

## COMMITTEE OF THE WHOLE AGENDA

Date: Monday, March 25, 2024, 7:00 p.m.  
Location: Council Chambers of the Municipal Office  
1 Mackenzie Boulevard, Mackenzie, BC

### Pages

#### 1. CALL TO ORDER

*We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.*

#### 2. PUBLIC COMMENTS AND QUESTIONS

*Please note that all comments and questions must pertain to items listed on the agenda.*

*Are there any members of the public in attendance this evening who wish to comment on the agenda?*

*Administration are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?*

#### 3. REPORTS

- |     |   |    |
|-----|---|----|
| 3.1 | <u>Operations</u><br>THAT the Operations report for the month of February 2024 be received.                   | 2  |
| 3.2 | <u>RCMP</u><br>THAT the RCMP report for the month of February 2024 be received.                               | 7  |
| 3.3 | <u>Fire</u><br>THAT the Fire report for the month of February 2024 be received.                               | 9  |
| 3.4 | <u>Recreation Services</u><br>THAT the Recreation Services report for the month of February 2024 be received. | 13 |
| 3.5 | <u>Finance</u><br>THAT the Finance report for the month of February 2024 be received.                         | 16 |

#### 4. OTHER BUSINESS

#### 5. ADJOURNMENT

## **COUNCIL REPORT**

**To:** Mayor and Council

**From:** Public Works

**Date:** March 19, 2024

**Subject:** Public Works Month End Report for February 2024

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### **WATER DISTRIBUTION:**

We pumped 11,047,205 US gallons of water into the water tower during the month of February, the equivalent of 394,543.03 gallons per day, which is approximately 297.54 gallons per water connection. Last year we pumped 12,617,519 US gallons of water into the water tower during the month of February, the equivalent of 450,625.67 gallons per day or 339.84 gallons per connection.

The Gantahaz Subdivision flow meter installation has been completed. We do not have any readings yet.

### **SANITARY SEWER COLLECTION SYSTEMS:**

There were 3 good neighbour sewer calls to report for the month of February.

### **GARBAGE COLLECTION SYSTEMS:**

The total commercial garbage collected for the month of February was 53,330 kg. The total residential garbage collected was 43,000 kg, for a total of 96,330 kg. The total commercial garbage collected February 2023 was 59,930 kg. The total residential garbage collected for February 2023 was 39,090, for a total of 99,020 kg.

### **SNOW FALL ACCUMULATIONS:**

Snow fall accumulations for the month of February was approximately 8 inches.

#### **STREETS AND ROADS:**

- Regular snow removal and sanding was completed where and when required.
- Temporary cold patch was done in a couple spots around town.
- Fixed and replaced a couple road signs.
- More signage has been ordered.

#### **PARKS:**

- Removed snow from RV park and started to prep for the summer months.
- Backhoe work is ongoing around the ball diamonds to cleanup trees.
- Garbage cans are being dumped regularly due to warmer weather and are being used more.

#### **PROJECTS:**

- Cleared snow and prepped area for WinterQuest.
- Constructed and painted picnic tables.
- Provided training for operators on snowblower attachment and grader.
- Applied cold patch throughout town to fill potholes.

#### **EQUIPMENT & MAINTENANCE:**

- New Sweeper Truck has arrived.
- Training has been scheduled for the end of March.
- New Garbage Truck is scheduled to arrive at the end of March

#### **BUILDINGS:**

- Fence repairs were completed at the Airport.
- Completed regular checks and maintenance.
- Shop and cold storage clean-up for summer prep.
- Painted cells at RCMP Building.

#### **SAFETY:**

- OH&S/Joint Health and Safety Committee meeting was held for the month of February.
- Public Works held Monthly safety meeting held on February 23.
- Safety Topics included: Tire Inspections, pre and post trip inspections.
- Grader, Plow Truck and Snow Blower training for employees is ongoing.

## **BYLAW SERVICES:**

### **Dog Licences:**

There were 275 dog licenses issued from February 5, 2024 – March 19, 2024.

### **Impounds:**

	<b>DOGS</b>	<b>CATS</b>
Remaining from last month	0	0
Impounds/strays for this month	3	0
Owners request adoption	0	0
Claimed by owner	2	0
Adopted	1	0
HD	0	0
Transferred to PG Humane	0	0
<b>Remaining in Pound</b>	<b>0</b>	<b>0</b>

### **Complaint/Service Files:**

An abandoned ATV was reported to the RCMP and subsequently impounded. This case has been concluded.

Three complaints were received regarding barking dogs. The animal owners were spoken to about the issue. This is an ongoing matter.

Two parking complaints were received, one regarding Skeena Drive and the other regarding logging trucks parked in the downtown area. Conversations have been had with truck drivers to obtain compliance. This is an ongoing matter.

A verbal warning was given to someone who was placing snow on the road. This case has been concluded.

A complaint was received about unsightly property. The property owner was spoken to and assured that the property would be cleaned up by June. This is an ongoing matter.

There was a flea complaint in a rental property. Owner was spoken to, and a contractor was hired for extermination. This case has been concluded.

A dog was attacked by another dog while both were on their respective properties. The evidence was collected and presented, and the case was ultimately resolved.

There were no Municipal Tickets written this month.

## **BUILDING INSPECTION SERVICES:**

### **Building Permits:**

<b>2024</b>	<b># of Permits This Month</b>	<b>\$ Value of Permits This Month</b>	<b>Total # of Permits to Date</b>	<b>Year to Date \$ Value of Permits</b>
Recreational	0	0	0	0
Residential	0	0	1	\$3,500.00
Commercial	0	0	0	0
Industrial	1	\$3,700,000.00	1	\$3,700,000.00
Institutional	0	0	0	0
<b>Totals</b>	<b>1</b>	<b>\$3,700,000.00</b>	<b>2</b>	<b>\$3,703,500.00</b>

<b>2023</b>	<b># of Permits This Month</b>	<b>\$ Value of Permits This Month</b>	<b>Total # of Permits to Date</b>	<b>Year to Date \$ Value of Permits</b>
Recreational	0	0	0	0
Residential	0	1,000.00	1	1,000.00
Commercial	0	0	0	0
Industrial	0	0	0	0
Institutional	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>1000.00</b>	<b>1</b>	<b>1,000.00</b>

### **Plumbing Permits**

	<b>2023</b>	<b>2024</b>
Number of Plumbing Permits This Month	2	0
Dollar Value of Plumbing Permits This Month	\$100.00	0
Number of Plumbing Permits YTD	2	0
Dollar Value of Plumbing Permits YTD	\$100.00	0

**BUSINESS LICENCING:**

	<b>Number</b>
Active/Paid	203
Outstanding	53
New	1
Total	257

**AIRPORT OPERATIONS:**

Total fuel pumped for the month of February was 818.03 L of AV Gas, and 1,752 L of Jet A. Total fuel sales for the month were \$5,976.48 with total revenue of \$1,676.87.

FEB 2024	Fixed Wing	Helicopter	Fuel Purchase	Visit Town
<b>20</b>	13	7	14	n/a

NOTE: Wildlife Management were surveying caribou from February 27, 2024 and hoping to finish by March 2, 2024.

**RESPECTFULLY SUBMITTED:**

Joe Murray, Director of Operations

**Reviewed By:** Corporate and Financial Services

**Approved By:** Chief Administrative Officer



NCO i/c Mackenzie Detachment  
PO Box 280  
Mackenzie, B.C.  
V0J 2C0

Your File

District of Mackenzie  
Box 280  
Mackenzie, B.C.  
V0J 2C0

Our File

March 7th, 2024

Dear Mayor and Council

**Mayors Report for February 2024:**

**Detachment Case Load:**

February 2024, the Mackenzie RCMP investigated 149 Files (139 files for Feb 2023)  
Majority of case load as follows:

- 3- Assaults(intimate partnership violence)
- 2- Uttering threats
- 3- Frauds/phone scams
- 1- Breach of Bail Violations
- 3- Mischief, loss of enjoyment of property
- 1- Recovered stolen truck
- 8- Check well being
- 12- False Alarms
- 1- Vehicle Collisions
- 2- Mental Health
- 1- Break and Enter
- 1- Trafficking CDSA
- 14- Suspicious Persons/Vehicles

File load for Mackenzie RCMP is on par with the previous year. February saw a decrease in Mental Health calls. There has been an increase in road safety due to extra enforcement in this area as noted by the traffic stats for February. Speeding, failing to stop at stop sign and No Insurance continue to be a problem.

**Traffic Enforcement: - February 2024 Traffic Stats:**

Written Warnings- 35 for Speeding, 7 fail to stop at stop sign/fail to signal  
Total: 66 Traffic Warnings

Violation Tickets- 5- Speeding, 7- No Insurance, 3- No Drivers Licence  
Total: 22 Traffic Violation Tickets

**Impaired Driving / Immediate Roadside Prohibitions - February 2024:**

No impaired operation investigations for this reporting period.

**CHECKSTOP PROGRAM - ROAD SAFETY**

There were three checkstops in February, 2024. Purpose of checkstop, Drivers Licence, Insurance/Registration compliance, and driver sobriety.

**Community Policing:**

In line with the Annual Performance Plan initiative for Crime Prevention through Curfew Compliance checks, the Mackenzie RCMP members were very active in conducting curfew and house arrest checks on 3 offenders on conditions. 35 compliance checks were completed in February resulting in 1 charge of breach of a conditional sentence order.

Mackenzie RCMP had 4 School visits during the month of February.

**Victim Services:**

Victim service position has been filled with a tentative start date in the Spring of 2024.

**ONLINE CRIME REPORTING**

The online tool can be found at either <http://bc.rcmp-grc.gc.ca/mackenzie/report> or on the District of Mackenzie's website at [districtofmackenzie.ca/public-services/emergency-services](http://districtofmackenzie.ca/public-services/emergency-services).

This concludes the Mayors report for the month of February 2024.  
Sincerely,

Act/Sgt. Christopher BEZAIRE  
Detachment Commander  
(250) 997-3288 phone (250) 997-3240 fax



## **COUNCIL REPORT**

**To:** Mayor and Council

**From:** Fire Chief, Jamie Guise

**Date:** March 4, 2024

**Subject:** Fire Department Month End Report, February 2024

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### **FIRE DEPARTMENT RESPONSES:**

Code	Description	Number of Calls this Period	Year to Date
AOA	Assist other Agency		4
FAL	False Alarm	1	4
FRD	Dumpster Fire	1	1
FRS	Structure Fire		1
MVI	Motor Vehicle Incident		7
INV	Investigation no Fire		1
PS	Public Service		2
<b>TOTALS</b>		2	20

- FAL - 5     **February @ 03:50**– Report of alarms activated at a business. Upon arrival of Chief 1 it was noted that a furnace was not shutting down and set off the heat detectors in the building. Chief 1 had the Property Rep isolate the furnace before returning to the Hall.
- FRD -24     **February @ 21:08**– Report of a dumpster fire. Upon arrival of Chief 1 it was noted that the dumpster was on fire. Crews were required to extinguish the fire before returning to the Hall.

### **VOLUNTEER FIRE FIGHTERS TRAINING NIGHTS SCHEDULE:**

#### **6 February** – Planning and Meeting Night

- a. Occupational Health & Safety Committee
- b. Management Team and Officers Meeting
- c. Monthly Training Plan
- d. Coordinate Work Plan Activities
- e. Complete Apparatus, Equipment and Facilities Checks
- f. Conduct Association Business Meeting

**13 February-** Firefighter Skills Development

- a. Senior members participated in ladder rescue training.
- b. Probationary members participated in hose rolls, loads, carries training.
- c. New Probationary members participated in Fire Department Orientation.

**20 February-** Firefighter Skills Development

- a. All members participated in a presentation from Fire Operations Communication Centre.

**27 February-** Firefighter Skills Development

- a. Firefighters and Probationary Fire Fighters participated in Fire Extinguisher training.
- b. New Probationary members worked on Communications training.

**FIRE & LIFE SAFETY INSPECTIONS:**

8 fire safety inspections were conducted in the month of February.

**FIRE FIGHTERS SCHEDULE:**

February 14 –Five Fire Fighters participated in Occupation Fire Aid Level 1 at CNC Mackenzie.

February 16 – Four Fire Fighters participated in Transportation Endorsement at CNC Mackenzie

February 24 – Fire Department assisted Rec Services with their WinterQuest Firework show.

February 25 – Three members participated in Forcible Entry training.

February 27 – Both SPU trailers were inspected by BCWS Structure Protection Office for the 2024 season.

February 28 – Two members assisted Hospital Staff to conduct a Fire Drill.

**EMERGENCY MANAGEMENT**

February 20 – Assistant Emergency Program Coordinator submitted 2024 EOC grant application to UBCM.

**FIRE SMART**

February 3 – Fire Smart Coordinator attended online Local Fire Smart Representative course.

February 6 – Fire Smart Coordinator submitted Final Report to the UBCM for the 2022 CRI Grant.

February 12 – Fire Smart Coordinator reviewed the approved 2023 CRI application budget.

February 20 – Fire Smart Coordinator ordered Phase 1 of Structure Protection Unit Build.

February – Fire Smart Coordinator reviewed CWRP.

#### **FIRE DEPARTMENT MEMBERSHIP:**

<b>Position</b>	<b>Allocation</b>	<b>Actual</b>
Fire Chief	1	1
Deputy Fire Chief	1	1
Assistant Chiefs	2	1
Training Officers	2	1
Captains	4	2
Lieutenants	4	3
Engineers	4	1
Fire Fighters	20	11
<b>Total Fire Fighting Force</b>	<b>38</b>	<b>21</b>
Fire Fighters (Probationary)		12
Fire Fighter (Junior)	4	3
Leave of Absence		

#### **NEW FIRE HALL BUILD EXPENSES TO DATE**

The construction of the new Fire Hall continues.

The District of Mackenzie has expensed the following amounts for the project to date:

<b>Category</b>	<b>Vendor</b>	<b>Expense to date</b>
Design	Field Lievers Architecture	\$ 635,000
Project Management	Colliers Project Leaders	\$ 8,289
Geotechnical	GeoNorth	\$ 25,534
Survey	McElhanney	\$ 7,203
Construction Contract	Southwest Design & Construction	\$ 4,654,315
FF&E	Furniture and Fixtures	\$ 184,118
Construction Management Fee	JenCol Construction	\$ 27,590
Miscellaneous*	Various	\$ 280,349
	<b>Overall Budget Expense</b>	<b>\$ 5,822,398</b>

\*Miscellaneous expenses include: Hydro, legal, wages, benefits, minor contracting, and supplies.

Project works to date are as follows:

- Building is nearing substantial completion.
- Final Painting inside has started.

**Total Project Budget** = \$6.5 million

**Total Expenses To Date** = \$5,822,398

**Total Budget Remaining** = \$ 677,602

**RESPECTFULLY SUBMITTED:**

Jamie Guise, Fire Chief

**Reviewed By:** Corporate and Financial Services

**Approved By:** Chief Administrative Officer

## **COUNCIL REPORT**

**To:** Mayor and Council

**From:** Terry Gilmer, Recreation Services

**Date:** March 19, 2024

**Subject:** Month End Report - February

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### **Pool:**

- Staff documented 1,590 pool and 90 aquafit visits for the month.
- Pool Boiler #1 has been running off and on for a while now. A contractor was onsite and couldn't find the issue, so staff will monitor the operation of it to see if it starts to act up again.
- Staff replaced failed pump for the slide in the pool.
- Our Winter Session 2 of Swimming Lessons was launched for registration online only on Wednesday, February 7 at 8:30pm. We offered six classes and had 28 participants registered.
- Staff measured pool deck and change rooms for square footage to start looking at quotes for replacement or repair options.
- Staff installed new exhaust fan for acid making room in the pool mechanical room.

### **Arena:**

- Staff documented 120 public skating and 7 curling visits for the month.
- The over ice arena bleacher heaters were turned off during the warm outside air temperatures. The warm temperatures combined with a lack of proper insulation and an undersized refrigeration plant, make it hard to provide quality ice for the players.
- Staff created a procedure for replacing broken glass in arena.
- Hosted ten Morfee Elementary School classes for skating, swimming, and the climbing wall.
- Hosted the U18 NERHL playoffs on Friday, February 9 until Sunday, February 11, with Mackenzie taking first place.
- Hosted the Curl Mackenzie annual curling bonspiel on Saturday, February 3.
- Hosted Mackenzie Men's Hockey Tournament, starting on Friday, February 23 until Sunday, February 25, with eight teams attending. There was a beer garden set up in the Arena Meeting Room for this event.
- Hosted the U9 and U7 Mackenzie Minor Hockey Tournament on Friday, February 17 until Sunday, February 18.

- Staff removed and pinned up the arena netting as per Figure Skating request for the ice show.
- Staff prepared arena and gathered required items for MFSC Ice Show.

**Fitness Area:**

- Staff documented 1,408 fitness centre visits for the month.
- Youth Weight Room Orientation has been scheduled with Azu Health on Friday, March 15, registration launched on Thursday, February 8.
- Staff fixed the cardio room TVs, so patrons can watch them while working out.

**Sport Courts/Climbing Wall:**

- Staff documented 128 multi-court, 46 pickleball and 13 climbing wall visits for the month.

**Ski Hill:**

- Staff took the groomer back to PW yard due to the lack of snow, in order to save trucking cost to get it back to the yard.

**Programs:**

- Staff documented 304 school student visits for the month.
- Two Youth Climbing Clubs were launched for registration on Tuesday, February 6.
- Nerf Battles returned for youth on Tuesday, February 6.
- Kids Multi-Sports Program for ages 3-5 was launched for registration on Saturday, February 3.
- The Pickleball League started on Thursday, February 29 with 10 people registered.

**Events:**

- Fireworks were ordered on February 1, for WinterQuest, with the support of Mackenzie Fire Department.
- The 2024 WinterQuest theme was launched for advertising on Monday, February 5: The Wizarding World of Harry Potter.
- WinterQuest began on Friday, February 23, with opening ceremonies at 6:00 pm in the Recreation roundabout. Events and activities were held throughout the weekend to celebrate. There were eight ice sculptures, and one multi-ice sculpture for the event. The lit-up trails with the ice sculptures were moved to outside the community hall windows and the new community bike park trail due to the warm temperatures and lack of snow on the John Dahl Trail. In addition, on Saturday, February 24 the MSS Grad class sold chili and Northern Lights Winery sold wine. The Fire Department also provided fireworks for the event.

**Staff:**

- Interviews occurred for the Temporary Permanent Part Time Customer Service Representative positions.

**Other:**

- A contractor was onsite for the semi-annual cleaning of the kitchen exhaust hood.
- Staff found and replaced a broken belt on Fry Daddy's exhaust, which should keep smell and smoke down in the building.
- Staff lubricated all doors in the building as well as the basketball hoop.
- Outdoor Rink re-opened Thursday, February 8 after some required maintenance due to uncommon seasonal high temperatures.
- Staff corrected deficiencies found during last month's safety checks, this brought all emergency lights to a working standard.
- A gate was installed to stop traffic from accessing the lane beside building (Community Hall), this will increase public safety when entering the building from parking lot.
- Staff met and reviewed the most recent draft of the Active Transportation Plan, so we can provide more feedback to VDZ+A before taking to Council for more feedback.
- Recreation Services was open for Family Day on Monday, February 19 from 1:00pm-5:00pm, we had over 120 participants utilize the facility.

**RESPECTFULLY SUBMITTED:**

Terry Gilmer, Director of Recreation Services

**Reviewed By:** Corporate Services

**Approved By:** Chief Administrative Officer

**COUNCIL REPORT**

**To:** Mayor and Council

**From:** Finance

**Date:** March 21, 2024

**Subject:** Month End Report at February 29, 2024

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Attached are the following month-end reports as at February 29, 2024

- Analysis of Revenue and Expenses
- Accounts Payable Payment Listing
- Capital Expenditures

**RESPECTFULLY SUBMITTED:**

Kerri Borne, Chief Financial Officer

**Reviewed By:** Corporate Services

**Approved By:** Chief Administrative Officer



## Revenue and Expenses

February 29, 2024

DESCRIPTION	2024 PROVISIONAL BUDGET	2024 YTD FEBRUARY	REMAINING BUDGET	% OF BUDGET REMAINING
<b>GENERAL OPERATING REVENUE</b>				
<b><u>GENERAL REVENUE</u></b>				
PROPERTY TAXES	5,877,940	-	5,877,940	100.0%
1% UTILITIES TAX, GRANTS IN LIEU AND OTHER ASSESSMENTS	2,600,822	-	2,600,822	100.0%
PENALTIES AND INTEREST ON TAXES	42,000	428	41,572	99.0%
SALES OF SERVICE/USER FEES	107,812	101,266	6,547	6.1%
TRANSFERS FROM OTHER GOVERNMENTS	1,345,198	13,400	1,331,798	99.0%
INVESTMENT/GOVERNMENT BUSINESS INCOME	322,924	227,277	95,647	29.6%
OTHER REVENUE	2,700	3,374	(674)	(25.0%)
	<b>10,299,396</b>	<b>345,745</b>	<b>9,953,652</b>	<b>96.6%</b>
<b><u>PROTECTIVE SERVICES</u></b>				
JUSTICE CENTRE SALES OF SERVICE/USER FEES	105,458	4,821	100,637	95.4%
FIRE DEPARTMENT SALES OF SERVICE/USER FEES	1,000	-	1,000	100.0%
FIRE DEPARTMENT TRANSFERS FROM OTHER GOVERNMENTS	15,000	1,456	13,544	90.3%
BUILDING INSPECTION SALES OF SERVICE/USER FEES	61,000	43,517	17,483	28.7%
BYLAW ENFORCEMENT SALES OF SERVICE/USER FEES	25,125	5,378	19,747	78.6%
	<b>207,583</b>	<b>55,172</b>	<b>152,411</b>	<b>73.4%</b>
<b><u>TRANSPORTATION SERVICES</u></b>				
PUBLIC WORKS SALES OF SERVICE/USER FEES	6,000	-	6,000	100.0%
ROADS SALES OF SERVICE/USER FEES	48,000	19,185	28,816	60.0%
AIRPORT SALES OF SERVICE/USER FEES	103,000	4,741	98,259	95.4%
	<b>157,000</b>	<b>23,926</b>	<b>133,074</b>	<b>84.8%</b>
<b><u>SOLID WASTE</u></b>				
RESIDENTIAL GARBAGE SALES OF SERVICE/USER FEES	244,994	-	244,994	100.0%
COMMERCIAL GARBAGE SALES OF SERVICE/USER FEES	245,605	1,681	243,924	99.3%
	<b>490,599</b>	<b>1,681</b>	<b>488,918</b>	<b>99.7%</b>
<b><u>HEALTH, SOCIAL SERVICES &amp; HOUSING</u></b>				
PUBLIC HEALTH SALES OF SERVICE/USER FEES	2,000	-	2,000	100.0%
PUBLIC HEALTH TRANSFERS FROM OTHER GOVERNMENTS	48,523	15,406	33,117	68.3%
	<b>50,523</b>	<b>15,406</b>	<b>35,117</b>	<b>69.5%</b>
<b><u>DEVELOPMENT SERVICES</u></b>				
PLANNING & DEVELOPMENT SALES OF SERVICE/USER FEES	1,200	-	1,200	100.0%
	<b>1,200</b>	<b>-</b>	<b>1,200</b>	<b>100.0%</b>
<b><u>PARKS, RECREATION &amp; CULTURE</u></b>				
PARKS SALES OF SERVICE/USER FEES	65,000	-	65,000	100.0%
PARKS TRANSFERS FROM OTHER GOVERNMENTS	5,000	-	5,000	100.0%
LITTLE MAC SKI HILL SALES OF SERVICE/USER FEES	6,000	2,058	3,942	65.7%
RECREATION CENTRE SALES OF SERVICE/USER FEES	294,566	66,370	228,196	77.5%
RECREATION CENTRE TRANSFER FROM OTHER GOVERNMENTS	5,000	1,570	3,430	68.6%
RECREATION CENTRE OTHER REVENUE	10,000	5,000	5,000	0.0%
	<b>385,566</b>	<b>74,998</b>	<b>310,568</b>	<b>80.5%</b>

## Revenue and Expenses

February 29, 2024

DESCRIPTION	2024 PROVISIONAL BUDGET	2024 YTD FEBRUARY	REMAINING BUDGET	% OF BUDGET REMAINING
<b><u>FISCAL SERVICES</u></b>				
FISCAL SERVICES TRANSFERS	1,911,636	286,826	1,624,811	85.0%
	<b>1,911,636</b>	<b>286,826</b>	<b>1,624,811</b>	<b>85.0%</b>
<b>TOTAL REVENUE</b>	<b>13,503,503</b>	<b>803,753</b>	<b>12,699,751</b>	<b>94.0%</b>
<b>GENERAL OPERATING EXPENSES</b>				
<b><u>GENERAL GOVERNMENT</u></b>				
COUNCIL	229,200	29,359	199,841	87.2%
ADMINISTRATION	789,109	112,947	676,162	85.7%
ECONOMIC DEVELOPMENT	125,656	1,465	124,191	98.8%
GRANTS IN AID & FEE FOR SERVICE	202,000	27,508	174,492	86.4%
FINANCE	684,016	110,822	573,195	83.8%
COMMON SERVICES	186,860	34,746	152,114	81.4%
COMPUTER SERVICES	170,750	29,548	141,202	82.7%
BUILDING	45,959	7,959	38,000	82.7%
CABOOSE	45,098	127	44,971	99.7%
DEPRECIATION - General Government	56,199	11,360	44,839	79.8%
	<b>2,534,847</b>	<b>365,841</b>	<b>2,169,006</b>	<b>85.6%</b>
<b><u>PROTECTIVE SERVICES</u></b>				
JUSTICE CENTRE	105,458	17,821	87,637	83.1%
FIRE DEPARTMENT	583,671	95,355	488,316	83.7%
EMERGENCY MANAGEMENT	7,700	28	7,673	99.6%
BUILDING INSPECTIONS	165,417	225	165,192	99.9%
BYLAW ENFORCEMENT	227,753	12,974	214,779	94.3%
FUEL MITIGATION	153,324	6,663	146,662	95.7%
DEPRECIATION - Protective Service	140,691	31,823	108,868	77.4%
	<b>1,384,014</b>	<b>164,888</b>	<b>1,219,126</b>	<b>88.1%</b>
<b><u>TRANSPORTATION SERVICES</u></b>				
PUBLIC WORKS	1,153,200	171,849	981,350	85.1%
ROADS	868,441	146,925	721,516	83.1%
AIRPORT	232,943	34,335	198,608	85.3%
DEPRECIATION - Transportation Services	703,263	116,328	586,935	83.5%
	<b>2,957,847</b>	<b>469,437</b>	<b>2,488,410</b>	<b>84.1%</b>
<b><u>SOLID WASTE</u></b>				
RESIDENTIAL GARBAGE	141,463	19,858	121,604	86.0%
COMMERCIAL GARBAGE	282,299	52,991	229,308	81.2%
	<b>423,762</b>	<b>72,849</b>	<b>350,913</b>	<b>82.8%</b>

## Revenue and Expenses

February 29, 2024

DESCRIPTION	2024 PROVISIONAL BUDGET	2024 YTD FEBRUARY	REMAINING BUDGET	% OF BUDGET REMAINING
<b>HEALTH, SOCIAL SERVICES &amp; HOUSING</b>				
PUBLIC HEALTH	105,433	4,708	100,725	95.5%
DEPRECIATION - Health, Social Services & Housing	48,765	7,032	41,733	85.6%
	<b>154,198</b>	<b>11,740</b>	<b>142,458</b>	<b>92.4%</b>
<b>PARKS, RECREATION &amp; CULTURE</b>				
PARKS	211,103	4,482	206,621	97.9%
LITTLE MAC SKI HILL	137,333	8,219	129,114	94.0%
RECREATION CENTRE	2,834,619	490,088	2,344,531	82.7%
DEPRECIATION - Parks, Recreation & Culture	689,308	120,283	569,025	82.6%
	<b>3,872,363</b>	<b>623,073</b>	<b>3,249,290</b>	<b>83.9%</b>
<b>FISCAL SERVICES</b>				
FISCAL EXPENSES	2,176,473	46,480	2,129,993	97.9%
	<b>2,176,473</b>	<b>46,480</b>	<b>2,129,993</b>	<b>97.9%</b>
<b>TOTAL GENERAL EXPENSES</b>	<b>13,503,503</b>	<b>1,754,309</b>	<b>11,749,195</b>	<b>87.0%</b>
<b>REVENUE LESS EXPENSES</b>				
<b>NET SURPLUS (DEFICIENCY)</b>	<b>-</b>	<b>(950,556)</b>		
<b>WATER OPERATIONS</b>				
REVENUE	980,388	15,004	965,384	98.5%
EXPENDITURES	980,388	72,230	908,158	92.6%
<b>NET SURPLUS (DEFICIENCY)</b>	<b>-</b>	<b>(57,226)</b>		
<b>SEWER OPERATIONS</b>				
REVENUE	706,851	21,147	685,704	97.0%
EXPENDITURES	706,851	53,131	653,720	92.5%
<b>NET SURPLUS (DEFICIENCY)</b>	<b>-</b>	<b>(31,984)</b>		

**District of Mackenzie**  
**Accounts Payable - Payment Listing**  
**Feb 29, 2024**

Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
02/02/24	070377	A1098	ADT SECURITY SERVICES CANADA INC	914.77
02/02/24	070378	A6534	ALS CANADA LTD	425.08
02/02/24	070379	B4520	BRANDT TRACTOR LTD	1,753.90
02/02/24	070380	G4015	GRANICUS CANADA HOLDINGS ULC	6,174.01
02/02/24	070381	H1009	HAGEN'S HOME HARDWARE	1,020.84
02/02/24	070382	H9900	HAGEN'S HOME HARDWARE	37.86
02/02/24	070383	J0620	JACE HEAVY DUTY REPAIR AND WELDING INC	428.96
02/02/24	070384	K1000	KAL TIRE	2,802.53
02/02/24	070385	K7040	KPMG LLP T4348	15,750.00
02/02/24	070386	M9004	RICHARD DAVE	150.00
02/02/24	070387	N6566	NORTHERN HEALTH AUTHORITY-MACKENZIE	76.00
02/02/24	070388	O3455	ORKIN CANADA CORPORATION	323.76
02/02/24	070389	R2500	R.D. OF FRASER-FORT GEORGE	8,666.86
02/02/24	070390	R6544	ROGERS	1,121.33
02/02/24	070391	S7575	SUNCOR ENERGY PRODUCTS PARTNERSHIP	7,331.96
02/02/24	070392	W6010	WOOD WHEATON SUPERCENTRE	664.91
09/02/24	070393	B9900	BRODART CANADA COMPANY	454.01
09/02/24	070394	C2558	CANADIAN WESTERN MECHANICAL LTD	2,362.50
09/02/24	070395	F1500	FINNING CANADA	115.29
09/02/24	070396	F6865	FRY DADDY'S	28.87
09/02/24	070397	M9004	NORTHERN LIGHTS ESTATE WINERY LTD.	258.48
09/02/24	070398	M9900	MACKENZIE CHAMBER OF COMMERCE	81.00
09/02/24	070399	N5248	NORLITE FURNACES LTD	436.23
09/02/24	070400	N6566	NORTHERN HEALTH AUTHORITY-MACKENZIE	49.00
09/02/24	070401	P3500	PITNEY BOWES	518.33
09/02/24	070402	P7518	PROTEC SECURITY SERVICES	73.50
09/02/24	070403	R2500	R.D. OF FRASER-FORT GEORGE	948.67
09/02/24	070404	S6211	SOCIETY OF ST.VINCENT dePAUL	5,000.00
09/02/24	070405	S7575	SUNCOR ENERGY PRODUCTS PARTNERSHIP	2,929.67
09/02/24	070406	U4000	UNITED RENTALS OF CANADA INC	2,072.00
09/02/24	070407	U9000	UAP INC.	4,582.66
09/02/24	070408	V1560	VICTORY BUILDING CENTRE	814.81
09/02/24	070409	Y2050	YETI REFRIGERATION INC	5,838.65
15/02/24	070410	A8027	ASSOCIATION OF BC PUBLIC LIBRARY	275.00
15/02/24	070411	A8070	AXIS MOUNTAIN TECHNICAL INC	48,067.47
15/02/24	070412	A9550	AZU HEALTH LTD	105.00
15/02/24	070413	C1470	CANADA'S BIG TRUCK RENTAL	11,760.00
15/02/24	070414	C2558	CANADIAN WESTERN MECHANICAL LTD	3,546.90
15/02/24	070415	C6044	COMPANY 68	98.55
15/02/24	070416	H1009	HAGEN'S HOME HARDWARE	663.91
15/02/24	070417	I0790	IGI RESOURCES INC	12,537.99
15/02/24	070418	K5930	KODE CONTRACTING LTD.	18,619.79
15/02/24	070419	M0100	MACKENZIE CHAMBER OF COMMERCE	80.00
15/02/24	070420	M3899	MDC-MD CHARLTON	258.02
15/02/24	070421	M6291	MTS MAINTENANCE TRACKING SYSTEMS INC.	972.57
15/02/24	070422	M9004	MISC AP	510.25 *
15/02/24	070423	N6729	NORTHERN LITES TECHNOLOGY (2021) LTD.	5,344.50
15/02/24	070424	P9600	PUROLATOR INC.	75.68

**District of Mackenzie**  
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**Feb 29, 2024**

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15/02/24	070425	Q5000	QUADRA INDUSTRIAL GROUP	1,512.00
15/02/24	070426	R2097	RFS CANADA	555.52
15/02/24	070427	S7575	SUNCOR ENERGY PRODUCTS PARTNERSHIP	10,298.24
15/02/24	070428	U9000	UAP INC.	16.45
15/02/24	070429	V1560	VICTORY BUILDING CENTRE	23.41
15/02/24	070430	V1800	VIMAR EQUIPMENT LTD.	136.42
22/02/24	070431	A1098	ADT SECURITY SERVICES CANADA INC	91.25
22/02/24	070432	C3171	CARSCADDEN STOKES MCDONALD ARCHITECT INC	50,305.92
22/02/24	070433	C5959	COMMUNITY ENERGY ASSOCIATION	750.00
22/02/24	070434	C8092	C.U.P.E. NATIONAL OFFICE	2,753.11
22/02/24	070435	D4800	DISTRICT OF MACKENZIE - MAIN OFFICE P/C	93.50
22/02/24	070436	D4983	DUCHARME DAVID	8,316.00
22/02/24	070437	H1009	HAGEN'S HOME HARDWARE	7,404.29
22/02/24	070438	H9900	HAGEN'S HOME HARDWARE	40.85
22/02/24	070439	J4000	JIBC - JUSTICE INSTITUTE OF BC	375.00
22/02/24	070440	L7010	LOOMIS EXPRESS	145.40
22/02/24	070441	M0100	MACKENZIE CHAMBER OF COMMERCE	50.00
22/02/24	070442	M3899	MDC-MD CHARLTON	451.53
22/02/24	070443	M9004	PRO-VENT	1,817.08
22/02/24	070444	M9004	CHAMPION COMMERCIAL PRODUCTS INC.	837.31
22/02/24	070445	M9004	LUTTERS NICHOLAS	510.25
22/02/24	070446	N5496	NORTH CENTRAL LIBRARY FEDERATION	786.05
22/02/24	070447	R2500	R.D. OF FRASER-FORT GEORGE	10,901.70
22/02/24	070448	S7575	SUNCOR ENERGY PRODUCTS PARTNERSHIP	2,103.79
22/02/24	070449	U9000	UAP INC.	478.24
22/02/24	070450	V1560	VICTORY BUILDING CENTRE	907.49
22/02/24	070451	W1015	WESTCANA ELECTRIC INC	1,470.00
<b>DIRECT DEPOSITS</b>				
02/02/24	001942	A8313	ATKINSON JOAN	345.70
02/02/24	001943	B1110	BC ONE CALL LTD	46.41
02/02/24	001944	C0190	CKJ TRUCKIN	195.51
02/02/24	001945	C4811	CHRYSLID TECH	498.85
02/02/24	001946	I2110	INLAND KENWORTH PARTNERSHIP	1,572.32
02/02/24	001947	J0708	JEPSON PETROLEUM LTD	285.87
02/02/24	001948	L4506	LIFESAVING SOCIETY BC & YUKON	80.00
02/02/24	001949	M1200	MACKENZIE HOSE & FITTINGS	559.99
02/02/24	001950	M3900	MIABC	39,297.00
02/02/24	001951	M4991	MERIDIAN ONECAP CREDIT CORP.	313.21
02/02/24	001952	S4220	SKAALID JOANNA	260.00
02/02/24	001953	S6109	SPOTLESS UNIFORM LTD	175.01
02/02/24	001954	T8000	TRICO INDUSTRIES LTD	456.02
02/02/24	001955	U1060	UNITED LIBRARY SERVICE	170.33
02/02/24	001956	U9011	URBAN SYSTEMS	764.03
09/02/24	001957	B7353	BULL DOG DIESEL LTD	278.82
09/02/24	001958	C0190	CKJ TRUCKIN	53.50
09/02/24	001959	C3174	CORDWOOD INDUSTRIES	6,261.69
09/02/24	001960	C4811	CHRYSLID TECH	397.95
09/02/24	001961	L1189	LES ENTERPRISES AMILIA INC.	1,034.49

**District of Mackenzie**  
**Accounts Payable - Payment Listing**  
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09/02/24	001962	M0900	MACKENZIE CO-OP	84.88
09/02/24	001963	M2800	MACKENZIE FIRE FIGHTERS ASSOCIATION	6,182.00
09/02/24	001964	N8065	NORTHWEST FUELS LIMITED	24,242.36
09/02/24	001965	P3810	PACIFIC BLUE CROSS	32,827.05
09/02/24	001966	S6109	SPOTLESS UNIFORM LTD	171.71
09/02/24	001967	S7530	STEWART MCDANNOLD STUART	9,980.89
09/02/24	001968	T3135	THINKSPACE ARCHITECTURE	714.00
09/02/24	001969	U1060	UNITED LIBRARY SERVICE	65.96
09/02/24	001970	U9011	URBAN SYSTEMS	1,588.31
16/02/24	001971	B1388	BC LIBRARIES COOPERATIVE 2009	129.61
16/02/24	001972	B2062	BANDSTRA TRANSPORTATION SYSTEMS LTD	120.38
16/02/24	001973	C0190	CKJ TRUCKIN	85.74
16/02/24	001974	G1073	GERVAIS BRIAN	135.00
16/02/24	001975	K2040	KS2 MANAGEMENT LTD.	10,132.50
16/02/24	001976	M1200	MACKENZIE HOSE & FITTINGS	6,133.98
16/02/24	001977	M4015	MIDWAY PURNEL	1,219.54
16/02/24	001978	N8065	NORTHWEST FUELS LIMITED	23,006.69
16/02/24	001979	S3009	SELECTRIC INSTALLATIONS	551.25
16/02/24	001980	S6109	SPOTLESS UNIFORM LTD	212.51
16/02/24	001981	T8000	TRICO INDUSTRIES LTD	285.84
16/02/24	001982	U1060	UNITED LIBRARY SERVICE	1,041.49
16/02/24	001983	U9011	URBAN SYSTEMS	1,968.75
23/02/24	001984	B5620	BROGAN FIRE & SAFETY	1,554.00
23/02/24	001985	G1073	GERVAIS BRIAN	135.00
23/02/24	001986	G6779	GREEN PHOENIX RECYCLING	40.95
23/02/24	001987	G9900	GREEN PHOENIX RECYCLING	38.33
23/02/24	001988	M1200	MACKENZIE HOSE & FITTINGS	3,769.97
23/02/24	001989	M3424	MACKENZIE AND AREA RADIO SOCIETY	525.00
23/02/24	001990	M3481	MARMAK INFORMATION SERVICES	1,120.00
23/02/24	001991	M4015	MIDWAY PURNEL	3,776.37
23/02/24	001992	M4340	MATRIX VIDEO COMMUNICATIONS CORP	26,830.72
23/02/24	001993	P6280	PRINCE GEORGE OFFICE SYSTEMS	4,431.22
23/02/24	001994	S4530	SKYBLUE CLEANING CORP	6,797.70
23/02/24	001995	S6109	SPOTLESS UNIFORM LTD	181.36
23/02/24	001996	S7530	STEWART MCDANNOLD STUART	6,773.23
23/02/24	001997	T8000	TRICO INDUSTRIES LTD	758.41
23/02/24	001998	U1060	UNITED LIBRARY SERVICE	332.77
23/02/24	001999	V1316	VDZ A CONSULTING INC.	4,647.20
23/02/24	002000	V1540	VEROOM'S BROOMS CLEANING CO	910.00
23/02/24	002001	W8050	WRIGHT JESSE	1,098.26
<b>EFT PAYMENTS</b>				
02/02/24	RBCW00044087	M6650	MUNICIPAL PENSION PLAN	26,801.43
05/02/24	JAN 2024	U9100	US BANK	13,906.42
06/02/24	RBC-78992-0124	T6000	TELUS	5,580.43
08/02/24	RBC1099693	R1500	RECEIVER GENERAL - 10702 1339 RP0001	51,345.13
12/02/24	RBC-47001-0224	B1206	BC HYDRO	41,296.24
12/02/24	RBC-07350-0224	F5499	FORTISBC - NATURAL GAS	815.07
12/02/24	RBC-59203-0224	F5499	FORTISBC - NATURAL GAS	180.43

**District of Mackenzie**  
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Pay Date	Cheque #	Vendor #	Vendor Name	Paid Amount
12/02/24	RBC-98226-0224	F5499	FORTISBC - NATURAL GAS	33.96
12/02/24	RBC-98990-0224	F5499	FORTISBC - NATURAL GAS	657.12
12/02/24	RBC-99007-0224	F5499	FORTISBC - NATURAL GAS	197.95
12/02/24	RBC-99011-0224	F5499	FORTISBC - NATURAL GAS	547.76
12/02/24	RBC-99015-0224	F5499	FORTISBC - NATURAL GAS	29.14
12/02/24	RBC-99018-0124	F5499	FORTISBC - NATURAL GAS	30.19
12/02/24	RBC-99087-0224	F5499	FORTISBC - NATURAL GAS	214.85
12/02/24	RBC-99258-0224	F5499	FORTISBC - NATURAL GAS	1,146.51
12/02/24	RBC-99712-0224	F5499	FORTISBC - NATURAL GAS	5,080.44
12/02/24	RBC-99804-0224	F5499	FORTISBC - NATURAL GAS	3,288.80
12/02/24	RBC5028869	R1800	RECEIVER GENERAL - 10702 1339 RP0002	8,132.99
12/02/24	RBC-88729-0224	T6000	TELUS	10.03
13/02/24	RBC-1442576-022	T5010	TELUS COMMUNICATIONS INC	840.00
16/02/24	RBCW000441454	M6650	MUNICIPAL PENSION PLAN	27,258.84
17/02/24	RBC-12505-0224	T6000	TELUS	100.03
21/02/24	RBC5224097	R1500	RECEIVER GENERAL - 10702 1339 RP0001	49,970.77
27/02/24	RBC-01001-0224	B1206	BC HYDRO	35.96
27/02/24	RBC-16429-0224	B1206	BC HYDRO	8.16
27/02/24	RBC-33271-0224	B1206	BC HYDRO	802.50
27/02/24	RBC-64765-0224	B1206	BC HYDRO	347.25
27/02/24	RBC-69201-0224	B1206	BC HYDRO	387.43
27/02/24	RBC-00256-0224	F5499	FORTISBC - NATURAL GAS	2,054.83
27/02/24	RBC-78369-0224	F5499	FORTISBC - NATURAL GAS	4,175.65
27/02/24	RBC-12667-0224	T6000	TELUS	100.03
27/02/24	RBC-13023-0224	T6000	TELUS	100.03
27/02/24	RBC-174615-0224	T6000	TELUS	1,114.40
27/02/24	RBC-26256-0224	T6000	TELUS	218.75
27/02/24	RBC-35419-0224	T6000	TELUS	90.01
27/02/24	RBC-35507-0224	T6000	TELUS	90.01
27/02/24	RBC-35525-0224	T6000	TELUS	106.40
27/02/24	RBC-77439-0224	T6000	TELUS	90.01
27/02/24	RBC-78992-0224	T6000	TELUS	5,571.38
27/02/24	RBC-87475-0224	T6000	TELUS	90.01
27/02/24	RBC-89933-0224	T6000	TELUS	218.75
29/02/24	RBC-77749-0224F	A1098	ADT SECURITY SERVICES CANADA INC	1.90
29/02/24	RBC-77749-0224R	A1098	ADT SECURITY SERVICES CANADA INC	621.55
				<b>771,590.04</b>

( \* ) voided cheques

**District of Mackenzie  
Capital Projects  
As at February 29, 2024**

DESCRIPTION	2024 BUDGET	ACTUAL YTD Feb 29, 2024	REMAINING BUDGET
<b>GENERAL GOVERNMENT</b>			
AUDIO VISUAL UPGRADES (carry-on)	31,496		31,496
COMMUNITY SIGNAGE	41,426		41,426
COMPUTER HARDWARE REPLACEMENT	10,850		10,850
<b>TOTAL GENERAL GOVERNMENT</b>	<b>83,772</b>	<b>-</b>	<b>83,772</b>
<b>FIRE DEPARTMENT</b>			
FIRE HALL PROJECT (carry-on)	688,096	6,295	681,801
PIERCE LADDER TRUCK EQUIPMENT (carry-on)	25,492	16,666	8,826
TURN OUT GEAR	45,000		45,000
WILDLAND FIRE TRUCK	250,000		250,000
PAGERS	19,500		19,500
<b>TOTAL FIRE DEPARTMENT</b>	<b>1,028,088</b>	<b>22,961</b>	<b>1,005,127</b>
<b>PUBLIC WORKS</b>			
ROAD PAVING (carry-on)	676,112		676,112
COMMERCIAL GARBAGE TRUCK (carry-on)	500,000		500,000
PAVING PLAN (carry-on)	32,527		32,527
STREET SWEEPER REPLACEMENT (carry-on)	422,740	422,740	0
COMMERCIAL GARBAGE BINS	338,527		338,527
GRADER REPLACEMENT	600,000		600,000
<b>TOTAL PUBLIC WORKS</b>	<b>2,569,906</b>	<b>422,740</b>	<b>2,147,166</b>
<b>RECREATION SERVICES</b>			
ENERGY REDUCTIONS PROJECT (carry-on)	2,969,432	20,666	2,948,766
AUDIO VISUAL UPGRADES (carry-on)	31,000		31,000
ACTIVE TRANSPORTATION PLAN (carry-on)	31,511	3,060	28,451
POOL TILE REPLACEMENT	240,000		240,000
UPGRADE MAIN BATHROOMS	15,000		15,000
<b>TOTAL RECREATION SERVICES</b>	<b>3,286,943</b>	<b>23,726</b>	<b>3,263,217</b>
<b>TOTAL GENERAL CAPITAL</b>	<b>6,968,709</b>	<b>469,427</b>	<b>6,499,282</b>
<b>WATER SERVICES</b>			
PRESSURING REDUCING VALVES - CRYSDALE (carry-on)	155,743	2,500	153,243
GANTHAZ WATER TREATMENT (carry-on)	590,000		590,000
<b>TOTAL WATER</b>	<b>745,743</b>	<b>2,500</b>	<b>743,243</b>
<b>SEWER SERVICES</b>			
LAGOON OUTFALL CHAMBER (carry-on)	83,200	-	83,200
SEWER FLUSHER (carry-on)	100,000	-	100,000
<b>TOTAL SEWER</b>	<b>183,200</b>	<b>-</b>	<b>183,200</b>
<b>TOTAL CAPITAL BUDGET SUMMARY</b>	<b>7,897,652</b>	<b>471,927</b>	<b>7,897,652</b>