

**COUNCIL MEETING
REVISED AGENDA**

Date: Monday, April 8, 2024, 7:15 p.m.
Location: Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC

Pages

1. CALL TO ORDER

We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. ADOPTION OF MINUTES

2.1 Regular Meeting - March 25, 2024 5

2.2 COTW Meeting - March 25, 2024 12

3. INTRODUCTION OF LATE ITEMS

THAT the following item be added to the agenda:

7.1 For Action

7.1.3 Letter of Support Request - Quintette Mine Early Works

THAT the District of Mackenzie provide a letter of support for Conuma Mining Services Limited's Early works application.

4. ADOPTION OF AGENDA

THAT the Agenda be adopted as presented.

5. PUBLIC COMMENTS AND QUESTIONS

Please note that all comments and questions must pertain to items listed on the agenda.

Are there any members of the public in attendance this evening who wish to comment on the agenda?

Administration are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?

6. PETITIONS AND DELEGATIONS

7. CORRESPONDENCE

THAT the Correspondence listed on the Agenda be received.

7.1 For Action:

- | | | |
|--------|--|----|
| 7.1.1 | Request for Support - Mackenzie Forestry Services
Letter received from Frank Lennard of Mackenzie Forestry Services requesting a letter of support for a proposal to the McLeod Lake Community Forest to reconstruct Kirby's Cabin on behalf of the Mackenzie Nordique's Cross Country Ski Club. | 14 |
| 7.1.2 | Mackenzie Volunteer Appreciation Week
Letter from the New Horizons Bridging the Gap project under the College of New Caledonia Mackenzie Campus requesting the District of Mackenzie pass a motion to proclaim April 14-20, 2024 as Mackenzie Volunteer Appreciation Week. A sample motion has been provided. | 15 |
| *7.1.3 | Letter of Support Request –Quintette Mine Early Works
THAT the District of Mackenzie provide a letter of support for Conuma Mining Services Limited's Early works application. | 17 |

7.2 For Consideration:

Is there anything Council wishes to address in the "For Consideration" or "Centre Table File" correspondence?

- | | | |
|-------|---|----|
| 7.2.1 | Chetwynd Northern Initial Fire Attack Crew (NIFAC) Base
Letter received from Bruce Ralston, Minister of Forests regarding the relocation of the Chetwynd Northern Initial Fire Attack Crew (NIFAC) Base. | 19 |
|-------|---|----|

7.3 Centre Table File

- Land Referral Package - Application for Section 17 (Indigenous Protected and Conserved Area)
- Land Referral Package - Application for Section 56/57 (Mackenzie Rocky Mountain Riders)
- 64 Centennial Janitorial Services Contract Proposals Received

8. ADMINISTRATIVE REPORTS

- | | | |
|-----|--|----|
| 8.1 | <u>Truth and Reconciliation Calls for Action</u> | 22 |
| | <p>THAT Council directs staff to bring a report back outlining the progress that has been made in reaching the goal of: "Adopt and make progress on the specific Truth and Reconciliation Calls for Action identified for local Government."</p> | |
| 8.2 | <u>Land Referral – Application for a Section 17 (Indigenous Protected and Conserved Area)</u> | 24 |
| | <p>THAT Council directs Administration on how to respond to the referral request.</p> | |
| 8.3 | <u>Land Referral - Application for a Section 56/57 Mackenzie Rocky Mountain Riders</u> | 28 |
| | <p>THAT Council directs Administration on how to respond to the referral request.</p> | |
| 8.4 | <u>Mackenzie Alpine Riders – Request to Amend Licence of Occupation</u> | 35 |
| | <p>THAT Council considers the request made by the Mackenzie Alpine Riders and provides staff with direction for the next steps.</p> | |
| 8.5 | <u>Mackenzie Public Library – Funding Increase Request</u> | 43 |
| | <p>THAT Council direct staff on their preferred option for the Mackenzie Public Library request for increased funding.</p> | |
| 8.6 | <u>64 Centennial – Janitorial Services Contract</u> | 46 |
| | <p>THAT Council awards the 2024 – 2025 Janitorial Services Contract for 64 Centennial Drive to Bee-Clean Building Maintenance in the amount of up to \$3,666.19 per month plus GST for year one of the contract and up to \$3,757.85 per month plus GST for year two of the contract;</p> <p>AND THAT if mutually agreeable, the option be approved to extend the contract up to an additional year;</p> <p>AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.</p> | |

9. COUNCIL REPORTS

9.1 Mayor's Report

9.2 Council Reports

9.2.1	Councillor Brumovsky Councillor Brumovsky provided a written report.	48
9.2.2	Councillor Tapper Councillor Tapper provided a written report.	49
9.2.3	Councillor Wright Councillor Wright provided a written report.	50

10. UNFINISHED BUSINESS

11. NEW BUSINESS

12. BYLAWS

13. NOTICE OF MOTION

14. COMING EVENTS

15. INQUIRIES

- In-person
- Online (Zoom/phone)
- Written comments received

16. ADJOURNMENT

**Regular Council Meeting
Minutes**

March 25, 2024, 7:15 p.m.
Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC

Council Present: Councillor A. Barnes, Councillor V. Brumovsky, Councillor A. Hipkiss, Councillor R. McMeeken, Councillor K. Tapper, Councillor J. Wright

Council Absent: Mayor J. Atkinson

Staff Present: Chief Administrative Officer D. Smith, Chief Financial Officer K. Borne, Director of Recreation Services T. Gilmer, Director of Operations J. Murray, Director of Corporate Services E. Kaehn, Land and Environmental Programs Coordinator L. Thorne, Legislative Clerk/Executive Assistant C. Smirle, Local Government Intern, R. Paulsen

1. CALL TO ORDER

CALLED TO ORDER AT 7:15 pm.

Deputy Mayor Hipkiss acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. ADOPTION OF MINUTES

2.1 Regular Meeting - March 11, 2024

The minutes of the Regular Meeting held on March 11, 2024 were adopted as presented.

2.2 Special Meeting- March 11, 2024

The minutes of the Special Meeting held on March 11, 2024 were adopted as presented.

3. INTRODUCTION OF LATE ITEMS

N/A

4. **ADOPTION OF AGENDA**

Resolution: 33331

Moved by: Councillor Tapper

THAT the Agenda be adopted as presented.

CARRIED

5. **PUBLIC COMMENTS AND QUESTIONS**

N/A

6. **PETITIONS AND DELEGATIONS**

N/A

7. **CORRESPONDENCE**

Resolution: 33332

Moved by: Councillor McMeeken

THAT the Correspondence listed on the Agenda be received.

CARRIED

7.1 **For Action:**

7.1.1 Request of Support - Green Phoenix Recycling

Resolution: 33333

Moved by: Councillor McMeeken

THAT Council provide a letter of support.

CARRIED

7.1.2 District Bylaws

Resolution: 33334

Moved by: Councillor Wright

THAT Council receive this letter.

CARRIED

7.1.3 UBCM Annual Dues 2024

Resolution: 33335

Moved by: Councillor Brumovsky

THAT Council approves the annual membership dues in the amount of \$2,888.82 for the UBCM 2024 membership.

CARRIED

7.2 For Consideration:

7.2.1 City of Prince George - 2024 NCLGA Resolutions

Resolution: 33336

Moved by: Councillor Wright

THAT Council write a letter in support of the City of Prince George's Resolution #1 of 2024 submitted to NCLGA to request the province fund a permanent Host Community Reception Centre in the City of Prince George for the North Central Local Government Area.

CARRIED

7.2.2 Request for Assistance - Regional Centre of Excellence for Children and Youth in Northern BC

Resolution: 33337

Moved by: Councillor Wright

THAT if Staff has time they will register to attend the information sessions;

AND THAT the District will provide space to host an engagement session;

AND THAT the District will share the project website on our social media.

CARRIED

8. ADMINISTRATIVE REPORTS

8.1 BCCFA Conference Sponsorship

Councillor Hipkiss declared a conflict on this item. (Councillor Hipkiss left the room and returned after the decision. ;)

Resolution: 33338

Moved by: Councillor Barnes

THAT Council choose the Platinum Sponsorship option for sponsorship support towards the BC Community Forest Association's Conference and Annual General Meeting being hosted in Mackenzie in June 2024 by the McLeod Lake Mackenzie Community Forest.

CARRIED

8.2 Temporary Use Permit Application 4520-20-24-01

Resolution: 33339

Moved by: Councillor McMeeken

THAT Council authorizes approval in proceeding with Temporary Use Permit 4520-20-24-01.

CARRIED

8.3 Recreation Service Rates & Fees Policy 8.1 Update

Resolution: 33340

Moved by: Councillor Brumovsky

THAT Council approves the updates to Council Policy 8.1 Recreation Services Rates & Fees Policy as attached to this report.

Opposed (1): Councillor Wright

Absent (1): Mayor Atkinson

CARRIED (5 to 1)

8.4 Cancelling Regular Meeting May 13, 2024

Resolution: 33341

Moved by: Councillor McMeeken

THAT the Regular Meeting on May 13, 2024 be cancelled.

CARRIED

9. **COUNCIL REPORTS**

9.1 Mayor's Report

Mayor Atkinson provided a written report.

9.2 Council Reports

9.2.1 Councillor Wright

Councillor Wright provided a written report.

9.2.2 Councillor Barnes and Councillor McMeeken

10. **UNFINISHED BUSINESS**

N/A

11. NEW BUSINESS

11.1 Second Beach Signage

Resolution: 33342

Moved by: Councillor Wright

THAT the signage on Second Beach be improved so that people are aware that it is an off-leash area for dogs.

CARRIED

11.2 Freedom of Municipality

Resolution: 33343

Moved by: Councillor Wright

THAT staff prepare a report for information regarding options for nomination policy and procedures for awarding the Freedom of Municipality.

CARRIED

12. BYLAWS

N/A

13. NOTICE OF MOTION

13.1 Truth and Reconciliation Calls for Action

In accordance with the "District of Mackenzie Council Procedures Bylaw No. 1470, 2022" notice of the proposed motion was provided. The proposed motions will be included on the April 8, 2024 Regular Council meeting for Council's consideration.

THAT Council directs staff to bring a report back outlining the progress that has been made in reaching the goal of: "Adopt and make progress on the specific Truth and Reconciliation Calls for Action identified for local Government."

14. COMING EVENTS

14.1 International Epilepsy Day - March 27, 2024

The District of Mackenzie has proclaimed March 27, 2024 as International Purple Day in support of Epilepsy Awareness and will be lighting up the Rec Centre in purple in support.

15. INQUIRIES

Dominique Symbalisty, Resident, thanked Council for their support for Green Phoenix's recycling centre proposals.

Dominique Symbalisty also commented that the Morfee Lake Narrows trail should be included in signage as either an on-leash or off-leash area, as people have been using the point as an off-leash area. She agreed that more signage at Second Beach would be helpful.

Shannon Bezo commented that she was happy to hear that Council supported the recycling centre.

Shannon Bezo also commented that she was surprised that animal boarding was not discussed.

Shannon Bezo commented that it would be great if the verbal council reports would be transcribed and added to the minutes.

Shannon Bezo asked if the three agencies have been advised that they will be referral services for the Rec Policy 8.1 updates. Director of Recreation Services Terry Gilmer replied that he will let them know now that Council has approved the changes. Shannon expressed a hope that WorkBC would be considered as another referral agency for the Recreation Access program, and noted that there are other documents available to show a "Change of Circumstance" that WorkBC uses.

Shannon Bezo also commented that she did not realize that not all bylaws and policies were being shared on the website, and recommended that when a new bylaw or policy is introduced that there be public notice.

Shannon commented that she is looking forward to the notice of motion 13.1 being discussed at the next meeting.

Janice Nelson of the Macktown Buzette commented that all trails in Mackenzie have been designated as off-leash for dogs in Bylaw No. 1473, which she said was a change made without consulting the community and was presented as a housekeeping issue.

Janice Nelson also asked for clarity on what was decided for the Temporary Use Permit item. Director of Corporate Services Emily Kaehn explained that the proposed location for the Recycling Depot is not zoned for one, and that the item for the Temporary Use Permit begins a process for making an exception for that zoning for three year term.

Janice also recommended that the current webpage lists the most frequently requested bylaws. Janice suggested better advertising would help people.

Janice also asked what was decided for the Request of Support - Green Phoenix Recycling and District Bylaws items. Emily Kaehn said that a Letter of Support will be written for Green Phoenix Recycling, and the District Bylaws letter was received by Council.

Carmen Schalles asked how people will present their concerns if the current rec pass policy isn't working for them. Councillor Wright replied that they could write a letter to Council.

16. ADJOURNMENT

Resolution: 33344

Moved by: Councillor Wright

THAT the meeting be adjourned at 8:04 pm

CARRIED

Mayor

Corporate Officer

**Committee of the Whole
Minutes**

March 25, 2024, 7:00 p.m.

**Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC**

Council Present: Councillor A. Barnes, Councillor V. Brumovsky, Councillor A. Hipkiss, Councillor R. McMeeken, Councillor K. Tapper, Councillor J. Wright

Council Absent: Mayor J. Atkinson

Staff Present: Chief Administrative Officer D. Smith, Chief Financial Officer K. Borne, Director of Recreation Services T. Gilmer, Director of Public Works J. Murray, Fire Chief J. Guise, Director of Corporate Services E. Kaehn, Land and Environmental Programs Coordinator L. Thorne, Legislative Clerk/Executive Assistant C. Smirle, Local Government Intern R. Paulsen

1. CALL TO ORDER

Called to order at 7:00 pm.

Councillor Hipkiss acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. PUBLIC COMMENTS AND QUESTIONS

3. REPORTS

3.1 Operations

Moved by: Councillor McMeeken

THAT the Operations report for the month of February 2024 be received.

CARRIED

3.2 RCMP

Moved by: Councillor Barnes

THAT the RCMP report for the month of February 2024 be received.

CARRIED

3.3 Fire

Moved by: Councillor Wright

THAT the Fire report for the month of February 2024 be received.

CARRIED

3.4 Recreation Services

Moved by: Councillor Brumovsky

THAT the Recreation Services report for the month of February 2024 be received.

CARRIED

3.5 Finance

Moved by: Councillor Tapper

THAT the Finance report for the month of February 2024 be received.

CARRIED

4. **OTHER BUSINESS**

N/A

5. **ADJOURNMENT**

Moved by: Councillor Barnes

THAT the meeting be adjourned at 7:03 pm.

CARRIED

Mayor

Corporate Officer

April 4, 2024

Mayor and Council
District of Mackenzie
Mackenzie, BC

Re: Letter of Support for reconstruction of Kirby's Cabin

Mackenzie Forestry Services is submitting a proposal to the McLeod Lake Mackenzie Community Forest for funding to reconstruct the Kirby's cabin on behalf of the Mackenzie Nordique's Cross Country Ski Club.

I want the District of Mackenzie's support and make sure there are no concerns with the construction of the cabin.

If in agreement after your next council meeting, if you can please supply a letter of support, it would be greatly appreciated.

Please contact me at 250-997-5064 or mackforservices@xplornet.ca if you have any questions or concerns.

Sincerely,



Frank Lennard
Mackenzie Forestry Services



College of
New Caledonia

April 4, 2024

Mayor and Council
District of Mackenzie

Dear Mayor Atkinson and Councillors:

Did you know that April 14-20, 2024 is National Volunteer Week? National Volunteer Week is a yearly celebration designed to highlight the significance of volunteerism in Canada. The theme this year is EVERYMOMENT MATTERS (#NVW2024 #EveryMomentMatters), which highlights the importance of every volunteer and the contributions they make, big or small, to our community!

Mackenzie has a long history of volunteers stepping up to help out to make our community a better place to live. Volunteers are involved in putting on events, supporting residents in need, supporting our schools and our not-for-profits and fundraising to keep these organizations running. The volunteers in Mackenzie are a critical component to our community and the sharing of their time, skills, empathy and creativity is vital to promoting inclusivity, strength and the wellbeing of Mackenzie.

The New Horizons Bridging the Gap project under the College of New Caledonia (CNC) Mackenzie Campus would like to ask that the District of Mackenzie honor the volunteers in our community by recognizing and valuing the contribution that they continue to make. Our request would be to proclaim April 14 – 20, 2024 as Mackenzie Volunteer Appreciation Week!

We felt that celebrating our volunteers for the week will bring awareness to all the hours that our volunteers give do to make Mackenzie the great place it is and provide an opportunity to say "Thank You"!

Thank you for your consideration. We have included a suggested proclamation for your reference.

Sincerely,

Raye McMeeken
Project Planner
New Horizons Bridging the Gap
College of New Caledonia Mackenzie Campus

MACKENZIE VOLUNTEER WEEK PROCLAMATION

WHEREAS, 12.7 million Canadian volunteers give their time to help others, contributing close to 2 billion volunteer hours per year; and

WHEREAS, volunteers in the District of Mackenzie mentor our children, feed our hungry, comfort our lonely, beautify our green spaces, and fundraise for our charitable organizations; and

WHEREAS, Mackenzie's volunteers are young, old, families, workers, retirees, people of all ages and backgrounds; and

WHEREAS, the collective result of the work done by our town's volunteers is that the District of Mackenzie is a more desirable place to live; and

WHEREAS, there are numerous organizations in Mackenzie that rely on volunteers;

NOW, THEREFORE, I, Joan Atkinson, Mayor of the District of Mackenzie, do hereby proclaim April 14-20, 2024, as Mackenzie Volunteer Appreciation Week, and urge my fellow citizens to recognize the crucial role played by volunteers in our community.

April 4, 2024

Mayor Joan Atkinson
District of Mackenzie
P.O. Bag 340
Mackenzie, BC, V0J 2C0

RE: Letter of Support Request –Quintette Mine Early Works

Dear Mayor Atkinson:

In February 2023, Conuma Mining Services Limited (Conuma) acquired the Quintette Mine from Teck Resources. The transaction included the transfer of the Quintette Mine *Mines Act* Permit C-156 and *Environmental Management Act* Permit PE-6739 which approve the mine and reclamation plans for the Windy and Window Pits and associated effluent discharge, respectively.

Conuma directly operates three mines in Northeast British Columbia (NEBC), employing approximately 1,100 people directly, and supporting approximately 2,200 indirect jobs. The Wolverine Mine operation, which is Conuma's closest operation to the Quintette Mine, employs more than four hundred of these people, with over 75% living in the communities of Tumbler Ridge, Chetwynd, Moberly Lake, Mackenzie, and Dawson Creek. Coal production at the Wolverine Mine will end by early May 2024, at which time Conuma intends to transition employees to the Quintette Mine to sustain employment and continue mining operations.

On September 12, 2023, Conuma submitted the Restart Application, a joint *Mines Act* and *Environmental Management Act* permit amendment application, to the BC Government to restart operations in Window, Little and Big Windy Pits. The BC Government has indicated that the approval process of the Restart Application will extend well past May 2024. Without approval of Restart Application by May 1, 2024, there will be a disruption in coal production and significant reduction in the workforce as the operations at Wolverine Mine will end.

In response to the potential disruption in coal production and significant reduction in the workforce, Conuma submitted the Quintette Mine Early Works (Early Works) application to the BC Government on March 28, 2024. The Early Works application requests to mine a previously mined portion of the Little Windy Pit to sustain operations. Early Works activities are (1) consistent with existing permits, (2) do not require new disturbance, (3) will occur in the previously mined Little Windy Pit, and (4) use existing infrastructure. Additionally, the Early Works activities do not require an amendment to the *Environmental Management Act* PE-6739 and meets its permits conditions. Conuma is targeting approval of the Early Works application by May 1, 2024 and activities would span a period of 17 months to October 15, 2025.

A figure on page 2 to illustrate the Early Works activities.

Conuma is respectfully asking the District of Mackenzie to provide written support for the Early Works application.

We would be happy to address questions and comments or provide additional information.

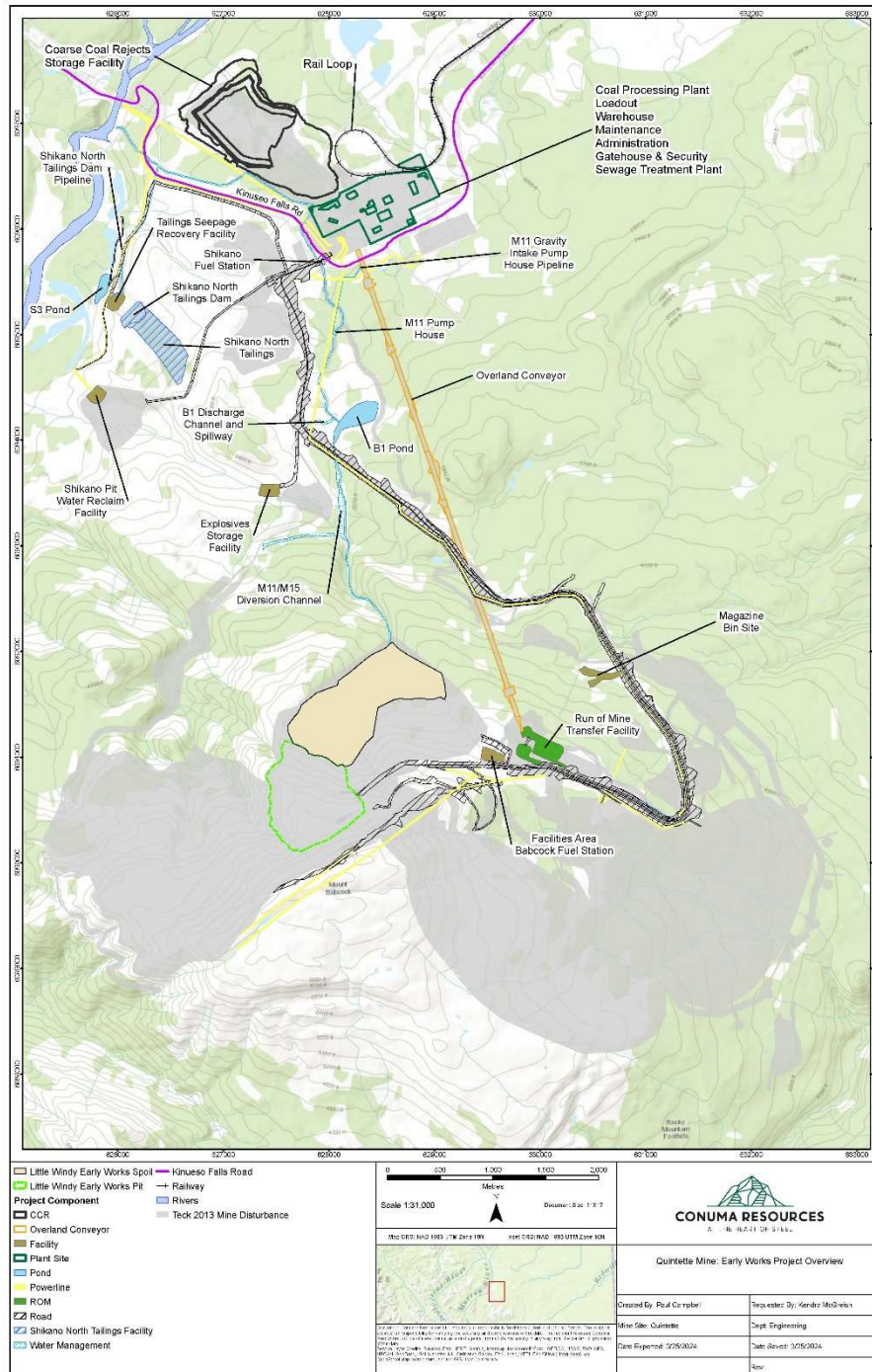
Most sincerely,



Lisa Risvold
Vice President, Indigenous and Community Affairs
lrsvold@conumacoal.com

Quintette Mine: Early Works Project Overview

Conuma has applied for Early Works in the previously mined Little Windy Pit, as illustrated by the green polygon. Early Works includes advancing the Little Windy Spoil, as illustrated by the tan polygon. The grey polygons represent the footprint of the approved mine plan. All activity is within the footprint of the approved mine plan, does not require new disturbance and uses existing infrastructure.





Reference: 278101

March 27, 2024

VIA EMAIL: chelsea@districtofmackenzie.ca

Joan Atkinson, Mayor
District of Mackenzie
1 Mackenzie Boulevard
Mackenzie, British Columbia
V0J 2C0

Dear Mayor Atkinson and Council:

Thank you for your letter of February 29, 2024, regarding the relocation of the Chetwynd Northern Initial Fire Attack Crew (NIFAC) Base.

I understand your concern regarding the closure of the base. The portion of the Chetwynd facility with staff lodging closed on December 15, 2023. This closure is due to the current absence of full-time staff, as well as ageing infrastructure of the base itself.

It is the intention of the Province of British Columbia to replace the current Chetwynd facility with a forward attack Facility. This will enable BC Wildfire Service (BCWS) to position initial attack resources in the Chetwynd area during times of increased wildfire hazard.

However, the closure of the existing facility will not result in a reduction of service. The Dawson Creek Fire Zone, within which Chetwynd is located, assigns staff and resources based on hazard and fire activity levels, and though personnel will not be stationed in Chetwynd full-time, they will be available when their capabilities are needed. When crews are not located at the Chetwynd forward attack base, travel by helicopter would be 20-30 minutes from the crew's assembly point in the Dawson Creek Fire Zone.

If you require further information on the planned facility and its capabilities, please contact Shane Greenlees, Acting Fire Centre Manager, BC Wildfire Service at shane.greenlees@gov.bc.ca.

Again, thank you for writing and sharing your concerns.

Sincerely,

Bruce Ralston
Minister

Page 1 of 2

Joan Atkinson, Mayor

pc: Shane Greenlees, Acting Fire Centre Manager, BC Wildfire Service

February 29, 2024

Honourable Bruce Ralston
Minister of Forests
P.O. Box 9049 Stn Prov Govt
Victoria BC V8W 9E2

Via Email: FOR.Minister@gov.bc.ca

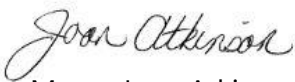
Dear Minister Ralston:

Northerners have a strong sense of loyalty and responsibility when it comes to neighbouring communities who often face challenges that we recognize our community could find itself in. In that spirit of kinship, at our February 26, 2024, Council meeting, the District of Mackenzie passed a resolution to provide support to Chetwynd in their efforts to maintain an Initial Attack crew in their community.

The past few years have clearly demonstrated Wildland fires are becoming more frequent, larger and have increasingly more devastating impacts to rural communities. The removal of well-trained qualified wildfire fighters in any community erodes the confidence of residents and their concerns are well founded. As has been well documented the impact of "initial attack" crews clearly demonstrates the quicker the response, the better the outcome. In addition, the Pine Pass which is the crossing of the Rocky Mountains between Mackenzie and Chetwynd is an essential transportation corridor linking the rest of BC to the Peace Region and Alberta. The removal of a fire crew in Chetwynd means longer response times to this important section of Hwy 97 North.

The District of Mackenzie respectfully requests the decision to move the Chetwynd crew to Dawson Creek be re-considered. Residents of our province are entitled to feel safe in their communities and if this decision is not reversed, the people of Chetwynd have suffered a major blow when it comes to community safety.

Kind Regards



Mayor Joan Atkinson
District of Mackenzie

Cc: Mayor Allan Courtreille

Via Email: ACourtoreille@gochetwynd.com

NOTICE OF MOTION

To: Mayor and Council

From: Councillor Wright

Date: March 19, 2024

Subject: Truth and Reconciliation Calls for Action

The date for this motion to be considered is at the April 8, 2024 Regular Council Meeting.

RECOMMENDATION:

THAT Council directs staff to bring a report back outlining the progress that has been made in reaching the goal of: "Adopt and make progress on the specific Truth and Reconciliation Calls for Action identified for local Government."

BACKGROUND:

A current District of Mackenzie Council Strategic Priority is listed as follows:

Priority	Community & Social Development
Goal	The District's commitment to Truth and Reconciliation paves the way for stronger community ties to our neighboring First Nations.
Action	Adopt and make progress on the specific Truth and Reconciliation Calls for Action identifies for local Government.

The Truth and Reconciliation Commission (TRC) released 94 "Calls to Action." In this commission, the TRC believes five of these Calls to Action are within the authority of a municipal government. They are:

- **#43:** We call upon federal, provincial, territorial, and municipal governments to fully adopt and implement the United Nations Declaration on the Rights of Indigenous Peoples as the framework for reconciliation.
- **#47:** We call upon federal, provincial, territorial, and municipal governments to repudiate concepts used to justify European sovereignty over Indigenous peoples and lands, such as the Doctrine of Discovery and terra nullius, and to reform those laws, government policies, and litigation strategies that continue to rely on such concepts.

- **#57:** We call upon federal, provincial, territorial, and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal-Crown relations. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism.
- **#75:** We call upon the federal government to work with provincial, territorial, and municipal governments, churches, Aboriginal communities, former residential school students, and current landowners to develop and implement strategies and procedures for the ongoing identification, documentation, maintenance, commemoration, and protection of residential school cemeteries or other sites at which residential school children were buried. This is to include the provision of appropriate memorial ceremonies and commemorative markers to honour the deceased children.
- **#77:** We call upon provincial, territorial, municipal, and community archives to work collaboratively with the National Centre for Truth and Reconciliation to identify and collect copies of all records relevant to the history and legacy of the residential school system, and to provide these to the National Centre for Truth and Reconciliation.

BUDGETARY IMPACT:

There is no budgetary impact to this request.

COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

RESPECTFULLY SUBMITTED:

Councillor Jesse Wright

COUNCIL REPORT

To: Mayor and Council

From: Administration

Date: April 3, 2024

Subject: Land Referral – Application for a Section 17 (Indigenous Protected and Conserved Area)

RECOMMENDATION:

THAT Council directs Administration on how to respond to the referral request.

BACKGROUND:

The Ministry of Water, Land and Resource Stewardship (WLRS) is applying on behalf of the Tsay Keh Dene (TKD) to establish a Section 17 (S17) Conditional Withdrawal over the application area to support an Indigenous Protected and Conserved Area (IPCA).

Excerpt from Ministry of WLRS Rationale:

Tsay Keh Dene has declared an IPCA within the Ingenika and Chuyaza watershed as well as the Swanell River Corridor (see attached maps), together called the Wədzih Yine' IPCA which translates to Caribou Song IPCA. This area is of crucial importance to TKD historically, ecologically, culturally, and spiritually. TKD oral history recounts how TKD's Sekani ancestors used and occupied the Ingenika to sustain their way of life and culture. This use and occupation of the Ingenika by TKD people continues today and, in fact, has assumed even greater importance to the preservation of TKD's way of life and culture because of widespread forestry, mining and other industrial development in other parts of TKD territory, the proximity of the IPCA to TKD's main community at the north end of the Williston Reservoir, and the relatively pristine condition of large parts of the watershed.

This division of WLRS currently has a scoping mandate to support preliminary planning conversations and the IPCA within the TKD territory and is actively working on a cabinet submission to obtain a planning mandate. WLRS is seeking the S17 Conditional Withdrawal as an Interim Measure to support this work with TKD. The S17 Conditional Withdrawal will allow the space to have these conversations while mitigating impacts to the areas of high importance for the TKD. WLRS understands the advantages and limitations of a S17 Land Act Designation and considers it to be the best tool for this purpose at this time.

Term:

The standard conditional withdrawal term is 10 years, however as this is a temporary solution the TKD is applying for a 5 – year S17.

Compatible Uses:

Compatible uses would be those that align with TKD’s interests and values or have direct support from TKD.

Incompatible uses would be those that involve extraction of natural resources, invasive type tenures, and/or new linear corridors such as powerlines, roads, and pipelines.

Additional Information:

A list of the possible impacts have been shared with staff and, due to the size of the document was not attached directly to the agenda, but has been emailed as a separate attachment and a hard copy put out in the centre table file for Council’s review.

STAFF COMMENTS:

This application does not occur within the District of Mackenzie borders. There are no land use policy, zoning, or official community plan comments or concerns.

COUNCILS RECOMMENDATION:

Based on the information presented, Council is being asked by the Province to provide comment. Staff have provided the following options:

1. The District of Mackenzie’s interests are unaffected by the application.
2. The District of Mackenzie has no objection to approval of the application.
3. The District of Mackenzie has no objection to approval of application subject to specified conditions.
4. The District of Mackenzie recommends refusal of this application due to specified reasons.

COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality’s services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

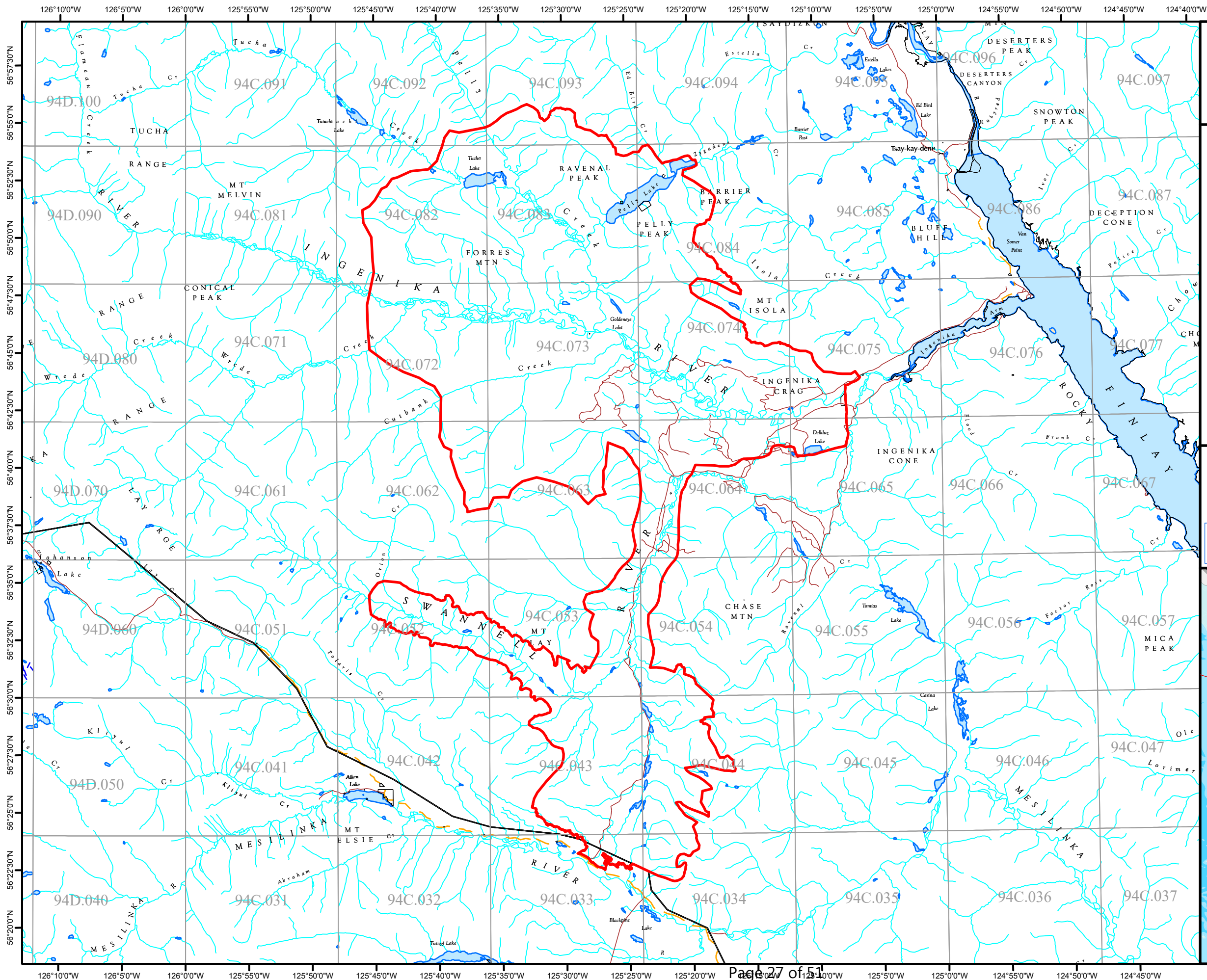


RESPECTFULLY SUBMITTED:

Luke Thorne, Land and Environmental Coordinator

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer



LOCATION MAP

File - 7410329 Area (Ha.): 110,533.98

Client - Ministry of Water, Land and Resource Stewardship

Legend

Crown Land Application	Rapids
Area to be Added	River or Stream - Definite
Area to be Deleted	River or Stream - Dry
Municipal Boundary	River or Stream - Indefinite
Primary Survey Parcel	Dam - section Base
Subdivision	Flooded Land - Inundated
Surveyed Rights of Way	Lake - Definite
Protected Areas	Lake - Indefinite
Provincial Park	Lake - Intermittent
Protected Area	Reservoir - Definite
OIC Ecological Reserve	Glacier
Transportation	Icefield
Highway	Island - Definite
Railway	Sand Bar
Surveyed Road R/W	
Road	Contours
Forest Service Road	Contour - interval 200m
Trail	
Rail Line	

Produced by
Ministry of Water, Land
and Resource Stewardship
Prince George
FrontCounterBC

Date: March 18, 2024

Scale - 1:300,000 *
* if printed on 17X11 page

0 3 6 9
Kilometers

BC Albers Projection/NAD 83

Key Map of British Columbia

The key map shows the province of British Columbia with its neighboring provinces and territories: Yukon Territory, Northwest Territories, Alberta, Washington, Idaho, and Montana. The Omineca Natural Resource Region is highlighted in purple and outlined in red, indicating its location within the province. Major cities and towns are marked with green dots, including Prince Rupert, Kitimat, Prince George, Quesnel, Williams Lake, Kamloops, Revelstoke, Merritt, Vernon, Kelowna, Penticton, Nanaimo, Port Alberni, Campbell River, Courtenay, Victoria, and Trail. The region is also labeled as the Omineca Natural Resource Region.

COUNCIL REPORT

To: Mayor and Council

From: Administration

Date: March 28, 2024

Subject: Land Referral - Application for a Section 56/57 Mackenzie Rocky Mountain Riders

RECOMMENDATION:

THAT Council directs Administration on how to respond to the referral request.

BACKGROUND:

The applicant has applied for a Section 57 Recreation Site & Trail under the Forests & Range Practices Act to use the Morfee Emergency Shelter Facility for recreational snowmobile use (see attached maps). Rec Sites and Trails BC may recommend the site for a Section 56 establishment pending consultation outcomes.

Section 56 enables the Minister or an authorized delegate to establish interpretive forest sites, recreation sites and recreation trails. Recreation trails established under this section must receive consideration in resource planning and so have some protection from resource extraction activities. Trails are usually only designated under section 56 when a partnership agreement is in place with the organization that is maintaining the trail.

Section 57 allows the Minister or a delegate to authorize the construction, rehabilitation and maintenance of trails and other recreational facilities. This section is used to grant 3rd parties permission to build trails but does not grant any protection for the trails.

DETAILS:

Proponent: Mackenzie Rocky Mountain Riders

Tenure Type: Section 56/57 Recreation Sites & Trails

Intended Land Use/background context: Recreation Sites/Trails

Location: Mt. Morfee

Legal Description: UNSURVEYED CROWN LAND IN THE VICINITY SOUTH OF MOUNT MORFEE, CARIBOO DISTRICT (see attached maps).

Area (ha): 0.37 ha

EXCERPT FROM MANAGEMENT PLAN:

This year, a small, but passionate board of directors has taken over the Mackenzie Rocky Mountain Rider's Snowmobile Club (RMR) and is intent on bringing the club in good standing with the provincial government by filing proper paperwork and agreements.

They have already spent several months of volunteer time discussing and organizing with the new administrative coordinator for the South Peace Region on how best to serve the snowmobile community in Mackenzie. The Mackenzie RMR are diligently working with the District of Mackenzie, Mackenzie Outdoor Route & Trail Association (MORATA), and the Provincial Government in the form of relationship building. The club is applying for grants to secure funds for the continued management and maintenance of the emergency shelter and a long-term plan of being in a partnership agreement with the Province to maintain the facilities. The RMR are backed by the BC Snowmobile Federation (BCSF). The BCSF holds funds for the RMR to use in any way the club determines is necessary.

The RMR have a positive bank balance of \$12,000 earmarked for maintaining their shelter, the Morfee Cabin. They plan to seek grants from various organizations, including the South Peace Mackenzie Trust, the District of Mackenzie, and the Trail Grant Fund, to support ongoing maintenance. Additionally, they will conduct an annual fundraiser through their Amilia Store, focusing on Morfee maintenance.

The RMR intends to apply for maintenance of the Morfee Cabin, committing to spring and fall clean-ups and organizing work bees. They will restock firewood for the shed in the fall. The cabin's roof is properly pitched, eliminating the need for snow load maintenance, but signage will be installed to caution against parking near the shelter due to sliding snow.

There's a clearing west of the cabin for sled parking during winter, which will require light groomer work to make it accessible and family-friendly. The groomer will be owned by the District of Mackenzie, and club trainees will be permitted to operate it. Club executives are willing to groom the area as needed, including sweeping the cleared spot west of the shelter.

Regular checks of the cabin will occur at the end of April and the end of September each season to ensure it remains in good condition. Please see attached management plan for complete details.

STAFF COMMENTS:

As the application does not occur within the District of Mackenzie border, there are no zoning or official community plan concerns.

This emergency shelter facility currently provides residents and tourists with a basecamp, and area of refuge within local snowmobiling territory. Snowmobiling is a popular local pastime and

is supported in our Tourism Plan as well as Recreational Trails Master Plan. Permitting this cabin would help a local club as well as other local and non-local recreators.

Staff spoke with local Search and Rescue personnel and their comments were that the cabin is a necessary safety feature for recreators in the area of Morfee Mountain.

The RMR have submitted a Community Grant request for use of the District's groomer. This will be discussed by the Grant Adjudication Committee and a recommendation will be brought back to Council for consideration with regard to this request.

COUNCILS RECOMMENDATION:

Based on the information presented, Council is being asked by the Province to provide comment. Staff have provided the following options:

1. The District of Mackenzie's interests are unaffected by the application.
2. The District of Mackenzie has no objection to approval of the application.
3. The District of Mackenzie has no objection to approval of application subject to specified conditions.
4. The District of Mackenzie recommends refusal of this application due to specified reasons.

COUNCIL PRIORITIES:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Luke Thorne, Land and Environmental Coordinator

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

Morfee Management Plan

This year, a small, but passionate board of directors has taken over the club and is intent on bringing the club inline with proper paperwork and agreements that will benefit the entire community. They have already spent several months of volunteer time, discussing, and organizing with the new administrative coordinator for the South Peace Region on how best to serve the snowmobile community in Mackenzie.

The Mackenzie RMR are diligently working with the District of Mackenzie, MORATA, and the Provincial Government in the form of relationship building. The Club is applying for grants to secure funds for the continued management and maintenance of the emergency shelter and a long term plan of being in a partnership agreement with the Province to maintain the facilities. The RMR are backed by the BCSF. The BCSF holds funds for the RMR to use in any way the Club determines is necessary. So far, the Local Council approved the Clubs' request to groom in partnership with the District. The RMR spent club funds to do bladework for the groomer to pass safely through the passage between the warehouse and Morfee Mountain Road. RMR has implemented a volunteer form in which volunteers share their contact information and what they have participated as a volunteer.

The RMR keeps a positive balance in their bank account, currently holding \$12,000. This money can be used to fix and maintain the shelter if needed. If/when awarded the Section 57, the RMR intends to write grants with the South Peace Mackenzie Trust, the District of Mackenzie and the TGF to support ongoing maintenance of the facility. An annual fundraiser will also be featured in the Amilia Store next to memberships. Fundraising will specify Morfee Maintenance.

The Club wishes to apply for maintenance of the Morfee Cabin. The Club will commit to spring and fall clean-ups/work bee's. in the fall firewood for the shed will be re-stocked.

The Morfee Cabin has a properly pitched roof and does not require snow load maintenance. The snow does slide from the roof and signage will be installed to warn riders to park 12 meters away from the shelter.

There is a clearing west of the building itself where riders can park sleds. This is not a parking lot, but a tree cleared natural spot that allows for sled parking in winter months. It will require some light groomer work to slope from the road into the cabin so that the climb in supports family friendly riding.

The groomer will be owned by the District of Mackenzie and Club trainee's will be allowed to run the groomer. Club executives are willing to groom when needed, if this should include sweeping of the cleared area to the west of the shelter.


Annual Checks will happen at the end of April and end of September each season.

MONTHLY	ANNUALLY
<ul style="list-style-type: none">• Windows - cracks, splits	<ul style="list-style-type: none">• baseboards, trim, leaks
<ul style="list-style-type: none">• Stove - in good repair	<ul style="list-style-type: none">• pipe cleaned
<ul style="list-style-type: none">• Roof for residual snow and ice	<ul style="list-style-type: none">• Chimney, leaks, repairs
<ul style="list-style-type: none">• Porch, stairs & railing damage and snow removal	<ul style="list-style-type: none">• Paint/stain, repairs
<ul style="list-style-type: none">• Rodent damage, signs of infestation	<ul style="list-style-type: none">• Repair any rodent damage or holes
<ul style="list-style-type: none">• Firewood Supply replaced from shed	<ul style="list-style-type: none">• Collection for Wood Shed
<ul style="list-style-type: none">• Cleanliness, garbage, sweep	<ul style="list-style-type: none">• Cleaning Work Bee in June & September after mud season is over

Each time the road is groomed, garbage will be collected

The Club will collect volunteer information through Google Forms

Human Waste – the outhouse is in need of repairs. In year one, the facility will be repaired with a plan to replace it in year 2, once funding comes through and our trespass order is lifted. Funding for pumping of the outhouse will be applied for with District grants and be in line with the funding the District is already offering to MORATA for outhouse pumping. All outhouses will be cleaned at the same time to not overlap costs.



Ministry of Forests,
Lands & Natural
Resource Operations

Recreation Sites
and Trails BC

EXHIBIT 'A'

MAP OF: REC271132 Morfee Cabin

Natural Resource District
Mackenzie Natural

Recreation District
Prince George - Mackenzie (RDPG)

(shown in bold black)

MAP PROJ:
NAD 1983 BC Env Albers

1:8,000 at Scale Pg. 11x17
Map Sheet: 0930045

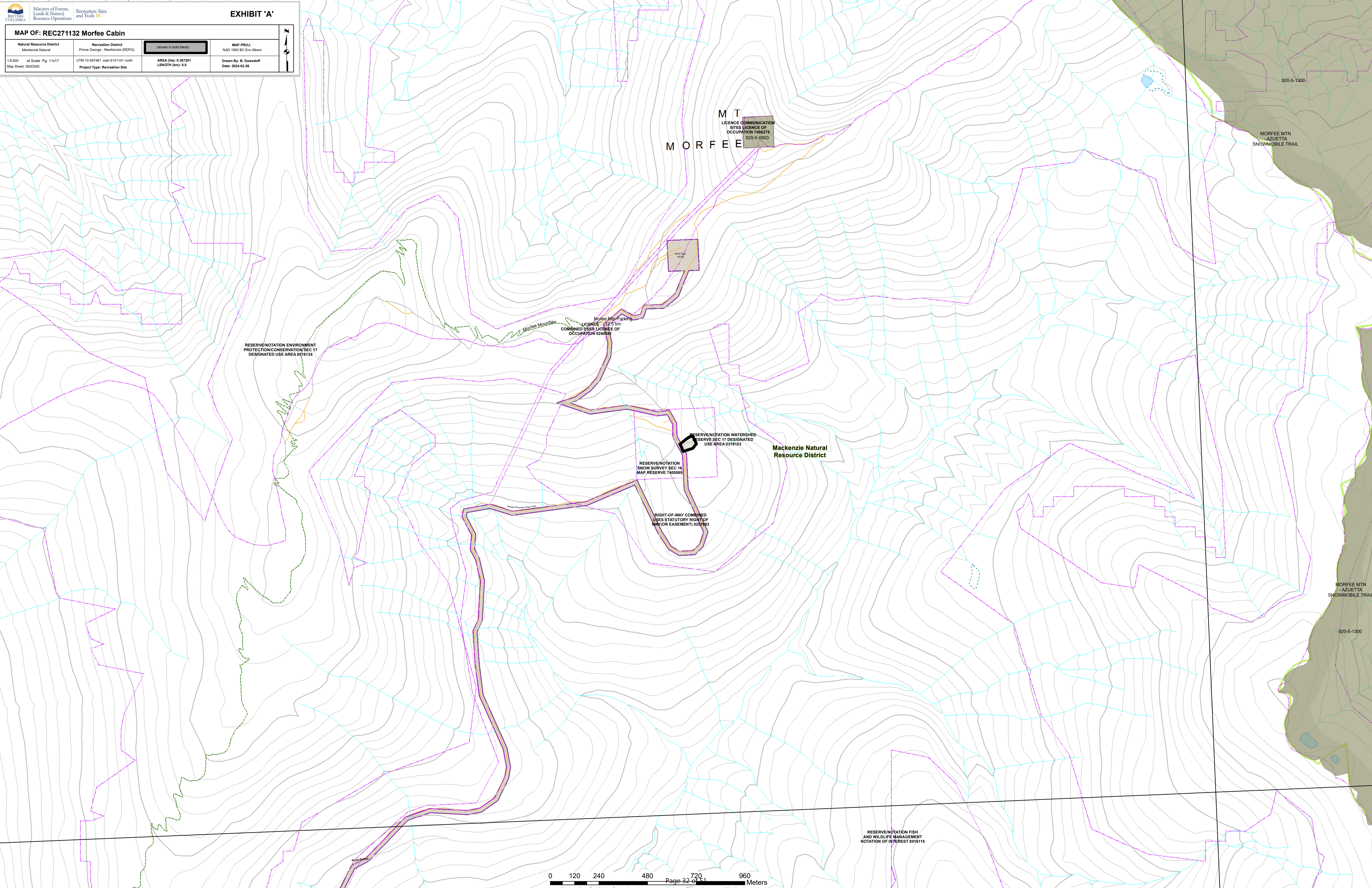
UTM 10 497481 east 6141141 north
Project Type: Recreation Site

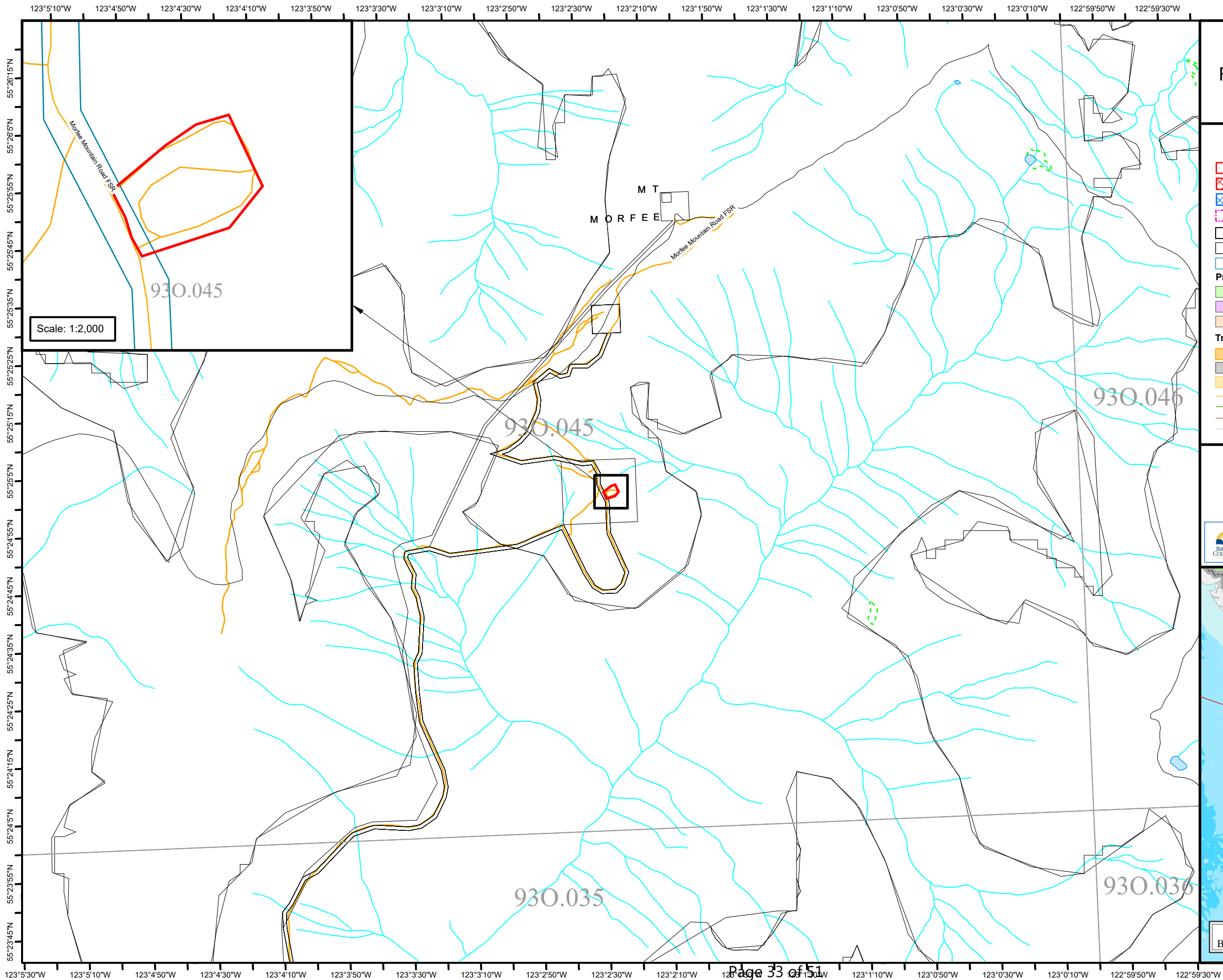
AREA (Ha): 0.367281
LENGTH (km): 0.0

Drawn By: B. Dowdoff
Date: 2024-02-26

N

↑





LOCATION MAP

File - REC271132 Area (Ha.): 0.37

Legend

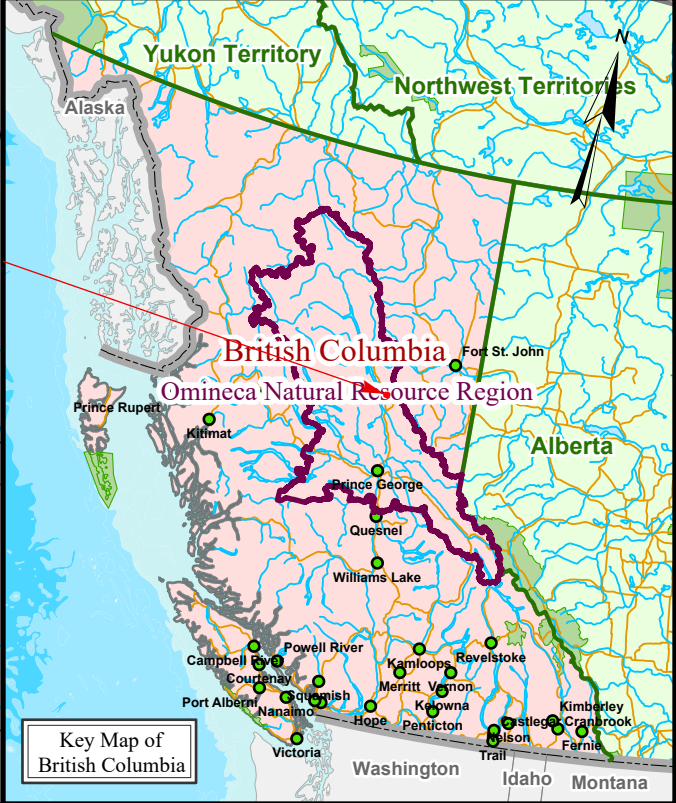
- | | |
|---|---|
| <ul style="list-style-type: none"> Crown Land Application Area to be Added Area to be Deleted Municipal Boundary Primary Survey Parcel Subdivision Surveyed Rights of Way | <ul style="list-style-type: none"> Rapids River or Stream - Definite River or Stream - Dry River or Stream - Indefinite Dam - section Base Flooded Land - Inundated Lake - Definite Lake - Indefinite Lake - Intermittent Reservoir - Definite Glacier Icefield Island - Definite Sand Bar |
| Protected Areas <ul style="list-style-type: none"> Provincial Park Protected Area OIC Ecological Reserve | Contours <ul style="list-style-type: none"> Contour - interval 200m |
| Transportation <ul style="list-style-type: none"> Highway Railway Surveyed Road R/W Road Forest Service Road Trail Rail Line | |

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and Resource Stewardship
Prince George
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Date: March 8, 2024



Scale - 1:20,000 *
* if printed on 17X11 page

BC Albers Projection/NAD 83





COUNCIL REPORT

To: Council

From: Administration

Date: March 28, 2024

Subject: Mackenzie Alpine Riders – Request to Amend Licence of Occupation

RECOMMENDATION:

THAT Council considers the request made by the Mackenzie Alpine Riders and provides staff with direction for the next steps.

BACKGROUND:

The Alpine Riders Horse Club is a not-for-profit organization that became a registered society in April of 1986. The purpose of the club is to foster interest in and promote the proper care of horses and other equines. The club started leasing the Crown Lands in July 1982 with 20.1 hectares of land. During the 2022 renewal period, the Province re-evaluated the size of the tenure area and has negotiated with the Mackenzie Alpine Riders and Staff to reduce the footprint of the tenure area to 7.01 hectares adjacent to Mill Road (see attached map).

License of Occupation and Sub-Tenure Agreement

The License of Occupation between the District of Mackenzie and the Province for the portion of Crown Land used by the Mackenzie Alpine Riders Club and the "sub-tenure agreement" with the Mackenzie Alpine Riders Club expired and was renewed in 2022.

Representatives of the Mackenzie Alpine Riders Club have indicated their wish to continue the current use of the property and to expand their management plan. A Management Plan is required as a condition of the agreement. This dictates the use of the land and how the land will be maintained. The current management plan has been attached for Council's consideration.

Request

The Mackenzie Alpine Riders have requested to amend their sub-tenure agreement with the District of Mackenzie. They would like to update their management plan to include animals other than horses. The objective is to increase membership and community sustainability. Please see attached request for consideration.

Staff Review

Staff have reviewed the District of Mackenzie bylaws to ensure that the zoning, official community plan and animal control bylaws would allow the potential amendment. After review, there were no barriers to amending the agreement. This lot is zoned A1 – Outdoor Recreation, Agriculture and Resource. The proposed use fits under the use of Agriculture Intensive which is defined below.

AGRICULTURE, INTENSIVE means the primary production of farm products such as dairy and/or poultry products, cattle, hogs, sheep or other animals, wheat or other grains, vegetables, fruits, greenhouses, plant nurseries, orchards, vineyards, mushrooms or other field crops. This includes feedlots and the slaughtering and processing of animals reared on the premises.

OPTIONS FOR CONSIDERATION:

1. Deny the request made by the Mackenzie Alpine Riders.
2. Approve the request made by the alpine riders.
 - a. Authorize the Chief Administrative Officer to execute the agreement if approved by the province.
 - b. If the province requires amendments staff will bring back recommendations before approval.
3. Request amendment to the management plan.
 - a. Authorize the Chief Administrative Officer to execute the agreement if approved by the province.

COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

RESPECTFULLY SUBMITTED:

Luke Thorne, Land and Environmental Coordinator

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

Whom It May Concern:

Hello! We are the Mackenzie Alpine Riders Horse Club. We became a registered non-profit organization in April of 1986. We are the only facility that allows horses in the Mackenzie area unless you own your own property. We sublease from the District of Mackenzie which, in turn, leases from Crown on one side and BCR (BC Transportation Financing Authority) on the other.

Our main source of income comes from our paddock, hydro, and water pump fees as well as any donations we receive from our never-ending manure supply.

We strive to share our love and knowledge of equines with our members and the community of Mackenzie and outlying areas. In the past, we have had riding clinics, kid's camps, and even the occasional barn dance. We have taken part in parades and brought horses to organized events for horseback rides for kids of all ages! Over the years we have seen young children come down to Club property that are now bringing their children and grandchildren to see the horses. It is an opportunity that is not readily available to citizens in larger communities.

At one time, we had a very robust number of members and their horses. The demand for barns and paddocks exceeded the number that we had to offer. We had to expand onto the BCR side of the property and built barns and paddocks in an area that had been used for pasture.

However, the downturn of the economy of Mackenzie with the mill closures in 2019 and 2020 had a direct effect on our membership and equine numbers and, sadly, it shows. There are a number of barns and paddocks sitting empty and in disrepair and the Club property could use some tender loving care!

The members that remain are a group of hard working, equine loving individuals but there is only so much they can do!

We have been approached by members of the public stating that they are not interested in obtaining a horse but would love to have other animals, instead. That is why, at this time, we are asking the District's permission to open the doors and allow other livestock onto Club property.

There would be very strict rules and regulations put in place in regard to proper fencing and shelters before any animals come onto Club property and would have to be approved and overseen by the Executive. We would have to follow all guidelines for the proper care and safety of said livestock according to SPCA, agricultural, and the District's rules,

regulations, and stipulations. We will not and cannot allow any infractions. Any violators will be promptly evicted!

We are hoping to open it up to cows, pigs, goats, sheep, rabbits, and assorted fowl (chickens, ducks, geese, and maybe pheasants). There will be no breeding, slaughtering, or butchering of livestock allowed on Club property. The number of said livestock per paddock will have to be determined as time and circumstance allow in a case by case scenario.

We realize that we are asking a lot from the District and that this would be a huge experimental undertaking. However, we feel that this endeavour would increase our membership numbers, become more accessible to members of the community, and possibly open us up to the possibility of 4-H for the children. Overall, the Mackenzie Alpine Riders Horse Club could help contribute to the sustainability of the community,

We thank you for your consideration of this matter and hope to hear your opinion as soon as possible.

Yours sincerely,

Mackenzie Alpine Riders Horse Club

MANAGEMENT PLAN

File # 0311084

Document #

ACCEPTED BY:

SIGNED on behalf of HER MAJESTY THE QUEEN IN RIGHT OF THE **PROVINCE OF BRITISH COLUMBIA** by the minister responsible for the *Land Act* or the Minister's authorized representative.

The signature of the Province's authorized representative is solely for the purpose of acknowledging the Province's acceptance of this document as the Management Plan for the purposes of the tenure document and does not represent a certification by the Province or its signatory of any factual content or acceptance of professional responsibility by the Province's signatory for any advice or analysis contained in this document.

Authorized Signatory
Ministry of Forests

Print Name

Title

Date

SIGNED on behalf of **District of Mackenzie**
by a duly authorized signatory

Authorized Signatory

Print Name

Title

Date

MACKENZIE ALPINE RIDERS HORSE CLUB

PO Box 2088

Mackenzie, BC


V0J 2C0

March 2, 2022

To Whom It May Concern;

Hello! We are the Mackenzie Alpine Riders Horse Club. We are a not-for-profit organization that became a registered society in April of 1986. We are the only facility that offers a safely maintained environment for horses and other equines and their owners as well as for visitors in a group setting in the Mackenzie area. The purpose of the Mackenzie Alpine Riders Horse Club is to foster interest in and to promote the proper care of horses and other equines. Also, to organize activities relating to equestrian pursuits for Club members and the general public in the District of Mackenzie and the surrounding area. We are striving to become a self-sufficient organization through our membership, paddock, hydro, and water pump fees as well as through our fund-raising efforts and donations. These monies have and will be used to build and maintain new and existing infrastructure set to the standards established by our Lease Agreement, the SPCA, the District of Mackenzie, BC Agriculture, and by the Mackenzie Alpine Riders Constitution & By-Laws and Rules & Regulations. Over the past ten years, the Mackenzie Alpine Riders Horse Club has built a Clubhouse where we can gather inside and store Club tools. We have rebuilt the pumphouse. We have also installed twelve street lights and a number of security cameras in order to dissuade two and four-legged intruders from entering Club property and paddocks. We have had a number of break-ins by vandals and a rogue black bear boar killed one of our miniature horses in the spring of 2021. We are a small group of dedicated equine owners that love our animals and want only the very best for them. Our goal over the next ten years will be to maintain the existing structures, fencing, facilities, and roads to meet all standards and, in the process, encourage new members and animals. We, as Club members and as residences of Mackenzie and area, will endeavor to present and maintain an equine facility that we can all be proud of.

Yours Sincerely,



Stacy Wingo (President)

Home: (250)997-5966

Cell : (250)997-7732



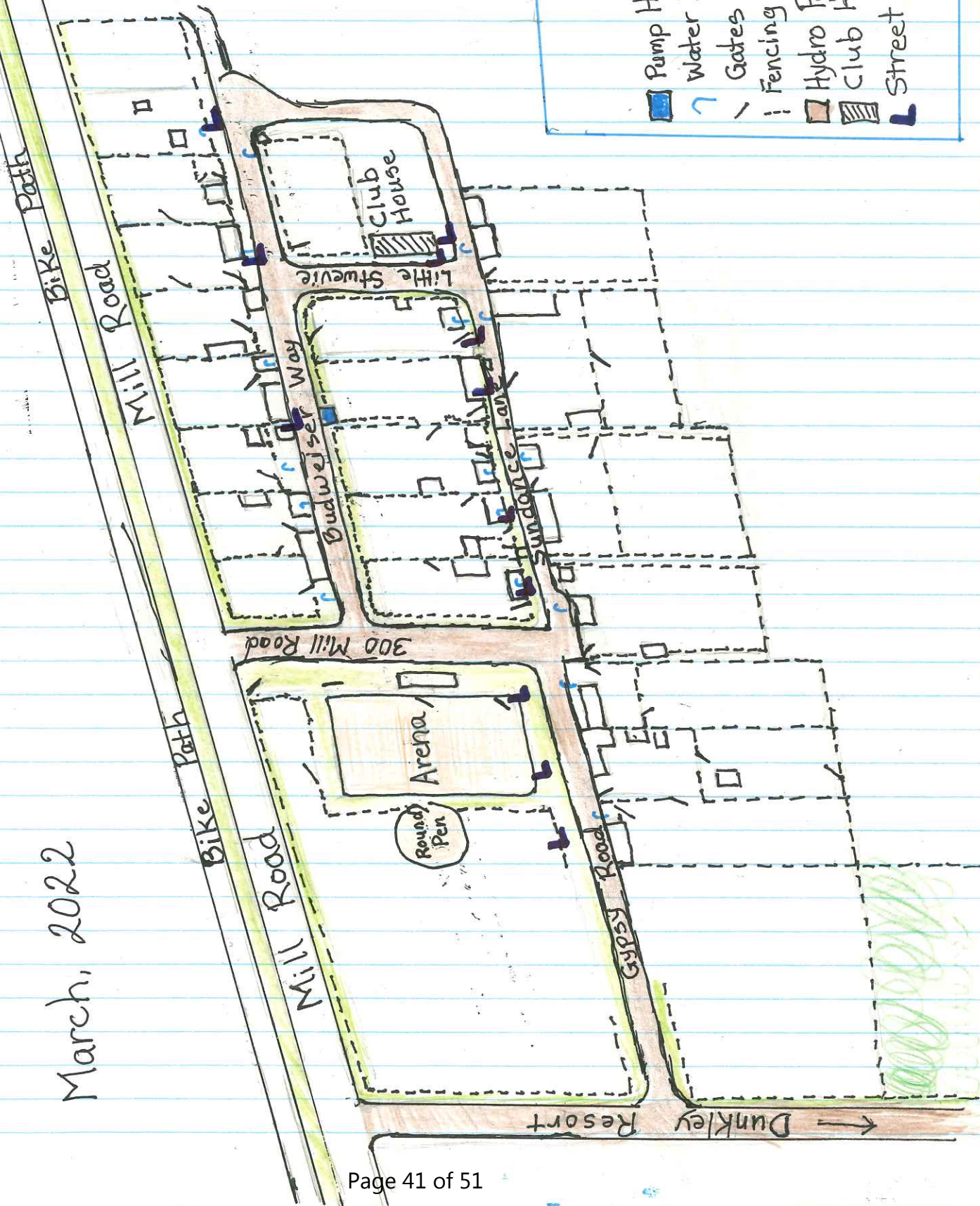
Dave Bodin (Vice-President)

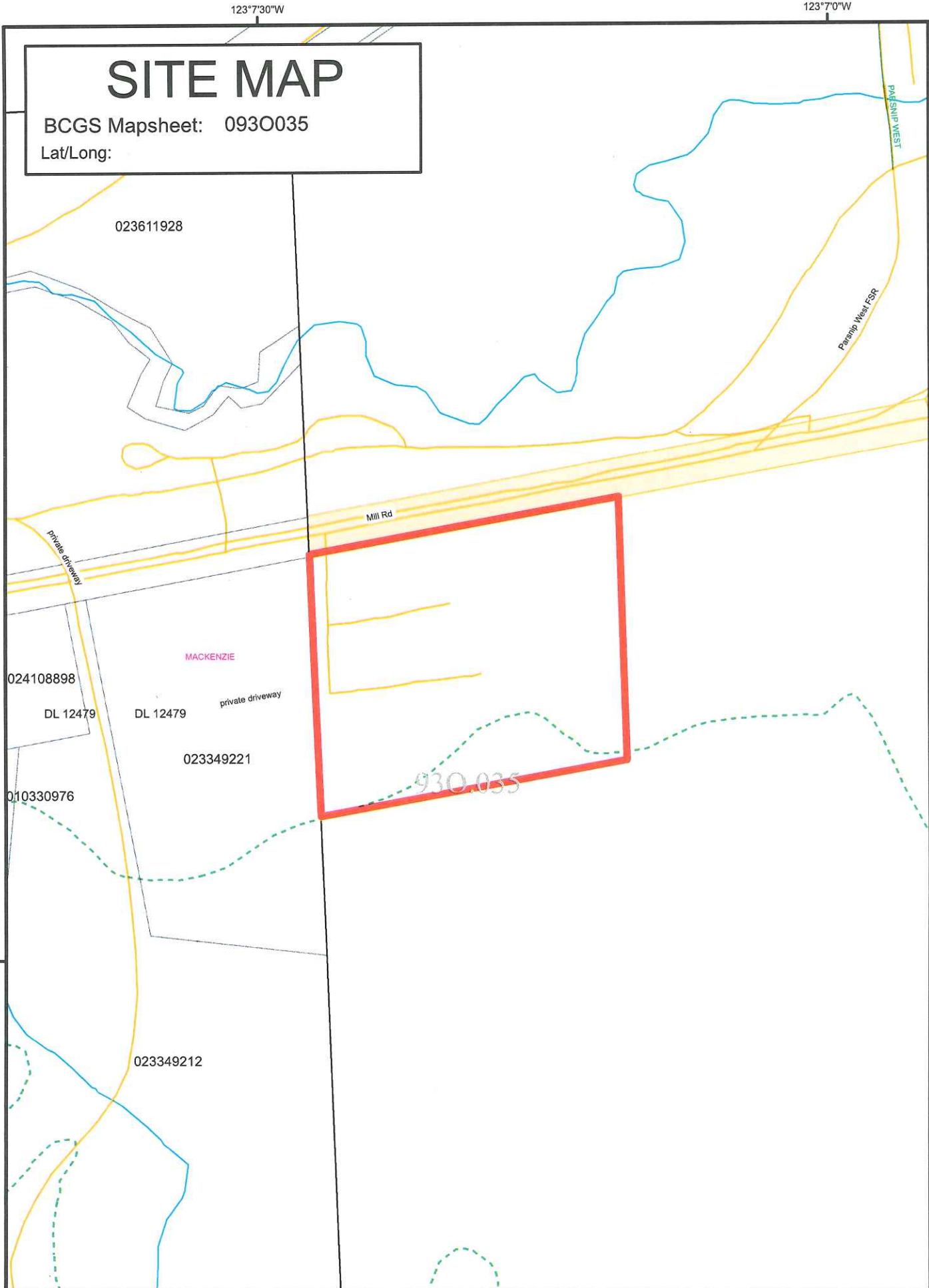
Home: (250)997-4546

Cell: (250)997-1075

Mackenzie Alpine Riders Horse Club

March, 2022





File Number: **0311084**

Site # 1 of 1 - Application Area = 7.0 Ha.

TYPE: LICENCE PURPOSE: INSTITUTIONAL

SUBTYPE: LICENCE OF OCCUPATION SUBPURPOSE: MISCELLANEOUS

LOCATION: MACKENZIE IMAGERY: N/A

Produced by
Ministry of Forests, Lands &
Natural Resource Operations
Northern Service Centre
FrontCounterBC
Date: April 25, 2022

Scale: 1:4,500
* if printed on 8.5X14 page

Projection: BC Albers
Datum: NAD 83

FrontCounter

0 100 200
Meters



Legend

- | | |
|--|--|
| <ul style="list-style-type: none">Crown Land ApplicationPrimary Survey ParcelSubdivisionMunicipality | <ul style="list-style-type: none">Protected Areas<ul style="list-style-type: none">Provincial ParkProtected AreaOIC Ecological ReserveRecreation Area |
| <ul style="list-style-type: none">Surveyed Rights of Way<ul style="list-style-type: none">Surveyed Road R/WGas/Oil R/W District LotPower Transmission R/WGas/Oil R/WTelecom R/W District LotMiscellaneous R/W | <ul style="list-style-type: none">Base Mapping Features (20K)<ul style="list-style-type: none">River or StreamRiver or Stream - DryLakeReservoir - DefiniteGlacier/IcefieldContour - 20m Interval |
| <ul style="list-style-type: none">Transportation Corridors<ul style="list-style-type: none">HighwayRailwaySurveyed Road R/W | <ul style="list-style-type: none">Transportation - Lines (20K)<ul style="list-style-type: none">AirfieldRoadForest Service RoadRoad PermitTrailRail Line |

All measurements are approximate.

COUNCIL REPORT

To: Mayor and Council

From: Finance

Date: April 3, 2024

Subject: Mackenzie Public Library – Funding Increase Request

RECOMMENDATION:

THAT Council direct staff on their preferred option for the Mackenzie Public Library request for increased funding.

BACKGROUND:

At the December 11, 2023 Council meeting, representatives from the Mackenzie Public Library provided Mayor and Council with a budget presentation requesting a \$29,668.94 increase to the annual funding amount for increased operational expenses. The District of Mackenzie provides annual funding to the library since it was established by bylaw in the early 1980's. Since 2019, the annual funding contribution has been \$278,881. During the 2024 Provisional budget presentation, held on February 26, 2024, the increased funding request was not included in the overall budget and proposed property tax increase.

After careful consideration and evaluation of the library's operational needs, the Mackenzie Public Library has revised their initial funding increase request to \$19,728. Staff are proposing three options for Council's consideration:

Option 1:

To increase the Mackenzie Public Library annual contribution by the requested amount of \$19,728, which would increase the annual contribution to \$298,609. The impact the additional funds will have on the proposed property tax increase presented at the Provisional budget presentation are as follows:

Approved Provisional Property Tax Revenue Increase per Class:

	2024	2023	Increase	% of Increase
Class 1 – Residential	2,008,329	1,838,287	170,042	9.25%
Class 2 – Utilities	908,833	873,474	35,359	4.05%
Class 4 – Major Industry	2,059,512	1,889,460	170,052	9.00%

Class 5 – Light Industry	296,831	272,222	24,609	9.04%
Class 6 – Business & Other	604,221	554,332	49,889	9.00%
Class 8 - Recreation	214	196	18	9.00%
Total	5,877,940	5,427,971	449,969	8.29%

Proposed Property Tax Revenue Increase per Class including additional funding request:

	2024	2023	Increase	% of Increase
Class 1 – Residential	2,013,476	1,838,287	175,189	9.53%
Class 2 – Utilities	911,017	873,474	37,543	4.30%
Class 4 – Major Industry	2,069,526	1,889,460	180,066	9.53%
Class 5 – Light Industry	297,607	272,222	25,385	9.32%
Class 6 – Business & Other	605,801	554,332	51,469	9.28%
Class 8 - Recreation	215	196	19	9.69%
Total	5,897,642	5,427,971	469,671	8.65%

*remaining \$26 will be funded through prior year surplus

Impact on average assessed single-family residence:

Provisional Budget

	2024 (165,200)	2023 (154,321)	Increase
Municipal Property Tax	1,191.88	1,090.97	100.91
Water*	457.11	408.13	48.98
Sewer*	290.54	266.55	23.99
Garbage**	199.75	187.56	12.19
Total	2,139.28	1,953.21	186.07

*water, sewer and garbage rates are determined through bylaw and are not impacted by property taxes

**weekly garbage service

Approximate increase of \$15.50/month

Includes additional funding request

	2024 (165,200)	2023 (154,321)	Increase
Municipal Property Tax	1,194.94	1,090.97	103.97
Water*	457.11	408.13	48.98
Sewer*	290.54	266.55	23.99
Garbage**	199.75	187.56	12.19
Total	2,142.34	1,953.21	189.13

*water, sewer and garbage rates are determined through bylaw and are not impacted by property taxes

**weekly garbage service

Approximate increase of \$15.76/month

Option 2:

To increase the Mackenzie Public Library annual contribution by a portion of the requested increased amount of \$19,728.

Option 3:

To keep the \$278,881 annual Mackenzie Public Library contribution amount the same as in prior years.

BUDGETARY IMPACT:

Any increase in annual contribution for the Mackenzie Public Library will be from increased property tax revenue and supplemented with prior year surplus funds.

COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Kerri Borne, Chief Financial Officer

Reviewed By: Corporate Services

Approved By: Chief Administrative Officer

COUNCIL REPORT

To: Mayor and Council

From: Administration

Date: June 5, 2023

Subject: 64 Centennial – Janitorial Services Contract

RECOMMENDATION:

THAT Council awards the 2024 – 2025 Janitorial Services Contract for 64 Centennial Drive to Bee-Clean Building Maintenance in the amount of up to \$3,666.19 per month plus GST for year one of the contract and up to \$3,757.85 per month plus GST for year two of the contract;

AND THAT if mutually agreeable, the option be approved to extend the contract up to an additional year;

AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.

BACKGROUND:

The District of Mackenzie provides janitorial cleaning services for the Courthouse, Service BC, and RCMP detachment facility at 64 Centennial Drive. The District published a request for proposals for janitorial cleaning services from March 4, 2024 to March 18, 2024 to allow time for the successful bidder to acquire required security clearances prior to the start date of June 1, 2024.

Three eligible submissions were received. Proponents were required to conduct an in-person site visit, not all applicants attended the site prior to submitting their proposal. Proposals were evaluated based on budget, experience, and references. Bee-Clean Building Maintenance scored the highest in this evaluation and is being recommended for contract award. Copies of the bid documents have been included in the Centre Table File for Council's further information.

BUDGETARY IMPACT:

Funds will be allocated from the Protective Services budget to support the recommendation. The RCMP and Province of BC pay for this service as part of their lease agreement.

COUNCIL PRIORITIES:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Emily Kaehn, Director of Corporate Services

Reviewed by: Corporate and Financial Services

Approved by: Chief Administrative Officer

COUNCIL MEMBER ACTIVITY REPORT

To: Mayor and Council

From: Councillor Viktor Brumovsky

Date: April 2, 2024

Subject: Report for the Month of March 2024

Date:	Activity:
March 6	Attended MCS' 'An Evening with John Brink' fundraiser for local senior's programs at the Recreation Centre.
March 11	Attended the monthly Chamber of Commerce Directors' meeting.
March 15	Provided feedback on the soon-to-be released new Mackenzie Tourism guide.
March 16	Attended the St. Patrick's Day party at the Legion which raised funds for the Legion's Medical Equipment Loans program.
March 21	Attended the monthly Chamber of Commerce General meeting at the Legion. The guest speakers were from Axis Family Resources and they gave a presentation on the foster family program. Resources for prospective foster parents were also made available.

Respectfully Submitted,
Councillor Brumovsky

COUNCIL MEMBER ACTIVITY REPORT

To: Mayor and Council

From: Councillor Kyle Tapper

Date: April 8th, 2024

Subject: Report for the Month of February 2024, March 2024 and first week of April 2024

Date:	Activity
Feb. 21st	Omineca Growers Society meeting
Feb. 23 rd - 24th	Attended Winter Quest festivities at the Rec Centre
Feb. 28th	Mackenzie Public Library Board meeting.
Mar. 3rd	Attended the Mackenzie Figure Skating Club's Annual Ice Show.
Mar. 6 th	Attended "An Evening with John Brink" fundraiser for Mackenzie Community Services Senior Program.
Mar. 8 th	Attended the Karaoke Night at Morfee Elementary.
Mar. 20 th	Attended the New Horizons Stakeholder Meeting
Mar. 20 th	Mackenzie Public Library Board meeting.
Mar. 21 st	Attended the Chamber of Commerce General Meeting at the Legion. Guest speaker was Stephanie Carr from Axis Family
Mar. 28th	Attended the Centre of Excellence for Children and Youth Consultation Project over zoom
Apr 3 rd	Omineca Growers Society meeting

Respectfully Submitted,

Councillor Tapper

COUNCIL MEMBER ACTIVITY REPORT

To: Mayor and Council
From: Councilor Wright
Date: **Late March/Early April**
Subject: Report for Late March/Early April

Councilor Wright Council Appointments:

Education Liaison
New Horizons Liaison
Prince George Treaty Advisory Committee
Deputy Mayor (August 1, 2024 – October 31, 2024)

Alternate For:

Mining Liaison
Indigenous Relations and Reconciliation Liaison
Asset Management Committee
Chamber of Commerce Liaison
Alternate Director for Regional District of Fraser-Fort George
Alternate Member of Northern Development Initiative Trust's Regional Advisory Committee

Activities:

Date:	Activity	Council Appointment:
March 21, 2024	Filled in for Mayor Atkinson as Alternate Director at Regional District of Fraser Fort George meetings. Participated in Environment and Regional Hospital Board Committee meetings and regular Director's meetings.	Alternate Director, Regional District of Fraser-Fort George
March 21, 2024	Organized for AXIS Family Resources staff to come up to Mackenzie and give two presentations on the process of becoming a foster parent.	Education Liaison
March 25, 2024	Participated in Northern Health's Mackenzie's Community Collaborative Table, the purpose of the committee is to bring together local stakeholders to discuss the health-related needs in Mackenzie and work on them together.	N/A
March 26, 2024	Attended an information session about the new 'Centre of Excellence for Children and Youth' that has been announced by the Province and being led by the Lheidii Tenneh.	Education Liaison
April 2, 2024	Attended a special meeting of the CNC Community Advisory Committee, chaired by new CNC president Cindy Heitman, to have a discussion on CNC's role in Mackenzie, and current/futures needs in the community.	Education Liaison
April 2, 2024	Participated in the April Canadian Ski Instructors Alliance (CSIA) BC/Yukon Board meeting as the Northern Board Member.	N/A

Respectfully Submitted,

Councilor Wright