

COUNCIL MEETING AGENDA

Date: Monday, February 12, 2024, 7:15 p.m.
Location: Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC

Pages

1. CALL TO ORDER

We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

1.1 Defer to Closed Meeting

THAT the Special Closed meeting be deferred until after the regular meeting;

AND THAT the basis of the Special Closed Meeting relates to Section 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and Section 90 (1) (c) labour relations or other employee relations.

2. ADOPTION OF MINUTES

2.1 Committee of the Whole - January 22, 2024

7

2.2 Regular Meeting - January 22, 2024

10

3. INTRODUCTION OF LATE ITEMS

4. ADOPTION OF AGENDA

THAT the Agenda be adopted as presented.

5. PUBLIC COMMENTS AND QUESTIONS

Please note that all comments and questions must pertain to items listed on the agenda.

Are there any members of the public in attendance this evening who wish to comment on the agenda?

Administration are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?

6. PETITIONS AND DELEGATIONS

Bob Lees and Rory Boyle, representatives of the BC Summer Swimming Association, will address Mayor and Council regarding hosting the 2024 Summer Swim meet in Mackenzie.

7. CORRESPONDENCE

THAT the Correspondence listed on the Agenda be received.

7.1 For Action:

- | | | |
|-------|---|----|
| 7.1.1 | CivicInfo BC Membership Dues 2024
Letter and invoice in the amount of \$263.55 from CivicInfo BC for the annual membership dues for 2024. The dues for 2023 were \$263.55. | 19 |
|-------|---|----|

7.2 For Consideration:

Is there anything Council wishes to address in the "For Consideration" or "Centre Table File" correspondence?

- | | | |
|-------|--|----|
| 7.2.1 | District of Sicamous - Support for Bill 34
Correspondence received from the District of Sicamous requesting support for Bill 34. | 22 |
| 7.2.2 | City of Abbotsford - UBCM Resolution
Letter received from the City of Abbotsford requesting UBCM member municipalities support their UBCM resolution for additional funding to open detox centres in the Fraser Health Region. | 24 |
| 7.2.3 | City of Campbell River Support for Community Safety Act
Email received from the Mayor of the City of Campbell River in support of the request made by the City of Fort St. John to enact the Community Safety Act. | 25 |
| 7.2.4 | Legislative Reform Initiative Update
Letter received from the Regional District of Nanaimo with updates from the Legislative Reform that was held on September 21, 2023. The interactive discussion-based panel session focused on reform of the Local Government Act at the UBCM Annual Convention in Vancouver. A What We Heard Report and Background and Discussion Questions have been included. A copy of the presentation from the event will be placed in the Centre Table File. | 26 |

7.2.5	West Fraser Timber Co. Ltd. Announcement Letter received from the Village of Fraser Lake announcing West Fraser Timber Company Limited's closure of the Fraser Lake Sawmill.	34
7.2.6	Support our Troops Licence Plate Program - Update Support our Troops Licence Plate Program update received including letters of support from the local MLA and MP. Request received for the District to write a similar letter of support towards the program.	35
7.2.7	Northern Health Healthy Communities E-Brief - February 2024	51
7.2.8	Service Canada in the Community February 13 - 1:000 pm - 4:30 pm February 14 - 9:00 am - 12:00 pm Mackenzie Service BC Centre 64 Centennial Drive	55
7.2.9	Enbridge - Westcoast Energy Inc. - Sunrise Expansion Program - Project Update	56
7.3	<u>Centre Table File</u> <ul style="list-style-type: none"> • Forest Enhancement Society of BC January 2024 Newsletter • Heritage Week - February 19-25, 2024 Poster • BC Forest Professional Winter 2024 Magazine • North of 60 Mining and Exploration Review 2024 Magazine 	

8. ADMINISTRATIVE REPORTS

8.1	<u>2024 Budget Survey Results</u> THAT Council receives this report for information.	64
8.2	<u>Visitor Centre Caboose Operations 2024</u> THAT Council directs staff as to next steps.	75
8.3	<u>2024 – 2025 Electrical Services Contract</u> THAT Council approves the submission from Frontline Industries Limited for the 2024 – 2025 Electrical Services Contract; AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.	79

8.4	<u>Council Policy 1.14 Sale of Used Items to the Public</u>	83
	THAT Council amends Council Policy 1.14 Sale of Used Items to the Public to include updated auction procedures.	
8.5	<u>Emergency Operations Centre (EOC) Equipment and Training Grant</u>	94
	THAT Council approves the application to the UBCM Community Emergency Preparedness Fund for \$30,000 towards Emergency Operations Centre equipment, training, and personnel wages;	
	AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.	
8.6	<u>Accessible Parking</u>	96
	THAT the accessible and library staff parking spaces in front of the Recreation Centre be repainted and signed as shown in Option #2 to create three accessible parking spaces to the minimum size requirements set in Zoning Bylaw No. 1368, 2017 of 4.0 meters wide and 7.5 meters long, with the additional 1.5 meters accessibility lanes for side-loading vehicles adjacent the parking spaces.	
8.7	<u>CN Bike Trail Licence of Occupation</u>	100
	THAT Council authorizes the Chief Administrative Officer to execute the attached ten-year Licence of Occupation with Canadian National Railway Company to allow for the purposes of recreation of non-motorized vehicles.	
9.	<u>COUNCIL REPORTS</u>	
9.1	<u>Mayor's Report</u>	
9.2	<u>Council Reports</u>	
9.2.1	Councillor Wright	107
9.2.2	Councillor Brumovsky	109
10.	<u>UNFINISHED BUSINESS</u>	
11.	<u>NEW BUSINESS</u>	

12. BYLAWS

- 12.1 Bylaw No. 1512, 2024 Water Rates and Regulations Amendment 111
THAT Bylaw No. 1512 cited as "Water Rates and Regulations Amendment Bylaw No. 1512, 2024" be adopted.
- 12.2 Bylaw No. 1513, 2024 Sewer Rates and Regulations Amendment 115
THAT Bylaw No. 1513 cited as "Sewer Rates and Regulations Amendment Bylaw No. 1513, 2024" be adopted.
- 12.3 Bylaw No. 1514, 2024 Garbage Rates and Regulations 119
THAT Bylaw No. 1514 cited as "Garbage Rates and Regulations Bylaw No. 1514, 2024" be adopted.

13. NOTICE OF MOTION

14. COMING EVENTS

- 14.1 Mackenzie Community Arts Centre - Digital Amelioration by Sylvia Brumovsky 124
Art Exhibit - Digital Amelioration
When: January 30 - February 24, 2024
Where: Mackenzie Community Arts Centre - 86 Centennial Drive

Special Meet the Artist Opening
January 30, 2024
6:00 pm - 7:00 pm
- 14.2 How Do I - Speaker Series 129
Celebrating Seniors' Abilities and Experience

When: Sunday February 18, 2024
Time: 2:00 pm - 4:00 pm
Where: Mackenzie Community Services

Register with Cassandra 250-997-6595 or by email
ccarter@mackenziecounselling.ca
- 14.3 2024 WinterQuest
February 23-25, 2024
- 14.4 An Evening with John Brink 130
Mackenzie Community Services presents an Evening with John Brink
When: March 6, 2024
Where: Mackenzie Rec Centre
Time: 6:00 pm - 8:30 pm

Admission \$5

15. INQUIRIES

- In-person
- Online (Zoom/phone)
- Written comments received

16. ADJOURNMENT

**Committee of the Whole
Minutes**

January 22, 2024, 7:00 p.m.

Council Chambers of the Municipal Office

1 Mackenzie Boulevard, Mackenzie, BC

Council Present: Mayor J. Atkinson, Councillor A. Barnes, Councillor V. Brumovsky, Councillor A. Hipkiss, Councillor R. McMeeken, Councillor K. Tapper, Councillor J. Wright

Staff Present: Chief Administrative Officer D. Smith, Chief Financial Officer K. Borne, Director of Recreation Services T. Gilmer, Director of Operations J. Murray, Fire Chief J. Guise, RCMP Detachment Commander Cpl. C. Bezaire, Director of Corporate Services E. Kaehn, Legislative Clerk/Executive Assistant C. Smirle

1. CALL TO ORDER

Called to order at 7:00 pm.

Councillor Barnes acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. PUBLIC COMMENTS AND QUESTIONS

N/A

3. REPORTS

3.1 Operations

Moved by: Councillor Hipkiss

THAT the Operations reports for the months of November and December 2023 be received.

CARRIED

3.2 Building

Moved by: Councillor Tapper

THAT the Building reports for the months of November and December 2023 be received.

CARRIED

3.3 RCMP

Moved by: Councillor Hipkiss

THAT the RCMP reports for the months of November and December 2023 be received.

CARRIED

3.4 Fire

Moved by: Councillor Brumovsky

THAT the Fire reports for the months of November and December 2023 be received.

CARRIED

3.5 Recreation Services

Moved by: Councillor McMeeken

THAT the Recreation Services reports for the months of November and December 2023 be received.

CARRIED

3.6 Finance

Moved by: Councillor Tapper

THAT the Finance reports for the months of November and December 2023 be received.

CARRIED

3.7 Council Strategic Priorities

Moved by: Councillor Brumovsky

THAT the Council Strategic Priorities 2023 Fourth Quarter Report be received.

CARRIED

4. **OTHER BUSINESS**

N/A

5. ADJOURNMENT

Moved by: Councillor Hipkiss

THAT the meeting be adjourned at 7:13 pm.

CARRIED

Mayor

Corporate Officer

DRAFT

**Regular Council Meeting
Minutes**

**January 22, 2024, 7:15 p.m.
Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC**

Council Present: Mayor J. Atkinson, Councillor A. Barnes, Councillor V. Brumovsky, Councillor A. Hipkiss, Councillor R. McMeeken, Councillor K. Tapper, Councillor J. Wright

Staff Present: Chief Administrative Officer D. Smith, Chief Financial Officer K. Borne, Director of Recreation Services T. Gilmer, Director of Operations J. Murray, Fire Chief J. Guise, Director of Corporate Services E. Kaehn, Legislative Clerk/Executive Assistant C. Smirle

1. CALL TO ORDER

CALLED TO ORDER AT 7:17 PM.

Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

1.1 Defer to Closed Meeting

Resolution: 33234

Moved by: Councillor Barnes

THAT the Special Closed meeting be deferred until after the regular meeting;

AND THAT the basis of the Special Closed Meeting relates to Section 90 (1) (c) labour relations or other employee relations.

CARRIED

2. ADOPTION OF MINUTES

2.1 Special Meeting- January 8, 2024

The minutes of the Special Meeting held on January 8, 2024 were adopted as presented.

2.2 Regular Meeting - January 8, 2024

The minutes of the Regular Meeting held on January 8, 2024 were adopted as presented.

3. INTRODUCTION OF LATE ITEMS

N/A

4. ADOPTION OF AGENDA

Resolution: 33235

Moved by: Councillor Wright

THAT the Agenda be adopted as presented.

CARRIED

5. PUBLIC COMMENTS AND QUESTIONS

Megan Brumovsky, resident/grad parent, addressed Mayor and Council, in support of the request from the Graduating Class of 2024. She requested Council to extend their support and assistance to these students as they reach this pivotal milestone in their education.

6. PETITIONS AND DELEGATIONS

N/A

7. CORRESPONDENCE

Resolution: 33236

Moved by: Councillor McMeeken

THAT the Correspondence listed on the Agenda be received.

CARRIED

7.1 For Action:

7.1.1 Dry Grad Dinner and Dance Venue Rental

Councillor Brumovsky declared a conflict on this item. (Councillor Brumovsky left the room and returned after the discussion and vote.)

Resolution: 33237

Moved by: Councillor Wright

THAT the District of Mackenzie provide an in-kind grant to waive the rental fees for the 2024 graduating class to host their dry grad dinner and dance at the Rec Centre in the Callahan Room and the Arena if available.

CARRIED

7.1.2 The Skadi Tour - All 42 Lift Serviced Ski Areas in BC in 42 Days

Resolution: 33238

Moved by: Councillor Hipkiss

THAT the District provide two day passes to Little Mac Ski Hill to the Tidbits of Change Foundation in support of their goal to ski all 42 ski resorts in BC in 42 days while promoting the bursaries they have available to local youth.

CARRIED

7.2 For Consideration:

7.2.1 BC Honours and Awards

Resolution: 33239

Moved by: Councillor Wright

THAT the District advertise on the District website and social media that nominations are being accepted for British Columbia's two highest honours - the Order of British Columbia and the Medal of Good Citizenship.

CARRIED

7.2.2 Illumination of Mackenzie Recreation Centre for Epilepsy Awareness

Resolution: 33240

Moved by: Councillor Wright

THAT the District of Mackenzie light up the Rec Centre in purple on March 26, 2024 for International Purple Day for Epilepsy awareness;

AND THAT the District pass the following motion:

WHEREAS Purple Day is celebrated on March 26 annually, during Epilepsy Awareness Month, to increase the knowledge and understanding of epilepsy in the community;

AND WHEREAS Purple Day was founded in 2008 by Cassidy Megan, a nine-year-old girl from Nova Scotia, who wanted people living with epilepsy that they were not alone;

AND WHEREAS On Purple Day, people in communities around the world are encouraged to wear purple and host events in support of epilepsy awareness;

AND WHEREAS There are over 50,000 people in British Columbia, over 380,000 people in Canada and over 65 Million people worldwide living with epilepsy;

AND WHEREAS The onset of epilepsy can occur at any stage of life and does not discriminate against age, gender, race, ethnicity, religion, socioeconomic status, geographic location, or sexual orientation;

AND WHEREAS Purple Day can improve the quality of life of people living with epilepsy, create a society that embraces the beauty of difference and help us understand how we can all come together to make the world a better place:

NOW THEREFORE I, Mayor Joan Atkinson, DO HEREBY PROCLAIM Tuesday March 26th, 2024 as "PURPLE DAY" in the District of Mackenzie.

CARRIED

7.2.3 Mackenzie Figure Skating Club Request

Resolution: 33241

Moved by: Mayor Atkinson

THAT the District provide a gift basket totaling \$100 in District swag to the Mackenzie Figure Skating Club towards their comedy and casino night fundraiser that will be held on February 3, 2024.

CARRIED

8. ADMINISTRATIVE REPORTS

8.1 Revised 2024 Budget Schedule

Resolution: 33242

Moved by: Councillor Brumovsky

THAT Council approves the revised Council meeting dates for the 2024 annual budget process.

CARRIED

8.2 2024 Water, Sewer and Garbage Bylaw Amendment

Resolution: 33243

Moved by: Councillor McMeeken

THAT Council receives this report for information.

CARRIED

8.3 Visitor Centre Caboose Operations 2024

Resolution: 33244

Moved by: Councillor Wright

THAT Council defer the decision to approve the 2024 Visitor Services Agreement with the Mackenzie Chamber of Commerce to allow for more time to discuss the agreement prior to decision.

CARRIED

8.4 Emergency Support Services Equipment and Training Grant App

Resolution: 33245

Moved by: Councillor Barnes

THAT Council approves the application to the UBCM Community Emergency Preparedness Fund for \$30,000 towards Emergency Social Services equipment, training, and personnel wages;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

CARRIED

9. COUNCIL REPORTS

9.1 Mayor's Report

9.1.1 Mayor Atkinson

Mayor Atkinson provided a written report.

9.2 Council Reports

9.2.1 Councillor McMeeken

Councillor McMeeken provided a verbal report.

10. UNFINISHED BUSINESS

N/A

11. NEW BUSINESS

11.1 Parking Bylaw

Resolution: 33246

Moved by: Councillor McMeeken

THAT staff bring a report to Council regarding the Parking Bylaw to consider the language as it relates to accessible/disability parking spots, particularly as it relates to the size of the spaces.

CARRIED

11.2 Designate Accessible Parking Spots

Resolution: 33247

Moved by: Councillor McMeeken

THAT the District change all parking stalls currently located in the front of the Recreation Centre to be designated as accessible/disability parking spots.

CARRIED

12. BYLAWS

12.1 Bylaw No. 1511 Annual Mayor and Council Remuneration Amendment

Resolution: 33248

Moved by: Councillor Barnes

THAT Bylaw No. 1511 cited as "Annual Mayor and Councillor Remuneration and Expenses Amendment Bylaw No. 1511, 2024" be adopted.

CARRIED

12.2 Bylaw No. 1512 Water Rates and Regulations Amendment

Resolution: 33249

Moved by: Councillor Hipkiss

THAT Bylaw No. 1512 cited as "Water Rates and Regulations Amendment Bylaw No. 1512, 2024" be given the first three readings.

CARRIED

12.3 Bylaw No. 1513 Sewer Rates and Regulations Amendment

Resolution: 33250

Moved by: Councillor Brumovsky

THAT Bylaw No. 1513 cited as "Sewer Rates and Regulations Amendment Bylaw No. 1513, 2024" be given the first three readings.

CARRIED

12.4 Bylaw No. 1514 Garbage Rates and Regulations Amendment

Resolution: 33251

Moved by: Councillor McMeeken

THAT Bylaw No. 1514 cited as "Garbage Rates and Regulations Bylaw No. 1514, 2024" be given the first three readings.

CARRIED

13. NOTICE OF MOTION

N/A

14. COMING EVENTS

14.1 Mackenzie Community Arts Centre

What: Self Expression Through Art Exhibit

When: January 1-27, 2024 - Tuesday to Saturday 11:00 am - 5:00 pm

Where: Notable Expression Gallery - Ernie Bodin Community Centre

Special Meet the Artist: Sunshine Brown

January 25, 2024

7:00 pm - 8:00 pm

Limited spots available, please pre-register

14.2 Recreation Centre - Walk to Italy

Recreation Services is teaming up with the New Horizons Bridging the Gap project to provide a fun way to stay active and social during the long winter months.

Join us for our 9,966 km walk to Rome, Italy! The walk starts January 29 and runs until April 22. Register by calling 250-997-5283 or by emailing recoffice@districtofmackenzie.ca.

14.3 BC Hydro - Williston Reservoir Operations Open House

BC Hydro is hosting an open house to discuss Williston Reservoir operations. Members of the public are invited to attend. Due to low inflows from ongoing drought, below average water levels are forecast for Williston Reservoir this spring.

Date: Thursday February 8, 2024

Time: 6:00 pm - 7:00 pm

Location: Mackenzie Recreation Centre, 400 Skeena Drive

14.4 Mackenzie Minor Hockey Association Tournament

January 26 - 28, 2024

U-18 Jepson Petro Knights - Home Tournament

15. INQUIRIES

N/A

16. ADJOURNMENT

Resolution: 33252

Moved by: Councillor Hipkiss

THAT the meeting be adjourned at 8:00 pm.

CARRIED

Mayor

Corporate Officer

DRAFT



January 15, 2024

Attention: Chief Administrative Officer

Re: CivicInfo BC Membership Renewal, 2024

Dear Colleagues,

Enclosed, please find your local government's CivicInfo BC membership renewal for 2024.

With your continued support, CivicInfo BC (www.civicinfo.bc.ca) continues to thrive as a truly unique resource, offering a wide range of data and information services that are used daily by thousands of local government employees and local elected officials. Since 2000, we've processed, posted, and shared:

- More than 88,000 job postings;
- Over 9,000 press releases from local government and related organizations;
- Approximately 150,000 Tweets through our @BCHeadlines news service;
- Several million data points collected through hundreds of surveys and other sources;
- Tens of thousands of sample documents;
- Information about 9,000 conferences, courses, workshops, and seminars;
- 16,000 candidate profiles over multiple local election cycles; and
- Contact information for thousands of local elected officials and staff;
- Nearly 1,000 grant opportunities for municipalities and regional districts.

Other select highlights from 2023:

CANOE PROCUREMENT JOINT PURCHASING PROGRAMS: Originally established by the Rural Municipalities of Alberta, the Canoe Procurement Group of Canada represents a partnership between twelve major local government associations and agencies from across Canada, including (since 2021) CivicInfo BC. Through discounts built into nearly 70 joint purchasing programs, Canadian local governments are now saving millions. There are no fees for our BC local government members to access Canoe's programs, and there are no minimum-buy obligations. Additional information can be found on the enclosed flyer, or online at <https://www.civicinfo.bc.ca/purchasing> or www.canoeprocurement.ca.

WAGE REPORTING TOOL: For our local government members, we have a newly updated "Wage Reporting Tool". Using data pulled from thousands of postings in our job board archive, this tool provides salary ranges for dozens of professional categories and allows users to export data for more in-depth analysis. (Access by request.)

IMPROVED ANNUAL SURVEYS: Late last year, we made improvements to our annual local government surveys, modernizing surveys pertaining to "Solid Waste & Recycling," "Animal Control," "Regional District Service Offerings," and "Business License Fees." Results from these surveys are available now by request and will be posted on the CivicInfo BC website in the first quarter of 2024.

WEBSITE REFRESH (COMING SOON): Work is well underway on a website refresh project, with completion anticipated in mid-2024. The new site will feature a cleaner user interface, new tools (such as the ability to save job postings for future viewing), and improved access to a deep library of local government datasets.

LEGISLATIVE CALENDAR, 19th EDITION: In the fall, we released the 19th edition of our annual Legislative Calendar. Thoroughly reviewed by legal experts, the calendar lists all the key dates and deadlines prescribed by provincial legislation and regulations. Electronic versions of the calendar are available free on the CivicInfo BC website, and members may purchase a wall calendar version from our partners at the UBCM.

DIRECTORY ENHANCEMENTS: To support government-to-government communication, CivicInfo BC continues to host and maintain the province's only comprehensive central directory of municipalities, regional districts, First Nations, and related organizations. In 2023, considerable efforts were made to update First Nation records with preferred names.

All of this is possible because of your local government's ongoing membership. We are pleased to note that rates used for dues calculations are unchanged from 2023, and we encourage you to renew quickly. If you have any questions at all, please contact our staff at 250-383-4898 or email info@civicinfo.bc.ca. We look forward to serving you again in 2024.

Sincerely,


Paul Gipps
President, CivicInfo BC Society

Enclosures

cc: Corporate Administrator
Financial Administrator

CivicInfo BC Directors (Alphabetical by Last Name)

Mark Boysen – District Manager, North Salt Spring Waterworks District

Ross Coupé – Corporate Officer, City of Williams Lake

Paul Gipps – Chief Administrative Officer, City of West Kelowna

Jim Martin – Retired Chief Administrative Officer, Fraser-Fort George Regional District

Todd Pugh – Executive Director, CivicInfo BC (Ex-Officio)

Nicole Trevethan – Director of Insurance Services, Municipal Insurance Association of BC

Josh Van Loon – Senior Policy Analyst, Union of BC Municipalities

Sandy Webster – Director of Corporate Initiatives, City of West Kelowna

CivicInfo BC
203-4475 Viewmont Ave
Victoria BC V8Z 6L8
250-383-4898
www.civicinfo.bc.ca
GST Registration No.: 864403191RT0001



INVOICE

RECEIVED
JAN 31 2024

INVOICE # 2024-0073
DATE 01/01/2024

BILL TO
District of Mackenzie
1 Mackenzie Blvd
Bag 340
Mackenzie, BC V0J 2C0

DISTRICT OF
MACKENZIE

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

DESCRIPTION		AMOUNT
Membership 2024		251.00
Rate		
Minimum \$150	SUBTOTAL	251.00
First 5,000 0.076379418	GST @ 5%	12.55
Next 10,000 0.054100923	TOTAL	263.55
Next 15,000 0.034107104	BALANCE DUE	\$263.55
Remaining 0.006962321		

District of Sicamous

446 Main Street
PO Box 219
Sicamous, BC
VOE 2V0

T: 250 836 2477
F: 250 836 4314
E: info@sicamous.ca
sicamous.ca



January 26, 2024

The Honourable David Eby, MLA
Premier of the Province of British Columbia
premier@gov.bc.ca

DELIVERED VIA EMAIL

Re: Support for Bill-34

Dear Premier,

District of Sicamous council would like to express its support for Bill 34 and the *Restricting Public Consumption of Illegal Substances Act*.

We are disappointed by the Supreme Court's decision to grant a temporary injunction against Bill-34, which would protect children and youth from being exposed to illicit drug use and impose fines on those who choose to use drugs openly in public parks, sports fields and beaches.

Council urges the Province to appeal the Supreme Court decision.

When decriminalization came into force, council saw that the pilot program lacked guardrails and undermined provincial legislation regulating the possession and consumption of alcohol, tobacco and cannabis in public spaces.

For Sicamous, it was important to ban drug use in our parks, aligning with existing prohibitions for smoking, alcohol and cannabis. We knew we had to keep parks safe and welcoming for families. Amending our parks regulation bylaw allowed the District to implement its own guardrails and we were pleased to see the Province taking a similar approach.

Public spaces should continue to be enjoyed and used for their intended purpose.

Decriminalization aims to reduce the stigma that prevents illicit drug users from accessing lifesaving supports and services. We fear decriminalization will not solve the toxic drug crisis. Many of us have either lost a friend or loved one from toxic drugs or know someone who has lost a friend or family member. The number of overdoses, the lives lost, in our Province is devastating.

Increased funding and immediate access to addiction supports and treatment beds are

needed to help individuals and families suffering from addiction.

When help is sought, and a glimmer of hope exists, it must be available at that moment for there to be healing and change.

Sincerely,

A handwritten signature in black ink, appearing to read "Colleen Anderson". The signature is fluid and cursive, with the first name "Colleen" and last name "Anderson" clearly distinguishable.

Colleen Anderson, Mayor
DISTRICT OF SICAMOUS

cc. Mel Arnold, MP North-Okanagan Shuswap
Greg Kylo, MLA Shuswap
B.C. Municipalities and Regional Districts



January 31, 2024

File: 0530-003/0400-60

Via email

UBCM Member Municipalities

Dear UBCM Members:

Re: Support for Resolution

I am writing on behalf of Abbotsford City Council, requesting favourable consideration and resolutions of support for our proposed UBCM Resolution for additional detox beds to be added to the Fraser Health Region at the upcoming LMLGA Convention, in advance of the UBCM Convention this fall.

At the January 30, 2024 Council Meeting, City Council approved the following resolution:

WHEREAS the Province of BC, through their 2023 Pathway to Hope progress report committed to “eliminating gaps in the mental health care and substance use treatment system,” and to “building an integrated system of care that includes access to a full spectrum of treatment and recovery options” so that “no one falls through the cracks”¹;

AND WHEREAS the Fraser Health Region which covers nearly two million people in 20 diverse communities from Burnaby to Fraser Canyon has only one publicly funded facility that offers rapid access to detox with a total of 24 beds for both youth and adults which results in wait times for persons wishing to enter detox;

AND WHEREAS wait times for detox beds are a known barrier for those seeking the option of treatment for addiction when they are ready;

THEREFORE BE IT RESOLVED that the Union of BC Municipalities lobby the provincial government in order to provide more funding to open detox centres in the Fraser Health Region where they are needed and where accessing existing ones would be difficult for individuals needing the service.

We look forward to, and appreciate your support on this matter.

Sincerely,

Ross Siemens
Mayor

c. Council members
Peter Sparanese, City Manager

¹ https://www2.gov.bc.ca/assets/gov/government/ministries-organizations/ministries/mental-health-addictions/a_pathway_to_hope_progress_report.pdf

Mayor
Ross Siemens

Councillors
Les Barkman
Kelly Chahal
Patricia Driessen
Simon Gibson
Dave Loewen
Patricia Ross
Dave Sidhu
Mark Warkentin

Sent on behalf of Mayor Kermit Dahl, City of Campbell River

Dear Mayor Lilia Hansen,

I trust this message finds you well. I am writing on behalf of the City of Campbell River to express our gratitude for the City of Fort St. John's thoughtful and principled stance on the Community Safety Act and Community Safety Amendment Act. We have carefully reviewed the position outlined in your recent communication and agree with the points raised.

To further demonstrate the City of Campbell River's commitment to this cause, we have taken the initiative to draft a letter addressed to Minister Farnworth, articulating our shared perspective, and urging him to consider the implications and importance of the issues.

We at The City of Campbell River firmly believe that collaborative efforts are essential in advocating for positive change, and we commend the City of Fort St. John for taking a proactive stance on this matter.

Thank you once again for your leadership and dedication regarding enacting the Community Safety Act or the Community Safety Amendment Act legislation.

Sincerely,

Kermit Dahl
Mayor
City of Campbell River

Lisa Sanders
Executive Assistant



City of Campbell River
Tel: 250.286.5708
Lisa.Sanders@campbellriver.ca

I acknowledge we are on the territory of the Laich-Kwil-Tach people of the Wei Wai Kum and We Wai Kai First Nations.

Visit campbellriver.ca or follow us on [Facebook](#), [Instagram](#) and [LinkedIn](#).

January 19, 2024

Re: Legislative Reform Initiative Update

Dear Local Government Colleagues:

On September 21, 2023, the Regional District of Nanaimo (RDN), Alberni-Clayoquot Regional District, Fraser Valley Regional District (City of Chilliwack), and Don Lidstone, K.C., hosted an interactive, discussion-based panel session (Legislative Reform Initiative) focused on reform of the *Local Government Act* (LGA) at the UBCM Annual Convention in Vancouver. While the lack of powers for regional districts in the *Act* was a major spark for this initiative, the session was intended for both municipal and regional district officials because many aspects of municipal operations are contained in the *LGA* and municipal issues with the *Act* have been the subject of numerous UBCM resolutions over the years. Similar workshops have been held previously at the Association of Vancouver Island and Coastal Communities' Annual Conventions in 2022 and 2023. Approximately 80-85 people attended the September 2023 UBCM session, indicating a broad interest in this evolving topic.

Concerns about the dated *Local Government Act* have been widespread for some time among local governments. Although the Ministry of Municipal Affairs has made significant incremental changes in the legislation over time, without a comprehensive modernization of the *LGA* regional districts are left without sufficient tools or authority to meet expanding responsibilities or to legislate in key areas in comparison with municipalities. Moreover, the evolving social, political, and economic environments that both municipalities and regional districts operate within, such as climate change, environmental stewardship, and a recognition of the importance of First Nations' participation in regional governance, should be reflected in updated and modernized legislation. A key component of our discussions is that any additional powers or tools granted to local government are opt-in so that local governments can choose to implement tools based on what is best for their area.

The goals of the September 2023 UBCM interactive panel session were:

- to provide context and background about the Legislative Reform Initiative
- to discuss whether to proceed with the Legislative Reform Initiative
- to discuss options for the best path forward to steer the process

Prior to the session, the Ministry of Municipal Affairs provided some background information and several questions to consider during the group's discussion. This material was useful and very much appreciated.

The RDN committed to sending UBCM members a "What We Heard" document summarizing discussion at the session and next steps. We are attaching that document to this letter for your information, as well as the material provided by the Ministry of Municipal Affairs that was considered as part of the September 2023 panel discussion at UBCM. In addition, we are attaching the slide deck presented at the UBCM session.

We encourage other local governments to participate in this important initiative. As indicated in the "What We Heard" document, the RDN is currently following up with UBCM on the possibility of requesting that the UBCM Executive form a working group on this topic. Having letters of support from local governments across the province would be helpful in demonstrating interest. Should you wish to send a letter of support, have any questions, or wish to share examples of legislative challenges stemming from the *Local Government Act*, please contact RDN Chief Administrative Officer Douglas Holmes at dholmes@rdn.bc.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Vanessa Craig". The signature is fluid and cursive, with the first name "Vanessa" written in a larger, more prominent script than the last name "Craig".

Vanessa Craig
Chair, Regional District of Nanaimo

Encl.

LEGISLATIVE REFORM INITIATIVE: NEXT STEPS
UBCM ANNUAL CONVENTION, September 21, 2023
Summary of Session and What We Heard

SUMMARY OF SESSION

On September 21, 2023, the Regional District of Nanaimo, Fraser Valley Regional District (City of Chilliwack), Alberni-Clayoquot Regional District, and Don Lidstone, K.C., hosted an interactive, discussion-based session on legislative reform. The session was intended for both municipal officials as well as regional district officials because many aspects of municipal operations are contained in the *Local Government Act*.

The goals of the session were:

- to provide context and background about the Legislative Reform Initiative
- to discuss whether to proceed with the Legislative Reform Initiative
- to discuss options for the best path forward to steer the process

The Ministry of Municipal Affairs provided background and several questions to consider during the group's discussion (Attachment 1).

Approximately 80-85 people attended the session, indicating a broad interest in this evolving topic.

Concerns with the dated *Local Government Act* include restrictions on taxation and revenue sources, complexities in establishing services, and the lack of provisions in comparison with Section 8 of the *Community Charter* which gives municipalities powers to regulate, prohibit, and impose requirements by bylaw without provincial approval or establishing bylaws. Regional districts are limited in their legislative authority in comparison with municipalities in several key areas such as business licensing authority (which the province is now addressing as part of its efforts around short-term rental housing), subdivision approval, regulation of fireworks discharge, parking enforcement, tree management, and taxation and funding models. Further, social, political, and economic environments that local governments operate within continue to evolve in areas such as climate change, environmental stewardship, and a recognition of the importance of First Nations' participation in regional governance. These realities should be reflected in a modernized legislative framework.

During the session, Slido polls were used to conduct two "straw polls" of the participants, on these questions: 1) whether or not to proceed with the Legislative Reform Initiative, and 2) whether a UBCM working group or a joint local government project is the best path forward to steer the process.

The majority of participants indicated support for the Legislative Reform Initiative, and indicated their preference would be for a UBCM working group to steer the initiative. These polls were conducted to gain a sense of the sentiments of the session participants only, and are not assumed to represent the views of the UBCM membership as a whole.

WHAT WE HEARD

WHY A COMPREHENSIVE MODERNIZATION EFFORT IS NEEDED

- The Ministry of Municipal Affairs has made important incremental changes in the legislation over time, but a more comprehensive modernization project is needed.
- Extensive downloading of responsibilities from the Province to local governments has exacerbated the problems local governments face; outdated legislation prevents local governments from addressing these issues effectively.
- Over 90% of the province is rural and is not under the *Community Charter*; these areas should not be governed by legislation that was drafted in 1966.
- Regional districts and municipalities have restricted powers where they have delegated authority only, are not constitutionally protected, and have few tools or resources to address local problems.
- Particular challenges with the *Local Government Act* (LGA) raised by participants at this session:
 - responding effectively to emergencies and natural disasters
 - taking measures to mitigate the effects of climate change
 - dealing with old infrastructure and the ability to fund these projects solely through property taxes
 - population growth and migration from cities during the pandemic is rapidly changing the character of rural areas; incoming residents have higher expectations for services
 - incorporation should not be the only other governance option for rural areas; there should be an intermediate step available
 - Electoral Areas lack power and resources
 - business licensing authority¹ and subdivision approval are difficult for regional districts
 - small municipalities and regional districts are unable to fund necessary projects costing millions, such as recycling, dikes, etc., to continue to provide the quality of life that residents cherish in these communities.

CONSIDERATIONS FOR PURSUING LEGISLATIVE REFORM RAISED AT THIS SESSION

- The background and questions provided by the Ministry of Municipal Affairs were very helpful in this discussion.
- Need to identify and list specific, concrete, local community issues and distill them from a 10,000-foot level to provide the Ministry of Municipal Affairs with evidence for the need to modernize the *Local Government Act*.
- Legislative reform should be viewed as supporting the Province, not in conflict with the Province.
- The Ministry of Municipal Affairs should be involved from day one.
- The Ministry should provide funding for this initiative's research and policy work, as they have done for the Northwest Benefits Alliance.

¹ The Province is addressing this as part of its efforts around short term rental housing. Amendments to the *Local Government Act* allow Regional Districts to regulate and licence short-term rentals and other businesses in similar ways to municipalities [see link](#)

- What is working well in the legislation should be left as is.
- If legislative reform is successful in providing new powers and tools for local governments, that does not mean all local governments must use them.
- Islands Trust has an even smaller toolbox than municipalities and regional districts.
- Metro Vancouver has excellent models and best practices, especially in the area of climate change; we can borrow good ideas.
- Local governments need a legislative framework that recognizes the importance of, and facilitates working together with, First Nations in a respectful, effective, and inclusive manner.
- When First Nations participate at the Board level, it changes the conversation and the votes. Local governments often are not well informed regarding Indigenous rights and title.
- The inclusive governance goals in UNDRIP legislation and provincial action plans can be reinforced and worked on concurrently with the Legislative Reform Initiative.
- Need to consider 7 generations into future when modernizing the LGA.
- Planning and land use issues should not be included in this initiative.
- Several participants stressed the need to draft a new charter rather than revise portions of the LGA in a continuation of the “band aid” approach.
- Area associations of UBCM should be included in the conversation.
- A retired CAO or Chair could be a primary resource person for this project, conducting research and policy work and keeping the project on track.

DECIDING WHETHER TO PROCEED WITH THE LEGISLATIVE REFORM INITIATIVE

- **Slido poll #1:** Is there an interest in proceeding with the Legislative Reform Initiative? (96% yes, 4% no)

OPTIONS FOR STEERING AND MANAGING THE LEGISLATIVE REFORM INITIATIVE

Option 1: UBCM Executive could form a working group on legislative reform, comprised of representatives from municipalities, regional districts, First Nations, UBCM, and ministerial staff

Option 2: This could be structured as a joint local government project, with local governments contributing funding to form a working group on legislative reform, comprised of representatives from municipalities, regional districts, First Nations, UBCM, and ministerial staff

Considerations for Option 1:

Pros:

- UBCM has an efficient network, broad reach, consistency, research capacity, and impact with the province.
- UBCM can be representative.
- UBCM has already been doing some work on legislative reform, and has experience.
- UBCM can allocate resources if legislative reform is identified as a priority.
- Reporting back will happen at UBCM.

Cons:

- Last UBCM working group report in 2010 did not meet expectations.
- Some uncertainty on the part of some participants as to how a UBCM working group functions.
- A UBCM working group may be more distant from local governments than is ideal.

Considerations for Option 2:

Pros:

- May insulate the project from getting sidetracked, if the Province does not assist with resources for UBCM.
- With a group of passionate people committed to working together on the project, the Legislative Reform Initiative may not need UBCM.

Cons:

- Challenges with resources and capacity: initiative will require significant buy-in and continued long-term commitment from local governments in terms of funding and staff time.
- Difficult to achieve forward momentum “off the side of the desk”.
- The complex coordination required for the project will be a challenge.

➤ Slido poll #2:

- **Option 1:** UBCM Executive forming a working group (85% in favour)
- **Option 2:** Joint local government project (15% in favour)

NEXT STEPS

- A “What We Heard” document summarizing the session will be distributed to UBCM members.
- It is noted that although there was significant enthusiasm for the initiative, including from areas outside the AVICC region, some representatives indicated they would like additional information on the initiative.

UPDATE: December 2023

Following the UBCM Annual Convention, Douglas Holmes, CAO of the Regional District of Nanaimo had the opportunity to discuss the Legislative Reform Initiative and the September 21, 2023, interactive panel session with Gary MacIsaac, Executive Director, UBCM. Mr. MacIsaac is in the process of seeking direction on this matter from the President’s Committee.

Background and Discussion Questions

The Ministry of Municipal Affairs (MUNI) is committed to listening to local governments about their evolving needs and how the existing legislated framework accommodates new responsibilities and challenges. Much of the legislative agenda sponsored by MUNI in recent years has responded to critical local government needs uncovered as a result of the pandemic and in response to UBCM resolutions. The development of legislative change is a lengthy, complex, and resource intensive process. Therefore, it must be rooted in and supported by a clear gap in existing tools and authorities to fix an identified problem that the current legislation or other tools don't resolve. The mere desire for regional district (RD) legislation alone needs to be tested against a real need, with a clear path on policy development for the province to consider.

Government Priorities

The province has been clear in its priorities and focus on pressing issues of affordability and housing supply – allocating significant resources from both the Ministry of Housing and MUNI to initiatives in this space. That scarce allocation is determined by elected decision makers. The priority on affordability and housing supply also presents an opportunity and recognizes that issues of housing availability and affordability are not just urban issues – and that there is a role for regional approaches to support this work that may require new thinking of how RDs are better able to participate in solutions that will have direct implications for RD regulatory authorities.

In addition, MUNI along with other agencies and ministries, are working on other initiatives that have a direct impact on RD authorities, these include:

- The local government financial review working group, made up of staff from the province and UBCM, where work has been underway to review the local government finance system in B.C., analyzing the recommendations in the 2021 UBCM report, and discussing matters of mutual interest;
- Inclusive regional governance to explore First Nations' interests on RD boards (explore issues such as geographic implications/boundaries of the current RD system and alignment with First Nation territories, election mechanics, and service provision);
- Consideration of business licensing and enforcement authorities for RDs, as previously requested by RDs.

Discussion questions – Are there specific RD challenges and legislative concerns that align with the current provincial priorities? What are the clearly defined problem statements/lack of authority for RDs not already accommodated for?

Other Approaches and Tools

In the past, RD officials have expressed a range of concerns such as lack of regulatory authority – in some cases the authorities in question may exist or it may be facilitated through regulation (recent examples include fireworks and source separation regulations). Other identified concerns relate to some of the fundamental foundations of RD structures and principles – such as the principle that cost-recovery for services being matched with the beneficiaries of the service, or the unique ability of RDs to balance rural and urban interests. Any changes contemplated need to be evidence-based and targeted

and not be change for “a nice to have” versus a particular business or governance need for which a policy rationale exists and no other tools exist.

Discussion questions – given the inherent flexibility in the RD system, are there other tools or approaches that may address challenges that could support RDs in the absence of legislative changes?

Process for further engagement

Given the key and pressing priorities that the province is currently engaged on (e.g., housing and homelessness, climate change and emergency planning, health, and the opioid crisis) there are practical considerations about how the local government system (including municipalities and RDs) will partner and collaborate with the province to address these issues. MUNI remains committed to understanding the broad views and perspectives of local government officials (both regional and municipal) across BC on the issues facing their regions and communities including the need for legislative change. We will take under consideration the results of this session.

Discussion questions – Have inclusive, broad meaningful conversations about RD outcomes and authorities occurred across all RDs? And have those been shared with MUNI? How will RDs organize themselves to ensure that all voices will be heard?



FOR IMMEDIATE RELEASE

Fraser Lake, BC - January 24, 2024

RE: West Fraser Timber Co. Ltd. Announces Permanent Closure of Fraser Lake Sawmill

On January 22, 2024 West Fraser Timber declared the permanent closure of its operations at the Fraser Lake Sawmill. The decision is attributed to West Fraser's inability to access economically viable fibre in the region.

The announcement has stunned communities throughout the region, including Municipal, Regional, and First Nations governments. The substantial consequences of this development on the local community, which is impacting friends, neighbours, and families, is deeply disconcerting.

In response to this situation, the surrounding area is mobilizing efforts to explore viable alternatives that will ensure economic sustainability for the affected communities. A key focus is on preserving the fibre resources within the region.

Despite the challenges, the Fraser Lake area stands resilient and vibrant. Chief Michell of Stellat'en First Nation, Chief Louie of Nadleh Whut'en First Nation, Chair Parker (Electoral Area D Director) Regional District of Bulkley-Nechako, and Mayor Storey from the Village of Fraser Lake have engaged in discussions with Provincial and Federal Government officials, seeking various forms of government support.

The impacted communities are uniting their efforts to find solutions and resources for those most affected by the closure. This collaborative approach involves regular communication and an intensified economic partnership to address the challenges posed by this development.

As the region faces this significant change, stakeholders are committed to working together to mitigate the impacts and forge a path towards a sustainable and prosperous future. All levels of government are committed to a strong communication of relevant developments and supportive initiatives.

Together we will get through this challenging time in our history and find a pathway forward.

Sincerely,

Sarrah Storey
Mayor
Village of Fraser Lake

Marten Louie
Chief
Nadleh Whut'en

Robert Michell
Chief
Stellat'en

Mark Parker
Chair/Director, Electoral
Area D, Regional District
of Bulkley-Nechako

CC: Premier David Eby
Bruce Ralston, Minister of Forests
Nathan Cullen, Minister of Water, Land, and Resource Stewardship
Brenda Bailey, Minister of Jobs, Economic Development and Innovation

From: Eric Depenau <depenaue1@outlook.com>
Sent: Sunday, January 21, 2024 11:13 PM
To: Mayor and Council <MayorandCouncil@districtofmackenzie.ca>
Subject: Support our Troops Update

Hello Mayor Atkinson, members of Council,

Thank you for your recent review of the Support our Troops license plate program and for sharing information about the ongoing ICBC survey on district media.

I am writing to provide you with copies of recent support letters received, including those from the local MLA and MP. As well, please find updated statistics about the program attached. Should the District of Mackenzie wish to supply a similar support letter, it would be most appreciated, and we would be sure to put it to good use with continued advocacy.

Again, thank you for your time and consideration.

Eric Depenau



Support Our Troops

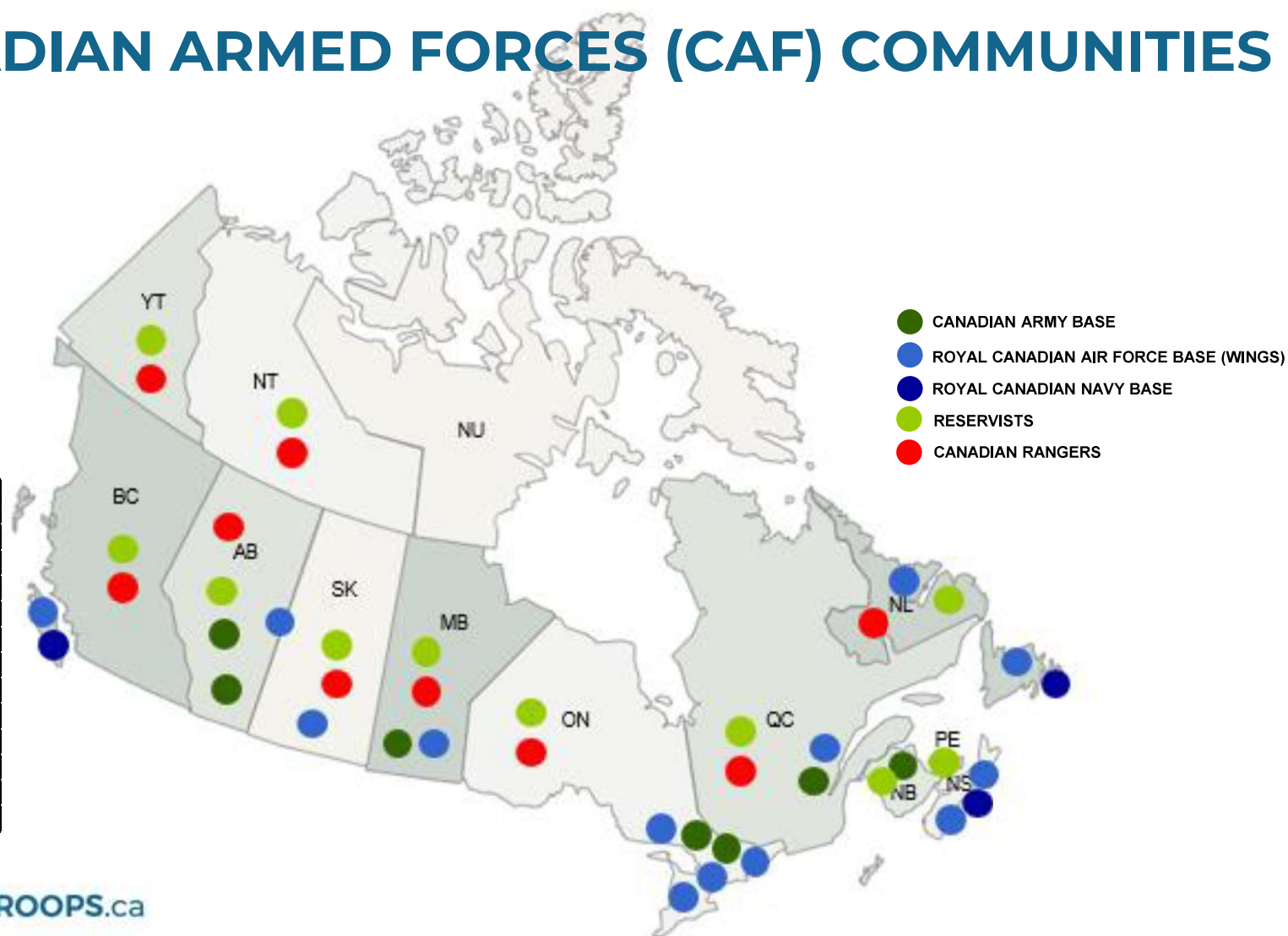
British Columbia

Scott V.J. Johnson
January 2024



CANADIAN ARMED FORCES (CAF) COMMUNITIES

Total CAF Community across Canada	
Ontario	85,801
Alberta	27,693
Manitoba	14,062
Nova Scotia	12,922
Newfoundland	6,605
Quebec	3,933
British Columbia	7,137
Northwest Territories	1,177
Prince Edward Island	895
New Brunswick	1,777
Saskatchewan	1,091
Total	163,093



Support Our Troops, The Official Charitable Cause of the Canadian Armed Forces

SERVING CANADIAN ARMED FORCES MEMBER

- ✓ Regular Force Members
- ✓ Reserve Force Members

VETERAN

- ✓ Former Regular or Reserve Force member released from the Canadian Armed Forces.

FAMILY

- ✓ The member's spouse or common-law partner who resides with the member;
- ✓ Those living apart as a result of military deployment/tasking;
- ✓ Children and dependents;
- ✓ Families of the fallen.



Why do we support?

Challenges of the Military Family

Our Canadian military are on the front lines for us whenever and wherever called, whether in foreign locations, or domestically.

Even the “easiest” military lifestyle can be a challenging one that experiences constant geographic relocations, long periods of absence (deployments and/or training) and the concerns around having a loved one with a “high risk” job.

It is often the children of our military members who suffer the greatest and have a higher propensity for anxiety, loneliness, special need requirements and overall uncertainty.

Operational readiness is something that we constantly strive to provide through the various support mechanisms we provide to our military members and their families.



Give Support

- ✓ Your support and partnership will help meet the extraordinary challenges faced by members of the Canadian Armed Forces community and their families as a result of military service.



Programs you can support

- ✓ Ill and Injured Support
- ✓ National Scholarship Program
- ✓ Financial Assistance Program
- ✓ National Youth Camps Program
- ✓ Special Needs Program
- ✓ Boomer's Legacy
- ✓ OSISS (Occupational Stress Injuries)



2020-2021 Support Our Troops Year in Review

Impact from April 1, 2020 to March 31, 2021

7,800 Military members and families supported **\$3.2M** raised by generous Canadians



133

Military families with a child with special needs received funding



400

Military families accessed programs and services in support of enhanced mental health and well-being



2,105

Operational Stress Injury Social Support Program



192

Military children went to summer camp



549

Military families received support through the License Plate Program



129

Were offered support while in hospital



75

Scholarships awarded to Military spouses and dependents



458

Military spouses attended entrepreneurship and employment training



372

Military families received emergency financial assistance



\$154,800

Disbursed through the Holiday Hamper Program to assist up to 871 families



SUPPORTOURTROOPS.ca

Impact from April 1, 2021 to March 31, 2022

7,712
\$4.9M

Military members and families supported distributed through grants, loans and the funding of various programs

Support for our Canadian Armed Forces members, Veterans, and their families

We work to improve the lives of military members and their families by providing financial assistance to promote family resiliency and support Veterans and serving members who may have an illness or injury through a variety of grants and programs. Examples of the support we have provided over the last year include:



167 members

with a child with special needs received support

\$145K



in funding to assist families with raising a child with exceptionalities.



174 members

assisted through an Emergency Grant providing financial support during an immediate financial distress situation.



\$200,000

received from SISIP Financial to ensure members of the CAF community received support they needed through the Emergency Grant Program.



216 members

received support with scholarships and employment assistance through provincial license plate programs.



239 military spouses

attended entrepreneurship and employment training.



Funding for 35 special needs facilitators, allowed **142 children** with special needs to attend camp.



\$52K distributed to

2,872 members through the Operational Stress Injury Social Support Program to assist members, Veterans, and families dealing with an operational stress injury.



766 military Families

assisted through the Holiday Hamper Program. (~\$150K)

This gesture of good will is a morale booster to our members and their families, to feel appreciated and cared for by Canadians. This support helps them get the job done at home and abroad.

Padre Tachie, on behalf of the Senior Base Chaplain and the Chaplain Team, CFB Kingston.



111 hospitalized

currently serving members and Veterans were assisted to ensure their utmost care and comfort.

81 Gagetown families



received deployment support through the Lending Library, which include: deployment support books, Teddy Bears and Story Books, assistive devices, and anti-anxiety kits.

I love this program and it has been a wonderful resource for my son to try out new things. I was pleasantly surprised to walk by my son's room and see him staring up the stars on the tent and asking me so many questions. I had no idea that one small little tent could help him sleep better at night by creating a little place of his own and get him

247 families

through the Esquimalt Military Family Resource Centre, participated in Dolly Parton's Imagination Library, a not-for-profit book-gifting program devoted to inspiring a love of reading in military children during the pandemic.



She opens the new book with her dad every month and when he's deployed she saves it to open on webcam. It is a special thing they have done together from the start.
Military Spouse



SUPPORTOURTROOPS.ca

License Plate Program

The Support Our Troops License Plate Program, adopted by Alberta, Manitoba, Ontario and Saskatchewan, is an easy and creative way for Canadians to rally support for our military in an impactful way.

These customized license plates feature our signature Yellow Ribbon, which exemplifies the story of Canadians from coast to coast coming together to show their gratitude to our women and men in uniform.

Funds raised from these specialty plates support current and former members of the Canadian Armed Forces and their families.



"The men and women of the Canadian Armed Forces provide a tremendous service to our province, country and the international community. It is difficult to find ways to truly express our appreciation to them and their families for their service and sacrifice. This program enables Albertans to show their support in a small, but meaningful way. It is inspiring to see these plates on so many Alberta vehicles, knowing the significant difference these donations have made to the lives of military families."

Nate Glubish, Service Alberta Minister (Since April, 2019)



As of 31 March, 2023



Program Started: 2014
Donation / Plate: \$55.00 / \$75 (total cost)
Total Plates: 57,644
Amount Raised: \$3,170,420
Use of Funds: Serving members, Veterans, and families



Program Started: 2016
Donation / Plate: \$30.00 / \$55 (total cost)
Total Plates: 2,889
Amount Raised: \$86,670
Use of Funds: Military Families / MFRC
 in Saskatchewan Scholarships



Program Started: 2015
Donation / Plate: \$30.00 / \$70 (total cost)
Total Plates: 4,532
Amount Raised: \$158,870 (incl. \$20K donation)
Use of Funds: Ten (10) x \$1K Scholarships / year



Program Started: 2009
Donation / Plate: \$2.50 (\$4.50 vanity) / \$82 (total)
Total Plates: Unknown
Annual Contribution: ~\$125 / Year
Use of Funds: Various



Thank you all!



SUPPORTOURTROOPS.ca





HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Todd Doherty

Member of Parliament
Cariboo—Prince George

January 10th, 2024

RE: Inclusion of British Columbia in the Support our Troops License Plate Program

To Whom It May Concern,

Given British Columbians rich support for those who have answered the call to service and the success of the Support Our Troops license plate in other provinces in Canada, I would like to express my support for this tremendous program to be included in British Columbia.

Canadian drivers in in Alberta, Manitoba, Saskatchewan, and Ontario have been given the opportunity to show support for the Canadian Armed Forces via the Support Our Troops program. In Alberta, this has resulted in over 2.5 million in funds from the public to go towards serving members, veterans, and youth.

This is an opportunity for members of the beautiful province of British Columbia to show support to the official charitable cause of the Canadian Armed Forces in a creative and unique way that promotes BC's rich history.

As the Member of Parliament for Cariboo-Prince George, I feel it is imperative that the British Columbians be given this incredible opportunity; thus, I am pleased to offer my full support for the implementation of the Support Our Troops license plate program in British Columbia.

Sincerely,

Todd Doherty,

Member of Parliament

Cariboo-Prince George

Ottawa Office

Room 900, Justice Building, Ottawa, Ontario K1A 0A6
Tel.: 613-995-6704 Fax.: 613-996-9850
Todd.Doherty@parl.gc.ca

Constituency Office

1520 3rd Avenue, Prince George, B.C. V2L 3G4
Tel.: 250-564-7771 Fax.: 250-564-6224
Todd.Doherty.C1@parl.gc.ca



January 12, 2024

To Whom It May Concern,

RE: British Columbia's Participation in the Support Our Troops License Plate Program

I would like to express my support for British Columbia's participation in the Support Our Troops License Plate Program.

Other provinces have created a specialty license plate purchasable by the public to show support for our uniformed services and shared a portion of the proceeds to Support Our Troops, the official charitable cause of the Canadian Armed Forces. British Columbia should join with the provinces of Alberta, Manitoba, Saskatchewan, and Ontario in the Support Our Troops license plate program. This is an opportunity to show support for those who have answered the call to service, while creating a distinctive and meaningful design that pays respect to British Columbia's rich history.

Therefore, as the Member of the Legislative Assembly for Prince George-Valemount, I am pleased to offer my support for the Support Our Troops license plate program in British Columbia.

Sincerely,

Shirley Bond, MLA
Prince George-Valemount





HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

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Room 710
The Valour Building
Ottawa, Ontario
K1A 0A6
Tel. : 613-947-4524
Fax: 613-947-4527

Prince George

1520 3rd Ave
Prince George, BC
V2L 3G4
Tel. : 250-561-7982
Fax: 250-561-7983



Bob Zimmer

Member of Parliament
Prince George—Peace
River—Northern Rockies

Bob.Zimmer@parl.gc.ca
bobzimmer.ca

Fort St. John

9916 100th Ave
Fort St. John, BC
V1J 1Y5
Tel. : 250-787-1192
Fax: 250-787-1195

Dawson Creek

10421 10th St
Dawson Creek, BC
V1G 3T4
Tel. : 250-719-6848
Fax: 250-719-6838

January 4, 2024

RE: British Columbia's Participation in the Support Our Troops License Plate Program

To Whom It May Concern,

I would like to express my support for British Columbia's participation in the Support Our Troops license Plate Program.

Other provinces have created a specialty license plate purchasable by the public to show support for our uniformed services and shared a portion of the proceeds to Support Our Troops, the official charitable cause of the Canadian Armed Forces. British Columbia should join with the provinces of Alberta, Manitoba, Saskatchewan, and Ontario in the Support Our Troops license plate program. This is an opportunity to show support for those who have answered the call to service, while creating a distinctive and meaningful design that pays respect to BC's rich history.

Therefore, as the Member of Parliament for Prince George-Peace River-Northern Rockies, I am pleased to offer my support for the Support Our Troops license plate program in British Columbia.

Sincerely,

Bob Zimmer
Member of Parliament
Prince George-Peace River-Northern Rockies



January 4, 2024

To Whom it may concern

Re: British Columbia's Participation in the Support Our Troops License Plate Program

To Whom It May Concern,

I strongly support British Columbia's participation in the Support Our Troops License Plate Program.

Other provinces have created a specialty license plate purchasable by the public to show support for our uniformed services and shared a portion of the proceeds to Support Our Troops, the official charitable cause of the Canadian Armed Forces. I encourage British Columbia to join with the provinces of Alberta, Manitoba, Saskatchewan, and Ontario in the Support Our Troops license plate program. This is an opportunity to show support for those who have answered the call to service, while creating a distinctive and meaningful design that pays respect to British Columbia's rich history.

Therefore, as the Member of the Legislative Assembly of British Columbia for Cariboo North, I am pleased to offer my support for the Support Our Troops license plate program in British Columbia.

Sincerely,

Coralee Oakes

MLA

Cariboo North



LEGISLATIVE ASSEMBLY
of BRITISH COLUMBIA



January 11, 2024

RE: British Columbia's Participation in the Support Our Troops License Plate Program

To Whom it may concern,

I am pleased to provide a letter of support for British Columbia's participation in the Support Our Troops License Plate Program.

Other provinces already offer the Support Our Troops License Plate Program, funds raised offer valuable funding to support current and former members of the Canadian Armed Forces and their families. It is time for British Columbia to offer this program in our province, we need to show our gratitude to our uniformed members!

As the MLA for Prince George-Mackenzie I would like to thank you for considering British Columbia's participation in the Support Our Troops License Plate Program.

Sincerely,

Mike Morris
MLA Prince George-Mackenzie

This monthly publication is prepared by the [Northern Health Healthy Settings](#) team to provide information and resources for local governments and community organizations to promote and support community health across Northern BC.

Share your opinion

Sexual and Reproductive Health Survey

Northern Health is inviting members of the public to complete a survey about their experiences, needs and preferences around accessing sexual and reproductive health services. This information will help guide how we prioritize, plan, organize and deliver sexual and reproductive health services for Northern BC communities. Your participation in this survey is completely voluntary and confidential. Please consider completing or sharing this short [survey](#).



Resources (toolkits, reports, websites)

Canadian Parks, Recreation, and Sport Infrastructure Database (Canadian Parks and Recreation Association)

The Canadian Parks, Recreation, and Sport Infrastructure Database needs your input! This [database](#) has information about parks, recreation, and sport facilities across Canada, including location, size, services, and age. Communities can use this tool to help measure the value of local infrastructure and the impact of investments. As more communities add information to the database, the platform will become more useful and will help Canadian Parks and Recreation Association in its national advocacy efforts for the sector.



The price of inactivity: Measuring the impact of sport, physical activity, and recreation in Canada (Canadian Parks & Recreation Association & Canadian Fitness Lifestyle Research Institute)

Look no further for evidence to support investments in sport, physical activity, and recreation in your community. This [report](#) outlines the significant social, health, economic, and environmental impacts made possible by investing in activity.



Preparing for cold weather events (UBC Climate Hub)

Check out this [resource](#) for an array of cold weather coping strategies that support well-being at multiple levels (individual, community, and systems level).



Resource catalogue (ClimateReadyBC)

Climate change requires us to plan for the unexpected. While many regions of BC will have gentler winters with higher temperatures and wetter conditions in future, individuals are more likely to be unprepared when extreme cold and winter storms strike. To help you understand how your community can manage its risks, explore the resources and information within the [ClimateReadyBC resource catalogue](#) and [extreme cold winter storm webpages](#).



ClimateReadyBC

Events and learning opportunities

Join the Push-up Challenge (Canadian Mental Health Association)

Dates: February 1 to 23, 2024

In February, the Canadian Mental Health Association challenges Canadians to complete push-ups (or an [alternative exercise](#)) in the name of the 20 per cent of Canadians who experience a mental illness each year. Register for the free and virtual [Push-Up Challenge](#) to get moving, learn about mental health, and make a difference together!

Food and physical activity online workshop (Appetite to Play)

Date: February 15, 2024

Are you an early childhood educator and want to learn more about healthy eating for children 0-5 years old? Register for the Appetite to Play [Food and Physical Activity Online Workshop](#).

Increasing affordability through municipal climate action – nature-based solutions (Climate Caucus)

Date: February 20, 2024

Are you passionate about making a positive impact on your community and taking action on climate change? Are you eager to learn more about how municipalities can play a crucial role in addressing climate change while increasing affordability? Join this [webinar](#) to more about innovative policy solutions and successful case studies from municipalities across the country.

Indigenous Climate Resilience Forum (BC Climate Action Secretariat)

Dates: February 20-22, 2023

Join the [Indigenous Climate Resilience Forum](#), a free, three-day virtual event designed to inform, connect, and support Indigenous communities in building resilience to the impacts of climate change. The forum aims to centre Indigenous voices by sharing and celebrating the work happening in communities, facilitating knowledge sharing amongst Indigenous folks, and supporting connection between communities and government bodies.

Funding opportunities

Active Communities Grant (BC Alliance for Healthy Living)

Deadline: February 5, 2024

Apply for an [Active Community Grant](#) for up to \$50,000 to increase access to physical activity in your community. Indigenous communities and local governments are encouraged to take advantage of collaborative partnerships to strengthen their project and application.

Equipment Grant Program (Indigenous Sport, Physical Activity and Recreation Council)

Date: February 7, 2024

Need sporting equipment? First Nations, Métis Chartered Communities, friendship centres, and community not-for-profit organizations that deliver Indigenous sport, recreation and/or physical activity programs are invited to apply to the Indigenous Sport, Physical Activity and Recreation [Equipment Grant Program](#). Grant applications can range for requests from \$500 to \$3,000. Funding can be used to promote active lifestyles for Indigenous communities by reducing barriers and increasing access to sport, recreation, and physical activity programs.

Disaster Risk Reduction – Climate Adaptation (Union of BC Municipalities)

Deadline: March 28, 2024

Apply for [Disaster Reduction-Climate Adaptation funding](#) to support initiatives that reduce disaster risks from natural hazards and climate-related events. First Nations and local governments are encouraged to apply.

Anti-Hate Community Support Fund (Ministry of Public Safety and Solicitor General)

Deadline: March 31, 2024

Apply to the [Anti-Hate Community Support Fund](#) for up to \$10,000. This fund is intended to support organizations, such as places of worship or cultural community centres, which have sustained damages to their site(s) or are seeking to enhance security measures in and around their site(s).

Indigenous Housing Fund (BC Housing)

Deadline: April 30, 2024

Apply to the [Indigenous Housing Fund](#) to create new homes for Indigenous people in your community. Indigenous non-profit housing providers, First Nations and Indigenous governments, and non-profit housing providers are encouraged to apply.

Climate Fund Finder (Clean BC)

Deadline: Ongoing

Planning a climate action project? Need financial support? Not sure where to start? The [Funding Finder](#) is the tool for you. By answering a few questions, you'll be on your way to learning which programs fit your program best.

#GreenMyCity Program (Green Cities Foundation)

Deadline: Ongoing

Apply for a [#GreenMyCity grant](#) to support the restoration and revitalization of any publicly owned land, including parks, community gardens, sports fields, playgrounds, and public open spaces. Garden clubs, associations, neighbourhood groups, service clubs, and school/youth groups are encouraged to apply.

Northern Healthy Communities Fund (Northern Development Initiative Trust)

Deadline: Ongoing

Is your community nearby an LNG Canada or Coastal GasLink project? Apply for the [Northern Healthy Communities Fund](#) to help your community adjust to the economic growth expected to occur as a result of major economic development projects.

Northern Health Stories

WHO declares loneliness a “global public health concern”

The World Health Organization (WHO) recently shared a [report addressing the issues of social isolation and loneliness](#), highlighting the importance of fostering social bonds and connections for individuals' overall well-being. Loneliness and social isolation are widespread challenges that impact people across different ages and regions globally...[continue reading](#).

See the latest stories at stories.northernhealth.ca.

E-Brief subscription information

To subscribe, send a blank email to healthycommunities@northernhealth.ca with “subscribe” in the subject line.

To unsubscribe, send a blank email to healthycommunities@northernhealth.ca with “unsubscribe” in the subject line.

If you have any questions about our list and your privacy, please phone 250-637-1615.





**SERVICE CANADA WILL BE IN YOUR
COMMUNITY ON**

February 13th-14th 2024

From: Feb 13th 1:00 pm to 4:30 pm
Feb 14th 9:00 am to 12:00 pm

At: Mackenzie Service BC Centre
64 Centennial Drive
Mackenzie, BC

We will be able to help you with:

Employment Insurance
Canadian Pension Plan / Old Age Security /
Guaranteed Income Supplement
Social Insurance Number
Passport application intake



You can access our online services at
Canada.ca/service-canada-e-service

**SERVICE CANADA SERA DANS VOTRE
COLLECTIVITÉ LE**

13-14 février 2024

De: 13 février, 13h00 à 16h30
14 février 9h00 à 12h00

À: Centre de service C.-B. Mackenzie
64, promenade Centennial
Mackenzie, BC

Nous pourrions vous aider avec :

Assurance-emploi
Régime de pension du Canada / Sécurité de la
vieillesse / supplément de revenu garanti
Numéro d'assurance sociale
Réception des demandes de passeport



Pour accéder à nos services
en ligne, consultez
**[canada.ca/service-canada-services-
-électroniques](https://canada.ca/service-canada-services-électroniques)**

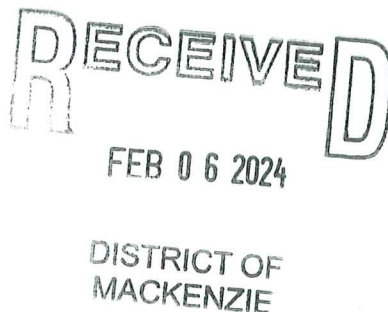


Westcoast Energy Inc.
3985 22nd Avenue
Prince George BC
V2N 1B7

February 1, 2024
VIA XPRESSPOST / E-MAIL

Dear Mayor Joan Atkinson,

District of Mackenzie
P.O Bag 340
1 Mackenzie Blvd
Mackenzie, BC V0J 2C0



Re: Westcoast Energy Inc. – Sunrise Expansion Program – Project Update

INTRODUCTION

Westcoast Energy Inc. (Westcoast), an Enbridge company, owns and operates British Columbia's (BC) major natural gas transmission infrastructure system, referred to as the Westcoast or BC Pipeline system, which transports processed natural gas to consumers throughout the province and to Alberta and the Pacific Northwest of the United States (U.S.). The Westcoast system is an interprovincial pipeline system with over 2,900 kilometers (km) of pipeline from near Fort Nelson in northeast BC and from Gordondale near the Alberta-BC border, south to the Canada-U.S. border at Huntingdon/Sumas.

Westcoast plans to apply to the Canada Energy Regulator (CER) in Q2 2024 for approval of the Sunrise Expansion Program (Project), a proposed expansion of the southern portion of the Westcoast system, starting from near Compressor Station (CS) 2B (Azouzetta) south to the Canada-U.S. border at the Huntingdon Meter Station (MS-16). The development of the application involves a robust environmental assessment process and engagement program, ensuring Indigenous, stakeholder and public involvement in identifying and addressing potential effects of the Project.

You are receiving this letter because you (or your organization) have been (or were previously) identified as potentially having an interest in the Project. This letter provides an update about the Project and a description of upcoming activities related to preparing the regulatory application.

PROJECT OVERVIEW

The Project includes the addition of pipeline looping, additional compression at select existing compressor station sites, and facility enhancements along the system, summarized below. The Project would provide approximately 300 million cubic feet per day (MMcf/d) of natural gas transportation capacity to meet natural gas demand in BC and the U.S. Pacific Northwest.

Project design is under development, and configuration of pipeline loops, compressor station modifications and additional compression requirements are subject to change. Westcoast is committed to providing additional details about the Project as they become available.

Pipeline looping

In order to increase transportation capacity, pipeline loops would be added along Westcoast's existing right-of-way. The Project design is expected to include a total of approximately 137 km of 42-inch pipeline looping in various

segments along the existing system (see enclosed map), that will run parallel and largely be contiguous with the existing right-of-way to minimize environmental disturbance.

Compression facilities

The Project scope also includes additional compression and associated facilities at four existing compressor station sites: CS-2B (Azouzetta), CS-6B (93 Mile), CS-8A (Kingsvale) and CS-8B (Othello). Electric-driven compression is being considered for three of the compressor units to reduce greenhouse gas emissions. Three overhead powerlines, totalling approximately 34 km in length and largely following existing linear infrastructure such as roads or rights-of-way, would be required to provide power to these electric motor driven compressor units.

To support additional flow capacity, the Project will also include modifications at all existing compressor stations from CS-2B south to MS-16 at Huntingdon, such as additional cooling system capacity, back up generation and changes to piping.

ENVIRONMENTAL, ENGINEERING AND SOCIO-ECONOMIC STUDIES

To support Project design and routing decisions, Westcoast is conducting an environmental and socio-economic assessment (ESA) of the Project. Environmental field studies began in Q2 2023 and will continue this year to understand the Project's potential effects on the environment, and to develop and evaluate options for mitigation, as needed. Environmental studies have included surveys of fish and fish habitats, vegetation, soils, wetlands, wildlife and wildlife habitat and archaeology.

Geotechnical investigative studies began in Q4 2023 and will continue in 2024. These studies include surface and subsurface exploration to better understand geological conditions for routing design purposes (watercourse crossings, potential geohazards, etc.) and construction feasibility.

Westcoast is also assessing potential socio-economic effects of the Project as part of the ESA, including potential effects to community infrastructure and services, human health and safety, local employment and economy. This baseline information has been collected throughout 2023 and engagement with local communities and Indigenous groups to inform this assessment is ongoing.

Westcoast will develop comprehensive safety and environmental protection measures to mitigate effects of the Project (e.g., effects on soil and soil productivity, wildlife and fish and their habitats, water quality and quantity, vegetation, wetlands, air quality and greenhouse gas emissions, traditional land and resource use, social and cultural wellbeing, infrastructure and services, and employment and economy) and to ensure public and worker safety.

ENGAGEMENT PROGRAM

In early 2023, Westcoast began engaging potentially affected Indigenous groups and rightsholders, landowners and land users, government authorities and representatives, and other interested parties to collaborate and seek input on the Project design and address issues or concerns. Over the last year, several refinements to the Project scope have been made as a direct result of this engagement and through analysis of data collected in environmental studies.

Westcoast will continue to engage through various means including regularly scheduled in-person and virtual meetings; facilitating training, employment and contracting opportunities in environmental and geotechnical studies;

and hosting community open houses and presentations. Westcoast will also continue to share information and seek public input through existing platforms such as the Project's virtual open house and Enbridge's website.

EFFECTS DURING CONSTRUCTION

The overall construction, restoration and commissioning process is expected to take approximately two-and-a-half years. Westcoast is still evaluating the specific additional permanent and temporary land requirements needed to accommodate construction and operation of the Project.

The pipeline loops will generally require an 18-metre-wide permanent ROW, with another 27-metre strip for temporary and extra workspace at specific locations to accommodate construction equipment, set up and laydown areas, and excavation. Temporary workspace would be fully restored after construction. The compressor station work is expected to be confined to existing station sites except for CS-2B and CS-8A, which will need expanded footprints to accommodate the expansion facilities. The right-of-way for the three powerlines is expected to be up to 70 metres wide, with some variation of width at select locations depending on localized circumstances.

It is anticipated that existing roads or trails, or newly constructed access where required, will be used to access the work locations.

During the construction phase, temporary effects such as an increase in dust, noise, and traffic within the immediate Project areas are expected. These effects would result from passenger vehicles, construction vehicles, and equipment (cranes, dozers, side booms, backhoes, semis) entering and exiting worksites. Westcoast will work closely with local communities to develop mitigation plans to limit the temporary effects.

OPERATIONAL EFFECTS

Once construction activities are complete, the temporary effects described above are expected to end. Along with the environmental protection measures, the Project will be subject to Westcoast's comprehensive pipeline integrity and maintenance program including vegetation management, regular valve maintenance, cathodic protection, inline inspection, and pigging to detect corrosion and pipeline anomalies. The Project will be operated by Westcoast personnel and monitored 24 hours per day by Westcoast's Gas Control operations.

TIMELINE OF PROJECT ACTIVITIES

- Environmental studies began: Q2 2023
- Geotechnical studies began: Q4 2023
- Regulatory application submission (CER): Q2 2024¹⁴

Subject to the receipt of regulatory approvals, construction activities would begin as early as Q2 2026 with planned in-service in Q4 2028. These timelines are subject to change.

¹⁴ A Project notification was filed with the CER on January 30, 2024 in accordance with the CER's pre-application early engagement requirements. That notification can be found on the CER's website at <https://apps.cer-rec.gc.ca/REGDOCS/Item/View/4433079>.

MAP, FACTSHEET AND SOCIO-ECONOMIC QUESTIONNAIRE

The potential locations for additional pipeline looping and compression are depicted in the Project map provided with this letter. The Project design is still under development and is subject to change, including as a result of ongoing engagement.

As noted above, Westcoast continues to seek information regarding local socio-economic conditions and suggestions for how to maximize positive benefit to local communities. We invite you to fill out the questionnaire on the Project's virtual open house (www.sunrise-program.com) or directly at this link: <http://tinyurl.com/48mwcyyx>.

RESOURCES AND CONTACT INFORMATION

- For more information on the CER's regulatory oversight and review process for the Project, please refer to the enclosed CER brochure "The CER, Energy Projects and You" which can also be found at: <https://www.cer-rec.gc.ca/en/consultation-engagement/land-matters-guide/brochures/cer-energy-projects-you/index.html>.
- For more information on the CER's regulatory oversight and review process for the Project specific to Indigenous Peoples, please refer to the CER brochure "The CER, Energy Projects, and Indigenous Peoples," which can be found at: <https://www.cer-rec.gc.ca/en/consultation-engagement/land-matters-guide/brochures/cer-energy-projects-indigenous-peoples/index.html>.
- For more information on the Project, please visit our website at <https://www.enbridge.com/projects-and-infrastructure/projects/sunrise-expansion-program> or visit our virtual open house at www.sunrise-program.com.

Westcoast welcomes comments, questions or concerns so that they may be addressed and considered in the development of this Project. Please advise if you have a preferred method for receiving information about the Project moving forward (e.g., digital, hard copy, mail, e-mail, community referral portal, etc.).

For more information, questions or concerns please contact us directly:

Rikki Beaudet Community and Indigenous Engagement Phone: 250-960-2087 Email: Rikki.Beaudet1@enbridge.com	Zeke Reimers Lands and Right of Way Phone: 403-699-1681 Email: Zeke.Reimers@enbridge.com	General Inquiries Phone (toll-free): 1-833-267-2220 Email: BCprojects@enbridge.com Media: media@enbridge.com
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Enclosures:

- Sunrise Expansion Program Factsheet (January 2024)
- Project Map
- Pamphlet: "The CER, Energy Projects and You, for non-Indigenous"

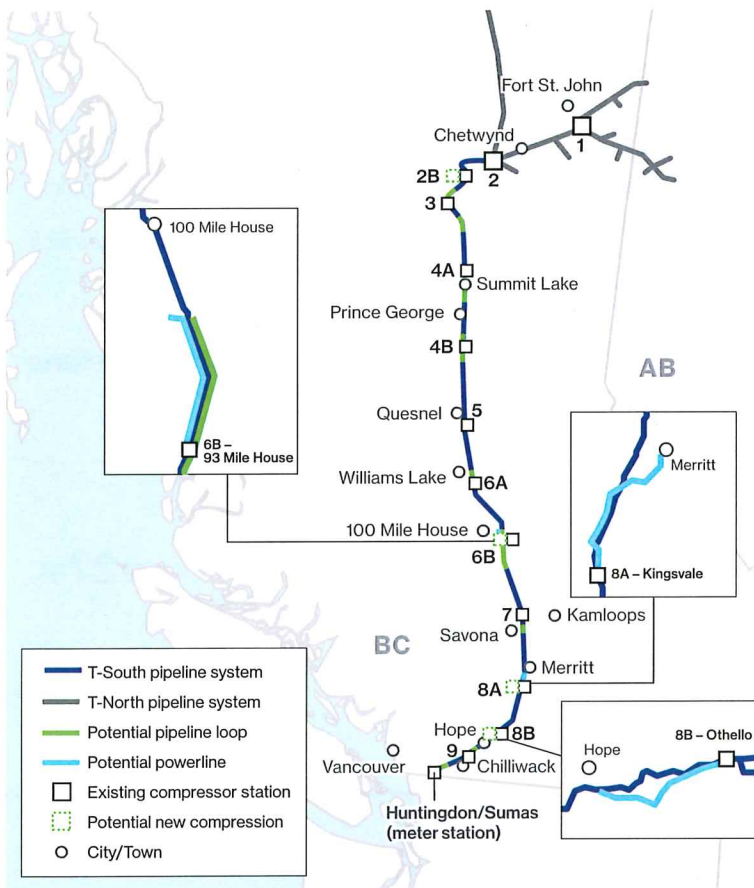
In case of an emergency, please contact Enbridge's 24-hour emergency number: 1-800-663-9931



Sunrise Expansion Program

► Image above: existing compressor station 5 – “Australian” – near Quesnel, BC

Westcoast Energy Inc. (Westcoast), an Enbridge company, owns and operates a natural gas transmission system in British Columbia (BC) that transports processed natural gas for markets throughout BC, Alberta and the Pacific Northwest. This gas is ultimately used to heat homes, businesses, hospitals and schools. It is also used as a fuel for electric power generation and is a staple in a number of industrial and manufacturing processes that produce hundreds of products that improve our lives.



Project overview

Westcoast is proposing the Sunrise Expansion Program (Project), an expansion of the southern portion of its BC Pipeline system known as T-South. The Project is being proposed based on demand for additional natural gas transportation capacity. It will provide up to 300 million cubic feet per day (MMcf/d) of natural gas on the T-South system. The targeted in-service date is late 2028.

The proposed Project currently includes the installation of pipeline loops and additional compression at select existing compressor station sites. Westcoast is planning to use electric-driven compressors, which would require new powerline infrastructure as well.

Pipeline loops

In order to increase transportation capacity, pipeline loops would be added, along Westcoast's existing right-of-way (ROW). The additional loop segments will run parallel and connect to the existing pipeline system.

A total of approximately 137 km of 42-inch pipeline looping in various segments along the system is currently anticipated.

Preliminary Project timelines

- Environmental studies began: Q2 2023
- Geotechnical studies began: Q4 2023
- Regulatory application submission (CER): Q2 2024
- Construction: Q2 2026 – Q4 2028
- In-service: Q4 2028

Project timelines are subject to change.

Compressors and infrastructure upgrades

In addition to pipeline looping, additional compression and upgrades would be required. Over extended distances, friction and elevation differences reduce the pressure within the pipelines and slow the flow of gas – compressor stations give the gas a needed “boost”, helping it get from one point to the next.

Westcoast plans to install new compressors at existing compressor stations located at Azousetta Lake (CS-2B), 93 Mile (CS-6B), Kingsvale (CS-8A), and Othello (CS-8B).

To reduce environmental impacts, Westcoast is considering the use of electric-driven compressor units for some of the compression required for the Project. If electric-driven compressor units are used, the Project could avoid about 376,000 tonnes of carbon dioxide equivalent (CO₂e) emissions per year. That is equivalent to removing 104,000 cars off the road in a year. The electric-driven compressor unit would substantially cut greenhouse gas (GHG) emissions that would be produced with a natural gas drive. Electric drives are also known for their quieter operation compared to natural gas drives.

To power the new electric-driven compressor units and ensure reliable operations, up to approximately 34 km of new electric transmission powerlines may be required. These overhead powerlines would largely follow existing linear infrastructure such as roads or ROWs to minimize environmental and local community impacts.

Regulatory

Westcoast plans to file a regulatory application with the Canada Energy Regulator (CER) in Q2 2024. To support its application, environmental, geotechnical and socio-economic studies are underway. We are engaging with Indigenous groups, landowners, and other stakeholders to help shape the design of the Project.

Indigenous and community engagement

Westcoast is committed to engaging with Indigenous groups, landowners, and other stakeholders with an interest in the Project. By gaining a deep understanding of these interests at an early stage, we can better integrate them into the Project planning.

Westcoast is dedicated to creating economic opportunities for Indigenous groups and local communities. This ranges from training and employment opportunities to procuring goods and services from Indigenous businesses through a proactive supply chain process. These opportunities are provided from the early investigative studies through construction and into long-term operations.



Investigative field studies

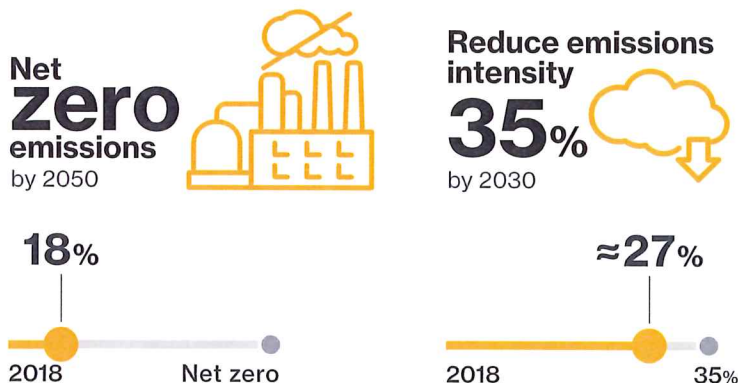
To support Project routing and design, Westcoast is conducting investigative geotechnical and environmental studies. These studies will help identify any environmental or geotechnical factors that should be considered in designing the Project and in developing mitigation.

Environmental studies include surveys of fish and fish habitats, wildlife, vegetation, soil, watercourses, wetlands, air quality and archaeology assessments. Geotechnical studies aim to understand geological conditions beneath the surface for optimal pipeline routing design.

Environmental performance commitment

Enbridge's environmental, social and governance (ESG) goals represent the next stage of our evolution as an ESG leader to ensure we're positioned to grow sustainably for decades to come. Specifically on the environment, our goal is to achieve net-zero GHG emissions from our business by 2050 and a 35% reduction in the intensity of GHG emissions from our operations by 2030. Our emissions reduction targets include future projects we might develop, and anything we do will be assessed against our emissions reduction commitments. The installation of electric-driven compressors in this Project help Enbridge meet these goals.

To find out more about how we plan to meet these goals, please visit enbridge.com/esggoals.



Contact us

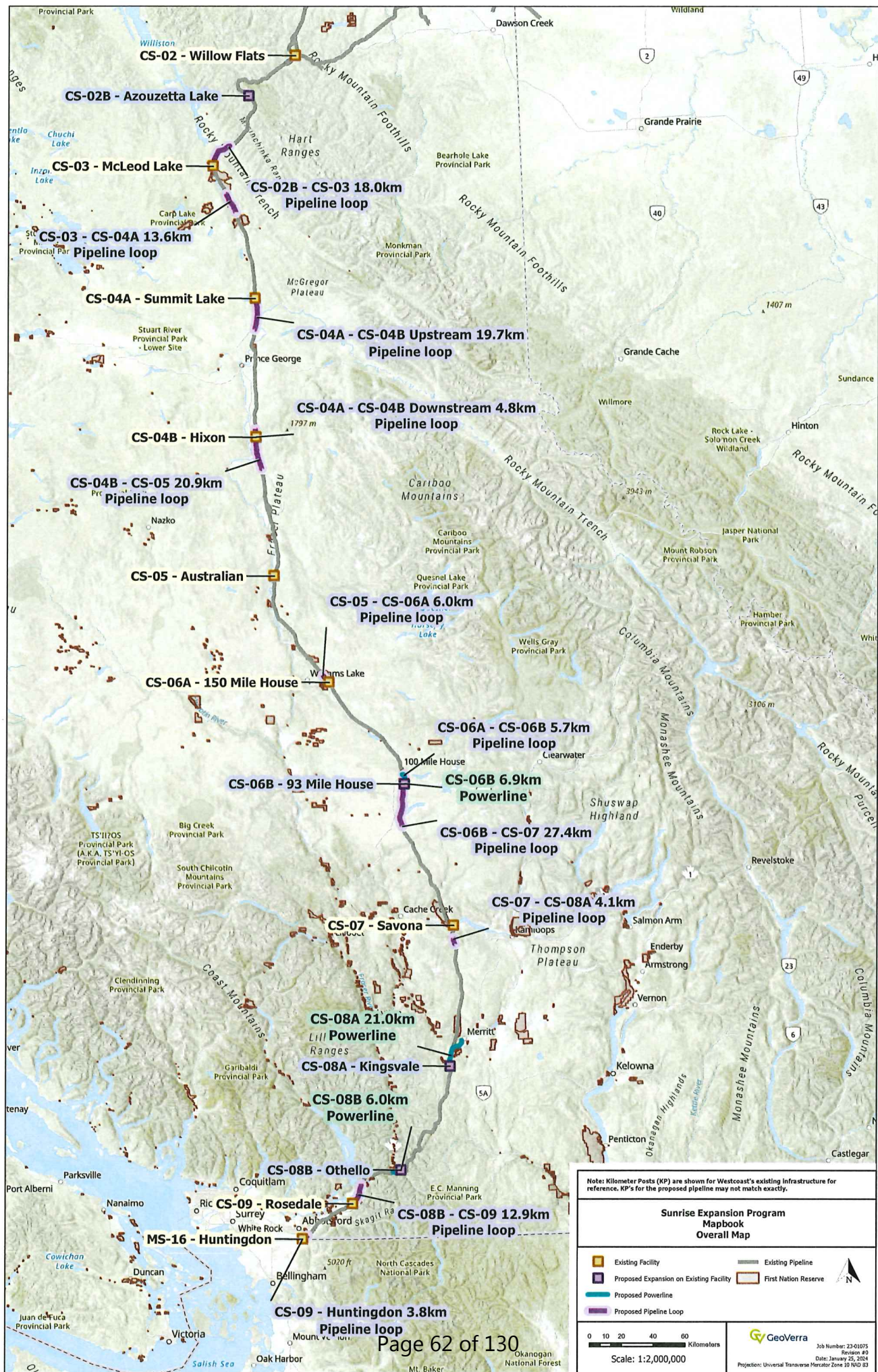
Virtual Open House
sunrise-program.com



Email
BCprojects@enbridge.com

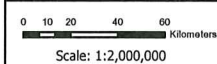
Phone
1-833-267-2220 (toll-free)

Mail
Enbridge Inc.
3985 22 Ave
Prince George, BC V2N 1B7

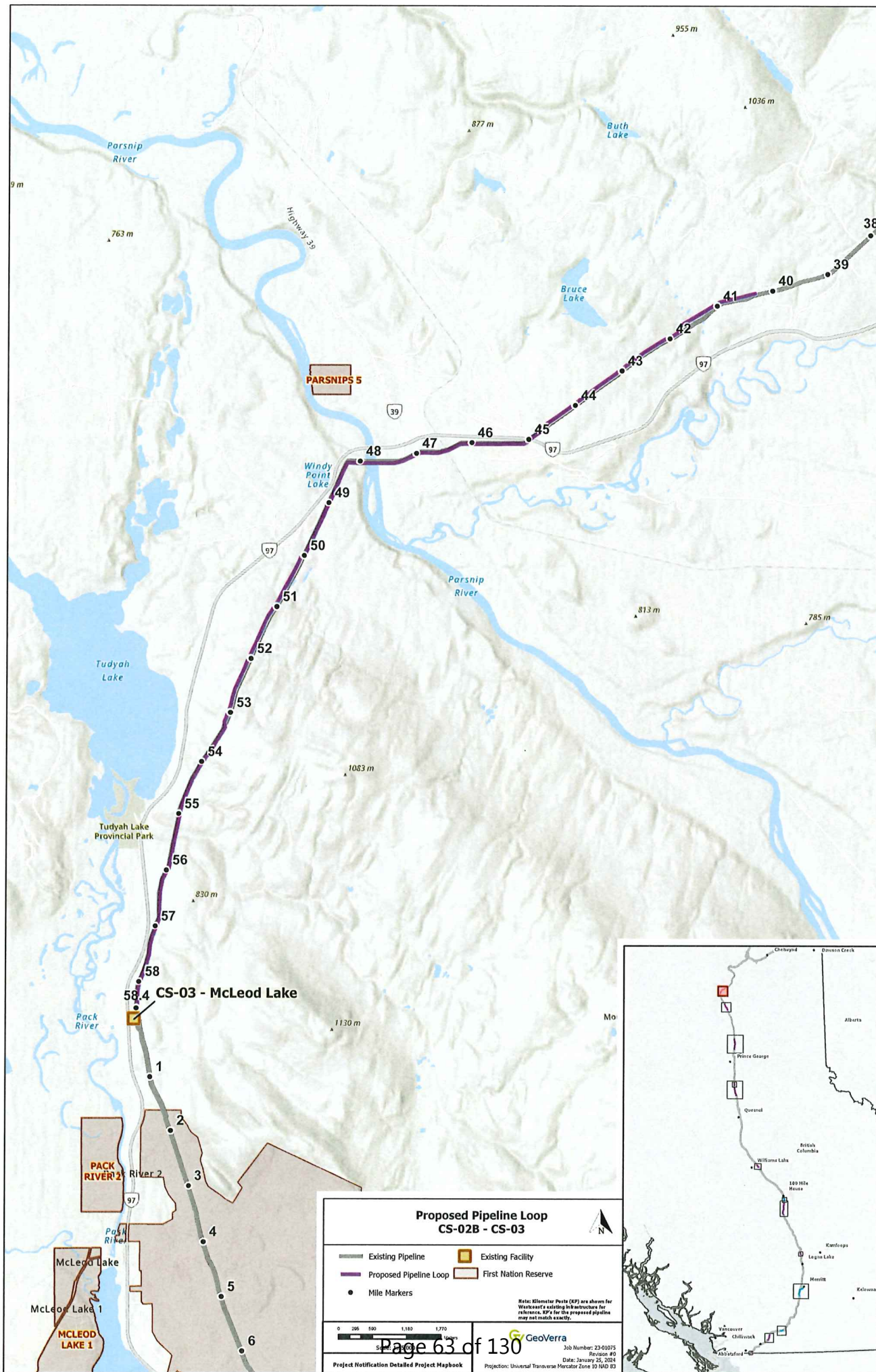


Note: Kilometer Posts (KP) are shown for Westcoast's existing infrastructure for reference. KP's for the proposed pipeline may not match exactly.

Sunrise Expansion Program Mapbook Overall Map



GeoVerra
Job Number: 23-01075
Revision: #3
Date: January 25, 2024
Projection: Universal Transverse Mercator Zone 10 NAD 83



COUNCIL REPORT

To: Mayor and Council

From: Finance

Date: February 7, 2024

Subject: 2024 Budget Survey Results

RECOMMENDATION:

THAT Council receives this report for information.

BACKGROUND:

Over the last two years as part of the annual budget process, the District of Mackenzie (District) has provided the residents an opportunity to provide feedback on how well the District is serving its community and what services may need more attention going into the current budget year.

From November 20, 2023 to January 11, 2024 the 2024 Budget Feedback Survey was available on the Let's Chat Mackenzie website, as well as paper copies available at the Municipal Office. Staff held a Finance Open House on December 5, 2023 at the Mackenzie Recreation Centre as well as procured a booth in the Mackenzie Centre Mall on December 20, 2023 as additional avenues to engage with the residents. A "What We Heard" summary of the 2024 Budget Feedback Survey have been attached to this report.

The following provides some examples of the survey results being incorporated into the 2024 operational and capital budgets:

- Promoting local business programs such as Business Façade and Shop Local Program
- Investment attraction advertising campaign for recruiting new business
- Relocation Guide and Advertising Project to promote Mackenzie as a place to live
- Accessibility and Inclusion Initiatives being created with an accessibility lens on all upgrades or new projects
- Bylaw Enforcement Department currently being staffed and will be providing bylaw services
- Grant funding provided an Emergency Management Coordinator to work on plans and projects
- Paving Plan being developed that will guide a multi-year rehabilitation/replacement priority for streets and sidewalks

- Replacement of commercial garbage bins with metal bear resistant garbage bins
- Window coverings to be installed in Community Hall
- Updating and adding signage as per the Municipal Signage Strategy
- Floating dock and accessible upgrades to 1st beach
- Water and sewer work plans being developed to guide maintenance and infrastructure replacement
- Capital projects are focused on rehabilitation/replacement of current infrastructure/equipment
- Asset management facility condition assessments and inventories being completed.

A full copy of the survey results are available in the Centre Table File.

COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Kerri Borne, Chief Financial Officer

Reviewed By: Corporate Services

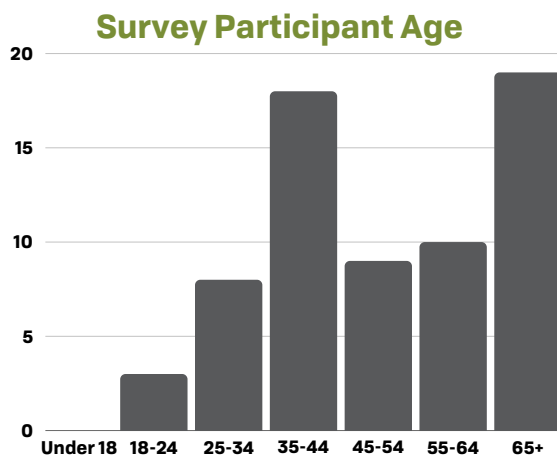
Approved By: Chief Administrative Officer

2024 Budget Survey

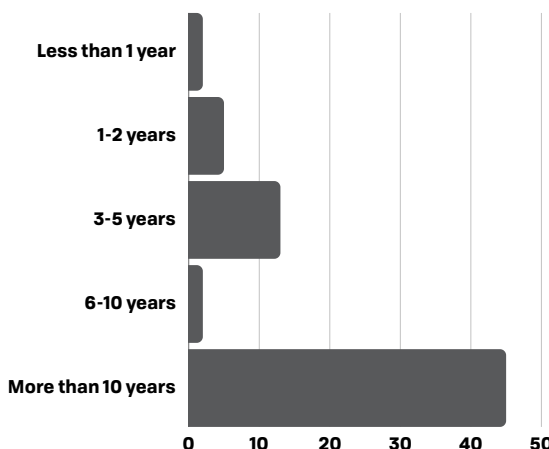
WHAT WE HEARD

Each year, the District develops an annual budget that outlines how tax dollars are invested in the community. From November 20, 2023 to January 11, 2024 the District collected survey responses from the public seeking input to inform the 2024 budget. This report provides a summary of the feedback received.

Who did we hear from?



Length of time living in Mackenzie



How People Engaged



67 people responded to the survey



132 visits to the survey

371

visits to letschatmackenzie.ca



1682 people reached through social media.



1739 households and businesses reached by mail public notices.



71% of respondents are happy or very happy with the quality of life in Mackenzie.

Top 3 Reasons Shared Why It's Great to Live in Mackenzie

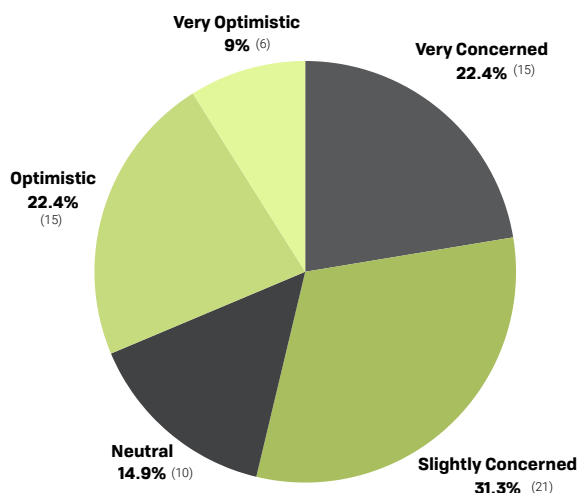
- Living Close to Nature
- Affordable Housing
- Family Friendly

2024 Budget Survey

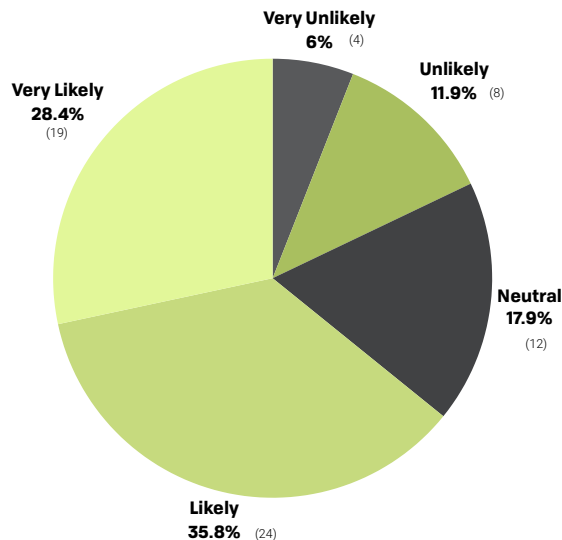
WHAT WE HEARD

Resident Perspectives on Mackenzie

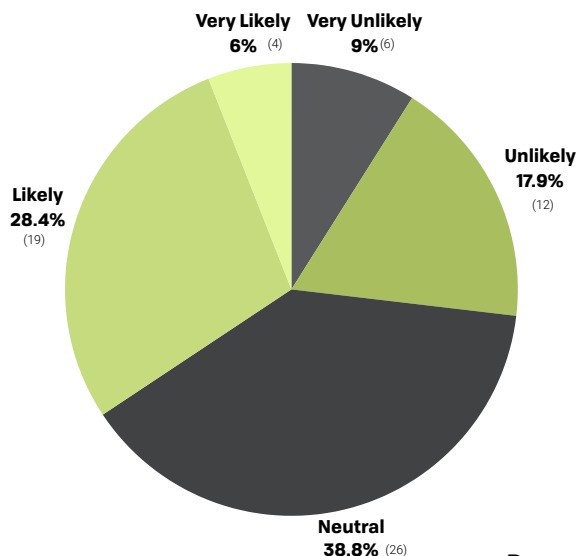
How optimistic are you for the future of Mackenzie?



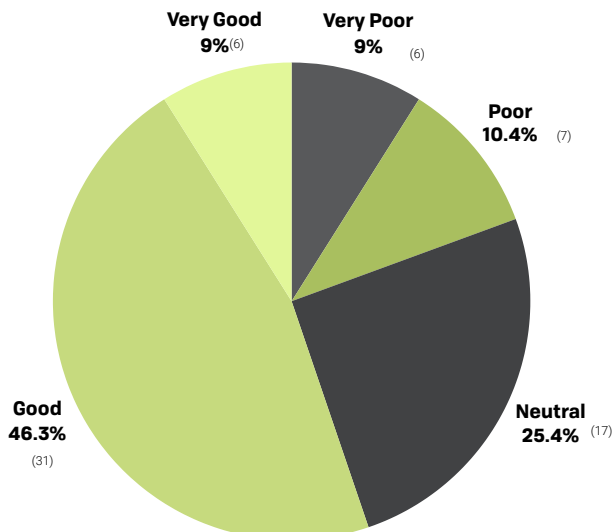
How likely are you to recommend Mackenzie as a place to live?



How likely are you to recommend Mackenzie as a place to do business?



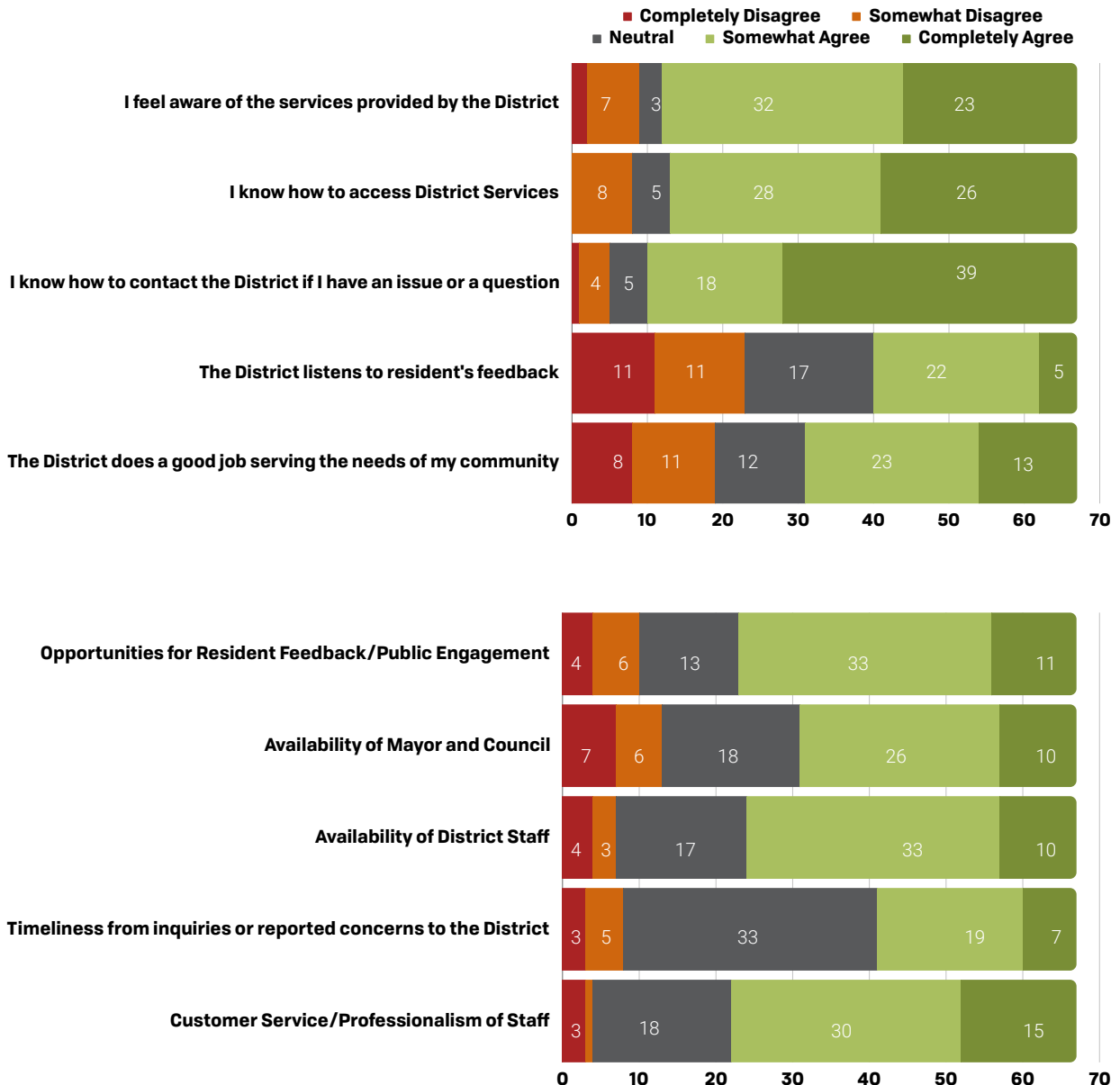
How do you rate the overall quality of the services that you receive from the District of Mackenzie?



2024 Budget Survey

WHAT WE HEARD

District Service Delivery



2024 Budget Survey

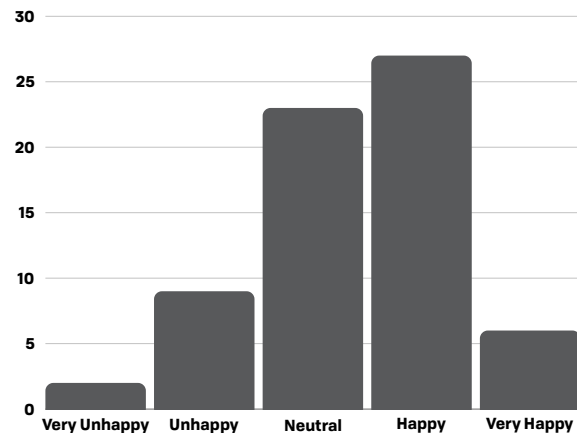
WHAT WE HEARD

Government Services

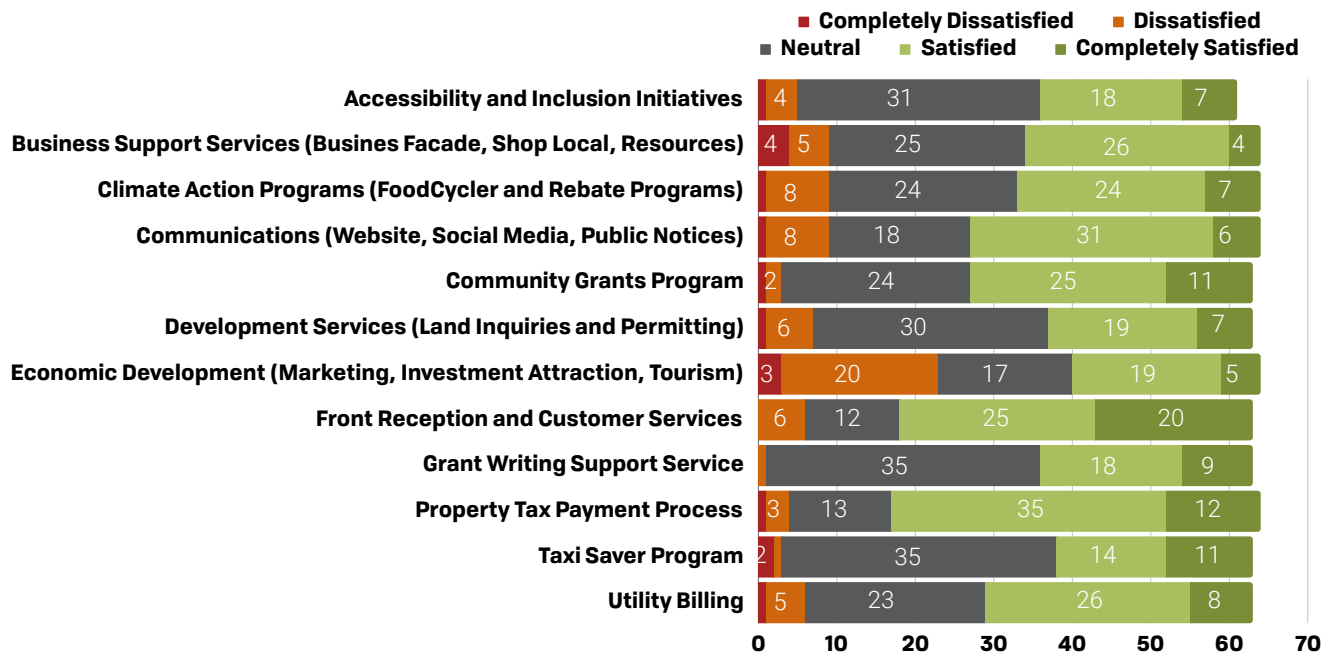
Top Priorities Shared for Government Services 2024 Budget:

- Business Attraction
- Professional Services Attraction

Overall Satisfaction Rating



How satisfied were respondents with the delivery of these Government Services:



2024 Budget Survey

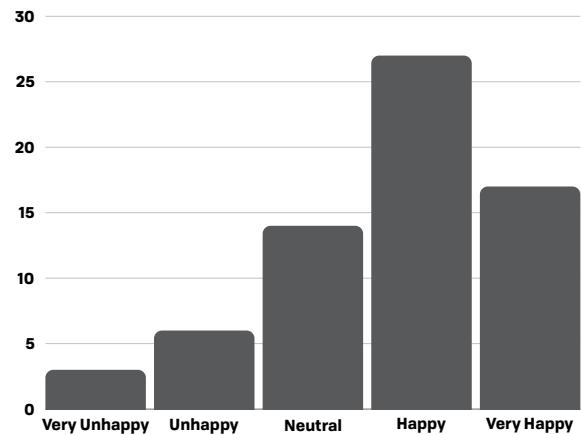
WHAT WE HEARD

Protective Services

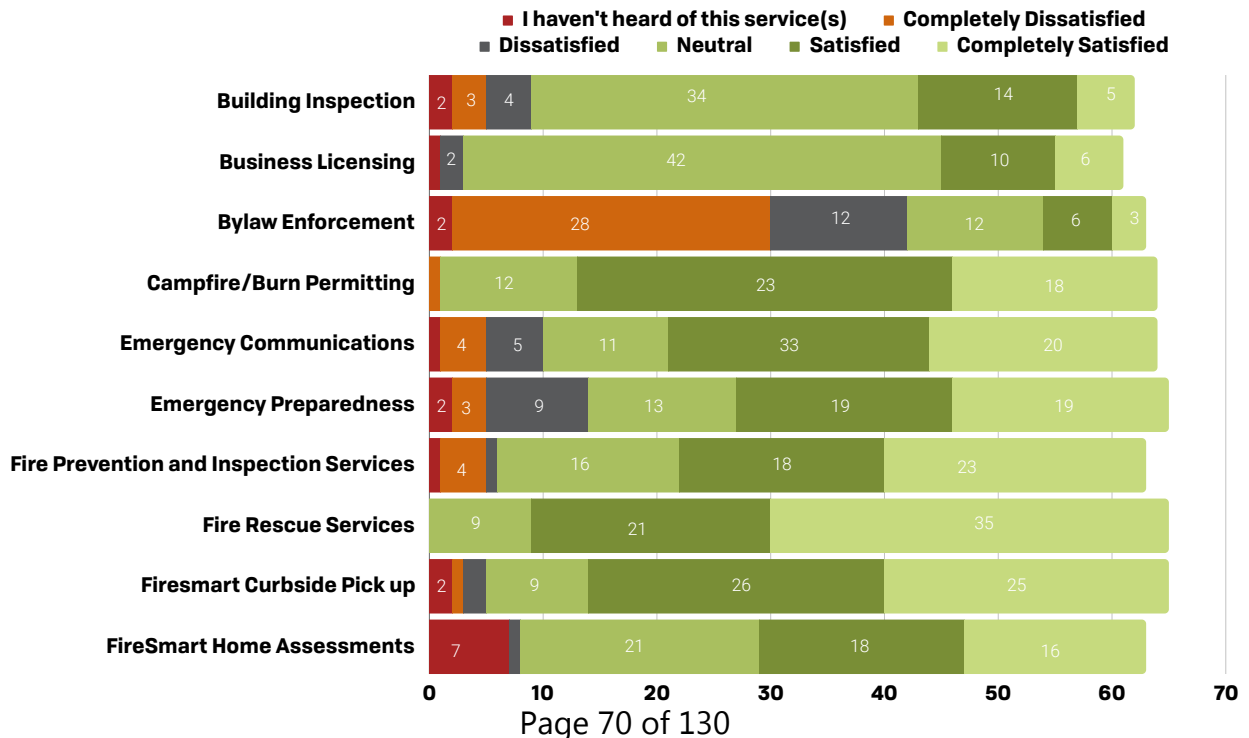
Top Priorities Shared for Protective Services 2024 Budget:

- Animal Control
- Bylaw Enforcement

Overall Satisfaction Rating



How satisfied were respondents with the delivery of these Protective Services:



2024 Budget Survey

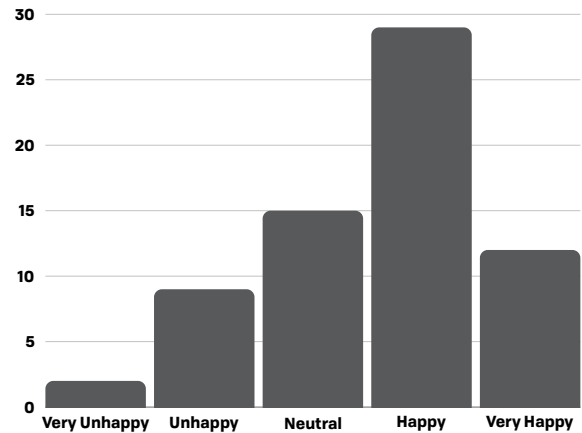
WHAT WE HEARD

Operations

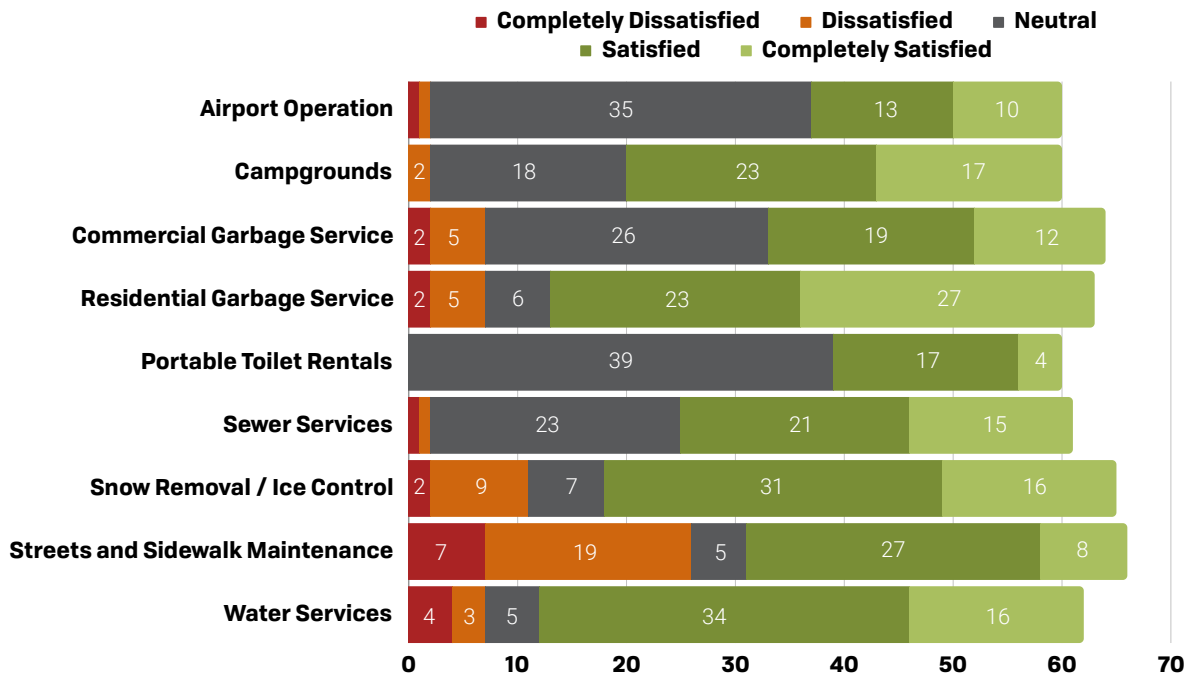
Top Priorities Shared for Protective Services 2024 Budget:

- Asset Management
- Road and Sidewalk Maintenance

Overall Satisfaction Rating



How satisfied were respondents with the delivery of these Operations Services:



2024 Budget Survey

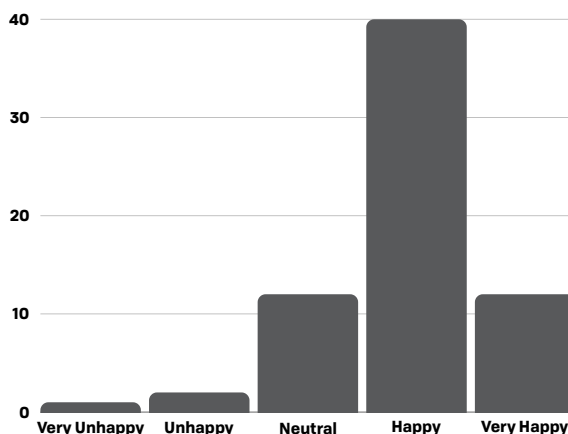
WHAT WE HEARD

Recreation Services

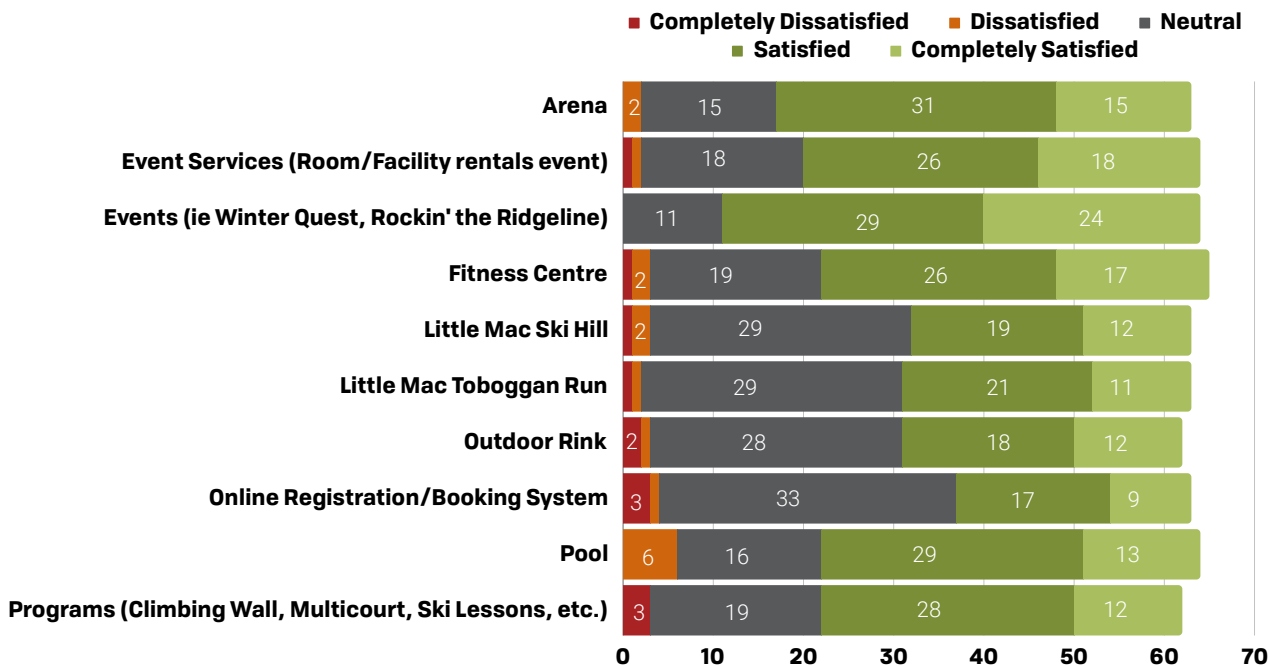
Top Priority Shared for Protective Services 2024 Budget:

- Front Desk Staff Availability

Overall Satisfaction Rating



How satisfied were respondents with the delivery of these Recreation Services:



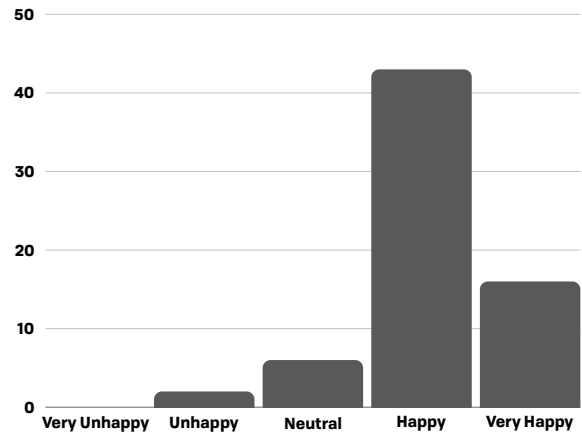
2024 Budget Survey

WHAT WE HEARD

Parks, Playgrounds, and Trails



Overall Satisfaction Rating



Budget priority ranking for Parks, Playgrounds, and Trails service areas:

1. Beaches and Boat Launches
2. Trails
3. Parks and Green Spaces
4. Playgrounds
5. Flowers/Gardens/Beautification
6. Campgrounds
7. Outdoor Rec Facilities - Ball Diamonds
8. Tennis/Pickleball Court

Top 5 Priorities for 2024 Budget:

- Morfee Lake
- Mackenzie Recreation Centre
- John Dahl X-Country Ski Trails
- Community Walking Trails
- Little Mac Ski Hill



Thank You!

Further Information

letschatmackenzie.ca/2024-budget-feedback

www.districtofmackenzie.ca

Phone: 250-997-3221

Email: finance@districtofmackenzie.ca

Visit:

District of Mackenzie Office

1 Mackenzie Boulevard

Mackenzie, BC, V0J 2C0

COUNCIL REPORT

To: Mayor and Council

From: Administration

Date: February 6, 2024

Subject: Visitor Centre Caboose Operations 2024

RECOMMENDATION:

THAT Council directs staff as to next steps.

BACKGROUND:

At the Regular Meeting of January 22, 2024, Council received a draft Visitor Services Agreement for consideration for the operations of the Caboose Visitor Centre and in-town Visitor Centre located at the Mackenzie Chamber of Commerce. The proposed budget was \$43,000 and would see the Caboose Visitor Centre being open 8 am – 6 pm, 7 days a week, from mid-May to mid-September, and the in-town Visitor Centre being open during regular business hours Monday – Friday year-round. In addition, the Mackenzie Chamber of Commerce had indicated they had applied for Canada Summer Jobs funding through the Federal Government with the hopes of using it to staff the in-town Visitor Centre on the weekends and to host pop-up displays at local events.

Council requested a report back about whether it would be possible to open the in-town Visitor Centre on the weekends whether the Canada Summer Jobs grant funding was approved or not. The following are the options discussed with the Mackenzie Chamber of Commerce and have been separated into two categories – those that require further funding and those that do not:

Options that require additional funding:

- 1) In addition to regular Caboose operations, open the Mackenzie Chamber of Commerce office 8 hours a day both Saturday and Sunday. This option would require an increase of budget, which is estimated as follows:
 - a. Staffing = 16 hrs. x \$18/hr. x 20 weeks = \$5,760
 - b. Admin/Supplies = \$100 / month = \$400
 - c. Total = \$6,160
 - d. Total Service Agreement Budget: \$49,160

- 2) In addition to regular Caboose operations, open the Mackenzie Chamber of Commerce office at minimum 8 hours a week either Saturday or Sunday (or split between the two) from mid-May to mid-September. The estimated budget required would be \$3,080. Total Service Agreement Budget would be \$46,080.
- 3) Leave the agreement as is. District look at applying to South Peace Mackenzie Trust, and others for the proposed in-town visitor centre operations on weekends. Maximum \$3,080 would be required as an application contribution. The total Service Agreement Budget would be \$46,080.

Options that do not require additional funding:

- 4) Reduce the hours at the Caboose (Example: Open 10 – 4 Monday – Thursday, regular hours on Friday – Sunday) and reallocate 16 hours to the Chamber Office on Saturdays and Sundays.
- 5) Reduce the hours at the Caboose (Ex. Open 9 – 5 Monday – Thursday, regular hours on Fridays-Sunday) and reallocate 8 hours to the Chamber Office on Saturdays and/or Sundays.
- 6) Do not reduce Caboose hours and find other savings to use as a contribution towards grant applications to operate in-town visitor centre on Saturdays and/or Sundays.
- 7) Leave the agreement and operations as is. Open the in-town visitor centre on the weekends only if the Canada Summer Jobs application is successful.

Destination BC Grant Requirements

Staff mentioned during the last meeting that there may be requirements by Destination BC for operations at the Caboose. After discussion with their team, in order to receive the \$15,000 grant from Destination BC, the District is required to provide visitor services for a minimum of 660 hours / year. The Caboose has historically been operated 10 hours per day, 7 days per week, from Mid-May to Mid-September, which exceeds the minimum annual hours of operation for the grant. Representatives at Destination BC have said the hours can be split however the District chooses between the Caboose and the In-town Visitor Centre with no implications with the grant.

Visitor Statistics

Staff have pulled the last two years visitor data which represent relatively normal travel years since the pandemic. The decrease in visitation from 2023 to 2022 is considered to be attributed to the wildfire activity in the North East of BC this past summer. Visitor numbers are returning closer to where they were pre-pandemic, between 7,000-9,000 visitors per season.

Year	# Visitors to Caboose	# Visitors turned towards Mackenzie	# Visitors to In-Town VIC
2023	5,954	177	428
2022	7,774	293	753

Mackenzie Chamber of Commerce

The Mackenzie Chamber of Commerce has indicated that they would not recommend reducing the hours or closing the Caboose to accommodate weekend in-town service. They shared that the Caboose has a steady flow of visitors throughout the week, and they feel it would be a detriment to the travelling public and to Mackenzie if we missed opportunities to share information with the travelers or encourage them to turn into Mackenzie.

As seen with many organizations in the community, the Mackenzie Chamber of Commerce has also indicated that it has been a challenge in some years to recruit staff to work at the Caboose Visitor Centre. They are hopeful that the in-town weekend operations will be easier to recruit and have heard anecdotally that there is interest in the community for work like this.

District Visitor Information Project

To compliment visitor centre operations, staff are currently working on ways to have hard copy visitor information available year-round throughout the community. Currently, a new visitor guide and community/trail maps are nearing completion with the intentions of making them available and marketed not only online, but also at any interested local business or organization for tourists (i.e.. maps and guides on display at hotels, restaurants, the mall, museum, arts centre, rec centre, with event hosts etc.).

It is important to note that even with funding available, there is no guarantee that staff will be available and alternative marketing and information sharing efforts should still be continued whether the in-town visitor centre is open or not on the weekends.

Conclusion

There are a number of options available to provide visitor information services on the weekends in Mackenzie. Based on the information discussed, upcoming projects, and the budget constraints the District is under, staff recommend choosing any of the options that do not propose an increase to the 2024 budget.

BUDGETARY IMPACT:

To proceed with options 1 - 3, staff would first look to find cost savings elsewhere in the General Government Operating Budget to offset, however, if not possible, the additional funding would be collected through a property tax increase.

COUNCIL PRIORITIES:

Economic Vitality

- The District is a leader on efforts aimed at diversifying the community's economy, supporting local businesses, and attracting new investment to the community. Diversification, a strong business sector and new investment are key to our economic vitality.

RESPECTFULLY SUBMITTED:

Emily Kaehn, Director of Corporate Services

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

COUNCIL REPORT

To: Mayor and Council

From: Operations

Date: February 2, 2024

Subject: 2024 – 2025 Electrical Services Contract

RECOMMENDATION:

THAT Council approves the submission from Frontline Industries Limited for the 2024 – 2025 Electrical Services Contract;

AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.

BACKGROUND:

In 2021, Council requested staff bring back a report analyzing the costs associated with hiring an electrician on staff in comparison to contracting out electrical services. It was decided, due to the amount of work not justifying the requirement to hire an electrician on staff, that the District would move forward with an electrical services and field service representative contracted service agreement. The previous report has been attached for further information.

Procurement Process

In response to a Request for Proposal issued by the District on BC Bid, District website, and Facebook from November 24, 2023 to January 2, 2024 the District received four submissions from electrical contractors.

Staff are recommending Frontline Industries Limited for the following reasons:

- The District will be a priority. Frontline has multiple staff and equipment available to cover holidays and meet the District's expectations.
- Materials and overhead costs are lower throughout the duration of the contract.
- Value added services. They also have various other tradesmen and equipment available if the District requires them.

Copies of all proposals received are available in Centre Table File for Council's information.

2024 - 2025 Electrical Services Contract Rates:

\$95 per hour for a Journeyman Electrician
\$70 per hour for an Apprentice

\$60 per hour for a Laborer

These rates will be from January 15, 2024 – December 31, 2025 with no increases, with an option for an additional 3rd year if mutually agreed upon by both the District and the Proponent.

BUDGETARY IMPACT:

The following table provides a breakdown of electrical service costs in the last two years:

2022		2023	
Capital Labour	\$ 450.00	Capital Labour	\$1,620.00
Capital Materials	\$10,000.00	Capital Materials	\$1,521.00
Total Capital:	\$10,450.00	Total Capital:	\$3,141.00
Operational Labour	\$13,330.00	Operational Labour	\$15,193.25
Operational Materials	\$13,391.56	Operational Materials	\$11,039.86
Total Operational:	\$26,721.56	Total Operational:	\$26,233.11
TOTAL 2022:	\$37,171.56	TOTAL 2023:	\$29,374.11

Costs vary year to year based on the projects intended to be completed. Funding for this years' contract is already allocated in the 2024 Public Works Operating Budget.

COUNCIL PRIORITIES:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Joe Murray, Director of Operations

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

COUNCIL REPORT

To: Mayor and Council

From: Operations

Date: October 22, 2021

Subject: Electrical Services Review

RECOMMENDATION:

THAT Council receives this report for information.

BACKGROUND:

At the Regular Meeting of August 9, 2021, Council requested staff bring back a report analyzing the costs associated with hiring an electrician on staff in comparison to contracting out electrical services. The following provides a breakdown of the District's expenditures over the last two years and an estimated cost for wages and benefits of a new employee.

2020		2021	
Capital Labour	\$19,631.86	Capital Labour	\$119,382.00**
<u>Capital Materials</u>	<u>\$2,904.75</u>	<u>Capital Materials</u>	<u>\$ 1,390.90</u>
Total Capital:	\$22,536.61	Total Capital:	\$120,772.90
Operational Labour	\$28,742.95	Operational Labour	\$ 22,211.00
<u>Operational Materials</u>	<u>\$6,878.70</u>	<u>Operational Materials</u>	<u>\$ 9,652.78</u>
Total Operational:	\$35,621.65	Total Operational:	\$ 31,863.78
TOTAL 2020:	\$58,158.26	TOTAL 2021:	\$152,636.68

***Primarily allocated to the RV Park Electrical Upgrade*

Capital and operational expenditures have been separated in this analysis as timing and scope of capital projects fluctuate with available funding from provincial and federal governments and the needs of local government at the time and throughout the long-term financial and asset management plans. To measure expenditures of electrical services including capital projects could present a shaded perspective. Operational expenditures is more stable and consistent to measure against regarding electrical contracting as this would include typical assignments a new employee might be responsible for.

New Employee Wages and Benefits

In review of the Collective Agreement and typical training and certification requirements, staff estimate the following wages and benefits for a new full-time employee at 40 hours per week.

Position	Wage Rate Est.	Annual Wages Est.	Benefits Est.	Total Annual
Electrician	\$39.24	\$81,619	\$44,891	\$126,510

Summary

Based on this analysis, at this time, contracting out is more economical than hiring a full-time electrician.

COUNCIL PRIORITIES:

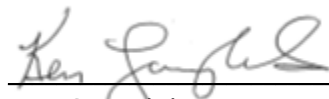
Fiscal Sustainability

- Ensure District Services are delivered in an economically, socially, and environmentally responsible manner
- Improve and maintain infrastructure and undertake asset management as an ongoing corporate function

Good Governance

- Provide services that support our quality of life, protect our health and safety, and promote economic and the social well-being of our community

Respectfully Submitted,



Ken Gawryluk
Interim Director of Operations
Acting Chief Administrative Officer

COUNCIL REPORT

To: Mayor and Council

From: Corporate Services

Date: February 6, 2024

Subject: Council Policy 1.14 Sale of Used Items to the Public

RECOMMENDATION:

THAT Council amends Council Policy 1.14 Sale of Used Items to the Public to include updated auction procedures.

BACKGROUND:

As noted in Council Policy 1.14 Sale of Used Items to the Public, in order to dispose of items surplus to the District's needs, assets must be made available for disposal by an auction bidding process.

RESULTS

In November 2023, the District of Mackenzie held the 2023 District Surplus Auction. The District provided 42 items for bidding and sold 27 items for a net revenue total of \$68,233 (not including taxes).

POLICY REVIEW

Council Policy 1.14 Sale of Used Items to the Public lists conditions to be followed while conducting an auction.

In a debrief meeting after the auction, staff identified a series of practices that could be formalized in policy to improve the auction procedure as noted below:

- A fixed annual date for the Surplus Auction will set a consistent schedule for disposing of surplus items at a manageable rate. Departments that miss the deadline for including items in the auction of a given year will be able to include them the following year.
- The Chief Financial Officer will determine starting/minimum bids on items.
- As part of the bidding process, bidders agree not to withdraw from their bids. In extenuating circumstances bids may be withdrawn, but only at the discretion of the Chief Administrative Officer.

- Successful bidders will be notified on a Monday and given until the end of the following Friday (twelve (12) days) at 4:00pm to provide payment, sign required documentation and remove item.
- After all successful bids are processed, all unsold items will be presented for donation for charitable organizations and non-profit societies. These organizations will be notified on a Monday and have until the following Friday to claim items they are interested in receiving.
- Any items that are not disposed of by auction or by donation that are above \$1,000 will be submitted to BC Auction.
- Update the Contract of Sale of Goods.

The recommended changes have been included and highlighted in a copy of Council Policy 1.14 Sale of Used Items to the Public attached to this report. A copy of the current Council Policy 1.14 Sale of Used Items to the Public has also been attached to this report.

COUNCIL PRIORITIES:

Strong Governance and Finances

- As the municipality's elected governing body, we serve all residents and businesses in the community. We engage residents and stakeholders on important issues and make our decisions through open and transparent processes. We are careful in our use of resources, mindful of the need to maintain programs and services, while also meeting the community's infrastructure needs.

RESPECTFULLY SUBMITTED:

Rowan Paulsen, Local Government Intern

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

1.14

DISTRICT OF MACKENZIE

SALE OF USED ITEMS TO THE PUBLIC POLICY

Established by Council on May 28, 2001 - Resolution No. 22634
Amended by Council on January 14, 2008 – Resolution No.25956
Amended by Council on February 12, 20XX – Resolution No. XXXXX

PURPOSE

Council seeks to offer for sale items no longer in use by the District of Mackenzie in its operations. Vehicles and any other items that have a trade-in value are exempt from this policy.

ELIGIBILITY

Any individual, business or other party (the public) is eligible subject to the following conditions:

CONDITIONS

- 1) A fixed annual date for the Surplus Auction will set a consistent schedule for disposing of surplus items at a manageable rate. Departments that miss the deadline for including items in the auction of a given year can include them the following year.
- 2) The Chief Financial Officer determines starting/minimum bids on items.
- 3) Notice is published two (2) times to inform the public of the location and time for inspection of the items.
- 4) Bids are submitted by individual tender slip by the public to provide private bid submissions on each item.
- 5) The highest submission for each item is the successful bidder.
- 6) As part of the bidding process, bidders agree not to withdraw from their bids. In extenuating circumstances bids may be withdrawn, but only at the discretion of the Chief Administrative Officer.

- 7) Successful bidders are notified on a Monday and given until the end of the following Friday (twelve(12) days) at 4:00pm to provide payment, sign required documentation and remove item.
- 8) Payment must be cash, certified cheque, debit card or credit card and payment must be made prior to taking ownership or moving the item(s). All items are subject to PST and GST.
- 9) If any submissions are unable to be paid, or the item is not removed by 4:00 pm on the following Friday the bid is returned, and the next highest submission will be the successful bidder.
- 10) After all successful bids are processed, all unsold items are presented for donation to charitable organizations and non-profit societies. These organizations are notified on a Monday and have until the following Friday to claim items they are interested in receiving.
- 11) Any items that are not disposed of by auction or by donation that are above \$1,000 will be submitted to BC Auction.
- 13) The Contract of Sale of Goods (receipt) is attached.

CONTRACT OF SALE OF GOODS (ABSOLUTE)

THIS CONTRACT DATED

BETWEEN:

THE DISTRICT OF MACKENZIE

P.O. BAG 340
MACKENZIE, BC, V0J 2C0

(the "**Seller**")

OF THE FIRST PART

AND:

(the "**Buyer**")

OF THE SECOND PART

WHEREAS the Seller

(a) is in possession of the goods and specified goods hereinafter described, and

(b) has agreed with the Buyer for the absolute sale to him of the same upon the terms and conditions and for the consideration hereinafter set forth.

NOW THIS INDENTURE WITNESSES:

In consideration of and for the sum of: _____

of lawful money of Canada, and other good and valuable consideration, paid by the Buyer to the Seller at or before the sealing and delivery of this Contract, the receipt whereof the Seller hereby acknowledges, the Seller hereby sells, assigns, transfers and sets overall and singular the goods and specific goods (hereafter collectively called the "said goods"), hereinafter described in Schedule "A" attached hereto and all the right title, interest, property, claim and demand of the Seller thereto and therein, unto the Buyer, to and for its sole and only use forever.

1. The Seller hereby covenants, promises and agrees to and with the Buyer:

- a. that all of the said goods are now IN THE POSSESSION OF the Seller as defined in the SALE OF GOODS ACT;
- b. that the Seller, is now rightfully and absolutely possessed of and ENTITLED TO the said goods hereby sold and assigned, and to all and every part of them (save as aforesaid);
- c. that the Seller, now has in himself GOOD RIGHT TO SELL and ASSIGN the said goods unto the Buyer in the manner aforesaid and according to the true intent and meaning of this Contract (save as aforesaid).

2. The parties to this Agreement hereby covenant and agree as follows:

- a. that the said goods hereby sold are sold on an as is, where is basis and that the Seller makes no representations or warranties to the Buyer of any nature whatsoever regarding the condition of the said goods;
- b. that the Buyer shall be responsible for collecting the said goods from the Seller and delivering the said goods to the Buyer at no cost to the seller;
- c. that the Buyer shall pay any and all taxes, duties, rates and charges that may be imposed by any federal, provincial, state or local government as a result of this sale, and that the Buyer will indemnify and save the Seller harmless from any liability for any such tax, duty, rate or charge.

3. This contract shall be governed by the laws of British Columbia.

IN WITNESS WHEREOF the parties hereto have set their hand as of the day and year first above written.

For the DISTRICT OF MACKENZIE

For the Buyer

Print Name

Chief Financial Officer

Signature

SCHEDULE "A"

Description of Goods

DISTRICT OF MACKENZIE

SALE OF USED ITEMS TO THE PUBLIC POLICY

Established by Council on May 28, 2001 - Resolution No. 22634
Amended by Council on January 14, 2008 – Resolution No.25956

PURPOSE

Council seeks to offer for sale items no longer in use by the District Of Mackenzie in its operations. Vehicles and any other items that have a trade-in value are exempt from this policy.

ELIGIBILITY

Any individual, business or other party (the public) is eligible subject to the following conditions:

CONDITIONS

- 1) A notice will be published two (2) times in the local newspaper and broadcasted on the local radio station to inform the public of the location and time for inspection of the items.
- 2) Each item will have individual tender sheets for the public to provide private bid submissions on the item. Some items may be subject to minimum bids.
- 3) The highest submission for each item will be the successful tender.
- 4) Payment must be cash, certified cheque, debit card or credit card and payment must be made prior to taking ownership or moving the item(s). All items are subject to PST and GST.
- 5) If any submissions are unable to be paid and/or the item removed by 5:00 pm after the last day of the sale, the bid will be returned and the next highest submission will be the successful tender.
- 6) The Contract of Sale of Goods (receipt) is attached.

CONTRACT OF SALE OF GOODS (ABSOLUTE)

THIS CONTRACT dated the day of 2001

BETWEEN:

DISTRICT OF MACKENZIE

P.O. Bag 340
Mackenzie, B.C. V0J 2C0

(the "**Seller**")

OF THE FIRST PART

AND:

(the "**Buyer**")

OF THE SECOND PART

WHEREAS the Seller

- (a) is possessed of the goods and specified goods hereinafter described, and
- (b) has agreed with the Buyer for the absolute sale to him of the same upon the terms and conditions and for the consideration hereinafter set forth.

NOW THIS INDENTURE WITNESSES:

In consideration of and for the sum of _____ Dollars (\$) of lawful money of Canada, and other good and valuable consideration, paid by the Buyer to the Seller at or before the sealing and delivery of this Contract, the receipt whereof the Seller hereby acknowledges, the Seller hereby sells, assigns, transfers and sets over all and singular the goods and specific goods (hereafter collectively called the "said goods"), hereinafter described in Schedule "A" attached hereto and all the right, title, interest, property, claim and demand of the Seller thereto and therein, unto the Buyer, to and for its sole and only use forever.

1. The Seller hereby covenants, promises and agrees to and with the Buyer:

- (a) that all of the said goods are now IN THE POSSESSION OF the Seller as defined in the SALE OF GOODS ACT;

- (b) that the Seller, is now rightfully and absolutely possessed of and ENTITLED TO the said goods hereby sold and assigned, and to all and every part of them (save as aforesaid);
- (c) that the Seller, now has in himself GOOD RIGHT TO SELL and ASSIGN the said goods unto the Buyer in the manner aforesaid and according to the true intent and meaning of this Contract (save as aforesaid).

2. The parties to this Agreement hereby covenant and agree as follows:

- (a) that the said goods hereby sold are sold on an as is, where is basis and that the Seller makes no representations or warranties to the Buyer of any nature whatsoever regarding the condition of the said goods;
- (b) that the Buyer shall be responsible for collecting the said goods from the Seller and delivering the said goods to the Buyer at no cost to the Seller;
- (c) that the Buyer shall pay any and all taxes, duties, rates and charges that may be imposed by any federal, provincial, state or local government as a result of this sale, and that they Buyer will indemnify and save the Seller harmless from any liability for any such tax, duty, rate or charge.

3. This contract shall be governed by the laws of British Columbia.

IN WITNESS WHEREOF the parties hereto have set their hand as of the day and year first above written.

For the DISTRICT
OF MACKENZIE:

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For the Buyer:

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SCHEDULE "A"

Description of Goods

COUNCIL REPORT

To: Mayor and Council

From: Administration

Date: February 6, 2024

Subject: Emergency Operations Centre (EOC) Equipment and Training Grant

RECOMMENDATION

THAT Council approves the application to the UBCM Community Emergency Preparedness Fund for \$30,000 towards Emergency Operations Centre equipment, training, and personnel wages;

AND THAT the Chief Administrative Officer be authorized to execute the grant application and, if the application is successful, any related documentation.

BACKGROUND:

The intent of this funding stream is to support eligible applicants to build local capacity through the purchase of equipment and supplies required to maintain or improve an Emergency Operation Centre (EOC) and to enhance EOC capacity through training and exercises.

The District of Mackenzie plans to utilize the funding for:

- purchasing equipment;
- training responders; and
- wages and benefits towards the District of Mackenzie Emergency Management staff in their duties when performing in an Emergency Operations Centre.

These duties may include scheduling and participating in community engagements, training, personal development, and purchasing equipment for EOC facilities and operations.

COUNCIL PRIORITY:

Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.



RESPECTFULLY SUBMITTED:

Jamie Guise, Fire Chief

Reviewed By: Corporate and Services

Approved By: Chief Administrative Officer

COUNCIL REPORT

To: Mayor and Council

From: Administration

Date: February 6, 2024

Subject: Accessible Parking

RECOMMENDATION:

THAT the accessible and librarian parking spaces in front of the Recreation Centre be repainted and signed as shown in Option #2 to create three accessible parking spaces to the minimum size requirements set in Zoning Bylaw No. 1368, 2017 of 4.0 meters wide and 7.5 meters long, with the additional 1.5 meters accessibility lanes for side-loading vehicles adjacent the parking spaces.

BACKGROUND:

During the January 22, 2024 Regular Council meeting, Council passed a motion directing staff to bring forward a report on the bylaw language pertaining to accessible/disability parking spots, particularly their size. A need was identified for more accessible parking at the Recreation Centre, including the need for a parking space for a vehicle requiring a loading zone.

ACCESSIBLE PARKING REGULATION

The BC Building Code 2016 leaves accessible parking requirements to municipal governments. It is harmonized with the National Building Code 2015, which also does not include requirements for accessible parking spaces.

As such accessible parking spaces are subject to District bylaws. Traffic and Parking Bylaw No. 831, 1994 sets requirements for the proper parking in and marking of accessible parking spaces. Zoning Bylaw No. 1368, 2017 sets the requirements for the minimum dimensions and ratio of accessible parking spaces required compared to non-accessible parking spaces.

Traffic and Parking Bylaw No. 831, 1994 describes authorized signs that mark accessible parking spaces, describe who is prohibited from parking in those spaces, requires that these parking spaces shall be kept free of snow or otherwise maintained to the same standards as all other parking spaces in the same parking facility, and who is authorized to enforce this bylaw. The bylaw also requires that accessible parking spaces are to be identified by authorized signs. The authorized sign is depicted in Schedule B of the bylaw.

Section 5.5 of the Zoning Bylaw No. 1368, 2017 describes when parking facilities require accessible parking spaces, and what the minimum size requirements of those parking spaces are. The bylaw states that “in an instance where building or use on a parcel requiring twenty (20) parking spaces or more, every off-street parking facility must provide 1% of the required stalls, with a minimum of one stall for the use of persons with physical limitations. Each stall must be:

- i. At least 4 m in width and at least 7.5 m in length;
- ii. Located as close as possible to a main accessible building entrance;
- iii. Clearly identified for the exclusive use of physical challenged persons; and
- iv. Must be connected to a main accessible building entrance by a main accessible building entrance by a paved and smoothed path.”

The Recreation Centre currently has 68 public parking spaces in the upper parking lot. The minimum requirement for the number of accessibility parking spaces is therefore 1.68. The current accessible parking stalls meet the minimum number, but do not currently meet the minimum size requirements for Zoning Bylaw No. 1368, 2017.

CONVERTING PARKING SPACES AT THE RECREATION CENTRE TO ACCESSIBLE PARKING SPACES

Below are two tables. The first compares the parking stall minimum size requirements to the Accessible Stall Requirements. The second describes the width of the current parking spaces measured between the inside of the parking lines of each current space, with an additional measurement of the total width of the spaces measured from one outside edge to the other. Attached to this report is a map of the current parking spaces and two options for updating them.

Table 1: Minimum Size Requirements

	Parking Stall Requirements	Accessible Stall Requirements
Minimum Dimensions	3.0 m wide by 7.5 m long	4.0 m wide by 7.5 m long

Table 2: Current Parking space sizes

Parking Space (From Left to Right)	Space Width (Inside to Inside)
Librarian Stall #1	3.4 m wide
Librarian Stall #2	2.5 m wide
Accessible Stall #1	2.7 m wide
Accessible Stall #2	2.8 m wide
Accessible Stall #3	2.6 m wide
Accessible Stall #4	2.9 m wide
Total Width (paint line width included)	17.7 m wide

OPTIONS

Option #1 – Convert parking stalls to create four (4) accessible spaces with a 1.5 m accessibility lane adjacent to the parking space located nearest the Recreation Centre pathway. This option meets both size and number requirements and provides one space for those using side loading to enter and exit the vehicle.

Option #2 – Convert parking stalls to create three (3) accessible parking spaces with the minimum size requirements set in Zoning Bylaw No. 1368, 2017. Each parking space will have a 1.5 m accessibility lane between them, a 1.5 m accessibility lane for side-loading vehicles adjacent to the westernmost parking space. This option meets both size and number requirements as well as creates multiple spaces for those using side loading to enter and exit their vehicles.

COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

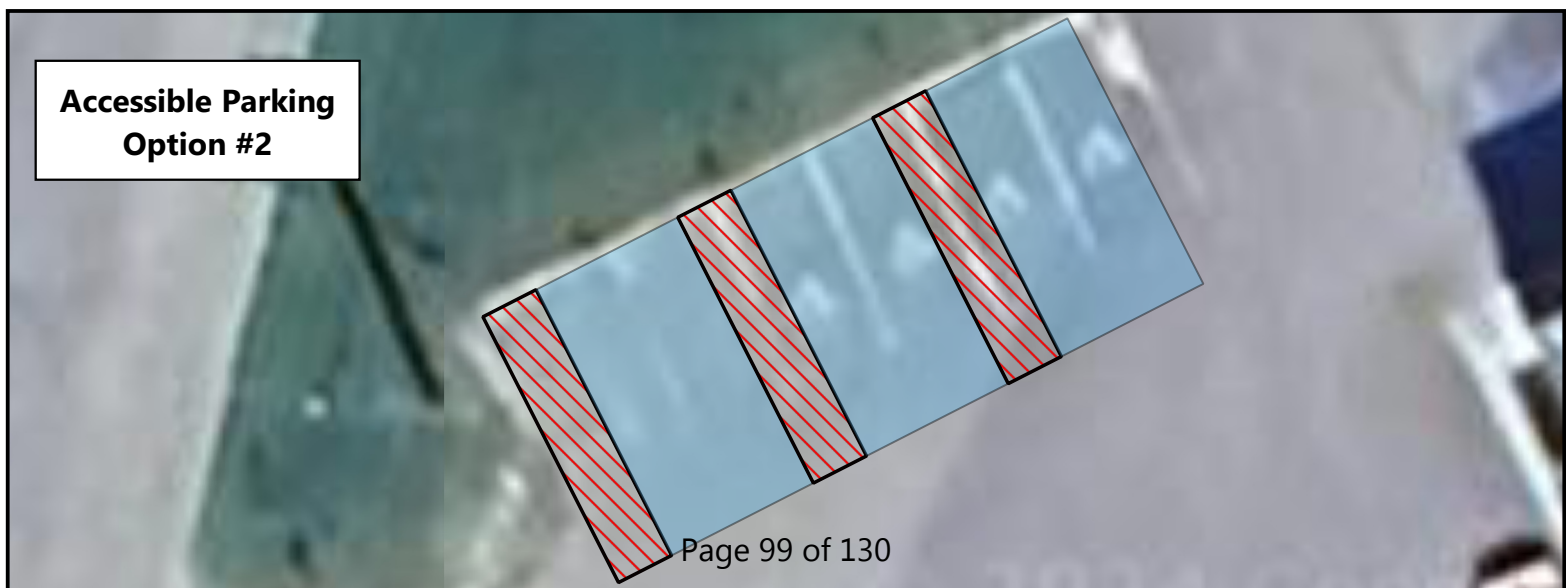
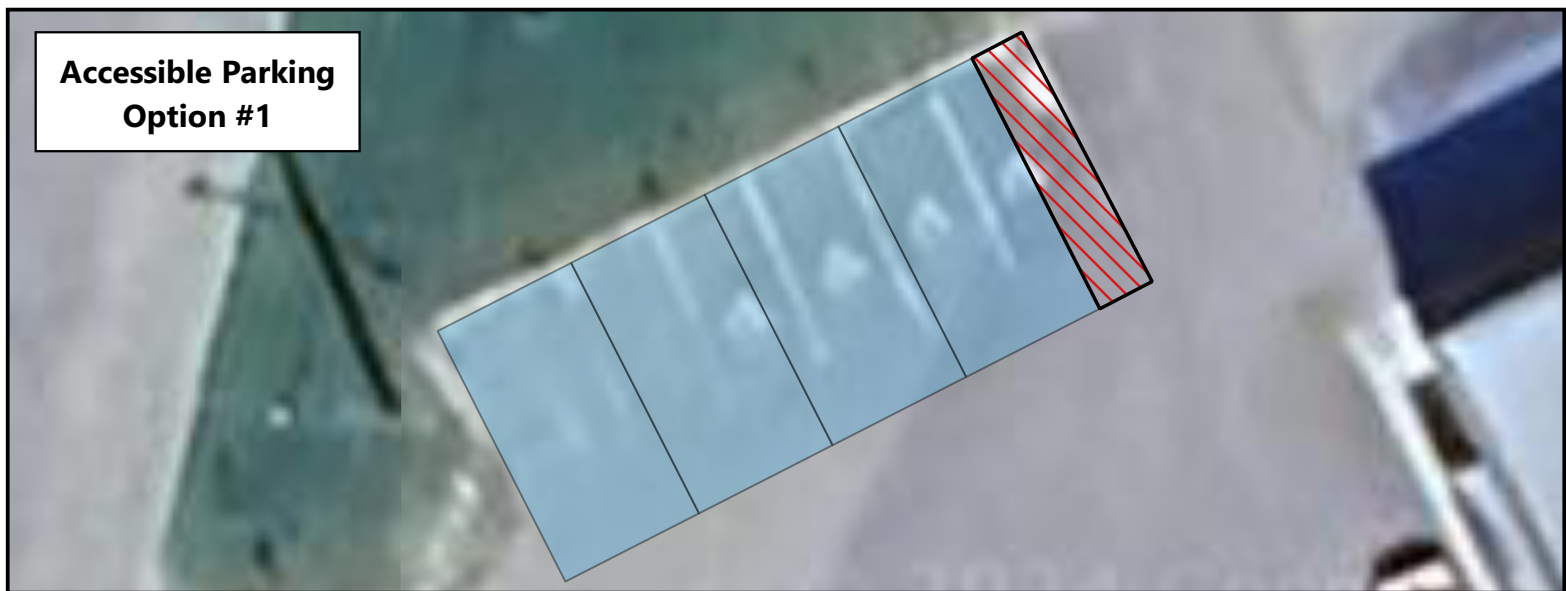
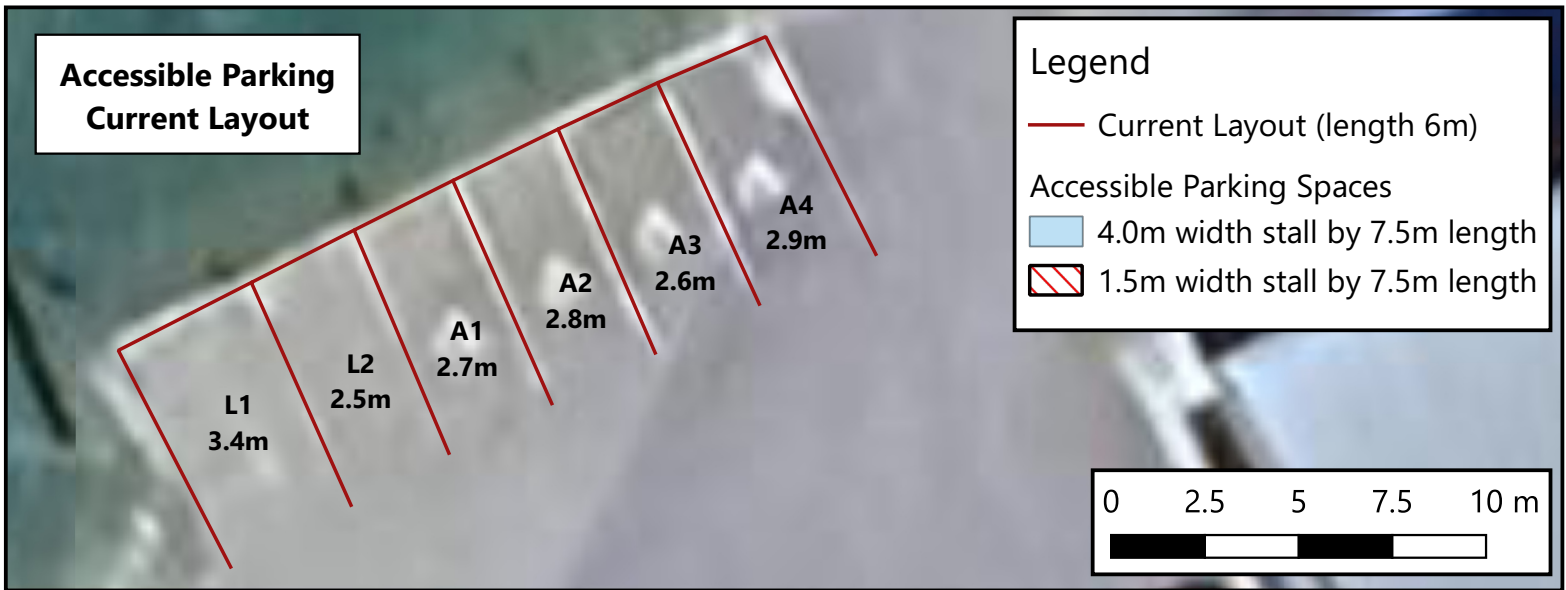
RESPECTFULLY SUBMITTED:

Rowan Paulsen, Local Government Intern

Reviewed By: Corporate Services

Approved By: Chief Administrative Officer

Accessible Parking Spaces Mackenzie Recreation Centre 2024



COUNCIL REPORT

To: Mayor and Council

From: Administration

Date: February 7, 2024

Subject: CN Bike Trail Licence of Occupation

RECOMMENDATION:

THAT Council authorizes the Chief Administrative Officer to execute the attached ten-year Licence of Occupation with Canadian National Railway Company to allow for the purposes of recreation of non-motorized vehicles.

BACKGROUND:

The Bike Trail out to the Industrial Mill Sites was initially built in 1998 with a gravel base. In 2005, the District Mackenzie successfully secured funding from the Cycling Infrastructure Partnership Program (CIPP), enabling them to relocate and pave the trail. The trail serves a purpose in the community, offering residents a viable alternative mode of transportation to access the industrial area from the townsite and promotes cycling as a sustainable means of commuting.

Part of this trail falls on BC Railway (BCR)/Canadian National Railway (CN) lands. Adjacent to FFI Rd, for this section of the trail, CN is looking to pursue a Licence of Occupation (LOO). The proposed LOO outlines key terms and conditions, including a ten-year term and an annual rent payment of \$250.00. Additionally, the agreement stipulates a requirement for general liability insurance with coverage of one million dollars per incident. For more information please see the attached agreement (Appendix A) and reference map.

BUDGETARY IMPACT:

\$250.00 would be allocated from the 2024 General Operating Budget.

COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident

engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

RESPECTFULLY SUBMITTED:

Luke Thorne, Land and Environmental Coordinator

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

LICENSE OF OCCUPATION AGREEMENT

THIS AGREEMENT is made as of the 17th day of JANUARY, 2024

BETWEEN

CANADIAN NATIONAL RAILWAY COMPANY,
a corporation having its head office at 935 de La Gauchetière Street West,
Montréal, Québec, H3B 2M9 (Grantor)

And

DISTRICT OF MACKENZIE
P.O. BAG, 1 MACKENZIE BLVD #340,
MACKENZIE, BC V0J 2C0

Grantor hereby grants and sets forth certain provisions and conditions to Grantee which hereby agrees to comply with in relation to its use of a portion of the Grantor's lands located between mile 24.83 to 25.27 Mackenzie Subdivision in the Province of British Columbia, as described in Schedule "A" attached hereto.

1. USE

The use of the CN Lands is solely for a pedestrian and/or cycling trail system to positively impact the community. No motorized vehicles.

All goods, materials and things upon the CN Lands shall not under any circumstance, be piled or placed within ten feet (10') of the nearest rail of any railway track. If in the opinion of the Grantor's representative, greater clearances are necessary, then all materials shall be piled or placed in exact accordance with instructions given by the Grantor's representative.

The Grantee shall not bring upon the CN Lands, without the written consent of the Grantor, any goods of an explosive, dangerous, toxic or inflammable nature or character, or goods which may by the Grantor for any reason be deemed objectionable, nor shall the CN Lands be used in any way which the Grantor considers objectionable. No excavation or fill within the CN Lands is permitted without prior approval of the Grantor.

Grantee shall abide by and comply with all applicable federal, provincial and municipal statutes, regulations, orders or by-laws.

The Grantee has inspected the CN Lands and acknowledges they are being taken "as is". The Grantee has not relied on any representations by the Grantor concerning any condition of the leased premises, environmental or otherwise.

2. INDEMNITY

Grantee shall access and use the CN Lands entirely at its own risk and agrees that Grantor and its directors, officers, employees, contractors and agents shall not be liable for any loss, cost, expense, damage or injury whatsoever suffered by Grantee or its members, associates, contractors or employees or for any loss, cost, expense, damage or injury suffered by any third party whatsoever unless caused by the willful misconduct or negligence of the Grantor. Further, Grantee agrees to indemnify and save harmless Grantor and its directors, officers, employees and agents from any loss expense or injury suffered by Grantor or any third party however caused unless caused by the willful misconduct or negligence of the Grantor, resulting from the access and/or use of the CN Lands by Grantee or its members, associates, contractors or employees. This indemnity shall specifically cover all expenses (including solicitor-client costs) incurred in defending/negotiating an action brought as a result of access to and use of the CN Lands by Grantee. This indemnity shall survive the termination of this Agreement.

3. TERM

This Agreement shall be effective from FEBRUARY 1st, 2024 and shall end on JANUARY 31ST, 2034, unless otherwise directed by Grantor. Notwithstanding anything else in this Agreement, Grantor shall have the right to immediately terminate this Agreement in the event that ground conditions are not supportive to Grantee's access and use of the CN Lands or in the event that the operations of Grantee interfere or obstruct in any manner whatsoever the operations, maintenance or construction of Grantor related facilities. Upon termination of this Agreement, Grantee agrees to immediately cease use of the CN Lands.

4. ASSIGNMENT

Grantee shall not assign or transfer its interest granted herein without the prior written consent of Grantor.

5. Renewal

If Grantee has paid to Grantor the rents hereinbefore provided to be paid and has obtained, performed and carried out all the other covenants and provisions hereof, Grantor, upon giving to Grantee ninety (90) days' written notice prior to the expiration of the term hereby granted, shall be entitled to a renewal of this Lease for ONE (1) further term of TEN (10) years each upon the same terms and conditions as herein provided, except rental and except the right to renew. IT IS AGREED that the rental to be paid by Grantee to Grantor during any renewal term shall be determined by Grantor prior to the commencement of any renewal term, but

6. DAMAGES

Any damage to the CN Lands, surrounding area or any of Grantor's facilities resulting from the access and/or use of the CN Lands by Grantee shall be Grantee's sole responsibility and Grantee shall promptly repair such damage at its sole cost and expense to the satisfaction of Grantor acting reasonably. If Grantee fails to repair any such damage promptly and with dispatch, Grantor may make or cause to be made the necessary repairs and the entire costs thereof shall be charged to and paid by Grantee.

7. CONSIDERATION

Grantee shall pay to Grantor, without any deduction, set off, or abatement whatsoever, the annual rent of \$250.00, plus GST and applicable taxes, payable annually on the 1 day of FEBRUARY and the first of such payments is due and payable on FEBRUARY 1ST, 2024.

8. NOTICE

Upon completion of use of the CN Lands, Grantee shall notify Grantor immediately in writing that the access is no longer required by Grantee.

9. ENVIRONMENTAL

The Grantee shall immediately carry out all measures, which the Grantor in its sole discretion considers necessary to keep the CN Lands free and clear of all pollution or residue resulting from the Grantee's occupation or use of the CN Lands. The Grantee shall be solely responsible for the cost of all work carried out to correct any pollution which occurs on the CN Lands, or which occurs on other lands as a result of the Grantee's occupation or use of the CN Lands.

Both parties shall comply with the provisions of all Federal, Provincial and Municipal laws applicable to the CN Lands with respect to maintaining a clean environment.

Upon termination of this Agreement, the Grantee shall leave the CN Lands in a clean and tidy condition, free of any environmental contamination resulting from or occurring during the Grantee's occupation or use of the CN Lands.

10. INSURANCE

Without in any way limiting the liability of Grantee under this Agreement, Grantee shall carry with an insurance company or companies at their own expense and cost, the following insurance with limits not less than shown on the respective items:

- (a) General Liability Insurance covering damages resulting from bodily injury (including death) or property damage (including loss of use or occupancy) arising out of or related to this Agreement in the sum of not less than ONE Million Dollars (\$1,000,000) for each accident or occurrence. This policy shall include coverage for, contractor's protective liability, employer's liability, cross liability or severability of interest clause, broad form property damage, sudden and accidental pollution coverage, products and completed operations liability (for a period of not less than 24 months from the date of contract completion)

This insurance will also provide that the insurer will pay all expenses including legal costs in connection with any claims which may be required to be contested by an insured, and that liability of any one insured to another insured will be covered as through separate policies were issued to each.

- (b) Worker's Compensation Insurance to the limit required by the laws of the province or territory in which the work is being done. Grantee shall include coverage for its personnel who are not Canadian Residents.
- (c) Other Insurance - Grantee are required to provide, at their own cost, any additional insurance, which is required by law or which it or they consider necessary.

Grantee shall forward evidence of insurance in the form of a Certificate of Insurance. The Certificate of Insurance shall be provided upon execution of this Agreement. Each such policy shall state that the policy cannot be cancelled, lapsed or materially altered without at least thirty (30) days prior written notice by the Grantee's insurer to Grantor. The approval of any policy by Grantor shall in no way relieve Grantee of its obligations to provide the insurance herein referred to.

THE ABOVE TERMS AND CONDITIONS are acknowledged and agreed to.

This agreement may be executed in one or more counterparts, by facsimile, PDF or otherwise, all of which taken together shall be deemed to constitute one and the same instrument.


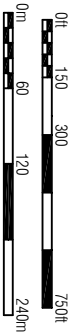

CANADIAN NATIONAL RAILWAY COMPANY

DISTRICT OF MACKENZIE

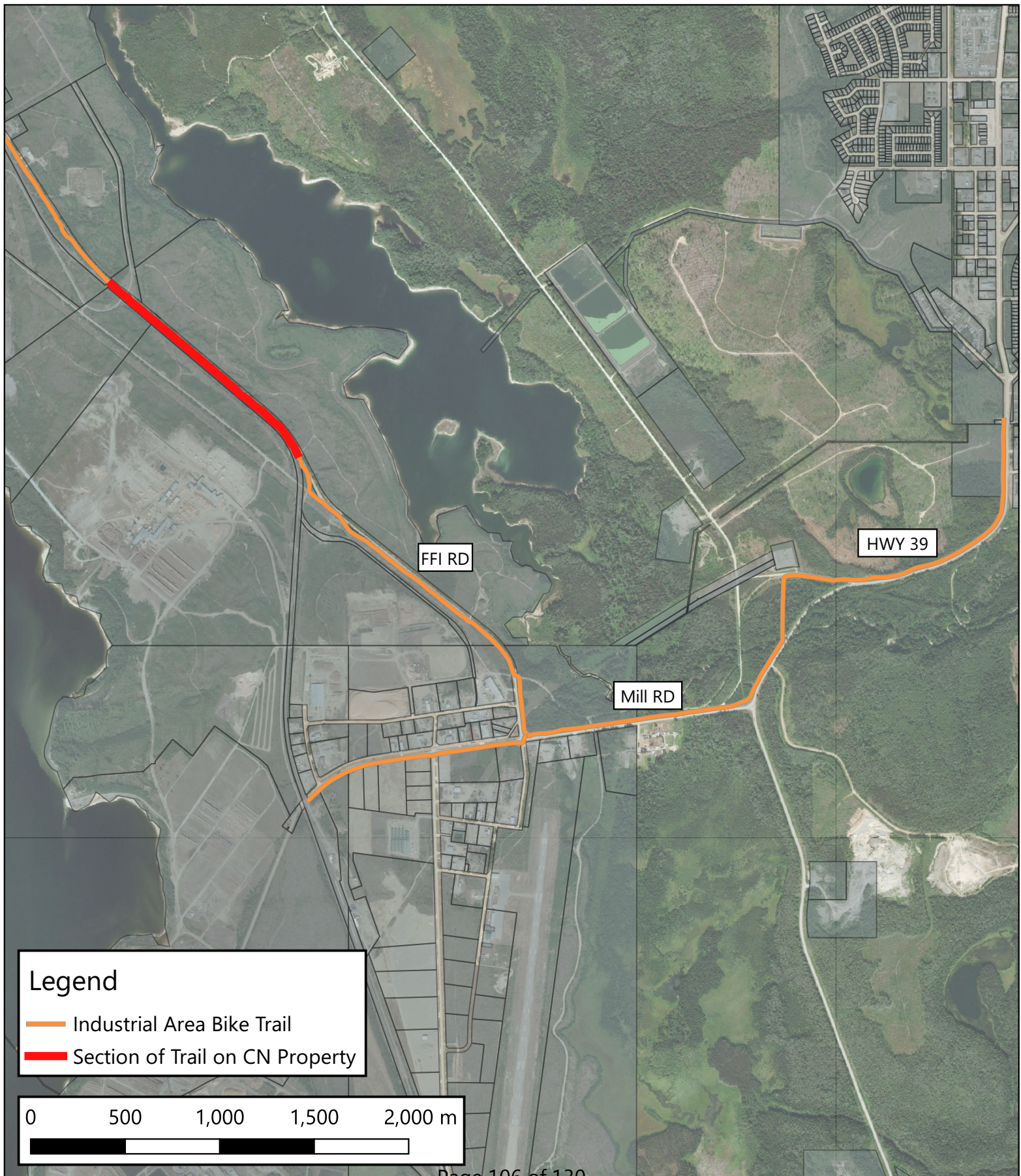
QUENTIN MOORE
SR. REAL ESTATE MANAGER NETWORK

NAME & TITLE



DESCRIPTION: PART OF 1000/BCPR/100673 (2.35 Acs ±) District of Mackenzie Province of British Columbia Canada		LEASE SKETCH PARCELLEAIRE DE BAIL	
 Subject Lands/Terrain Sujet			
SUBDIVISION:		Mackenzie (667)	
SPUR / ANTENNE:		N/A	
MILEAGE / MILLIAIRE:		24.83 - 25.27	
DATE:		September 20, 2023	
SCALE / ÉCHELLE:		1:6000	
			

THIS IS NOT A PLAN OF SURVEY / CECI N'EST PAS UN PLAN D'ARPENTAGE



COUNCIL MEMBER ACTIVITY REPORT

To: Mayor and Council
From: Councilor Wright
Date: January 30, 2024
Subject: Report for January 2024

Councilor Wright Council Appointments:

Education Liaison
New Horizons Liaison
Prince George Treaty Advisory Committee
Deputy Mayor (August 1, 2024 – October 31, 2024)

Alternate For:

Mining Liaison
Indigenous Relations and Reconciliation Liaison
Asset Management Committee
Chamber of Commerce Liaison
Alternate Director for Regional District of Fraser-Fort George
Alternate Member of Northern Development Initiative Trust's Regional Advisory Committee

Education Liaison Activities:

Date:	Activity
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None to report during this period.

New Horizons Liaison Activities:

Date:	Activity
January 24, 2024	Attended New Horizons stakeholder meeting as Council Liaison. Thanks to Councillor Barnes for finishing the meeting as I had to leave before it ended.

None to report during this period.

Alternate(s) Role Activities:

Date:	Activity
January 25, 2024	Attended the Chamber of Commerce's monthly luncheon, the guest speaker was Graham Burrows discussing his research project on Mackenzie.

Activities Not Related to a Council Appointment:

Date:	Activity
January 8, 2024	Had a lunch meeting with MLA Mike Morris. Discussed a range of topics around Mackenzie, mostly around future economic development for the community.
January 10, 2024	Participated in the BC/Yukon Canadian Ski Instructor Alliance (CSIA) Board meeting as the Northern Representative.
January 22, 2024	Participated in Mackenzie Primary Care Network Roundtable meeting.
January 24, 2024	Attended the Mackenzie & District Museum's Open House and AGA.

Respectfully Submitted,
Councilor Wright

COUNCIL MEMBER ACTIVITY REPORT

To: Mayor and Council

From: Councillor Viktor Brumovsky

Date: February 1, 2024

Subject: Report for the Month of December 2023 and January 2024

Date:	Activity:
December 5	Participated in the public budget input session at the Rec Centre.
December 8	Attended the District Holiday party at the Legion.
December 9	Visited the winter market at the Town Centre Mall.
December 9	Viewed the annual holiday parade...twice!
December 14	Attended the monthly Chamber of Commerce meeting at the Legion where I was elected as a Director-at-Large for 2024. The guest speaker was MLA Mike Morris speaking on some of the opportunities he sees for the Mackenzie region in the future. There was a lot of food for thought about how we can change our approach to attract more industrial investment to Mackenzie.
December 20	Completed the online budget input survey on letschatmackenzie.ca .
January 9	Attended the Mackenzie Chamber of Commerce's monthly Director's meeting.
January 20	Attended the Mackenzie Legion's volunteer appreciation dinner.
January 24	Attended the District of Mackenzie Museum's annual general meeting.
January 25	Attended the Mackenzie Chamber of Commerce's monthly general meeting. The speaker this month was Graham Burrows with the Ministry of Forests. He gave an update on his thesis project regarding

	community resiliency in Mackenzie as a small resource-dependent community.
January 30	Attended the gallery opening for the Digital Amelioration exhibit at the Arts Centre.

Respectfully Submitted,
Councillor Brumovsky

DISTRICT OF MACKENZIE

Bylaw No. 1512

A bylaw to amend "Water Rates and Regulations Bylaw No. 1466, 2022".

WHEREAS the Council of the District of Mackenzie deems it prudent and desirable to amend its Water Rates and Regulations Bylaw;

NOW THEREFORE Council of the District of Mackenzie, in open meeting, hereby enacts as follows:

1. That "Water Rates and Regulations Bylaw No. 1466, 2022" is hereby amended as follows:
 - (a) That Schedule "A" of the "Water Rates and Regulations Bylaw No. 1466, 2022" is hereby deleted in its entirety and replaced with Schedule "A" as attached.
 - (b) That Schedule "B" of the "Water Rates and Regulations Bylaw No. 1466, 2022" is hereby deleted in its entirety and replaced with Schedule "B" as attached.
2. This bylaw may be cited as "Water Rates and Regulations Amendment Bylaw No. 1512, 2024".

READ a first time this 22nd day of January, 2024.

READ a second time this 22nd day of January, 2024.

READ a third time this 22nd day of January, 2024.

ADOPTED this _____ day of _____, 2024.

I hereby certify the foregoing
to be a true and correct copy of
District of Mackenzie Bylaw
No. 1512 cited as "Water Rates
and Regulations Amendment Bylaw No.
1512, 2024".

Mayor

Corporate Officer

Corporate Officer

SCHEDULE "A"

To the "Water Rates and Regulations Amendment Bylaw No. 1512, 2024"
of the District of Mackenzie.

FLAT RATE USER RATES

<u>Classification No</u>	<u>Classification</u>	<u>Rates</u>
One (1)	Single Family Dwelling	\$457.11 per year
Two (2)	Two Family Dwelling	\$914.21 per year
Three (3)	Multi-Family Dwelling Row Housing - Per unit	\$ 38.12 per month
Four (4)	Trailer Park Per trailer	\$ 26.52 per month
Five (5)	Schools - Per Room	\$ 19.62 per month

SCHEDULE "B"

To the "Water Rates and Regulations Amendment Bylaw No. 1512, 2024"
of the District of Mackenzie.

METERED USER RATES - Bi-Monthly

Minimum charge	\$ 68.24
Usage in excess of 13,000 gallons	\$ 5.25 per 1,000 gallons
or 2,083 ft ³	\$32.80 per 1,000 ft ³
or 5.91 m ³	\$ 1.16 per 1 m ³

The above rates are due and payable on a bi-monthly basis.

Bulk Water	\$5.60 per cubic meter
Water Turn On*	\$56.00
Water Turn Off*	\$56.00
*Short Notice Request (less than 72 hours)	\$25.00

Due and payable on a monthly basis.

DISTRICT OF MACKENZIE

Bylaw No. 1513

A bylaw to amend "Sewer Rates and Regulations Bylaw No. 1467, 2022."

WHEREAS the Council of the District of Mackenzie deems it prudent and desirable to amend its Sewer Rates and Regulations Bylaw;

NOW THEREFORE Council of the District of Mackenzie, in open meeting, hereby enacts as follows:

1. That "Sewer Rates and Regulations Bylaw No. 1467, 2022" is hereby amended as follows:
 - (a) That Schedule "A" of the "Sewer Rates and Regulations Bylaw No. 1467, 2022" is hereby deleted in its entirety and replaced with Schedule "A" as attached.
 - (b) That Schedule "B" of the "Sewer Rates and Regulations Bylaw No. 1467, 2022" is hereby deleted in its entirety and replaced with Schedule "B" as attached.
2. This bylaw may be cited as "Sewer Rates and Regulations Amendment Bylaw No. 1513, 2024".

READ a first time this 22nd day of January, 2024.

READ a second time this 22nd day of January, 2024.

READ a third time this 22nd day of January, 2024.

ADOPTED this _____ day of _____, 2024.

I hereby certify the foregoing
to be a true and correct copy of
District of Mackenzie Bylaw
No. 1513 cited as "Sewer Rates
and Regulations Amendment Bylaw No.
1513, 2024".

Mayor

Corporate Officer

Corporate Officer

SCHEDULE "A"

To the "Sewer Rates and Regulations Amendment Bylaw No. 1513, 2024"
of the District of Mackenzie.

FLAT RATE USER RATES

<u>Classification No</u>	<u>Classification</u>	<u>Rates</u>
One (1)	Single Family Dwelling	\$290.54 per year
Two (2)	Two Family Dwelling	\$581.09 per year
Three (3)	Multi-Family Dwelling Row Housing - Per unit	\$ 24.21 per month
Four (4)	Trailer Park Per trailer	\$ 24.21 per month
Five (5)	Schools - Per Room	\$ 16.38 per month

SCHEDULE "B"

To the "Sewer Rates and Regulations Amendment Bylaw No. 1513, 2024"
of the District of Mackenzie.

SEWER USER RATES FOR WATER METERED PREMISES

Minimum charge	\$ 57.54
Usage in excess of 13,000 gallons	\$ 4.44 per 1,000 gallons
or 2,083 ft ³	\$27.66 per 1,000 ft ³
or 5.91 m ³	\$ 0.97 per 1 m ³

Commercial business with a greenhouse will be charged the minimum charge plus 10% of the excess water usage for the months of May up to and including August.

The above rates are due and payable on a bi-monthly basis.

OTHER SEWER RELATED SERVICE FEES

LAGOON DUMPING

Within business hours	\$ 98.10/load
Outside of business hours	\$163.50/load

CUSTOM WORKS

Except otherwise stated below, the following sewer related services are charged at an at-cost plus administration custom works rate as described in the District of Mackenzie *General Rates and Fees Bylaw*.

Good Neighbour Sewer Calls	
Commercial	At-Cost + Administration Fee
Residential	Free of Charge

The above rates are due and payable on a monthly basis.

DISTRICT OF MACKENZIE

Bylaw No. 1514

A bylaw to amend "Garbage Rates and Regulations Bylaw No. 1487, 2022."

WHEREAS the Council of the District of Mackenzie deems it prudent and desirable to amend its Garbage Rates and Regulations Bylaw;

NOW THEREFORE Council of the District of Mackenzie, in open meeting, hereby enacts as follows:

1. That "Garbage Rates and Regulations Bylaw No. 1487, 2022" is hereby amended as follows:
 - (a) That Schedule "A" of the "Garbage Rates and Regulations Bylaw No. 1487, 2022" is hereby deleted in its entirety and replaced with Schedule "A" as attached.
 - (b) That Schedule "B" of the "Garbage Rates and Regulations Bylaw No. 1487, 2022" is hereby deleted in its entirety and replaced with Schedule "B" as attached.
2. This bylaw may be cited as "Garbage Rates and Regulations Amendment Bylaw No. 1514, 2024".

READ a first time this 22nd day of January, 2024.

READ a second time this 22nd day of January, 2024.

READ a third time this 22nd day of January, 2024.

ADOPTED this _____ day of _____, 2024.

I hereby certify the foregoing
to be a true and correct copy of
District of Mackenzie Bylaw
No. 1514 cited as "Garbage Rates
and Regulations Amendment Bylaw No.
1514, 2024".

Mayor

Corporate Officer

Corporate Officer

SCHEDULE "A"

To the "Garbage Rates and Regulations Amendment Bylaw No. 1514, 2024"
of the District of Mackenzie.

FLAT RATE USER RATES

(a) **Single Family Dwelling (per unit)**

For one collection per week \$199.75 per year

For one collection every two weeks \$169.21 per year

(b) **Two Family Dwelling (per unit)**

For one collection per week \$199.75 per year

For one collection every two weeks \$169.21 per year

(c) **Secondary Suites (per unit)**

For one collection per week \$199.75 per year

For one collection every two weeks \$169.21 per year

SCHEDULE "B"

To the "Garbage Rates and Regulations Amendment Bylaw No. 1514, 2024"
of the District of Mackenzie.

- (a) Monthly rates for pickup of solid waste from bulk containers, per size of bins, in any classifications shall be charged as follows:

Bulk containers with a capacity of 2 cubic yards:

Number of containers (2 cubic yards)	Number of Pickups per Week	
	1	2
1	\$ 41.10	\$ 82.20
2	\$ 82.20	\$ 164.39
3	\$ 123.30	\$ 246.59
4	\$ 164.39	\$ 328.79
5	\$ 205.49	\$ 410.99

Bulk containers with a capacity of 3 cubic yards:

Number of containers (3 cubic yards)	Number of Pickups per Week	
	1	2
1	\$ 61.65	\$ 123.20
2	\$ 123.30	\$ 246.59
3	\$ 184.94	\$ 369.89
4	\$ 246.59	\$ 493.18
5	\$ 308.24	\$ 616.48

Bulk containers with a capacity of 4 cubic yards:

Number of containers (4 cubic yards)	Number of Pickups per Week	
	1	2
1	\$ 82.20	\$ 164.39
2	\$ 164.39	\$ 328.79
3	\$ 246.59	\$ 493.18
4	\$ 328.79	\$ 657.58
5	\$ 410.99	\$ 821.97

Additional Containers

Applicable rate for 5 containers, per size, plus applicable rate for additional number of containers of the same size.

- (b) When bulk containers are utilized, the rates for individual use classifications do not apply.
- (c) All bulk containers shall be supplied by the District at the following monthly rental rates, per number and size of bulk containers:
 - \$56.22/month for a bulk container with a capacity of 2 cubic yards
 - \$61.38/month for a bulk container with a capacity of 3 cubic yards
 - \$66.55/month for a bulk container with a capacity of 4 cubic yards
- (d) Special requests for additional bulk containers outside the monthly rental options will be subject to the following fees:
 - \$ 50.00/delivery per bulk container
 - \$ 50.00/pickup per bulk container
- (e) Deliveries or pickups outside the regularly scheduled days, Monday and Thursday, will be calculated at three times the applicable rate.
- (f) Deliveries or pickups requested outside the scheduled business hours will be calculated at three times the applicable rate plus the applicable overtime rate.

Digital Amelioration

MCAC Exclusive Exhibition



Beautiful Chaos, Sylvia Brumovsky, 2023, Digital

Exhibition Description:

Digital Amelioration represents the giant learning curve of going from strictly drawing on paper to digital. In the beginning you feel completely lost; there are so many features, and you don't know how anything works. The only way to learn is to dive in headfirst and accept that your first pieces are going to look nothing like what you want them to. Over the course of a year, Sylvia Brumovsky worked on various skills like, shading, shadows, depth, and literally how to draw a straight line on her tablet. From circles and ellipses to texture, how to work with all the different brushes available, and so much more, Digital Amelioration showcases that progression. In this exhibition, Sylvia Brumovsky will highlight when and how she came to realize what techniques would better her art and how to use them.

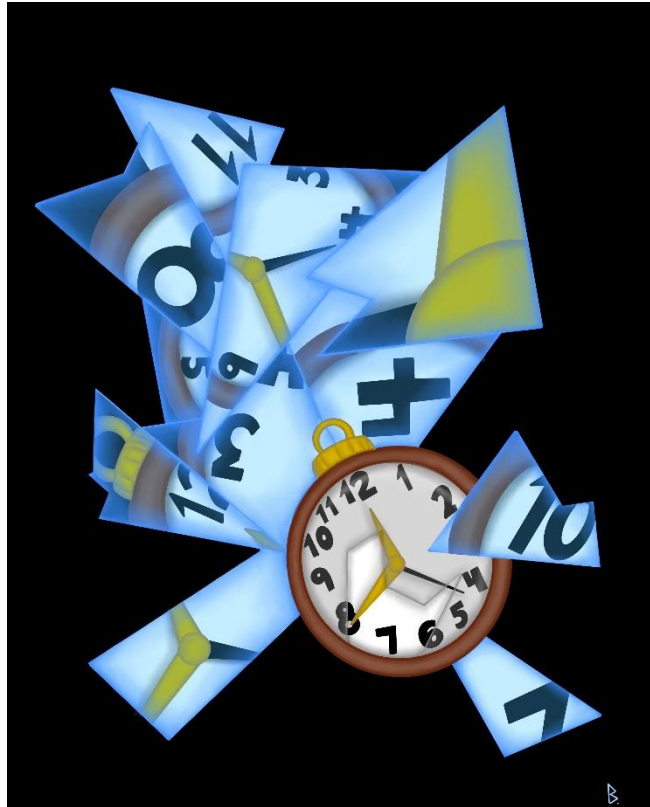
Exhibition Details:

Artist: Sylvia Brumovsky

Curator: Amy Coates

Exhibition Includes:

- 42 digital artworks printed on cardstock
- 10 digital artworks printed on canvas
- Supporting materials: labels for all artworks
- Signage
- Order forms for prints



A Break in Time, Sylvia Brumovsky, 2023, Digital

Exhibition Schedule:

Opening Tuesday January 30th, 2024

Public Meet the Artist Workshop: January 30th, 2024 – 6-7pm

Private MSS Workshop: February 12th, 2024

Last Day: Saturday February 24th, 2024

Contact Us:

For more information, please contact:
Mackenzie Community Arts Centre
250-997-5818

Amy Coates
Online and Gallery Curator
curator@mackenziecac.com

Administrator
info@mackenziecac.com

List of Works:

01. *Bartender Kiana*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
02. *Berzerk Chae*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
03. *Cash Money Fred*, Sylvia Brumovsky, 2023, Digital on canvas, 8" x 10"
04. *Clown Cadence*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
05. *Crusader Gage*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
06. *Displeased Sofia*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
07. *Nerdy Timothy*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
08. *Patriotic Jewel*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
09. *Promiscuous Rune*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
10. *Psychopath David*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
11. *Sassy Sylvia*, Sylvia Brumovsky, 2023, Digital on canvas, 8" x 10"
12. *Zen Hannah*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
13. *Angel*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
14. *Beast*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
15. *Bounce*, Sylvia Brumovsky, 2023, Digital on canvas, 8" x 10"
16. *Castle*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
17. *Celestial*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
18. *Chains*, Sylvia Brumovsky, 2023, Digital on canvas, 8" x 10"
19. *Dagger*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
20. *Dangerous*, Sylvia Brumovsky, 2023, Digital on canvas, 8" x 10"
21. *Demon*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
22. *Dodge*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
23. *Dream*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
24. *Drip*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
25. *Fortune*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
26. *Frost*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
27. *Golden*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
28. *Map*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
29. *Path*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
30. *Plump*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
31. *Remove*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
32. *Rise*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
33. *Saddle*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
34. *Scratchy*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
35. *Shallow*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
36. *Sparkle*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
37. *Spicy*, Sylvia Brumovsky, 2023, Digital on canvas, 8" x 10"
38. *Spider*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
39. *Toad*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
40. *Wander*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
41. *Massive*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
42. *Rush*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
43. *Fire*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
44. *Condensed Space*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
45. *Beautiful Chaos*, Sylvia Brumovsky, 2023, Digital on canvas, 8" x 10"
46. *The Foxhole*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
47. *Fred and Tim Trading Co.*, Sylvia Brumovsky, 2023, Digital on cardstock, 4" x 4"
48. *Fred's Pick Bookmark*, Sylvia Brumovsky, 2023, Digital on cardstock, 3.5" x 7"

49. *Magic Garage Door*, Sylvia Brumovsky, 2023, Digital on cardstock, 8.5" x 11"
50. *Life in a Great Big Pink World*, Sylvia Brumovsky, 2023, Digital on canvas, 8" x 10"
51. *Bad Habits*, Sylvia Brumovsky, 2023, Digital on canvas, 8" x 10"
52. *A Break In Time*, Sylvia Brumovsky, 2023, Digital on canvas, 8" x 10"



Life in a Great Big Pink World, Sylvia Brumovsky, 2023, Digital

Programming:

Meet the Artist events will be hosted at the Mackenzie Community Arts Centre.

A public Meet the Artist will be held on Tuesday January 30th, from 6-7pm.
Refreshments will be available.

Art students from Mackenzie Secondary School will be having a private Meet the Artist Workshop. February 12th, 2024.

Artist Bio:

Hi there!

My name is Sylvia Brumovsky and I am a 17 year old digital artist. I'm currently in grade 12 and dedicate my sanity to being a straight A student. In December of 2023, I was awarded a full scholarship to UNBC. I will be beginning my Bachelors in Commerce there in the fall and, after that I aim to get my degree in interior design at BCIT in a two year program. When I'm not at school or working my two jobs. I enjoy singing, drawing (obviously), going to the gym, building Lego, competitive sports (especially bowling; I get really hyped for bowling), listening to music, and hanging out with all of my friends whether it be online or in person.

I started learning how to make digital art in October of 2022 when I bought my iPad. My first pieces were so bad that it didn't come close to representing what I could do on paper at all, but through perseverance (and that very expensive tablet purchase that I refused to let become a waste of money), I stuck with it. Unfortunately, those pieces from my very early stages were lost to my frustration and a delete button. Once I got the shapes I was imagining to actually come out on the screen, I was content for a while. However, if you know anything about me at all, I always strive for perfection. "Good," is not good enough. I began asking myself what was lacking and before long I realized that there was still a lot of learning to be had.



Some things I realized when I got my tablet that made me inclined to ditch art on paper for the most part were the unlimited colours, never running out of ink, perfect circles and ovals, perfectly straight lines, erasing and having zero evidence of the mistake, the clean appearance of my art and the amazing opportunities that come with digital. I've commissioned art, designed hoodies, and even a logo! If I want something printed on an object, all I have to do is design it and send it over to Becky Davidson from Wildwood Gifts or Charlene Dahl from Murphy Monsters Creations. I've also designed my first tattoo which I plan on getting done when I turn 18. The possibilities are endless and I'm only getting started.

**Mackenzie Community Services
Community Navigator for Seniors Program Presents**

'How Do I...?'

Speaker Series

Celebrating Seniors' Abilities and Experience



**Sunday, February 18, 2-4 PM
Mackenzie Community Services
Meet the Men's Shed and ask
"How do I make simple repairs?!"**

**Register with Cassandra
250-997-6595 or
ccarter@mackenziecounselling.ca**

Mackenzie Community Services

Better At Home Presents

An Evening

with

John Brink

Podcaster

Author

Forestry Worker

ADHD Advocate

Fitness

Senior

March 6, 2024

Mackenzie Rec Centre

6:00-8:30

Admission \$5



At this semi formal evening Mackenzie Residents will have an opportunity to hear John speak about ***'How to find your passion'*** and spend time in discussion over dessert and coffee. There will be a presentation by the Better At Home Program and an opportunity to donate. All proceeds will go to Senior Services in Mackenzie