

**COUNCIL MEETING
AGENDA**

Date: Monday, November 25, 2024, 7:15 p.m.
Location: Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC

Pages

1. CALL TO ORDER

We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. ADOPTION OF MINUTES

2.1 Regular Meeting - November 12, 2024

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2.2 Special Meeting- November 12, 2024

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3. INTRODUCTION OF LATE ITEMS

4. ADOPTION OF AGENDA

THAT the Agenda be adopted as presented.

5. PUBLIC COMMENTS AND QUESTIONS

Please note that all comments and questions must pertain to items listed on the agenda.

Are there any members of the public in attendance this evening who wish to comment on the agenda?

Administration are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?

6. PETITIONS AND DELEGATIONS

6.1 Community Grants Presentation

In 2020, Council adopted the Community Grants Policy 3.16 which requires all organizations approved for Fee-For-Service Agreements to provide an in-person presentation to Council at the end of each year highlighting accomplishments, goals and objectives, benefits provided to

the community, and a financial statement outlining how the District's funding was utilized. The following organizations will be presenting this evening:

- Mackenzie & District Museum
- Mackenzie Golf and Country Club
- Mackenzie Outdoor Route and Trail Association

7. CORRESPONDENCE

THAT the Correspondence listed on the Agenda be received.

7.1 For Action:

7.1.1 2024 UBCM Minister Meeting Responses 10

7.2 For Consideration:

Is there anything Council wishes to address in the "For Consideration" or "Centre Table File" correspondence?

7.3 Centre Table File

8. ADMINISTRATIVE REPORTS

8.1 2024 By-Election Results 18

THAT Council receives this report for information.

8.2 2024-2028 Financial Plan Amendment 20

THAT Council receives this report for information.

8.3 Proposed 2025 Budget Schedule 29

THAT Council approves the proposed Council meeting dates for the 2025 annual budget process.

8.4 Land Referral – Notice of Work Terus Construction 32

THAT Council directs staff on how to respond to the referral request.

8.5 Fire Smart Structure Protection Trailer 44

THAT Council awards the contract for the purchase of the Structure Protection Unit Trailer to Kitt Equipment Ltd. for a total of \$29,105.11 plus GST;

AND that the Chief Administrative Officer be authorized to execute the purchase and any documentation related.

9.	<u>COUNCIL REPORTS</u>	
9.1	<u>Mayor's Report</u>	46
9.2	<u>Council Reports</u>	47
	• Councillor Wright	
10.	<u>UNFINISHED BUSINESS</u>	
11.	<u>NEW BUSINESS</u>	
12.	<u>BYLAWS</u>	
12.1	<u>Financial Plan Amendment Bylaw No. 1520, 2024</u>	51
13.	<u>NOTICE OF MOTION</u>	
13.1	<u>South Peace Mackenzie Trust Application</u>	60
	THAT Council directs staff to submit a grant application to the South Peace Mackenzie Trust with the intention of hiring a second Economic Development Worker for the municipality to work in the Corporate Service Department.	
14.	<u>COMING EVENTS</u>	
15.	<u>INQUIRIES</u>	
	• In-person	
	• Online (Zoom/phone)	
	• Written comments received	
16.	<u>ADJOURNMENT</u>	

**Regular Council Meeting
Minutes**

November 12, 2024, 7:15 p.m.
Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC

Council Present: Mayor J. Atkinson, Councillor A. Barnes, Councillor V. Brumovsky,
Councillor R. McMeeken, Councillor K. Tapper, Councillor J. Wright

Staff Present: Chief Administrative Officer D. Smith, Chief Financial Officer K. Borne,
Fire Chief J. Guise, Director of Corporate Services E. Kaehn, Executive
Assistant/Legislative Clerk C. Smith

Visitors Present: David Fogarty, Acting President, Williston Lake Elders Society, Tracy
Medley, Executive Director, Mackenzie Chamber of Commerce,
Shannon Bezo, President, Mackenzie Chamber of Commerce

1. CALL TO ORDER

CALLED TO ORDER AT 7:15 pm.

Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. ADOPTION OF MINUTES

2.1 Committee Of The Whole - October 28, 2024

The minutes of the Committee of the Whole Meeting held on October 28 were adopted as presented.

2.2 Regular Meeting - October 28, 2024

The minutes of the Regular Meeting held on October 28 were adopted as presented.

3. INTRODUCTION OF LATE ITEMS

N/A

4. **ADOPTION OF AGENDA**

Resolution: 33594

Moved by: Councillor Tapper

THAT the Agenda be adopted as presented.

CARRIED

5. **PUBLIC COMMENTS AND QUESTIONS**

Shannon Bezo, resident, commented that she was available to discuss item 7.2.1 further if Council had questions.

6. **PETITIONS AND DELEGATIONS**

6.1 Williston Lake Elders Society - Request to Address Council

David Fogarty presented to Council an update on the Williston Lake Elders Society as well as an update on their plans for an assisted living/seniors residence in the community.

6.2 Community Grants Presentation

The Community Grants Policy 3.16 requires all organizations approved for Fee-For-Service Agreements to provide an in-person presentation to Council at the end of each year highlighting accomplishments, goals and objectives, benefits provided to the community, and a financial statement outlining how the District's funding was utilized. The Mackenzie Chamber of Commerce provided a presentation to Mayor and Council highlighting 2024 year's activities.

7. **CORRESPONDENCE**

Resolution: 33595

Moved by: Councillor Brumovsky

THAT the Correspondence listed on the Agenda be received.

CARRIED

7.1 For Action:

7.1.1 Mackenzie Community Services - Letter of Support

Resolution: 33596

Moved by: Councillor Barnes

THAT the District of Mackenzie supports the application to the Northern Development Initiative Trust from Mackenzie Community Services for their capacity building project and hiring of a bookkeeper.

CARRIED

7.1.2 Williston Lake Elders Society Land Request

Councillor McMeeken left the meeting and returned after the vote to avoid a conflict.

Resolution: 33597

Moved by: Mayor Atkinson

THAT Council bring back a report to Council providing a dollar amount to the land WLES requested.

Opposed (1): Councillor Wright

Conflict (1): Councillor McMeeken

CARRIED (4 to 1)

7.1.3 Chamber of Commerce Annual Auction

Resolution: 33598

Moved by: Councillor Barnes

THAT the District donates a basket to the Mackenzie Chamber of Commerce Auction

CARRIED

7.2 For Consideration:

7.2.1 Letter to Superintendent Aziz Regarding Early Childhood Education Program

Resolution: 33599

Moved by: Mayor Atkinson

THAT Council receive this letter for information.

CARRIED

7.3 Centre Table File

N/A

8. ADMINISTRATIVE REPORTS

8.1 2024-2028 Financial Plan Amendment

Item was deferred to next meeting to be updated with new information.

8.2 New Shop Local Branding

Resolution: 33600

Moved by: Councillor Barnes

THAT Council receives this report for information.

CARRIED

9. COUNCIL REPORTS

9.1 Mayor's Report

N/A

- 9.2 Council Reports
Councillor McMeeken and Barnes gave verbal reports.

10. UNFINISHED BUSINESS

N/A

11. NEW BUSINESS

N/A

12. BYLAWS

- 12.1 Financial Plan Amendment Bylaw No. 1520, 2024
Item was deferred to next meeting for updated information.

13. NOTICE OF MOTION

N/A

14. COMING EVENTS

Williston Lake Elders Society Public Update Meeting
Date: Tuesday November 26
Time: 7:00pm
Where: Mackenzie Legion

Mackenzie Chamber of Commerce Annual Auction
Date: Saturday November 30
Time: Doors at 6:00pm
Where: Mackenzie Legion

2024 Mental Health and Addictions Symposium
Date: November 13 & 14, 2024
Where: Prince George, BC

15. INQUIRIES

N/A

16. ADJOURNMENT

Resolution: 33601

Moved by: Councillor Barnes

THAT the meeting be adjourned at 8:35 pm.

CARRIED

Mayor

Corporate Officer

DRAFT

**Special Council Meeting
Minutes**

November 12, 2024, 6:45 p.m.
Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC

Council Present: Mayor J. Atkinson, Councillor A. Barnes, Councillor V. Brumovsky,
Councillor R. McMeeken, Councillor K. Tapper, Councillor J. Wright

Staff Present: Chief Administrative Officer D. Smith, Chief Financial Officer K. Borne,
Fire Chief J. Guise, Director of Corporate Services E. Kaehn, Finance
Manager W. Peterson, Legislative Clerk/Executive Assistant, C. Smith

1. CALL TO ORDER

CALLED TO ORDER AT 6:45pm.

Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. ADOPTION OF AGENDA

Resolution: 33592

Moved by: Councillor Barnes

THAT the Agenda be adopted as presented.

CARRIED

3. PUBLIC ENGAGEMENT 2025 BUDGET

Mayor and Council welcomed residents to provide comment on the 2025 Budget. Several residents shared ideas and asked questions including, but not limited to, considering charging administration fees for taxes collected on behalf of agencies and pushing capital expenditures to other years if not necessary to complete right away. Chief Financial Officer, Kerri Borne, read two written submissions received aloud to Council. Copies are available in the agenda permanent file for further information.

4. ADJOURNMENT

Resolution: 33593

Moved by: Councillor Barnes

THAT the meeting be adjourned at 7:19 pm.

CARRIED

Mayor

Corporate Officer



October 29, 2024

VIA EMAIL: info@districtofmackenzie.ca

Mayor Joan Atkinson
District of Mackenzie
PO Bag 340
Mackenzie, British Columbia
V0J 2C0

Dear Mayor Atkinson:

Thank you to your delegation for meeting with the Minister of Forests at the 2024 UBCM Convention held September 16-20 in Vancouver. As Deputy Minister, I am responding on behalf of the Minister during this interregnum period of the provincial general election. We appreciated the opportunity to share information, and to hear directly from your municipality about forestry issues important to your community.

As you will recall, we discussed the Parsnip Forest Service Road as well as the McLeod Lake Mackenzie Community Forest.

Again, thank you for meeting at the UBCM Convention to explore ideas and exchange perspectives on these key topics.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Manwaring". The signature is fluid and cursive.

Richard Manwaring, R.P.F.
Deputy Minister



November 14, 2024

1296396

Via email: joan@districtofmackenzie.ca

Their Worship Joan Atkinson
and Members of Council
District of Mackenzie
1 Mackenzie Blvd, Bag 340
Mackenzie BC V0J2C0

Dear Mayor Atkinson and Councillors:

Thank you to your delegation for meeting with ministry representatives during this year's Union of British Columbia Municipalities (UBCM) Convention in Vancouver.

As Acting Deputy Minister, I write to acknowledge the topic you raised about establishing a Foundry within the District of MacKenzie. As discussed, please find the contact information for Acasia Preston, Lead, Service Development at Foundry Central Office. Acasia can be reached at apreston@foundrybc.ca.

Thank you for providing the two reports (Mackenzie Youth Council and Mackenzie Leadership Survey) which were received on September 23, 2024.

I appreciate these important opportunities to exchange ideas and share information. Meetings like this help the Ministry better understand the challenges people and communities across BC face on a daily basis.

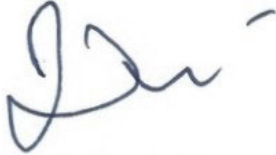
The Ministry is working hard across government to create an accessible, robust, and culturally safe system of mental health and addictions care that meets people where they're at. For your convenience and interest, I've attached a list of local and provincial mental health and substance use resources in your community.

...2

More information on all the programs and initiatives that the Ministry is working on to ensure all those living in BC have access to mental health and addictions care is available here: [Gov.bc.ca/BetterCare](https://www.gov.bc.ca/BetterCare)

Thank you for taking the time to meet with us as part of the UBCM Convention process for 2024.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jonathan Dubé', with a horizontal line extending from the end of the signature.

Jonathan Dubé
Acting Deputy Minister
Ministry of Mental Health and Addictions

Attachment



Mental Health and Substance Use Services for the District of Mackenzie

Since 2016, when British Columbia declared a public health emergency due to the escalating number of illicit drug poisoning deaths, the provincial government has been urgently working to save lives and build a full continuum of care – including prevention, harm reduction, treatment, and recovery.

Please see below how to access the mental health and substance use services and supports available in your community and provincially.

Locally Available Mental Health and Substance Use Resources

Mental Health and Substance Use Services (Northern Health): Call 250-997-8517 for a range of mental health and substance use services to support individuals and families in the Mackenzie region. Services are provided in a variety of settings including community clinics, hospitals, residential settings, and on an outreach basis.

Mental Health Rehabilitation (Northern Health): Call 250-997-8517 for therapeutic recreation and occupational therapy to help individuals with mental health and or substance use concerns take charge of their health and wellness to make the most of their lives - physically, mentally and socially. The program includes recreation groups, peer support, skills building, goal planning, and support in finding and or maintaining work or volunteer placements.

Northern Health Virtual Clinic: Call 1-844-645-7811 to learn about or access treatment and harm reduction supports.

Northern BC Crisis Line: 1-888-562-1214 provides free, confidential, 24-hour emotional support, suicide intervention and referral information to residents of Northern BC.

Provincial Mental Health and Substance Use Resources

HelpStartsHere: ([HelpStartsHere.gov.bc.ca](https://www.helpstartshere.gov.bc.ca)) a website maintained by the Ministry of Mental Health and Addictions to help people in British Columbia find mental health and/or addiction resources near them.

Opioid Treatment Access Line: Call 1-833-804-8111 toll-free from anywhere in BC to speak with a doctor or nurse who can prescribe life-saving opioid treatment medications and get connected to other supports in the community. The service is confidential, and the treatment is covered under BC PharmaCare. It's open 7 days a week from 9am to 4pm. Learn more at [HelpStartsHere.gov.bc.ca/OpioidTreatment](https://www.helpstartsbc.ca/OpioidTreatment).

HealthLink BC: ([HealthLinkBC.ca](https://www.healthlinkbc.ca) or call 8-1-1) provides medically approved information on more than 5,000 health topics, including mental health and substance use. When you call 8-1-1, you can speak to a health service navigator, who can help you find health information and services; or connect you directly with a registered nurse, a registered dietitian, a qualified exercise professional, or a pharmacist.

310-Mental Health Support: Call 310-6789 (no area code needed) toll-free anywhere in BC to access emotional support, information, and resources specific to mental health and substance use issues.

1-800-SUICIDE: (1-800-784-2433) provides emotional support to youth, adults and seniors in distress, 24 hours a day, 7 days a week. Operated by the Crisis Intervention and Suicide Prevention Centre of BC ([CrisisCentre.bc.ca](https://www.crisiscentre.bc.ca)).

9-8-8 Suicide Crisis Helpline: Call or text 9-8-8 anywhere in Canada to be connected to a trained responder who will listen without judgement, provide support and understanding, and can tell you about resources to help ([988.ca](https://www.988.ca)).

Alcohol & Drug Information Referral Service (ADIRS): Provides free, confidential information and referral services to British Columbians in need of support with any kind of substance use issue. Referral to community substance use treatment services is available for all ages. ADIRS is available 24 hours a day, 7 days a week at: [1 800 663-1441](tel:18006631441).

1-800-KUU-US17: (1-800-588-8717) the KUU-US Crisis Line provides Indigenous people with culturally safe, 24/7 telephone crisis supports. The line can also be reached at 250-723-4050 (for adults and elders) and 250-723-2040 (for children and youth).

1-833-MÉTISBC: (1-833-638-4722) The Métis Crisis line offers culturally safe, 24/7 supports for Métis people experiencing challenges like anxiety, grief and loss, abuse, bullying and more.

HeretoHelp: ([HeretoHelp.bc.ca](https://www.heretohelp.bc.ca)) is a project of the BC Partners for Mental Health and Addictions Information and offers resources to help people prevent and manage mental health and substance use problems. Individuals can access four screening self-tests

covering mental well-being, depression, anxiety disorders and risky drinking and email requests for help, support, information or referrals.

BounceBack®: an evidence-based program designed to help adults and youth 13 years and older experiencing symptoms of mild to moderate depression, low mood, or stress, with or without anxiety: 1 -866 639-0522, or visit: BounceBackBC.ca

Foundry Virtual: (FoundryBC.ca/Virtual) Young people aged 12-24 and their caregivers can use the Foundry Virtual app to drop-in or schedule a virtual counselling appointment, find peer support, join a youth or caregiver group, or browse their library of tools and resources. This site aligns with brick-and-mortar Foundry sites across BC to better integrate care for youth and young adults with mental health and substance use challenges.

Road to Recovery Expanding Across B.C.

BC is also advancing an innovative model of care known as the Road to Recovery. This model establishes a seamless continuum of care for addictions from detox to treatment and after care. In Fall 2023, the first [Road to Recovery model was successfully launched in Vancouver](#). In summer 2024, BC [announced the expansion of this model](#) to all the other regions of BC.

Recognizing the unique geographic needs of the North, this work is being led by the Northwest working group, consisting of Northern Health, Northern First Nations Alliance, the Province and First Nations Health Authority who have co-designed a hub and spoke model that will support connections to services and ensure that culture-based care is embedded throughout. This includes bringing the Road to Recovery model to the Northwest region.

To find out more about the Road to Recovery approach and its expansion, visit Gov.bc.ca/BetterCare.



Ref: 166067

October 17, 2024

Their Worship Mayor Joan Atkinson
District of Mackenzie
Email: jatkinson@rdffg.bc.ca

Dear Mayor Atkinson:

Thank you for meeting with the Ministry of Jobs, Economic Development and Innovation at the Union of British Columbia Municipalities (UBCM) Annual Convention on September 18, 2024. The UBCM Convention provides a great opportunity to discuss issues of significance to your community.

I am very pleased to hear about your community's ongoing commitment to economic development and about the recent developments between the Tsay Keh Dene and Provectus Biofuels. I look forward to learning more about this important project in your region.

As discussed during the conversation, the Rural Economic Diversification and Infrastructure Program (REDIP) supports rural economic development projects that promote economic capacity building, resilience, clean economy opportunities, and infrastructure development. The 2024-25 intake is currently open with a fast-approaching application deadline of October 31, 2024. The website can be found at: <https://www2.gov.bc.ca/gov/content/employment-business/economic-development/support-organizations-community-partners/rural-economic-development/redip>.

We also discussed the BC Manufacturing Jobs Fund (BCMJF). This program helps manufacturing companies modernize, innovate, and grow by providing funding for capital projects in all regions in British Columbia (BC), particularly in communities affected by economic impacts or downturns. However, it is currently oversubscribed and is closed to applications.

Ministry staff are available to support the application process and other economic development opportunities. The Regional Manager for your area is Dave Christie who can be reached by email at: Dave.Christie@gov.bc.ca or by telephone at: 250 649-7801. BCMJF staff can be reached by email at: manufacturingjobsfund@gov.bc.ca.

.../2

Their Worship Mayor Joan Atkinson
Page 2

Thank you again for meeting. I appreciate your dedication and commitment to help grow BC's economy.

Sincerely,

A handwritten signature in black ink, appearing to read 'Fazil Mihlar', written in a cursive style.

Fazil Mihlar
Deputy Minister

pc: Dave Christie

COUNCIL REPORT

To: Mayor and Council
From: Administration
Date: November 19, 2024
Subject: 2024 By-Election Results

RECOMMENDATION:

THAT Council receives this report for information.

BACKGROUND:

The following outlines the results of the 2024 By-Election held November 16, 2024.

Office of Councillor

	Advanced Vote Nov. 6, 2024	Advanced & Special Vote Nov. 15, 2024	General Voting Day Nov. 16, 2024	Total	Elected
Cassandra Carter	46	27	42	115	No
Joy Davy	24	21	14	59	No
Megan Devlin	8	11	6	25	No
Kevin Joubert	20	10	25	55	No
Peter Kylo	57	48	87	192	Yes

Voter Turnout

Advanced Vote Nov. 6, 2024	Advanced Vote Nov. 15, 2024	General Voting Day Nov. 16, 2024	Total	%
155	117	174	446	17.3%

CivicInfo BC has estimated that the number of eligible voters in Mackenzie is 2,573 which makes the estimated voter turnout approximately 17.3%.

Pursuant to the *Election Act*, Mr. Kylo may be sworn in by the Corporate Officer on or after November 26, 2024. His term will be from the date of his Oath of Office to the next General Local Election to be held October 17, 2026.

Past Elections

Year	Total Votes Cast	Voter Turnout	Average BC Municipal Turnout
2024 (By-Election)	446	17.3%	n/a
2022	694	27.0%	34.2%
2018	540	19.3%	35.5%
2017 (By-Election)	612	23.1%	n/a
2014	808	30.5%	34.5%
2013 (By-Election)	322	12.4%	n/a
2011	No Election - All Candidates Acclaimed		30.6%
2008	1107	33.5%	28.9%

COUNCIL PRIORITY:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Emily Kaehn, Director of Corporate Services

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

COUNCIL REPORT

To: Mayor and Council

From: Finance

Date: November 4, 2024

Subject: 2024-2028 Financial Plan Amendment

RECOMMENDATION:

THAT Council receives this report for information.

BACKGROUND:

The 2024 – 2028 Financial Plan provides the expenditure authority for the District. The *Community Charter* Section 165 requires a financial plan be adopted annually, by bylaw, before the annual property tax bylaw is adopted. The *Community Charter* also allows for the financial plan to be amended, by bylaw, at any time.

Since the 2024 – 2028 Financial Plan Bylaw No. 1515, 2024 was originally drafted and adopted, other information has come available that has materially impacted the original 2024-2028 Financial Plan, such as approved grant funding, new capital projects (approved by Council after the bylaw was adopted), and revised operating and capital expenditures. The following summarizes the proposed amendments to the 2024 General Operating and Capital budgets that will affect Schedule B, C and D in the 2024-2028 Financial Plan Amendment Bylaw No. 1520, 2024:

2024 General Operating Budget

Revised Revenue and Expenses total increased by \$1,166,827 for an amended budget amount of \$15,244,301. Below is the list of changes:

Revenue:

- \$6,020 – revenue from Climate Action Reserve Fund to participate in the Food Cycler Phase 2 Project
- \$10,800 – grant revenue for the Food Cycler Phase 2 Project
- \$18,558 – revenue from Vision Zero Grant for Mackenzie Pedestrian/Bus Stop Safety Project
- \$25,699 – revenue from Province of BC for painting project in RCMP facility

- \$29,490 – revenue from Union of BC Municipalities (UBCM) Emergency Support Services (ESS) Equipment and Training Fund for Emergency Management staff, purchase of equipment and training for first responders
- \$114,053 – additional revenue from bank account interest
- \$165,697 – revenue from Wildfire Deployment
- \$396,510 - additional revenue from capital reserve investment interest
- \$400,000 – revenue from McLeod Lake Mackenzie Community Forest (MLMCF) dividends that will be put into surplus for future operational and capital needs

TOTAL: \$1,166,827

Expenditures:

- \$4,709 – increase to Recreation Centre budget under Recreation Services for safety project
- \$5,739 – increase to Public Works budget under Transportation Services for safety project
- \$8,110 – increase to Roads budget under Transportation Services for safety project
- \$16,820 – increase to Climate Action under General Government for Food Cyclers Phase 2 Project expenses
- \$25,699 - increase to Justice Centre budget under Protective Services for painting project in RCMP facility
- \$103,681 – increase to Emergency Management budget under Protective Services for wildfire deployment and ESS grant expenses
- \$4,575 – increase to fiscal services for transfer to surplus from wildfire deployment for administrative services to be used in 2025 budget
- \$114,053 – increase to fiscal services for transfer to surplus of bank account interest
- \$400,000 – increase to fiscal services for transfer to surplus of MLMCF dividends
- \$396,510 – increase to fiscal services for investment interest transferred to reserves
- \$86,930 – increase to fiscal services for transfer to Fire Department Vehicle and Equipment Replacement from wildfire deployment

TOTAL: \$1,166,827

A detailed summary of the Revenue and Expenses adjustments have been included as *Attachment A*.

2024 Capital Budget

The main amended changes are:

a) New Capital Project and Grants

Recreation Services

- *Pool Slide Replacement* – \$368,713 grant from Northern Development Trust and School District 57 Education Trust to replace slide in the pool.

b) Revised Expenditure Cost and Others

- *Fire Hall Project* - \$277,920 project increase to complete building for occupancy from the Northern Capital and Planning Reserve.
- *Structural Protection Unit (SPU) #3* - \$23,650 addition as the project is a continuation from 2023 that was not fully completed. This project was accidentally missed in prior capital budget approvals.
- *Road Paving* – \$985,328 project increase due to the additional scope of work for the current year. The additional funds will be allocated from the Community Works Gas Tax Reserve.
- *Grader Replacement* - \$44,755 purchase increase due to additional equipment purchase and higher than anticipated bid amount. The additional will be allocated from the Vehicle and Equipment Replacement Reserve.
- *Pool Floor Replacement* – (\$120,372) project decrease due to bids received for the project being lower than expected.
- *Gantahaz Water Treatment* – \$252,470 project increase due to higher than expected bids received and additional contingency for project. The additional funds will be allocated from the Water Reserve.

A detailed summary of the Capital Expenditure, adjustments including the respective Source of Funding revision, is reconciled in *Attachment B*.

A copy of the proposed changes to the bylaw have been included in the bylaw section of this agenda for Council's consideration.

COUNCIL PRIORITIES:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:



Kerri Borne, Chief Financial Officer

Reviewed By: Corporate Services

Approved By: Chief Administrative Officer

DESCRIPTION	2024 AMENDED BUDGET	2024 FINAL BUDGET	BUDGET VARIANCE	% OF BUDGET INCREASE/DECREASE
GENERAL OPERATING REVENUE				
<u>GENERAL REVENUE</u>				
PROPERTY TAXES	5,876,927	5,876,927	-	0.0%
1% UTILITIES TAX, GRANTS IN LIEU AND OTHER ASSESSMENTS	2,647,488	2,647,488	-	0.0%
PENALTIES AND INTEREST ON TAXES	42,000	42,000	-	0.0%
SALES OF SERVICE/USER FEES	107,812	107,812	-	0.0%
TRANSFERS FROM OTHER GOVERNMENTS	1,345,184	1,331,335	13,849	1.0%
INVESTMENT/GOVERNMENT BUSINESS INCOME	1,692,940	782,377	910,563	53.8%
OTHER REVENUE	2,700	2,700	-	0.0%
	11,715,051	10,790,639	924,412	7.9%
<u>PROTECTIVE SERVICES</u>				
JUSTICE CENTRE SALES OF SERVICE/USER FEES	131,157	105,458	25,699	19.6%
FIRE DEPARTMENT SALES OF SERVICE/USER FEES	1,000	1,000	-	0.0%
FIRE DEPARTMENT TRANSFERS FROM OTHER GOVERNMENTS	15,000	15,000	-	0.0%
EMERGENCY MANAGEMENT SALES OF SERVICE/USER FEES	195,186	-	195,186	100.0%
BUILDING INSPECTION SALES OF SERVICE/USER FEES	61,000	61,000	-	0.0%
BYLAW ENFORCEMENT SALES OF SERVICE/USER FEES	25,125	25,125	-	0.0%
	428,469	207,583	220,886	52%
<u>TRANSPORTATION SERVICES</u>				
PUBLIC WORKS SALES OF SERVICE/USER FEES	6,000	6,000	-	0.0%
ROADS SALES OF SERVICE/USER FEES	48,000	48,000	-	0.0%
AIRPORT SALES OF SERVICE/USER FEES	103,000	103,000	-	0.0%
	157,000	157,000	-	0.0%
<u>SOLID WASTE</u>				
RESIDENTIAL GARBAGE SALES OF SERVICE/USER FEES	244,994	244,994	-	0.0%
COMMERCIAL GARBAGE SALES OF SERVICE/USER FEES	245,605	245,605	-	0.0%
	490,599	490,599	-	0.0%
<u>HEALTH, SOCIAL SERVICES & HOUSING</u>				
PUBLIC HEALTH SALES OF SERVICE/USER FEES	2,000	2,000	-	0.0%
PUBLIC HEALTH TRANSFERS FROM OTHER GOVERNMENTS	48,523	48,523	-	0.0%
	50,523	50,523	-	0.0%
<u>DEVELOPMENT SERVICES</u>				
PLANNING & DEVELOPMENT SALES OF SERVICE/USER FEES	1,200	1,200	-	0.0%
	1,200	1,200	-	0.0%

DESCRIPTION	2024 AMENDED BUDGET	2024 FINAL BUDGET	BUDGET VARIANCE	% OF BUDGET INCREASE/DECREASE
<u>PARKS, RECREATION & CULTURE</u>				
PARKS SALES OF SERVICE/USER FEES	65,000	65,000	-	0.0%
PARKS TRANSFERS FROM OTHER GOVERNMENTS	5,000	5,000	-	0.0%
LITTLE MAC SKI HILL SALES OF SERVICE/USER FEES	6,000	6,000	-	0.0%
RECREATION CENTRE SALES OF SERVICE/USER FEES	294,566	294,566	-	0.0%
RECREATION CENTRE TRANSFER FROM OTHER GOVERNMENTS	9,709	5,000	4,709	48.5%
RECREATION CENTRE OTHER REVENUE	10,000	10,000	-	0.0%
	390,275	385,566	4,709	1.2%
<u>FISCAL SERVICES</u>				
FISCAL SERVICES TRANSFERS	2,011,184	1,994,364	16,820	0.8%
	2,011,184	1,994,364	16,820	0.8%
TOTAL REVENUE	15,244,301	14,077,474	1,166,827	7.7%
GENERAL OPERATING EXPENSES				
<u>GENERAL GOVERNMENT</u>				
COUNCIL	229,200	229,200	-	0.0%
ADMINISTRATION	773,568	773,568	-	0.0%
ECONOMIC DEVELOPMENT	125,656	125,656	-	0.0%
GRANTS IN AID & FEE FOR SERVICE	202,000	202,000	-	0.0%
FINANCE	708,294	708,294	-	0.0%
CLIMATE ACTION	53,261	36,441	16,820	31.6%
COMMON SERVICES	186,928	186,928	-	0.0%
COMPUTER SERVICES	170,750	170,750	-	0.0%
BUILDING	45,959	45,959	-	0.0%
CABOOSE	45,098	45,098	-	0.0%
DEPRECIATION - General Government	68,160	68,160	-	0.0%
	2,608,874	2,592,053	16,820	0.6%
<u>PROTECTIVE SERVICES</u>				
JUSTICE CENTRE	131,157	105,458	25,699	19.6%
FIRE DEPARTMENT	580,815	580,815	-	0.0%
EMERGENCY MANAGEMENT	128,303	24,621	103,681	80.8%
BUILDING INSPECTIONS	165,417	165,417	-	0.0%

DESCRIPTION	2024 AMENDED BUDGET	2024 FINAL BUDGET	BUDGET VARIANCE	% OF BUDGET INCREASE/DECREASE
BYLAW ENFORCEMENT	226,462	226,462	-	0.0%
FUEL MITIGATION	153,324	153,324	-	0.0%
DEPRECIATION - Protective Service	190,936	190,936	-	0.0%
	1,576,415	1,447,034	129,381	8.2%
<u>TRANSPORTATION SERVICES</u>				
PUBLIC WORKS	1,154,865	1,149,126	5,739	0.5%
ROADS	864,426	856,316	8,110	0.9%
AIRPORT	213,730	213,730	-	0.0%
DEPRECIATION - Transportation Services	697,966	697,966	-	0.0%
	2,930,986	2,917,137	13,849	0.5%
<u>SOLID WASTE</u>				
RESIDENTIAL GARBAGE	141,463	141,463	-	0.0%
COMMERCIAL GARBAGE	282,299	282,299	-	0.0%
	423,762	423,762	-	0.0%
<u>HEALTH, SOCIAL SERVICES & HOUSING</u>				
PUBLIC HEALTH	101,264	101,264	-	0.0%
DEPRECIATION - Health, Social Services & Housing	42,193	42,193	-	0.0%
	143,457	143,457	-	0.0%
<u>PARKS, RECREATION & CULTURE</u>				
PARKS	254,830	254,830	-	0.0%
LITTLE MAC SKI HILL	137,333	137,333	-	0.0%
RECREATION CENTRE	2,839,328	2,834,619	4,709	0.2%
DEPRECIATION - Parks, Recreation & Culture	721,699	721,699	-	0.0%
	3,953,190	3,948,481	4,709	0.1%

DESCRIPTION	2024 AMENDED BUDGET	2024 FINAL BUDGET	BUDGET VARIANCE	% OF BUDGET INCREASE/DECREASE
<u>FISCAL SERVICES</u>				
FISCAL EXPENSES	3,607,617	2,605,550	1,002,068	27.8%
	3,607,617	2,605,550	1,002,068	27.8%
TOTAL GENERAL EXPENSES	15,244,301	14,077,474	1,166,827	7.7%
REVENUE LESS EXPENSES				
NET SURPLUS (DEFICIENCY)	-	-		
WATER OPERATIONS				
REVENUE	980,388	980,388	0	0.0%
EXPENDITURES	980,388	980,388	0	0.0%
NET SURPLUS (DEFICIENCY)	-	-		
SEWER OPERATIONS				
REVENUE	706,851	706,851	0	0.0%
EXPENDITURES	706,851	706,851	0	0.0%
NET SURPLUS (DEFICIENCY)	-	-		

Amended Adjustments - Capital Projects	2024	FUNDED RESERVES	FUNDED GRANTS - OTHERS	TOTAL SOURCE of FUNDS
Current Capital Budget	\$ 9,201,406			
(+) New Fire Hall	277,920	277,920		277,920
(+) Structural Protection Unit(SPU) #3 Equipment	23,650		23,650	23,650
(+) Road Paving	985,328	985,328		985,328
(+) Grader Replacement	44,755	44,755		44,755
(+) Pool Slide Replacement	368,713		368,713	368,713
(-) Pool Floor Replacement	(120,372)	(120,372)		(120,372)
(+) Gantahaz Water Treatment	252,470	252,470		252,470
Amended Budget Changes	1,832,464	1,440,101	392,363	1,832,464
Amended Schedule D - Capital Budget	\$ 11,033,870			

COUNCIL REPORT

To: Mayor and Council

From: Finance

Date: November 19, 2024

Subject: Proposed 2025 Budget Schedule

RECOMMENDATION:

THAT Council approves the proposed Council meeting dates for the 2025 annual budget process.

BACKGROUND:

The schedule below allows for planning and scheduling of staff's time to review and update the budget, schedule meetings with Council to reconfirm priorities, discuss the budget, and to allow for public consultation. This will enable the Financial Plan Bylaw, incorporating the 2025 operating and capital budgets for the District, to be ready for Council's approval in April 2025.

2025 Budget Timeline

EVENT/TASK	DATES	EXPECTED OUTCOMES
Budget Discussion	<p>Prior to the Regular Council Meeting <i>Monday, January 13, 2025</i> 6:15pm</p>	Discussion on water, sewer, and garbage operating and capital budgets. Proposed user rates will be presented. Department Heads and/or Managers will be on hand to answer questions.
EVENT/TASK	DATES	EXPECTED OUTCOMES
Budget Discussion	<p>Prior to the Committee of the Whole Meeting <i>Monday, January 27, 2025</i> 6:00pm</p>	Discussion on the 2025 operating and capital budget. Proposed property tax rate will be presented. Department Heads and/or Managers will be on hand to answer questions.

Presentation of the 2025 Provisional Operating and Capital Budget	Special Meeting prior to the Regular Meeting <i>Monday, February 10, 2025</i> 5:45pm	Presentation of the 2025 Provisional Operating and Capital Budget. Department Heads and/or Managers will be on hand to answer questions.
Community Budget Consultation	After the Special Meeting prior to the Regular Meeting <i>Monday, February 10, 2025</i> 6:45pm	Provide the opportunity for the public to comment or question the 2025 Provisional Operating and Capital Budget. Department Heads and/or Managers will be on hand to answer questions.
Presentation of the 2025-2029 Financial Plan Bylaw	Special Meeting prior to the Committee of the Whole Meeting <i>Monday, April 28, 2025</i> 6:00pm	Presentation of the 2025-2029 Financial Plan Bylaw. Department Heads and/or Managers will be on hand to answer questions.
Community Budget Consultation	After the Special Meeting prior to the Committee of the Whole Meeting <i>Monday, April 28, 2025</i> 6:45pm	Provide the opportunity for the public to comment on the 2025-2029 Financial Plan Bylaw. Department Heads and/or Managers will be on hand to answer questions.
First three readings of 2025-2029 Financial Plan Bylaw	Regular Council Meeting Monday, April 28, 2025 7:15pm	First three readings given to the 2025-2029 Financial Plan Bylaw.
Adoption of 2025-2029 Financial Plan Bylaw	Regular Council Meeting Monday, May 12, 2025 7:15pm	2025-2029 Financial Plan Bylaw adopted.

*The above schedule is subject to change based on operational needs

*Additional meetings can be added if required

COUNCIL PRIORITIES:

Community & Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Kerri Borne, Chief Financial Officer

Reviewed By: Corporate Services

Approved By: Chief Administrative Officer

COUNCIL REPORT

To: Mayor and Council

From: Administration

Date: November 19, 2024

Subject: Land Referral – Notice of Work Terus Construction

RECOMMENDATION:

THAT Council directs staff on how to respond to the referral request.

BACKGROUND:

The Sonic Pit is a 38.04-hectare sand and gravel operation near Mackenzie, BC, owned by Terus Construction, a division of Colas Western Canada. The notice of work (NoW) application is for an amendment to Mines Act Permit G-9-65 to operate and expand the existing footprint of their operation within their tenured area as well as an amendment application to extend the operational dates of the pit.

The most recent authorization under their Mines Act Permit G-9-65 to operate the mine expired on August 9, 2024. The Inspector of Mines – Permitting Northeast/ North Central Region office used to only issue 5-year approvals, meaning gravel pits would need to re-apply to operate every 5 years. That has recently changed, and gravel pits can apply for longer term authorizations and provide 5-year updates. The proponent is applying for a term of 83 years based on their life of the mine but has been advised that the authorization would have a shorter timeline than 83 years.

The applicant has also a Crown Land Licence of Occupation for the area #706804 (File #0292824) that will come up for review May 25th 2029.

The total proposed operation is 38.04 ha: 17.73 ha is proposed for excavation, 5.82 ha for processing stockpiles, 13.05 ha are under reclamation and 0.99 ha are used for the access road. The proposed maximum annual tonnage to be extracted is 19,999 tonnes (9,999 m³). The processing of stockpiles would include crushing, screening and washing. Progressive reclamation is ongoing with no more than 13.5 ha of unclaimed disturbance open at any given time. Full reclamation will also be required upon completion of the program. Full description and maps have been attached for convenience.

As required by the Health, Safety, and Reclamation Code for Mines in BC, the proponent would be required to provide an updated mine plan (including reclamation and closure) every 5 years.

The operation is seasonal, running from March to November, and supplies aggregate for local construction projects. With reserves estimated at 829,000 cubic meters and an annual production of around 9,999 cubic meters, the pit is projected to have a lifespan of 83 years. Parts of the property are already undergoing reclamation, and the final reclamation will involve planting seedlings and shrubs for forestry and wildlife restoration.

Reclamation Plan

The Sonic Pit Reclamation Plan aims to return the site to a pre-disturbance condition with a focus on forestry and wildlife habitat as the end land use. The plan follows guidelines from the HSRC and strives to prevent long-term environmental impacts, creating a stable environment that poses no risks to aquatic or terrestrial resources. After closure, the site will require no ongoing maintenance and will be safe and secure.

Key goals of the reclamation plan include minimizing public safety hazards, respecting cultural protocols of Indigenous Nations, protecting water resources, creating stable landforms, and minimizing post-closure monitoring. Reclamation will be progressive, taking place as mining reaches final grades and setbacks. Sections of the southern, eastern, and western mine boundaries are already under reclamation, covering 13.70 hectares.

Reclamation activities include stripping and stockpiling topsoil and overburden during operations, with erosion control measures like grass seeding to prevent erosion and weed invasion. Upon completion, all final slopes will be graded to prevent erosion, and the pit floor will be re-graded to allow for proper drainage. Topsoil and overburden will be spread over the pit floor and Processing Area, which will be replanted with native tree species. Full reclamation plan has been attached for convenience.

Additional Items:

The full referral package is available to review in centre table file, it includes the Noise and Dust Plan as well as the notice of work application.

STAFF REVIEW:

Zoning/OCP:

The Terus Notice of Work for extending the area of the gravel mine is within the bounds of their current Licence to Use Agreement and is consistent with both the zoning bylaw (A1 General Agriculture) and the Official Community Plan (OCP) as it aligns with the designated land use for resource extraction and supports sustainable development goals outlined in the OCP. The

zoning bylaw permits mining operations in the area, and the proposed extension of the mine's life ensures the continuation of resource extraction in a manner that minimizes environmental impacts by providing updates on remediation and closure every 5-years. However an authorization term of 83 years is excessive and staff will rely upon the Inspector of Mines – Permitting Northeast/ North Central Region office to make a recommendation on the renewal period.

Soil Permit:

Terus Construction has consistently complied with the requirements of Bylaw No. 768 by paying their dues on time, demonstrating a commitment to meeting local regulatory obligations. In addition, they have recently obtained and updated their soil permit for 2023, ensuring that all necessary permits and environmental controls are in place for continued operation. They have been proactive to maintain compliance with all applicable bylaws and regulations.

Budgetary Impact:

Over the past 5-years Terus Construction has paid \$9,807.96 to the District of Mackenzie in Gravel Royalties as per Soil Removal Bylaw No. 768.

STAFF'S RECOMMENDATION

Staff recommend Option #3: That the District of Mackenzie has no objections to the approval of the application, provided that the review period does not exceed 15 years or any other timeframe deemed acceptable by the Inspector of Mines – Permitting, Northeast/North Central Region office.

COUNCILS RECOMMENDATION:

Based on the information presented, Council is being asked by the Province to provide comment. The following options are available for comment:

1. The District of Mackenzie's interests are unaffected by the application.
2. The District of Mackenzie has no objection to approval of the application.
3. The District of Mackenzie has no objection to approval of application subject to specified conditions.
4. The District of Mackenzie recommends refusal of this application due to specified reasons.

COUNCIL PRIORITIES:

Environmental Sustainability

- The way we operate has an impact on the environment. We are committed to integrating sustainability and Environmental, Social and Governance factors (ESG) into our decision making and business practices.

RESPECTFULLY SUBMITTED:

Luke Thorne, Land and Environment Coordinator

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

Sonic Pit Description of Work

Sonic Pit is an existing 38.04 ha sand and gravel operation owned by Terus Construction, a Division of Colas Western Canada Inc. (Terus) near Mackenzie, BC. The pit functions on crown lands under File Number: 0292824 and under the *Mines Act* with the Ministry of Energy, Mines and Low Carbon Innovation (EMLI) permit G-9-65, Mine Number: 0900102. Terus wishes to continue operating the mine and is providing updated Mining and Reclamation Plans as part of an amendment application to extend the operational dates of the pit.

The Mining Development Plan (the “Mining Plan”) outlines both the planned mining activities within the next 5-year period (Current Phase Mining Area) as well as mining activities beyond the Current Phase and over the life-of-mine (Future Phases of Mining Area). The intent is to continue mining within the central portion of the property into the northwestern “notch” of the southern mining area (1.42ha orange polygon) before mining the “notch” (5.98ha purple polygon) and the lands across Parsnip East Forest Development Road into the Future Phases of Mining (8.80ha purple polygon). The central area of the pit has been mined to create a flat Processing and Stockpile Area (5.82ha yellow polygon) at 720m elevation. Large sections of the property in the south and east, as well as a strip of land adjacent to the Processing and Stockpile Area in the west are currently under reclamation (13.50ha light green polygon). A two-way road (0.99ha grey polygon) runs from BC-39 into the southwestern portion of the Mine Area boundary providing access to the Processing and Stockpile Area. Topsoil and Overburden (1.53ha brown polygon) has been placed in the adjacent to the Current Phases of Mining Area for reclamation purposes. A small portion of land housing a concrete batch plant been carved out of the Mine Area adjacent to the area under reclamation and the Processing and Stockpile Area.

Mining methods at the Sonic Pit include excavation of pit run using wheel loaders and excavators. Activities consist of excavation, crushing, screening, washing, grading and stockpiling materials. As well, sometimes on site there is a mobile batch asphalt plant that is not included under this amended Mines Act Permit application as its operations are handled by WorkSafeBC. At this time the plant is not on site. Sand and gravel will continue to be extracted in 6m lifts with 2:1 final reclamation slopes to the 5-meter property boundary as described in the Final Reclamation Plan. Final reclamation of the pit will be undertaken progressively as final grades, setbacks and slopes are achieved followed by planting of seedlings and shrubs for Forestry and Wildlife purposes.

Washing of aggregate is ongoing and the location of the Ponds and Wash Plant are shown on the Mining Development Plan, within the Processing and Stockpile Area. Water for washing is sourced from an onsite groundwater well #124489 (Licence Number 504080) and pumped to Pond #1 where it is stored as reservoir to enable washing throughout the production season. The water circuit is a recirculating, closed loop system, where clean water to the wash plant from Pond #1 enters the plant and dirty water exiting the plant is pumped to Pond #2. Water in Pond #2 is given adequate time to settle out, after which clean water is returned to Pond #1 and the cycle is repeated as required. Some water is lost to evaporation and moisture in the material

shipped out. This deficit is supplemented with the water source. As Pond #2 fills with sediment from washing it will be periodically cleaned out with an excavator and the fines removed and mixed with the topsoil and overburden to enhance it as growing medium in final reclamation.

Operations will occur seasonally from March to November and supply aggregate to local construction projects. This is a small-scale operation with reserves of approximately 829,000m³. At an average annual production of 9,999m³ per year, the lifespan-of-mine is 83 years.

Sonic Pit Reclamation Plan

The reclamation and closure of the pit will follow the general guidelines recommended by **Part 10.7.1 to 10.7.10** of the HSRC. The overall intent is to prevent long-term environmental impacts at the site and return the land to pre-disturbance condition. It is expected that the end land use for this site will be forestry/ wildlife habitat and that the reclamation plan will be consistent with adjacent land uses in the area. The objectives of the reclamation plan will be to create a physically stable environment and to ensure that there are no impacts to aquatic and/or terrestrial resources from the mining activities. These objectives would be consistent with the requirements of the HSRC. After closure, the site will be left in a safe and secure manner for the long-term with no projected maintenance. The final site reclamation will meet the end land use objectives of forestry/ wildlife habitat.

The reclamation will be undertaken progressively as mining reaches final setbacks and benches and in a timely manner to limit potentially negative site values. Due to the location and no watercourses located within the Mine Area Boundary, any potential negative site values to the environment can be avoided.

It will always be the intent of the owner to achieve the following goals:

- Minimize or eliminate public safety hazards;
- Respect and comply with cultural and heritage resources and protocols identified by local Indigenous Nations;
- Minimize potential effects to the environment, particularly water resources;
- Provide long-term stable landform configurations;
- Reclaim surface disturbances for beneficial use; and
- Minimize the requirements for post-closure monitoring and maintenance.

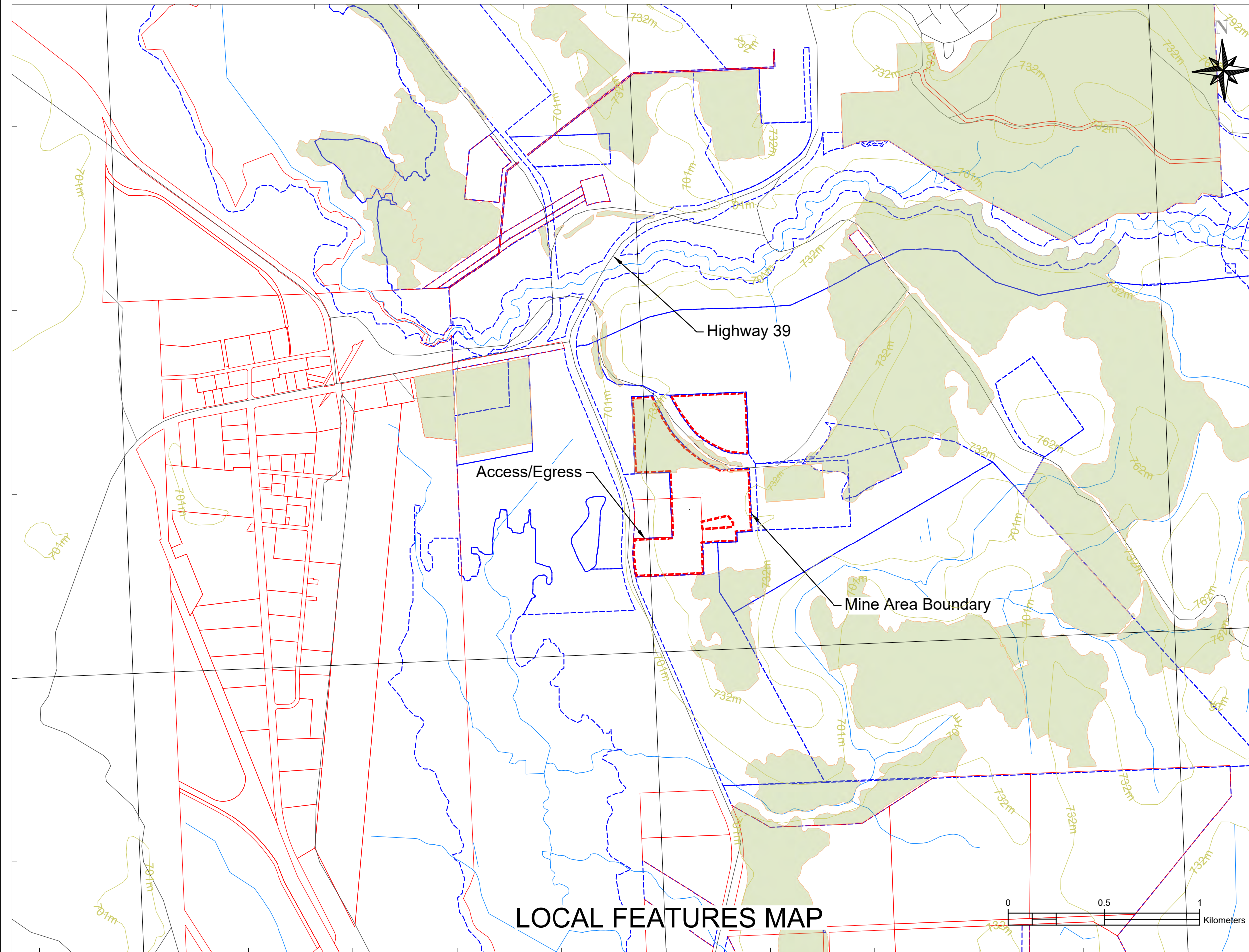
Progressive reclamation is ongoing along the southern, eastern and western Mine Area Boundaries shown as “Area Under Reclamation” and currently totals 13.70ha. Reclamation activities will gradually occur as sections of the Current Mining Phase reach final grades and setbacks.

Reclamation will consist of the following:

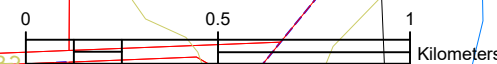
- During operations, stripping of topsoil/mineral soil to just below the rooting depth will be undertaken, and the soil(s) will be stockpiled within the Topsoil and Overburden Areas (brown polygons). Any remaining material such as overburden, dirty sand, etc. that might be encountered, will be placed in an adjoining stockpile. The developed soil stockpiles within this zone will have an application of erosion control grass seeding, to reduce erosion and noxious weed invasion. Noxious weeds will be controlled by spraying with approved weed control products that are acceptable for this area; and
- On pit completion, all final slopes (2:1) created by mining activities will be graded and roughed to accept seedings and prevent erosion or sediment transport. The ultimate pit floor and graded Processing and Stockpiling Area will have the topsoil and overburden

placed evenly over and replanted with native and appropriate tree species after mining. The pit floor will be left in sand and gravel allowing the water to drain from the surface in a controlled manner.

After closure work has been completed, the lands will be left in a safe and secure manner for the long-term with no projected maintenance



LOCAL FEATURES MAP



General Notes

LEGEND

- - - Mine Area Boundary
- Property Lines
- - - Tenure Boundary
- Active Forest Cutblock
- Contours
- Roads
- Streams



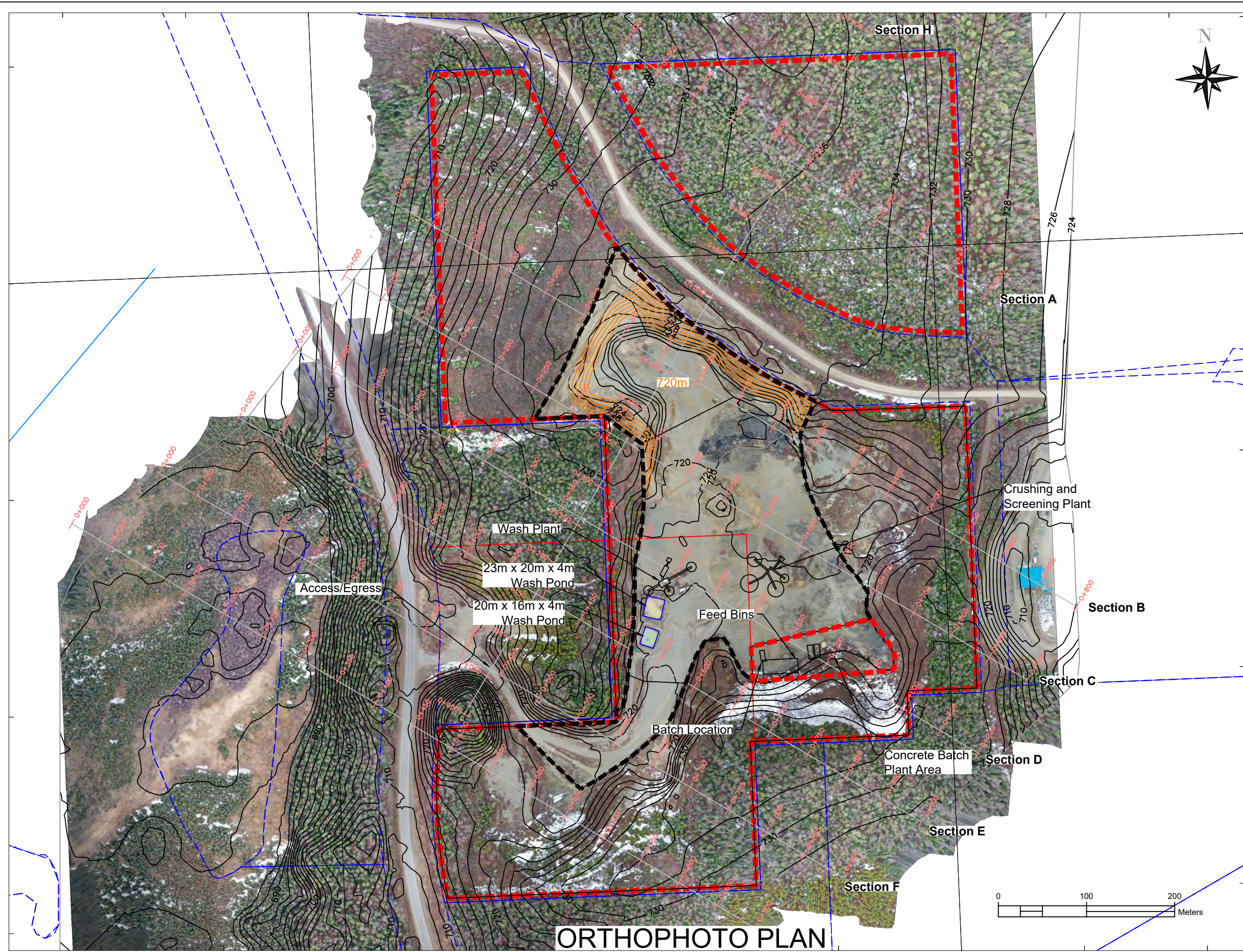
No.	Revision/Issue	Date
Firm Name and Address		
Terus Construction, a Division of Colas Western Canada Inc.		
Project Name and Address		
Sonic Pit Permit Number: G-9-65 Mine Number: 0900102		
Project	Sheet	
Date	July 15, 2024	
Scale	1:20,000	

123° 6' 43" W

123° 6' 4" W

55° 18' 29" N

55° 18' 29" N



ORTHOPHOTO PLAN

123° 6' 43" W

123° 6' 4" W

General Notes

LEGEND

- Mine Area Boundary - 29.24ha and 8.80ha
- Existing Disturbed Area - 9.76ha
- Property Line
- Tenure Boundary
- Processing Stockpile Area - 5.82ha
- Current Mining Phase Area - 1.42ha
- Future Phases of Mining Area - 5.98ha and 8.80ha
- Topsoil and Overburden - 1.53ha
- Area Under Reclamation - 13.50ha
- Access Road - 0.99ha
- Current Mining Phase Contours (2m)
- 2024 Contours (2m)
- Creek

Current Mining Phase Volume: 95,000m³

Height NAD 83 (CSRS)
Orthometric
CGVD28 HTV2.0
from NRCan PPP



HOLMES MINING CONSULTANTS

No.	Revision/Issue	Date

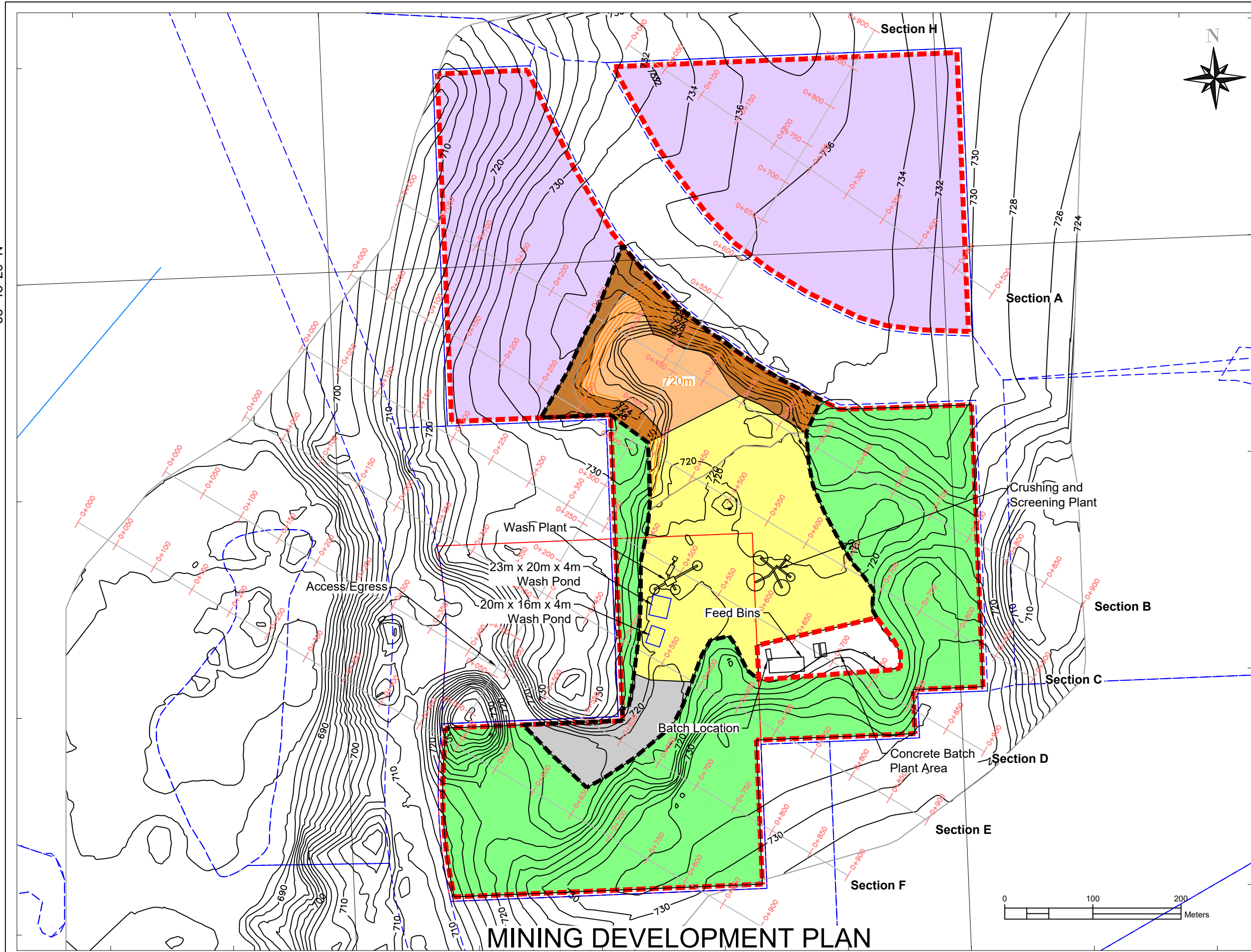
Firm Name and Address

Terus Construction,
a Division of Colas
Western Canada Inc.

Project Name and Address

Sonic Pit
Permit Number: G-9-65
Mine Number: 0900102

Project	Sheet
Date July 15, 2024	
Scale 1:4300	



MINING DEVELOPMENT PLAN

General Notes

LEGEND

- Mine Area Boundary - 29.24ha and 8.80ha
- Existing Disturbed Area - 9.76ha
- Property Line
- Tenure Boundary
- Processing Stockpile Area - 5.82ha
- Current Mining Phase Area - 1.42ha
- Future Phases of Mining Area - 5.98ha and 8.80ha
- Topsoil and Overburden - 1.53ha
- Area Under Reclamation - 13.50ha
- Access Road - 0.99ha
- Current Mining Phase Contours (2m)
- 2024 Contours (2m)
- Creek

Current Mining Phase Volume: 95,000m³

Height NAD 83 (CSRS) Orthometric CGVD28 HTV2.0 from NRCan PPP

No.	Revision/Issue	Date

Firm Name and Address

Terus Construction,
a Division of Colas
Western Canada Inc.

Project Name and Address

Sonic Pit
Permit Number: G-9-65
Mine Number: 0900102

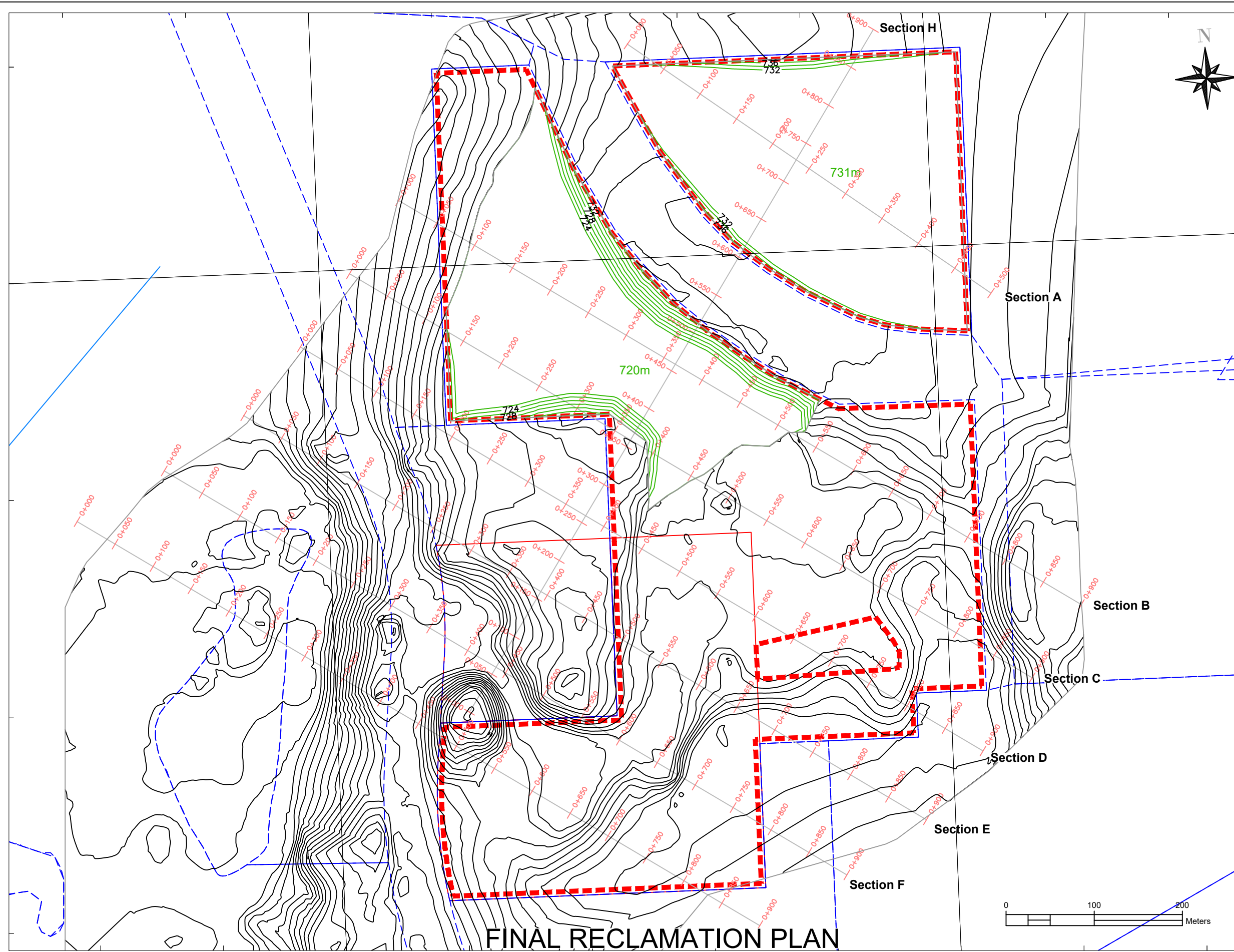
Project	Sheet
Date July 15, 2024	
Scale 1:4300	

123° 6' 43" W

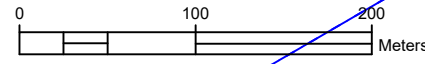
123° 6' 4" W

55° 18' 29" N

55° 18' 29" N



FINAL RECLAMATION PLAN



General Notes

LEGEND

- Mine Area Boundary - 29.24ha and 8.80ha
- Property Line
- Tenure Boundary
- Final Reclamation Contours (2m)
- 2024 Contours (2m)
- Creek

Final Reclamation Mining Volume:
West 530,000m³
East 299,000m³

Height NAD 83 (CSRS)
Orthometric
CGVD28 HTv2.0
from NRCan PPP

HOLMES MINING CONSULTANTS

No.	Revision/Issue	Date

Firm Name and Address

Terus Construction,
a Division of Colas
Western Canada Inc.

Project Name and Address

Sonic Pit
Permit Number: G-9-65
Mine Number: 0900102

Project	Sheet
Date July 15, 2024	
Scale 1:4300	

123° 6' 43" W

123° 6' 4" W

COUNCIL REPORT

To: Mayor and Council

From: Fire Department

Date: November 19, 2024

Subject: Fire Smart Structure Protection Trailer

RECOMMENDATION:

THAT Council awards the contract for the purchase of the Structure Protection Unit Trailer to Kitt Equipment Ltd. for a total of \$29,105.11 plus GST;

AND that the Chief Administrative Officer be authorized to execute the purchase and any documentation related.

BACKGROUND:

On September 23, 2024, Council approved the application of \$400,000 over two years, to the 2025 Community Resiliency Investment (CRI) funding stream through the Union of British Columbia Municipalities (UBCM). On November 6, 2024, the District of Mackenzie was awarded funding for the requested \$400,000 over two years.

As part of the 2023 CRI Grant, the District of Mackenzie (District) committed to building another Structure Protection Unit (SPU) that will always stay in the community to protect Infrastructure and residences within the local boundaries. Under the 2025 CRI Grant, the District will need to purchase more equipment, including an enclosed trailer to house the equipment. Funds for this project have been approved in the CRI grant for up to \$100,000 to be spent over two years.

As the 2025 capital budget discussions are not scheduled to take place until the new year, and the project is not included in the Financial Plan Bylaw, staff are requesting advanced approval for the purchase of the trailer as it is required to be ordered and has a delivery time of up to 4 months. The Fire Department would like to ensure that the equipment arrives before the start of the 2025 wildfire season.

BUDGETARY IMPACT:

\$29,105.11 would be allocated from the 2025 CRI grant to support the recommendation.

COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Jamie Guise, Fire Chief

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

COUNCIL MEMBER ACTIVITY REPORT

To: Mayor and Council
From: Mayor Joan Atkinson
Date: November 25, 2024
Subject: Activity for October 2024

Date:	Activity:
October 3	Met with Andrew McLellan (President Conifex Timber) and Kyle Giddons (BC Conservative Candidate) regarding ongoing challenges with forest industry in the region
October 3	Met with Ryan Bichon, Ministry of Forests District Manager
October 3	Attended Provincial All Candidates forum
October 5	Participated in Northern Routes Agricultural Symposium. I welcomed participants and delivered opening remarks. The event was very well organized and attended
October 7	Participated in Regional Hospital District Fall Meeting in Prince George. This meeting included the Northern Health Authority Executive and representatives from all six Regional Hospital Boards in Northern Health.
October 11	Participated in Regional District of Fraser Fort George Zoom meeting
October 17	Participated in Regional District of Fraser Fort George meeting in Prince George.
October 29	Participated in Northern Health Recruitment Think Tank in Vancouver. Approximately 50 health professional and elected officials joined forces to identify, innovate and implement meaningful change to improve recruitment and retention of Northern Medical staff

Respectfully Submitted,
Mayor Joan Atkinson

District of Mackenzie

COUNCIL MEMBER ACTIVITY REPORT

To: Mayor and Council
From: Councilor Wright
Date: **October/November 2024**
Subject: Report for October/November 2024

Note to Council: A personal update, as of November 28th, 2024 I will no longer be an employee of Mackenzie Community Services, having resigned my 2 positions within the organization.

Councilor Wright Council Appointments:

Education and Youth Liaison
Williston Lake Elders Society Liaison
Climate Action Liaison
Deputy Mayor (August 1, 2025 – October 31, 2025)

Alternate For:

Indigenous Relations and Reconciliation Liaison
Chamber of Commerce Liaison
Alternate Director for Regional District of Fraser-Fort George (RDFFG)
Alternate for Prince George Treaty Advisory Committee
Alternate Member of Northern Development Initiative Trust's (NDIT) Regional Advisory Committee (RAC)

Activities:

Date:	Activity	Council Appointment:
October 22, 2024	Had lunch with SD57 School Trustee Sarah Holland, discussed governance and growing the relationship between SD57 and the District of Mackenzie.	Education and Youth Liaison
October 22, 2024	Attended the opening reception of the Northern BC Tourism Summit in PG. It was held at Exploration Place.	Chamber of Commerce Alternate
October 23, 2024	<p>Attended the first day of the Northern BC Tourism Summit.</p> <ul style="list-style-type: none"> • Keynote speech by Dr. Rachel Dodds, where she challenges the audience to think about the metrics of tourism differently Focus on community wellness rather than number of visitors. • Next was a discussion on Tourism Communication during a time of crisis/emergency given by Krista Lockhead • Northern BC Tourism had their annual AGM and Board Election • An update was given by Walt Judas on lobbying/advocacy efforts that have been undertaken by the Tourism Industry Association of BC • A panel discussion hosted by Patrick Lucas of Indigenous Youth Mountain Bike Program to talk about how Mountain Biking and Reconciliation can go hand in hand. 	Chamber of Commerce Alternate
October 24, 2024	<p>Attended the last day of the Northern BC Tourism Summit.</p> <ul style="list-style-type: none"> • An update from Destination BC, focused mainly on the unveiling of the new Northern BC Iconic strategy, titled 'The Great Wilderness'. • A 'community bragging session' was held where 5 different municipalities talked about the work they are doing around tourism. Mackenzie's Economic Development Officer Rachelle Richman spoke on behalf of the District of Mackenzie and gave a great talk! • A keynote speech by Chris Fields, about how to be unique in the tourism space and to not be afraid of trying new things. 	Chamber of Commerce Alternate
October 24, 2024	Had lunch with SD57 Superintendent Jameel Aziz and discussed governance and growing the relationship between SD57 and the District of Mackenzie.	Education and Youth Liaison

October 25, 2024	Had a meeting with Alex de Chantal with the Fraser Basin Council, where he gave an overview of the Community Cooperation Wildfire program he is running.	N/A
October 26, 2024	Was presented with the ceremonial first Poppy of this years Legion Poppy campaign in Mackenzie by Mackenzie Legion President Lawrence Napier.	Deputy Mayor
October 28, 2024	Participated in PCN Community Advisory Committee meeting.	N/A
November 5 th , 2024	Attended the Annual General Meeting of the Kimta Transportation Society	N/A
November 6 th , 2024	Meeting with Mayor Atkinson and CAO Smith regarding an upcoming Notice of Motion	N/A
November 6 th , 2024	Participated in a working group, built off the Mackenzie PCN table around developing a website/resource list for mental health supports.	N/A
November 6, 2024	Attended the first half an hour of the Morfee Elementary PAC meeting.	Education and Youth Liaison
November 6, 2024	Attended a public information session hosted by the McLeod Lake Mackenzie Community Forest.	N/A
November 7 th , 2024	Attended the public budget meeting held at the Rec Centre to hear from residents on their preliminary thoughts on the 2025 budget.	N/A
November 7 th , 2024	Participated in a Board of Directors meeting for the Mackenzie Rainbows Swim Club.	N/A
November 11 th , 2024	Attended Remembrance Day ceremonies at the Mackenzie Branch Legion 273.	N/A
November 12, 2024	Participated in an executive committee meeting of the North Central Local Government Association (NCLGA) in preparation of hosting the Mental Health and Addictions Symposium the following day.	N/A
November 13, 2024	<p>First day of the Mental Health and Addictions Symposium. Here is a recap:</p> <ol style="list-style-type: none"> 1. A funny and poignant keynote address from former NHLer Corey Hirsch 2. A call to action panel discussion from Intersect Family Services and the Community Action Initiative 3. Amazing advice about collaboration from Fort St. John's Sapling Mental Health and Connective 4. An powerful opening address from MP Todd Doherty 5. A breakout session with the founder of Stigma Free Mental Health BC on her own personal journey. 	N/A

<p>November 14, 2024</p>	<p>Final Day of the Mental Health and Addictions Symposium. Here is a brief recap:</p> <ol style="list-style-type: none"> 1. A really amazing and inspiring panel discussion by The Pounds Project and the Prince George Community Action team. 2. A deeply personal breakout session with the founder of Stigma Free Mental Health and also a great keynote by them on mental health and leadership. 3. An update by the Nisga Nation on their work on health, switching the paradigm from reactive to preventive. 4. I was humbled to sign on behalf of the District of Mackenzie along with 20+ other local governments, Indigenous Nations and organizations a Mental Health and Addictions Accord, demonstrating our commitment to combating and working towards solutions on the issues. 	<p>N/A</p>
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Respectfully Submitted,

Councilor Wright

DISTRICT OF MACKENZIE

BYLAW NO. 1520

A bylaw of the District of Mackenzie to amend
the Financial Plan for the years 2024-2028

WHEREAS in accordance with the provisions of the Community Charter Council
is required to prepare and adopt a Financial Plan for the municipality each year;

AND WHEREAS the Financial Plan may be amended by bylaw at any time;

NOW THEREFORE, the Council of the District of Mackenzie, in open meeting
assembled **HEREBY ENACTS** as follows:

1. Schedules "A", "B", "C" and "D" attached hereto and forming part of this bylaw
are hereby adopted and is the Financial Plan of the District of Mackenzie for
the period commencing January 1, 2024 and ending December 31, 2028.
2. This bylaw may be cited for all purposes as "Financial Plan Amendment
Bylaw No.1520, 2024."

READ a first time this _____ day of _____, 2024

READ a second time this _____ day of _____, 2024

READ a third time this _____ day of _____, 2024

ADOPTED this _____ day of _____, 2024

I hereby certify the foregoing
to be a true and correct copy
of District of Mackenzie Bylaw
No. 1520 cited as "Financial
Plan Amendment Bylaw No.
1520, 2024".

Mayor

Corporate Officer

Corporate Officer

SCHEDULE "A"

DISTRICT OF MACKENZIE 2024 – 2028 Financial Plan Amendment Statement of Objectives and Policies Bylaw No. 1520

Section 165(3.1) of the *Community Charter* requires municipal five-year financial plans to include a more explicit form of revenue and tax policy disclosure. This requires municipalities to include in the five-year financial plan, the objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*.
2. The distribution of property taxes among the property classes.
3. The use of permissive tax exemptions.

PURPOSE:

These revenue and tax policy disclosure requirements are intended to further enhance municipal accountability to the public by requiring all municipalities to develop and publicly disclose their objectives and policies in relation to their municipal taxes.

1. PROPORTION OF REVENUE

Proportion of Revenue that is generated by Property Taxes

- 7(a) The District's property tax revenue includes a Municipal Tax increase of 8.27% in total. The decreased percentage varied per property classes as follows:

1 – Residential	9.20%
2 – Utilities	4.05%
4 – Major Industry	9.00%
5 – Minor Industry	9.00%
6 – Business	9.00%
8 – Rec Non Profit	9.00%

For future years, any changes in tax rates will be determined during the budget process.

Other Revenue Sources Described in Section 165(7) of the *Community Charter*:

- 7(b) **Revenue from fees** – Sales of service and utility user fees for all municipal services (excluding Recreation and Culture) will continue to be set to recover the costs associated with providing these services.

Sales and Service (Recreation and Culture) – These areas recover on average 10% the expenses incurred to operate the facilities. The District will endeavour to raise rates annually by a reasonable percentage to ensure recovery is at least at 10 % - 15% of expenses annually.

Licences and Permits – The fees recover approximately 25% of the costs of the Building Department and Animal Control/Bylaw Enforcement Departments.

- 7(c) **Revenue from other sources** (Grants) – The majority of these revenue sources are established by legislation or are dependent on Crown Corporations or utility revenues. Future budgeting will correspond with any changes to these funds from year to year. For any grants that require the District to apply, both for operational and capital budget, this will remain a priority.

Other Revenue – For tax penalties, the recovery is set by legislation. For the return on investments the District will continue with short and long-term investments held in the Municipal Finance Authority and other investments authorized by Section 183 of the *Community Charter*.

Rentals and lease rates were initially set in 1993 and since the inception rates have been increased by the annual Consumer Price Index (CPI). This policy will be continued as this is incorporated into the District's long-term leases.

- 7(d) Water, Sewer and Garbage rates will be reviewed annually and set to effectively account for and manage the life cycle of water and sewer capital assets.

2. DISTRIBUTION OF TAXES AMONG PROPERTY CLASSES

In 2024, the District's proportion of taxes is as follows:

CLASS	DESCRIPTION	TOTAL % OF TAXES
1	Residential	34%
2	Utility	16%
4	Major Industry	35%
5	Light Industry	5%
6	Business	10%
8	Recreational Non Profit	0%

As the District annually monitors its rates by property class the District will, subject to decreases or increases by property class due to new construction or changes in assessment classes, maintain the range of property taxes collected by class as:

CLASS	DESCRIPTION	TOTAL % OF TAXES
1	Residential	30% - 40%
2	Utility	10% - 20%
4	Major Industry	30% - 40%
5	Light Industry	5% - 10%
6	Business	5% - 10%
8	Recreational Non Profit	0% - 5%

3. USE OF PERMISSIVE TAX EXEMPTIONS

Permissive tax exemptions enable municipalities to provide tax breaks to meet the social, economic, environmental or other needs of the community.

In 2016, the District of Mackenzie adopted a "Revitalization Tax Exemption Bylaw No. 1353, 2016" which includes specific tax exemption incentives for construction of new or existing buildings for all lots in the District, in the following eligible classes; Utility, Major Industry, Light Industry and Business and Other.

An amendment to the bylaw was adopted in September 2022 to amend the eligibility non-market change value to new construction or renovation of existing buildings that result in non-market change to the value of the lot within the District from \$500,000 to \$150,000 in an effort to increase program participation.

The exemption provided under this Bylaw is as follows:

- 100% exemption in the first year of Municipal Property Tax for the Non-Market Change in assessment of land and improvements.
- 50% exemption in the second year of Municipal Property Tax for the Non-Market Change in assessment of land and improvements.
- 25% exemption in the third year of Municipal Property Tax for the Non-Market Change in assessment of land and improvements.
- There will be no exemption on Municipal Property Tax for the Non-Market Change in assessment of land and improvements in the fourth and succeeding years.

THE DISTRICT OF MACKENZIE
SCHEDULE "B"
 BYLAW NO. 1520 - Amendment
 2024 ANNUAL BUDGET
 CONSOLIDATED OPERATING REVENUES AND EXPENDITURES

REVENUE:

TAXATION	5,876,927
UTILITY USER FEES	1,888,786
GRANTS	3,847,075
LICENSES AND PERMITS	62,200
SALE OF SERVICE	955,357
OTHER REVENUE	2,008,959
TRANSFER EQUITY IN ASSETS	1,885,036
TRANSFER FROM FUNDS	205,233
ACCUMULATED SURPLUS	201,966
TOTAL REVENUE	<u>16,931,540</u>

EXPENDITURES:

GENERAL	
GENERAL GOVERNMENT SERVICES	2,692,874
PROTECTIVE SERVICES	1,576,415
TRANSPORTATION SERVICES	3,029,686
ENVIRONMENTAL HEALTH SERVICES	423,762
PUBLIC HEALTH AND WELFARE	143,457
RECREATION AND CULTURE	3,953,190
LESS: RECOVERY FROM UTILITIES	(182,700.00)
TOTAL GENERAL	<u>11,636,685</u>
WATER EXPENDITURE	691,451
SEWER EXPENDITURE	457,457
INTEREST, BANK CHARGES AND BAD DEBTS	11,500
LAND DEVELOPMENT	0
SUBTOTAL	<u>12,797,092</u>

EXCESS OPERATING REVENUE 4,134,448

OTHER

DEBT INTEREST	0
DEBT PRINCIPAL	0
RESERVE FUNDS	3,211,242
TRANSFER TO FUNDS	354,578
CONTINGENCY FOR THE YEAR	<u>568,627</u>

DISTRICT OF MACKENZIE
5-YEAR FINANCIAL PLAN - Amended
s. 165 COMMUNITY CHARTER

SCHEDULE "C"

	Sec. 165	2024	2025	2026	2027	2028
Revenues	4(b)					
Property Taxes	7(a)	5,876,927	6,347,081	6,854,848	7,403,235	7,995,494
Fees and Charges	7(c)					
Sale of Services		955,357	783,060	802,637	822,703	843,270
Utility User Fees		1,888,786	2,058,777	2,244,067	2,446,033	2,666,176
Licences and Permits		62,200	63,444	64,713	66,007	67,327
Other Sources	7(d)					
Grants		3,847,075	3,837,018	3,875,388	3,914,142	3,953,283
Other Capital Revenue		3,532,168	-	-	-	-
Other Revenue		2,008,959	1,109,380	1,120,473	1,131,678	1,142,995
Transfer Equity in Assets		1,885,036	1,903,886	1,922,925	1,942,154	1,961,576
Borrowing	7(e)	-	-	-	-	-
Transfers from Funds	4(c)	205,233	199,213	199,213	199,213	199,213
Reserve Funds	8(a)	7,501,702	2,634,732	1,468,240	1,936,600	408,000
Accumulated Surplus	8(b)	201,966	47,261	17,587	-	-
TOTAL		27,965,410	18,983,853	18,570,091	19,861,766	19,237,336
Expenditures						
Other Municipal:	6(d)					
General Government		2,692,874	2,809,856	2,950,349	3,097,866	3,252,760
Protective Services		1,576,415	1,519,386	1,595,355	1,675,123	1,758,879
Transportation Services		3,029,686	3,166,629	3,324,960	3,491,208	3,665,769
Solid Waste		423,762	444,950	467,198	490,558	515,085
Health, Social Services & Housing		143,457	150,630	158,162	166,070	174,373
Parks, Recreation & Culture		3,953,190	4,145,905	4,353,200	4,570,860	4,799,403
Less: Utilities Recovery		(182,700)	(182,700)	(182,700)	(182,700)	(182,700)
Sub total		11,636,685	12,054,656	12,666,524	13,308,985	13,983,569
Water Services		691,451	753,682	821,513	895,449	976,039
Sewer Services		457,457	498,628	543,504	592,420	645,737
Interest & Bank Charges		11,500	12,075	12,679	13,313	13,978
Land Development		-	-	-	-	-
Property Tax Appeals	6(d)	-	-	-	-	-
Debt Interest	6(a)	-	-	-	-	-
Debt Principal	6(a)	-	-	-	-	-
Capital Expenditure	6(b)	11,033,870	2,634,732	1,468,240	1,936,600	408,000
Reserve Funds	8(a)	3,211,242	2,755,081	2,782,631	2,810,458	2,838,562
Transfer to Funds	4(c)	354,578	275,000	275,000	275,000	275,000
Accumulated Surplus	8(b)	568,628	-	-	29,542	96,449
Deficiency	6(c)	-	-	-	-	-
TOTAL		27,965,410	18,983,853	18,570,091	19,861,766	19,237,336

DISTRICT OF MACKENZIE
 NOTES TO ACCOMPANY 5-YEAR FINANCIAL PLAN
 s. 165 COMMUNITY CHARTER

ASSUMPTIONS OF THE PLAN:

<u>RATES OF CHANGE</u>	
REVENUE:	
PROPERTY TAXES	8.00%
SALE OF SERVICES	2.50%
UTILITY USER FEES	9.00%
LICENCES AND PERMITS	2.00%
GRANTS	1.00%
OTHER REVENUE	1.00%
TRANSFER EQUITY IN ASSETS	1.00%
EXPENSES:	
MUNICIPAL PURPOSES	5.00%
WATER	9.00%
SEWER	9.00%

PROPORTIONS OF TOTAL REVENUE:

Revenue Source	% Total Revenue
Property taxes	21%
User fees and charges	10%
Other sources	40%
Proceeds from borrowing	0%
Transfer from Funds	1%
Reserve Funds	27%
Accumulated surplus	1%
TOTAL	100%

DISTRIBUTION OF PROPERTY TAXES AMONG THE PROPERTY CLASSES:

Property class	% Overall Taxes
Residential (1)	34%
Utilities (2)	16%
Major Industry (4)	35%
Light Industry (5)	5%
Business (6)	10%
Rec Non Profit (8)	0%
TOTAL	100%

PERMISSIVE TAX EXEMPTIONS:

The Annual Municipal Report for 2023 contains a list of permissive exemptions granted for the taxation year and the foregone revenue. Council grants exemptions to not-for-profit organizations that it deems provide a benefit to the residents of Mackenzie.

DISTRICT OF MACKENZIE

(Not Including Applicable Taxes)

"SCHEDULE D"

	2024	2025	2026	2027	2028	TOTAL	FUNDED RESERVES	RELATED RESERVE FUND	FUNDED GRANTS - OTHERS	FUNDER NAME
GENERAL GOVERNMENT										
Audio Visual Upgrades	31,496					31,496			31,496	Prior Year Surplus
Community Signage	41,426					41,426	41,426	Capital Renewal		
IT Upgrades	10,850	10,000				20,850	20,850	Capital Renewal		
Condensor Unit Replacement		31,117				31,117	31,117	Capital Renewal		
Vinyl Sheet Floor Replacemnet		12,240				12,240	12,240	Capital Renewal		
Fire Alarm System Replacement			74,240			74,240	74,240	Capital Renewal		
Water Heater Replacement			10,000			10,000	10,000	Capital Renewal		
Emergency Lighting System Replacement			10,000			10,000	10,000	Capital Renewal		
Pole Light Fixtures Replacement			10,000			10,000	10,000	Capital Renewal		
Carpet Floor Replacement				127,600		127,600	127,600	Capital Renewal		
TOTAL GENERAL GOVERNMENT	83,772	53,357	104,240	127,600	0	368,969	337,473		31,496	
PROTECTIVE SERVICES										
Fire Hall Project	966,016					966,016	966,016	NCPG		
Pierce Ladder Truck Equipment	25,492					25,492	25,492	Fire Vehicle & Equipment Replacement		
Structural Protection Unit (SPU) #3	23,650					23,650			23,650	UBCM
Turnout Gear	45,000	45,000				90,000	90,000	Fire Vehicle & Equipment Replacement		
SPU Equipment Replacement	70,000					70,000			70,000	Province of BC
Smart Board	13,080					13,080			13,080	UBCM
Wildland Fire Truck	250,000					250,000	250,000	Fire Vehicle & Equipment Replacement		
Pagers	19,500					19,500	19,500	Fire Vehicle & Equipment Replacement		
Air Bag System		10,000				10,000	10,000	Fire Vehicle & Equipment Replacement		
Chief #2 Pickup Replacement					100,000	100,000	100,000	Fire Vehicle & Equipment Replacement		
Wildland Equipment					15,000	15,000	15,000	Fire Vehicle & Equipment Replacement		
Hydraulic Pump					13,000	13,000	13,000	Fire Vehicle & Equipment Replacement		
Hydraulic Combination Tool					13,000	13,000	13,000	Fire Vehicle & Equipment Replacement		
Narrow Band Equipment					20,000	20,000	20,000	Fire Vehicle & Equipment Replacement		
TOTAL PROTECTIVE SERVICES	1,412,738	55,000	0	0	161,000	1,628,738	1,522,008		106,730	
TRANSPORTATION SERVICES										
Road paving	1,661,440					1,661,440	1,661,440	General Capital/Gas Tax		
Commercial Garbage Truck	500,000					500,000	500,000	Vehicle & Equipment Replacement		
Paving Plan	32,527					32,527	32,527	General Capital		
Street Sweeper Replacement	422,740					422,740	422,740	Vehicle & Equipment Replacement		
Commercial Garbag Bins	338,527					338,527	338,527	Vehicle & Equipment Replacement		
Grader Replacement	644,755					644,755	644,755	Vehicle & Equipment Replacement		
Active Transportation Master Plan	31,511					31,511			31,511	Infrastructure Canada Grant
Vaccum Trailer		31,375				31,375	31,375	Vehicle & Equipment Replacement		

DISTRICT OF MACKENZIE

(Not Including Applicable Taxes)

"SCHEDULE D"

	2024	2025	2026	2027	2028	TOTAL	FUNDED RESERVES	RELATED RESERVE FUND	FUNDED GRANTS - OTHERS	FUNDER NAME
Toolcat Replacement		80,000				80,000	80,000	Vehicle & Equipment Replacement		
Lawnmower Replacement		65,000				65,000	65,000	Vehicle & Equipment Replacement		
Public Works Building Expansion		1,500,000				1,500,000	1,500,000	General Capital		
Bylaw Van Replacement		60,000				60,000	60,000	Vehicle & Equipment Replacement		
Olympia Replacement			150,000			150,000	150,000	Vehicle & Equipment Replacement		
Tractor Replacement			65,000			65,000	65,000	Vehicle & Equipment Replacement		
Mechanic Pickup Replacement			80,000			80,000	80,000	Vehicle & Equipment Replacement		
Dump Truck Replacement			367,000			367,000	367,000	Vehicle & Equipment Replacement		
Airport Sweeper			60,000			60,000	60,000	Vehicle & Equipment Replacement		
Parks Flat Deck Replacement			145,000			145,000	145,000	Vehicle & Equipment Replacement		
Loader #23 Replacement				305,000		305,000	305,000	Vehicle & Equipment Replacement		
Loader #2 Replacement				200,000		200,000	200,000	Vehicle & Equipment Replacement		
Snow Blower Attachment Replacement				140,000		140,000	140,000	Vehicle & Equipment Replacement		
Snow Groomer				184,000		184,000	184,000	Vehicle & Equipment Replacement		
PW Yard Pickup Replacement				60,000		60,000	60,000	Vehicle & Equipment Replacement		
Dump Truck Replacement				120,000		120,000	120,000	Vehicle & Equipment Replacement		
Public Works Pickup Replacement					80,000	80,000	80,000	Vehicle & Equipment Replacement		
Inspections Pickup Replacement					60,000	60,000	60,000	Vehicle & Equipment Replacement		
TOTAL PUBLIC WORKS	3,631,500	1,736,375	867,000	1,009,000	140,000	7,383,875	7,352,364		31,511	
<u>PARKS AND RECREATION SERVICES</u>										
Energy Reductions Project	3,503,435					3,503,435	989,235	Capital Renewal	2,514,200	Green and Inclusive Community Buildings Fund, SPMT
Audio Visual Upgrades	31,000					31,000			31,000	Prior Year Surplus
Ski Hill Gazebo	15,196					15,196	4,000	General Capital	11,196	General Operating
Bike Park Landscaping	34,675					34,675	30,000	General Capital	4,675	General Operating
Pool Slide Replacement	368,713					368,713			368,713	NDIT, School District 57
Pool Tile Replacement	119,628					119,628	119,628	Capital Renewal		
Upgrade Main Bathrooms - Rec Centre	15,000					15,000	15,000	Capital Renewal		
Rec Centre Upgrades		50,000	50,000			100,000	100,000	Capital Renewal		
Park/Beach Master Plan		25,000				25,000	25,000	General Capital		
Library Floor Replacement				45,000		45,000	45,000	Capital Renewal		
Outdoor Track & Gym				250,000		250,000	250,000	General Capital		
TOTAL RECREATION SERVICES	4,087,647	75,000	50,000	295,000	0	4,507,647	1,577,863		2,929,784	
TOTAL GENERAL CAPITAL	9,215,657	1,919,732	1,021,240	1,431,600	301,000	13,889,229	10,789,708		3,099,521	

DISTRICT OF MACKENZIE

(Not Including Applicable Taxes)

"SCHEDULE D"

	2024	2025	2026	2027	2028	TOTAL	FUNDED RESERVES	RELATED RESERVE FUND	FUNDED GRANTS - OTHERS	FUNDER NAME
WATER										
Pressure Reducing Valves - Crysdale	155,743					155,743	155,743	Water Reserve		
Gantahaz Water Treatment	842,470					842,470	409,823	Water Reserve	432,647	Investing in Canada Infrastructure Program
Pressure Reducing Valves Replacement	736,800	340,000	340,000	340,000		1,756,800	1,756,800	Water Reserve		
Brine Tank Water Station		180,000				180,000	180,000	Water Reserve		
Fire Hydrants on Coquiwaldie		195,000				195,000	195,000	Water Reserve		
Water/Sewer Truck Replacement			107,000			107,000	107,000	Vehicle & Equipment Replacement		
Water Truck Replacement					107,000	107,000	107,000	Vehicle & Equipment Replacement		
TOTAL WATER	1,735,013	715,000	447,000	340,000	107,000	3,344,013	2,911,366		432,647	
SEWER										
Lagoon Outfall Chamber Building Replacement	83,200					83,200	83,200	Sewer Reserve		
Lagoon Outfall Chamber Structural Upgrade				165,000		165,000	165,000	Sewer Reserve		
TOTAL SEWER	83,200.00	-	-	165,000		248,200	248,200			
TOTAL CAPITAL	11,033,870	2,634,732	1,468,240	1,936,600	408,000	17,481,442	13,949,274		3,532,168	

NOTICE OF MOTION

To: Mayor and Council
From: Councillor Wright
Date: November 19, 2024
Subject: South Peace Mackenzie Trust Application

The date for this motion to be considered is the December 9, 2024 Regular Council Meeting.

RECOMMENDATION:

THAT Council directs staff to submit a grant application to the South Peace Mackenzie Trust with the intention of hiring a second Economic Development Worker for the municipality to work in the Corporate Service Department.

BACKGROUND:

Rationale:

1. This would allow the municipality to increase the capacity for Economic Development by having one worker focusing on tourism and internal economic support, and the second to focus on external industry recruitment and economic diversification to Mackenzie (or some other combination of these tasks based on the skills/experience/expertise of those hired.)
2. The District of Mackenzie is in an unsustainable fiscal situation with the crisis in the forest industry, with this year seeing a budget shortfall of around 1 million dollars.
3. Options discussed internally so far have focused largely on service cuts or property tax increases. But there is a third option, which is to increase revenue.
4. To increase revenue, we need to work for it. And since being elected I have repeatedly been told District of Mackenzie staff are already overworked and overcapacity with their current job responsibilities. This new position will hire someone to be able to focus on this work.
5. The South Peace Mackenzie Trust is designed to increase income earning positions in the community. Not only would this be a new income-earning position for the Municipality, but this position would be designed to bring more jobs to the area.

BUDGETARY IMPACT:

1. The South Peace Mackenzie Trust covers a certain percentage of the wages. Applying for the full \$250,000 would mean we would need to cover a certain percentage as matching funds.
2. To pay for the municipalities' matching funds, this money would come from our MLMCF dividends.
3. The idea is there would be no burden on taxpayers for this project. If MLMCF dividends were not enough or earmarked elsewhere, further grant applications to the McLeod Lake Community Forests Community Grants, IREN's Community Grants, and any other granting opportunities that arise, with the intended goal of raising enough money that none of the salary and benefits would be paid for by District of Mackenzie property taxes.
4. This position would be contingent on future funding, once the SPMT funding goes away, and if no other funding sources have been identified, the position would just go away, meaning no long-term funding would be locked into this project beyond what the SPMT can fund.

COUNCIL PRIORITIES:

Economic Vitality:

- The District is a leader on efforts aimed at diversifying the community's economy, supporting local businesses, and attracting new investment to the community. Diversification, a strong business sector and new investment are key to our economic vitality.

RESPECTFULLY SUBMITTED:

Councillor Jesse Wright