Renewal		
Mechanic Shop Replace for Branch Wiring and Devices		12,000				12,000	12,000	Capital Renewal		
Storage Shed Replace Gravel Paved Surfaces		43,200				43,200	43,200	Capital Renewal		
Public Works Replace Air Compressors and Air Dryers		13,613				13,613	13,613	Capital Renewal		
Public Works Replace Natural Gas Supply Piping and Fittings		18,720				18,720	18,720	Capital Renewal		
Public Works Replace Condensing Units		7,779				7,779	7,779	Capital Renewal		
Public Works Replace Gravel Paved Surface Parking Area		422,400				422,400	422,400	Capital Renewal		
Public Works Replace Vehicle Bollards		35,200				35,200	35,200	Capital Renewal		
Mechanic Shop Replace Windows		9,408				9,408	9,408	Capital Renewal		
Mechanic Shop Replace Exterior Metal Doors		20,096				20,096	20,096	Capital Renewal		
Mechanic Shop Replace Interior Cabinets		9,456				9,456	9,456	Capital Renewal		
Mechanic Shop Replace Water Heaters		6,944				6,944	6,944	Capital Renewal		
Mechanic Shop Replace Natural Gas Supply Piping and Fittings		9,901				9,901	9,901	Capital Renewal		
Mechanic Shop Replace Exhaust Fans		14,586				14,586	14,586	Capital Renewal		
Mechanic Pickup Replacement			80,000			80,000	80,000	Vehicle & Equipment Replacement		
PW Yard Pickup Replacement			60,000			60,000	60,000	Vehicle & Equipment Replacement		
Loader #2 Replacement			250,000			250,000	250,000	Vehicle & Equipment Replacement		
Snow Blower Attachment Replacement			140,000			140,000	140,000	Vehicle & Equipment Replacement		
Snow Groomer Replacement (2004)			184,000			184,000	184,000	Vehicle & Equipment Replacement		

DISTRICT OF MACKENZIE

(Not Including Applicable Taxes)

"SCHEDULE D"

	2025	2026	2027	2028	2029	TOTAL	FUNDED RESERVES	RELATED RESERVE FUND	FUNDED GRANTS - OTHERS	FUNDER NAME
Dump Truck Replacement			120,000			120,000	120,000	Vehicle & Equipment Replacement		
Storage Shed Exterior/Overhead Doors			44,160			44,160	44,160	Capital Renewal		
Storage Shed Metal Roofing			279,680			279,680	279,680	Capital Renewal		
Animal Control Water Heaters			7,490			7,490	7,490	Capital Renewal		
Public Works Exterior Overhead Doors			132,480			132,480	132,480	Capital Renewal		
Public Works Vinyl Sheet Floor			11,200			11,200	11,200	Capital Renewal		
Public Works Suspended Acoustice Ceiling Panels			43,200			43,200	43,200	Capital Renewal		
Public Works Oil and Sediment Interceptor Systems			40,640			40,640	40,640	Capital Renewal		
Public Works Radiant Tube Heaters			40,640			40,640	40,640	Capital Renewal		
Public Works Electrical Panelboards			9,723			9,723	9,723	Capital Renewal		
Public Works Main Service Disconnects			19,446			19,446	19,446	Capital Renewal		
Public Works Storm Sewer Service			42,360			42,360	42,360	Capital Renewal		
Public Works Vehicle Parking Receptacles			4,864			4,864	4,864	Capital Renewal		
Mechanic Shop Exterior Overhead Doors			44,160			44,160	44,160	Capital Renewal		
Mechanic Shop Metal Roofing			187,872			187,872	187,872	Capital Renewal		
Mechanic Shop Water Piping and Fittings			19,421			19,421	19,421	Capital Renewal		
Mechanic Shop Sanitary Waste and Vent Piping and Fittings			22,086			22,086	22,086	Capital Renewal		
Mechanic Shop Radiant Tube Heaters			20,320			20,320	20,320	Capital Renewal		
Mechanic Shop Branch Wiring and Devices			46,077			46,077	46,077	Capital Renewal		
Mechanic Shop Water Supply Service			10,416			10,416	10,416	Capital Renewal		
Mechanic Shop Sanitary Sewer Service			11,712			11,712	11,712	Capital Renewal		
Mechanic Shop Storm Sewer Service			7,392			7,392	7,392	Capital Renewal		
Mechanic Shop Natural Gas Infrastructure			19,632			19,632	19,632	Capital Renewal		
Boom Flail Replacement (2004)				30,000		30,000	30,000	Vehicle & Equipment Replacement		
Rec Services Pickup Replacement				80,000		80,000	80,000	Vehicle & Equipment Replacement		
Car Trailer Replacement				10,000		10,000	10,000	Vehicle & Equipment Replacement		
Loader #4 Replacement				250,000		250,000	250,000	Vehicle & Equipment Replacement		
Mechanic Shop Electrical Panelboards				19,446		19,446	19,446	Capital Renewal		
Snow Groomer Replacement (2008)					200,000	200,000	200,000	Vehicle & Equipment Replacement		
Administration Van Replacement					60,000	60,000	60,000	Vehicle & Equipment Replacement		
Snow Blade for Loaders (2014)					40,000	40,000	40,000	Vehicle & Equipment Replacement		
Animal Control Interior Single Wood Doors					11,520	11,520	11,520	Capital Renewal		
Animal Control Domestic Water Piping and Fittings					15,259	15,259	15,259	Capital Renewal		
Public Works Sanitary Waste and Vent Piping and Fittings					91,408	91,408	91,408	Capital Renewal		
Public Works Gas Distribution Line					8,640	8,640	8,640	Capital Renewal		
Public Works Electrical Service - 400A					26,064	26,064	26,064	Capital Renewal		
TOTAL PUBLIC WORKS	1,716,096	1,758,991	1,898,971	389,446	452,891	6,216,395	6,216,395			

DISTRICT OF MACKENZIE

(Not Including Applicable Taxes)

"SCHEDULE D"

	2025	2026	2027	2028	2029	TOTAL	FUNDED RESERVES	RELATED RESERVE FUND	FUNDED GRANTS - OTHERS	FUNDER NAME
PARKS AND RECREATION SERVICES										
Energy Reductions Project	228,339					228,339	228,339	Capital Renewal		
Rec Centre Upgrade	375,010					375,010	13,215	Capital Renewal	361,795	NDIT, SD57
Arena Handrail Upgrade	21,263					21,263	21,263	Capital Renewal		
Building Surge Protection	20,000					20,000	20,000	General Capital		
Outdoor Rink Boards	37,029					37,029			37,029	
Arena Dehumidifier Wheel Replacement	53,340					53,340	53,340	Capital Renewal		
Arena Emergency Exit Doors Replacement	100,000					100,000	100,000	Capital Renewal		
Arena Insulation Replacement		623,019				623,019			623,019	
Spirit Square Upgrade		1,446,427				1,446,427			1,446,427	
Repair of Structural Cracks		138,200				138,200	138,200	Capital Renewal		
Exterior Double Doors (1981) Replacement		70,013				70,013	70,013	Capital Renewal		
Repair/Replace portion of Water Piping and Fittings		111,400				111,400	111,400	Capital Renewal		
Replace Air Furnaces - Arena Dressing Rooms		12,288				12,288	12,288	Capital Renewal		
Replace Transformers (1981)		12,312				12,312	12,312	Capital Renewal		
Replace Pool Filtration Systems		31,117				31,117	31,117	Capital Renewal		
Replace metal cladding (1981)			405,600			405,600	405,600	Capital Renewal		
Replace Interior Single Hollow Doors (1981)			121,560			121,560	121,560	Capital Renewal		
Replace Exhaust Fans (1981)			11,670			11,670	11,670	Capital Renewal		
Engineering Study for structure cracks - north elevation location			354,704			354,704	354,704	Capital Renewal		
Replace metal cladding (1974)				344,560		344,560	344,560	Capital Renewal		
Replace Natural Gas Supply Piping and Fittings				236,496		236,496	236,496	Capital Renewal		
Replace window walls					116,736	116,736	116,736	Capital Renewal		
Replace Exterior Single Hollow Doors					18,672	18,672	18,672	Capital Renewal		
Replace Interior Single Hollow Doors (1974)					29,174	29,174	29,174	Capital Renewal		
Replace Interior Single Wood Door (1974)					38,822	38,822	38,822	Capital Renewal		
Replace Arena Lockers					175,104	175,104	175,104	Capital Renewal		
Replace Women's Bathroom Partitions Pool (1974)					14,006	14,006	14,006	Capital Renewal		
Replace wood wall finish in weight room(2017)					136,864	136,864	136,864	Capital Renewal		
Replace ceramic wall tile in pool showers (1981)					78,000	78,000	78,000	Capital Renewal		
Replace ceramic tile floor (1981)					49,056	49,056	49,056	Capital Renewal		
Replace carpet floor in main office					70,400	70,400	70,400	Capital Renewal		
Replace vinyl sheet floor (1981)					390,946	390,946	390,946	Capital Renewal		
Replace wood ceiling in common area (1981)					89,434	89,434	89,434	Capital Renewal		
Replace wood ceiling in sauna (1981)					4,384	4,384	4,384	Capital Renewal		
Replace suspended acoustic ceiling panels (1981)					281,072	281,072	281,072	Capital Renewal		
Replace ceramic tile ceiling - arena change rooms (1974)					57,344	57,344	57,344	Capital Renewal		
Replace Showers in Pool Staff Room and Referee Room					23,341	23,341	23,341	Capital Renewal		
Replace Concrete Custodial Sinks (1981)					4,064	4,064	4,064	Capital Renewal		

DISTRICT OF MACKENZIE

(Not Including Applicable Taxes)

"SCHEDULE D"

	2025	2026	2027	2028	2029	TOTAL	FUNDED RESERVES	RELATED RESERVE FUND	FUNDED GRANTS - OTHERS	FUNDER NAME
Replace Domestic Water Heaters - Instantaneous (2014)					23,338	23,338	23,338	Capital Renewal		
Replace Benches (1974) - Arena Dressing Room and Bleachers					210,240	210,240	210,240	Capital Renewal		
Replace Benches (1981) - Pool Dressing Rooms					17,520	17,520	17,520	Capital Renewal		
Replace Wood Seating in Sauna					8,000	8,000	8,000	Capital Renewal		
Replace Pool Railings and Ladders					14,006	14,006	14,006	Capital Renewal		
Replace Pool Starting Blocks					11,306	11,306	11,306	Capital Renewal		
Replace Concrete Paved Surfaces					199,392	199,392	199,392	Capital Renewal		
TOTAL RECREATION SERVICES	834,981	2,444,776	893,534	581,056	2,061,221	6,815,568	4,347,298		2,468,270	
TOTAL GENERAL CAPITAL	3,236,038	4,568,964	2,802,505	1,131,502	3,312,769	15,051,778	12,533,508		2,518,270	
WATER										
Gantahaz Water Treatment	573,300					573,300	278,884	Water Reserve	294,416	Federal Government
Pressure Reducing Valves Replacement	340,000	340,000				680,000	680,000	Water Reserve		
Safety Shoring Equipment				50,000		50,000	50,000	Water Reserve		
TOTAL WATER	913,300	340,000	-	50,000	-	1,303,300	1,008,884		294,416	
SEWER										
Lagoon Outfall Chamber Building Replacement	83,200					83,200	83,200	Sewer Reserve		
Lagoon Outfall Chamber Structural Upgrade			165,000			165,000	165,000	Sewer Reserve		
Sewer Camera					15,000	15,000	15,000	Vehicle & Equipment Reserve		
TOTAL SEWER	83,200.00	-	165,000.00	-	15,000.00	263,200	263,200			
TOTAL CAPITAL	4,232,538	4,908,964	2,967,505	1,181,502	3,327,769	16,618,278	13,805,592		2,812,686	

DISTRICT OF MACKENZIE

BYLAW NO. 1525

A bylaw for the levying of rates for Municipal, Hospital and
Regional District purposes for the year 2025

WHEREAS pursuant to Section 197(1) of the *Community Charter*, the Municipal Council shall each year pass a bylaw imposing upon all taxable land and improvements, according to the assessed value thereof, where applicable, a rate to provide for all sums which may be required for lawful purposes of the said District of the year 2025.

NOW THEREFORE the Council of the District of Mackenzie, in open meeting assembled, **HEREBY ENACTS** as follows:

Definitions

“Collector” means the municipal officer assigned responsibility as Collector of taxes for the municipality and includes all persons appointed or designated by the collector to act on their behalf.

Tax Rates for General Municipal Purposes

1. The rates and taxes named under this bylaw are hereby imposed, levied, raised, and collected for the year 2025 for the purposes stated and shall be payable in Canadian funds to the Collector at the District of Mackenzie, BC.
 - a. For all lawful general purposes of the Municipality, on the value of land and improvements taxable for general municipal purposes to realize a sum of \$4,807,326. Rates appearing in Column "A" of the Schedule attached hereto and forming a part of this Bylaw.
 - b. For debt purposes on the value of land and improvements taxable for general municipal purposes, to realize a sum of \$0. Rates appearing in Column "B" of the Schedule attached hereto and forming part of this Bylaw.
 - c. For hospital purposes on the value of land and improvements taxable for Fraser Fort George Regional Hospital District purposes, to realize a sum of \$497,835. Rates appearing in Column "C" of the schedule attached hereto and forming a part of this Bylaw.
 - d. For purposes of the Regional District of Fraser-Fort George on the value of land and improvements for Regional District purposes, to realize a sum of \$326,741. Rates appearing in Column "D" of the Schedule attached hereto and forming a part of this Bylaw.
2. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).
3. This Bylaw may be cited for all purposes as "Tax Rate Bylaw No. 1525, 2025".

READ a first time this _____ day of _____, 2025.

READ a second time this _____ day of _____, 2025.

READ a third time this _____ day of _____, 2025.

ADOPTED this _____ day of _____, 2025.

I hereby certify the foregoing
to be a true and correct copy
of the District of Mackenzie
Bylaw No. 1525 cited as
"Tax Rate Bylaw No 1525, 2025".

Mayor

Corporate Officer

Corporate Officer

**DISTRICT OF MACKENZIE
SCHEDULE
BYLAW NO. 1525**

Tax rates
(dollars of tax per \$1,000 of taxable value)

	A	B	C	D
Property Class	General Municipal	Debt	Regional Hospital District	Regional District
1. Residential	7.9978	-	0.7338	0.4816
2. Utility	39.4047	-	2.5683	1.6856
3. Supportive Housing	-	-	-	-
4. Major Industry	56.1076	-	2.4949	1.6374
5. Light Industry	28.6063	-	2.4949	1.6374
6. Business & Other	10.0035	-	1.7978	1.1799
7. Managed Forest Land	-	-	2.2014	1.4448
8. Recreation/Non-Profit	6.8250	-	0.7338	0.4816
9. Farm	-	-	0.7338	0.4816