

COUNCIL MEETING AGENDA

Date: Monday, September 11, 2023, 7:15 p.m.
Location: Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC

Pages

1. CALL TO ORDER

We would like to begin by acknowledging the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. ADOPTION OF MINUTES

- | | | |
|-----|--|----|
| 2.1 | <u>Special Meeting - August 28, 2023</u> | 4 |
| 2.2 | <u>COTW - August 28, 2023</u> | 6 |
| 2.3 | <u>Regular Meeting - August 28, 2023</u> | 9 |
| 2.4 | <u>Special Meeting - September 6, 2023</u> | 15 |

3. INTRODUCTION OF LATE ITEMS

4. ADOPTION OF AGENDA

THAT the Agenda be adopted as presented.

5. PUBLIC COMMENTS AND QUESTIONS

Please note that all comments and questions must pertain to items listed on the agenda.

Are there any members of the public in attendance this evening who wish to comment on the agenda?

Administration are there any members of the public attending through Zoom or Phone that wish to comment on the agenda?

6. PETITIONS AND DELEGATIONS

- | | | |
|-----|-------------------------------|----|
| 6.1 | <u>Containment of Garbage</u> | 17 |
|-----|-------------------------------|----|

Mitch Binichakis (Mortensen) will be present to speak to the attached letter regarding the containment of commercial garbage in Mackenzie.

7. CORRESPONDENCE

THAT the Correspondence listed on the Agenda be received.

7.1 For Action:

7.2 For Consideration:

Is there anything Council wishes to address in the "For Consideration" or "Centre Table File" correspondence?

7.2.1 Letter - Dominique Symbalisty

18

A letter received from Dominique Symbalisty, resident, requesting that as a community we find a way to recognize the displacement and lives lost to the "scattering of man".

7.2.2 BC Natural Resources Forum - January 16 - 18, 2024

19

Registration is now open for the BC NRF to be held in Prince George, BC from January 16-18, 2024. Early bird pricing ends November 1, 2023.

7.3 Centre Table File

- Logging and Sawmilling Journal - July/Aug 2023
- Coastal GasLink Construction Update - Aug 2023
- International Cybernetics Canada Inc. Airport Paving Management Plan Proposal and Costing

8. ADMINISTRATIVE REPORTS

8.1 Grant Applications – Arena Slab and Energy Upgrades Project

20

Resolution #1

THAT Council supports the District's application to the South Peace Mackenzie Trust (SPMTrust) Program for the Arena Slab and Energy Upgrades Project;

AND THAT the Chief Administrative Officer be authorized to execute the grant application, and if the application is successful, any related documentation.

Resolution #2

THAT Council supports the District's application to Northern Development Initiative Trust (NDIT) Recreation Infrastructure Program for the Arena Slab and Energy Upgrades Project;

8.2 Temporary Use Permit Application 4520-20-23-01 22

8.3 Paving Management Plan - Additional Services Revised 27

9. COUNCIL REPORTS

9.1 Mayor's Report

9.2 Council Reports

9.2.1 Councillor Brumovsky 29

10. UNFINISHED BUSINESS

11. NEW BUSINESS

12. BYLAWS

13. NOTICE OF MOTION

14. COMING EVENTS

- ## 15. INQUIRIES

- ## 16. ADJOURNMENT

**Special Council Meeting
Minutes**

August 28, 2023, 5:45 p.m.

**Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC**

Council Present: Mayor J. Atkinson, Councillor A. Barnes, Councillor R. McMeeken,
Councillor J. Wright

Council Absent: Councillor V. Brumovsky, Councillor A. Hipkiss, Councillor K.
Tapper

Staff Present: Chief Administrative Officer D. Smith, Director of Corporate
Services E. Kaehn

1. CALL TO ORDER

CALLED TO ORDER AT 5:45 PM.

*Mayor Atkinson acknowledged the land on which we gather is within the
traditional territory of the Tse'khene People of the McLeod Lake Indian Band.*

1.1 Defer to Closed Meeting

Resolution: 33050

Moved by: Councillor McMeeken

THAT the Special Closed meeting be deferred until after the regular
meeting;

AND THAT the basis of the Special Closed Meeting relates to Section 90 (2)
(b) the consideration of information received and held in confidence
relating to negotiations between the municipality and a provincial
government or the federal government or both, or between a provincial
government or the federal government or both and a third party.

CARRIED

2. ADJOURNMENT

Resolution: 33051

Moved by: Councillor Barnes

THAT the meeting be adjourned at 5:47 pm.

CARRIED

Mayor

Corporate Officer

DRAFT

**Committee of the Whole
Minutes**

August 28, 2023, 7:00 p.m.

**Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC**

Council Present: Mayor J. Atkinson, Councillor A. Barnes, Councillor V. Brumovsky,
Councillor R. McMeeken, Councillor J. Wright

Council Absent: Councillor A. Hipkiss, Councillor K. Tapper

Staff Present: Chief Administrative Officer D. Smith, Chief Financial Officer K.
Borne, Director of Recreation Services T. Gilmer, Director of
Corporate Services E. Kaehn, RCMP Cst. T. Holz, Legislative
Clerk/Executive Assistant C. Smirle

1. CALL TO ORDER

Called to order at 7:00 PM.

Councillor McMeeken acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. PUBLIC COMMENTS AND QUESTIONS

Shannon Bezo, resident, asked if there will be a report on the overall community waste reduction resulting from the FoodCycler composters? Emily Kaehn, Director of Corporate Services, replied that at the end of the 12-week period, the District will have reporting on the FoodCycler waste reduction only.

Ms. Bezo asked if there was anything that could be done to increase the number of building permits purchased by residents? Diane Smith, Chief Administrative Officer, replied that the District is currently working on marketing materials to promote the community to new residents. New residents may look at completing house renovations and would obtain permits. Mayor Atkinson added that not all homeowners get permits for home renovations and that as a District, we could look at doing more to promote permits.

Ms. Bezo asked what could be done by CNC to help increase recruitment in the fire department? Jamie Guise, Fire Chief, thanked Ms. Bezo for her support and

suggested setting up a meeting to discuss opportunities to promote recruitment in the community.

3. REPORTS

3.1 Operations

Moved by: Councillor Wright

THAT the Operations reports for the month of July 2023 be received.

CARRIED

3.2 Building

Moved by: Councillor Barnes

THAT the Building report for the month of July 2023 be received.

CARRIED

3.3 RCMP

Moved by: Councillor Barnes

THAT the RCMP report for the month of July 2023 be received.

CARRIED

3.4 Fire

Moved by: Councillor Wright

THAT the Fire report for the month of July 2023 be received.

CARRIED

3.5 Recreation Services

Moved by: Councillor Barnes

THAT the Recreation Services report for the month of July 2023 be received.

CARRIED

3.6 Finance

Moved by: Councillor Wright

THAT the Finance report for the month of July 2023 be received.

CARRIED

4. OTHER BUSINESS

N/A

5. ADJOURNMENT

Moved by: Councillor Barnes

THAT the meeting be adjourned at 7:18 pm.

CARRIED

Mayor

Corporate Officer

DRAFT

**Regular Council Meeting
Minutes**

August 28, 2023, 7:15 p.m.

**Council Chambers of the Municipal Office
1 Mackenzie Boulevard, Mackenzie, BC**

Council Present: Mayor J. Atkinson, Councillor A. Barnes, Councillor V. Brumovsky,
Councillor R. McMeeken, Councillor J. Wright

Council Absent: Councillor A. Hipkiss, Councillor K. Tapper

Staff Present: Chief Administrative Officer D. Smith, Chief Financial Officer K.
Borne, Director of Recreation Services T. Gilmer, Fire Chief J.
Guise, Superintendent of Public Works T. Ostash, Director of
Corporate Services E. Kaehn, Legislative Clerk/Executive
Assistant C. Smirle

1. CALL TO ORDER

CALLED TO ORDER AT 7:18 PM.

*Mayor Atkinson acknowledged the land on which we gather is within the
traditional territory of the Tse'khene People of the McLeod Lake Indian Band.*

2. ADOPTION OF MINUTES

2.1 Regular Meeting - August 14, 2023

The minutes of the Regular Meeting held on August 14, 2023 were
adopted as presented.

3. INTRODUCTION OF LATE ITEMS

N/A

4. ADOPTION OF AGENDA

Resolution: 33056

Moved by: Councillor Barnes

THAT the Agenda be adopted as presented.

CARRIED

5. PUBLIC COMMENTS AND QUESTIONS

Shannon Bezo, resident, noted that she was available to talk about agenda item 7.1.2 if needed.

Ms. Bezo added that she hoped Council would discuss agenda item number 7.2.3.

Ms. Bezo asked if the Paving Management Project would hire any local talent in Mackenzie? Diane Smith, Chief Administrative Officer, replied that this particular job for the paving management plan is very technical and there was not any locally qualified applicants for this role. Mayor Atkinson added that this part of the project is just for the assessment and there may be opportunities when the paving starts.

Ms. Bezo mentioned she heard that the Williston Lake volume was dangerously low and asked for any updates on the levels. Mayor Atkinson replied that she has an upcoming meeting with BC Hydro and would discuss this. She added that typically if the levels were concerning, BC Hydro would advise us. Ms. Bezo suggested the water levels be shared with the community more frequently.

Ms. Bezo noted that the Caribou Recovery 10-year project would be expiring next year and asked if they would be extending the project? Mayor Atkinson replied that the project is far from over.

Ms. Bezo thanked Mayor and Council for setting up tables at the Mackenzie Mall educating the community on what to do during a Wildfire Evacuation in the community.

6. PETITIONS AND DELEGATIONS

N/A

7. CORRESPONDENCE

THAT the Correspondence listed on the Agenda be received.

7.1 For Action:

7.1.1 Rec Centre Membership

Resolution: 33057

Moved by: Councillor Wright

THAT an exception be made to allow Nicole Bilton and her son a reduced rate Rec Centre membership under the Recreation Access Program with no precedent set going forward.

CARRIED

7.1.2 CNC Request for Support

Resolution: 33058

Moved by: Councillor Barnes

THAT the District of Mackenzie provide a letter of support to the College of New Caledonia towards their grant application to the Northern Development Initiative Trust - Economic Infrastructure Grant program to fund the completion of the renovations and assets needed for their Event/Teaching Kitchen space.

CARRIED

7.2 For Consideration:

7.2.1 Quesnel Highway 97 North-South Interconnector Project Request for Support

Resolution: 33059

Moved by: Councillor Wright

WHEREAS Highway 97 is a very significant provincial highway that is critical to the continued economic prosperity of Northern and Central BC and all British Columbia;

AND WHEREAS Highway 97 is at a considerable and growing risk level for extended delays due to aged-out highway infrastructure in Quesnel, and unacceptable construction delays in the future based on the current plans by the Ministry of Transportation and Infrastructure:

THEREFORE, BE IT RESOLVED THAT the District of Mackenzie supports the Quesnel Highway 97 North-South Interconnector Project and requests the Province proceed without delay to the Functional Design phase of the project.

CARRIED

- 7.2.2 Canadian Institute of Forestry - National Forest Week September 17-23, 2023

Resolution: 33060

Moved by: Mayor Atkinson

THAT the District participate in National Forest Week from September 17-23, 2023 by sharing promotional material from the Canadian Institute of Forestry on social media platforms.

CARRIED

8. ADMINISTRATIVE REPORTS

- 8.1 Construction Update on New Fire Hall

Resolution: 33061

Moved by: Councillor Barnes

THAT this report be received for information.

CARRIED

- 8.2 Paving Management Plan – Contract Award

Resolution: 33062

Moved by: Councillor McMeeken

THAT Council awards the 2023 Roadway Data Collection and Pavement Management Plan contract to International Cybernetics Canada Inc. in the amount of up to \$45,168 plus applicable taxes;

AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.

CARRIED

- 8.3 TELUS Watertower Lease

Resolution: 33063

Moved by: Councillor Barnes

THAT Council authorizes the Chief Administrative Officer to execute the attached lease agreement with TELUS Communications Inc. for use of the roof of the District water tower for communication purposes.

CARRIED

9. COUNCIL REPORTS

9.1 Mayor's Report

- 9.1.1 Mayor Atkinson - June/July
Mayor Atkinson provided a written report.

9.2 Council Reports

- 9.2.1 Councillor McMeeken - July/August
Councillor McMeeken provided a written report.

10. UNFINISHED BUSINESS

N/A

11. NEW BUSINESS

N/A

12. BYLAWS

N/A

13. NOTICE OF MOTION

N/A

14. COMING EVENTS

14.1 2023 Union of BC Municipalities Convention

14.2 Recreation Leisure Fair – September 9, 2023

Resolution: 33064

Moved by: Councillor Wright

THAT Council have a table at the Recreation Leisure Fair to spread bear awareness to the community.

CARRIED

15. INQUIRIES

Janice Nelson, Publisher of the Macktown Buzzette, asked why the agenda item regarding the reduced Rec Centre Rec Pass was discussed in an open meeting as

opposed to a closed meeting due to privacy? Mayor Atkinson replied that staff had spoken with the applicant and the applicant confirmed they were not concerned with the letter being shared at the open meeting.

Ms. Bezo expressed support for Quesnel's Highway 97 North-South Interconnector Project and thanked Council for pledging support. Ms. Bezo added that a route bypassing the downtown core would have been helpful when the College sent drivers to Quesnel for training in semi-trucks.

16. ADJOURNMENT

Resolution: 33065

Moved by: Councillor McMeeken

THAT the meeting be adjourned at 7:49 pm.

CARRIED

Mayor

Corporate Officer

Special Council Meeting

Minutes

September 6, 2023, 4:00 p.m.

Council Chambers of the Municipal Office

1 Mackenzie Boulevard, Mackenzie, BC

Council Present: Mayor J. Atkinson, Councillor V. Brumovsky, Councillor R. McMeeken, Councillor K. Tapper

Council Absent: Councillor A. Barnes, Councillor A. Hipkiss, Councillor J. Wright

Staff Present: Chief Administrative Officer D. Smith, Chief Financial Officer K. Borne, Director of Corporate Services E. Kaehn

1. CALL TO ORDER

CALLED TO ORDER AT 4:00 PM.

Mayor Atkinson acknowledged the land on which we gather is within the traditional territory of the Tse'khene People of the McLeod Lake Indian Band.

2. INTRODUCTION OF LATE ITEMS

N/A

3. ADOPTION OF AGENDA

Moved by: Councillor Tapper

THAT the Agenda be adopted as presented.

CARRIED

4. PUBLIC COMMENTS AND QUESTIONS

N/A

5. **ADMINISTRATIVE REPORTS**

5.1 Pavement Management Plan - Additional Services

Moved by: Councillor McMeeken

THAT this item be deferred and brought back at the September 11, 2023 meeting for further consideration.

CARRIED

6. **INQUIRIES**

N/A

7. **ADJOURNMENT**

Moved by: Councillor McMeeken

THAT the meeting be adjourned at 4:39 pm.

CARRIED

Mayor

Corporate Officer

From: Mitch Mortensen <[REDACTED]>
Sent: Friday, August 25, 2023 10:12 AM
To: [REDACTED]

Subject: Inadequate containment of garbage.

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

District of mackenzie

Please add this email to the agenda for next council meeting. I wish to speak on the following

Mike Morris and Bob Zimmer. I ask your support with a strongly worded letter addressed to mackenzies mayor and council regarding their gross negligence in containing their garbage within town.

There are district of mackenzie garbage bins throughout town that are ineffective in containing residential waste. It is an offense under federal law for anyone to knowingly and willfully feed wildlife or leaving out attractant such as garbage unsecured. The district is well aware that their containers are grossly inadequate. At this point their unsecured garbage qualifies as feeding wildlife and endangering the public.

The same laws that created an electric fence at the the landfill are the same laws any citizen in town lives under. These laws can be pursued by threat of fines or court proceedings over unsecured garbage. How severe those fines and charges are would be dependent on the animal being put down or worse someone attacked by a desperate and habituated animal.

There have been many bears shot this year. Several have started at the garbage bins the district are responsible for.

Public safety is a priority and it starts with the district containing what they are responsible for.

A town citizen suggests to provide the trailer parks with individual bin per trailer rather than the large commercial bins for all and replace the commercial bins within town with bear proofed containers. The former they can employ immediately and the latter by next season.

The cost will be much less than facing a lawsuit and perhaps criminal charges over a mauling in town. It's called due diligence and I ask you inform them of that. Thank you.

Mitch Binichakis
(AKA Mitch Mortensen)
[REDACTED]

To Mayor and Council of Mackenzie,

I believe that as a country and as a province we are becoming more accountable to the tragedy and pain of our Indigenous peoples. Recently, our neighbors to the south choose to respond and respect the indigenous people of Prince George the Lheidli T'enneh (Klate-lee Ten-eh) in renaming a street that had deep connections with John Fergus O'Grady the principle of the Kamloops Indian residential school which has been tied with such atrocious tragedies, to "Dakelh Ti" (Da-Kel Ti) meaning first nations road in Lheidli T'enneh language.

I believe it is time for our community to step up in acknowledging and respecting our neighbors too. I know that we take the time to acknowledge the traditional territories, many local bodies include the acknowledgment in emails as well. At events we invite our neighbors of the Tse'khene (se-keh-neh) people to celebrate with us with song, prayer, drumming and dancing.

But what we don't do is acknowledge what the tree crusher means to our neighbours and the people whose traditional land we are on today. If you have not had a chance to watch "The Scattering of Man" I would highly recommend although I know several council members had the privilege of watching the screening a couple years ago as did I.

I am not writing for the purpose of getting rid of the tree crusher, or removing that as part of the identification of our community. My own grandfather worked at the Finlay Forks camp processing lumber during the creation of Williston Lake. I'm writing about the lack of accountability in our community and to our visitors when they come to Mackenzie about what that tree crusher did. I can no longer look at it with pride knowing it only tells half the story, I can't look at it knowing that there are citizens of our community that have no idea (and had no idea prior to the release of the documentary) of the devastation to the Tse'khene people and their relocation.

If any council or governing individual has not seen "The Scattering of Man", I would highly recommend you do so. And once you have, take a moment to go read the signage by the tree crusher and think "If this machine represented the devastation of my family, would this signage be adequate?" I believe each of your answers as kind and thoughtful people would be a resounding NO.

So today, I humbly request that as a community we find away to recognize the displacement and lives lost to the "scattering of man" that has happened not by our hand, but definitely by that tree crusher.

Sincerely,

Dominique Symbolist

Registration for the 21st Annual BC Natural Resources Forum is now open!

Early bird rates are available until November 1, 2023



Subscribe to our e-newsletter to stay up to date on the conference!

Registration Options	Early Bird Until Nov. 1, 2023	Regular Nov 2 - Jan 15, 2024	Onsite Jan 16-18, 2024
Two-Day Pass (no meals)	\$469	\$519	\$569
One-Day Pass (no meals)	\$299	\$359	\$439
Virtual Pass	\$209	\$249	\$329
Workshop	-	\$599	-

Ticketed Events	Pricing
Celebrate 20 Years Banquet Dinner, Jan. 16	\$109
Keynote Luncheon, Wed, Jan. 17	\$89
Resource Ministers' Breakfast, Thurs, Jan 18	\$89
Keynote Luncheon, Thurs Jan. 18	\$89

Registration Options	Pricing	Notes
Additional Exhibitor Pass	\$399	Please contact us if you are interested in adding an exhibitor pass to your sponsorship package

COUNCIL REPORT

To: Mayor and Council

From: Corporate Services

Date: September 11, 2023

Subject: Grant Applications – Arena Slab and Energy Upgrades Project

RECOMMENDATION:

Resolution #1

THAT Council supports the District's application to the South Peace Mackenzie Trust (SPMTrust) Program for the Arena Slab and Energy Upgrades Project;

AND THAT the Chief Administrative Officer be authorized to execute the grant application, and if the application is successful, any related documentation.

Resolution #2

THAT Council supports the District's application to Northern Development Initiative Trust (NDIT) Recreation Infrastructure Program for the Arena Slab and Energy Upgrades Project;

AND THAT the Chief Administrative Officer be authorized to execute the grant application, and if the application is successful, any related documentation.

BACKGROUND:

In January 2023, the District of Mackenzie (District) received funding approval from the Government of Canada's Green and Inclusive Community Buildings (GICB) program for the Mackenzie Recreation Centre – Energy Recover and Facility Upgrades project in the amount of \$2,395,753, with a District contribution of \$598,939.

This project involves the replacement of the arena slab as well as other green initiatives such as heat pump and new solar panel array. The original application for the grant program was submitted two years ago in 2021. Staff expect that the inflation of costs over this period could lead to cost overruns that are not reflected in the original GICB application budget. This means the project could cost the District more than the \$598,939 than originally budgeted.

Staff recommend applying for additional grant funding to minimize possible cost overruns for this project. The grant funds identified are the South Peace Mackenzie Trust (SPMTrust), and the Northern Development Initiative Trust (NDIT).

GRANT FUNDING OPPORTUNITIES:

The SPMTrust grant provides up to \$250,000 per project. The SPMTrust requires that the applicant provides at least \$1 in matching funds for every \$3 granted by the SPMTrust for the first \$50,000 of a project, and \$1 for each additional \$1 beyond that. With 80% of our total project funding provided by the GICB grant, we will satisfy these requirements.

The NDIT Recreation Infrastructure Program is a grant for the construction, rehabilitation, or material enhancement of recreational infrastructure, excluding routine maintenance. The program awards grants of up to \$100,000 to a maximum of 70% of the eligible project budget; or up to a \$300,000 grant to a maximum of 50% of the eligible project budget. The program supports recreational infrastructure that encourages resident attraction and retention, along with increased opportunities for recreation and sports tourism. With 80% of our total project funding provided by the GICB grant, we will satisfy the eligible project budget requirement for the \$300,000 grant.

BUDGET IMPLICATIONS:

Any additional grant funding would possibly reduce the District's contribution of \$598,939.

COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

RESPECTFULLY SUBMITTED:

Terry Gilmer, Director of Recreation Services

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

COUNCIL REPORT

To: Mayor and Council

From: Administration

Date: September 6, 2023

Subject: Temporary Use Permit Application 4520-20-23-01

RECOMMENDATION:

THAT Council authorizes approval in issuing Temporary Use Permit 4520-20-23-01 to the Royal Canadian Legion Branch 273 for the purpose of storing recreation equipment.

BACKGROUND:

The Royal Canadian Legion Branch 273 would like to apply for a Temporary Use Permit (TUP) for the placement of a sea-can on their property at 357 Skeena Drive. The sea-can will serve as a secure storage solution to accommodate the gymnastic equipment that the Royal Canadian Legion Branch 273 purchased (estimated value of \$20,000.00). The need for additional storage comes from the impending demolition of Mac 1 Elementary School where the gymnastics equipment was previously stored.

Location and Duration of Placement:

The Royal Canadian Legion Branch 273 has identified a suitable location within their property at 357 Skeena Drive, which will have minimal impact on the surrounding area and will not obstruct pedestrian or vehicular traffic. The requested duration for the placement of the sea-can is the full term of the TUP (3 years) or until a decision is made to keep or sell the gymnastic equipment, which will allow the Royal Canadian Legion Branch 273 to assess its effectiveness and explore alternative storage solutions in the long term.

Development Procedure

Administration commenced the Temporary Use Permit process as outlined in the District of Mackenzie's Development Procedures. Staff conducted the following:

1. Technical and Policy Review
2. Technical Agency Referral
3. Notification of neighbouring properties within a 100-meter radius of the proposed development

Technical Review:

Administration has conducted a technical review as per the District of Mackenzie's Development Procedure Manual and included a review of:

- Impacts on adjacent properties
- Views and privacy
- Appropriateness of use
- Health and safety
- Provisions listed in the OCP

A copy of the technical review is attached to the report.

Technical Agency Referral

Agency Name	Response
DoM Operations – Public Works	"No concerns at this time"
DoM - Fire Department	"No concerns at this time. Applicant must follow proper shipping container regulations outlined in Zoning Bylaw 1368, 2017 as amended."

Notification Neighbouring Properties

Properties within a 100-meter buffer of 357 Skeena Dr were delivered a notice, indicating the purpose of the permit, lands subject to permit, and the time and date the permit is to be considered by Council. Administration has not received any comments or responses from neighbouring properties within a 100-meter radius of the proposed development. This report has been published prior to the deadline of September 9th, 2023 at 4:30 pm and any additional feedback brought before this will be attached and brought to the Regular Council Meeting of September 11th, 2023.

Recommendation

As a result of the technical agency and public reviews of this permit application, Administration is recommending its approval. A copy of the proposed Temporary Use Permit has been attached for Council consideration.

ALTERNATIVE OPTIONS:

1. Deny the Temporary Use Permit as presented
2. Amend and issue the Temporary Use Permit
3. Table consideration of the application so additional information can be provided

If denied, the applicant may not re-apply for a Temporary Use Permit until six (6) months after the date of refusal. Under Section 460 of the *Local Government Act*, the required time limit for any re-application may be reduced by an affirmative vote of at least 2/3 of Council members.

COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

RESPECTFULLY SUBMITTED:

Luke Thorne, Land and Environmental Coordinator

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

TEMPORARY USE PERMIT

ISSUED TO:

Royal Canadian Legion Branch 273

With respect to the following lands:

LOT 1 DISTRICT LOT 12463 CARIBOO DISTRICT PLAN 26986

1. This temporary use permit is pursuant to Section 493 of the Local Government Act.
2. The purpose of this permit is to allow for the use of a shipping container for supplementary storage of recreational goods.
3. Storage of combustible or flammable materials in the shipping container is prohibited.
4. The container must be visually screened from adjacent properties.
5. This permit does not relieve the owner or occupier from obtaining any other approvals required by the District of Mackenzie or any other jurisdiction or from meeting any other applicable regulations.
6. This permit is not a building permit and/or a development permit.
7. This permit shall expire September 1, 2026.

Certified a true and correct copy of
a Temporary Use Permit
issued by resolution of
The District of Mackenzie Council
passed this __th day of September 2023.

Diane Smith,
Chief Administrative Officer

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE TERMS OF CONDITIONS UPON WHICH THIS PERMIT IS ISSUED.

Authorized Signatory.
Royal Canadian Legion Branch 273

To: Council

From: Administration

Date: July 26th, 2023

Subject: Technical Review – Temporary Use Permit Application 4520-20-23-01

Applicant Royal Canadian Legion Branch 273

Owner Royal Canadian Legion Branch 273

Location 357 Skeena Dr, Mackenzie, BC

OCP/Zoning C1 – General Commercial

Proposal Overview The Royal Canadian Legion Branch 273 would like to apply for a Temporary Use Permit (TUP) for the placement of a sea-can on their property at 357 Skeena. The sea-can will serve as a secure storage solution to accommodate the gymnastic equipment that the Royal Canadian Legion Branch 273 purchased (estimated value of \$20,000.00).

Appropriateness of Use The request for additional storage is an appropriate use for the C-1 area. Other businesses in this zone have applied for temporary storage. Precedents set will ensure that the appropriate screening is placed.

Safety Issues & Risks Agency referral will be sent to the District of Mackenzie Fire Department and Building Inspector to ensure any safety risks are addressed.

Urban Design and Aesthetic Issues If appropriate measures are taken with screening and placement there should be no issues with urban design/aesthetic. Notification will be sent out to direct neighbors to determine if additional steps need to be taken.

COUNCIL REPORT

To: Mayor and Council

From: Administration

Date: September 6, 2023

Subject: Paving Management Plan – Additional Services

RECOMMENDATION:

THAT Council awards the 2023 Airport Pavement Management Plan contract to International Cybernetics Canada Inc. in the amount of up to \$33,129 plus GST;

AND THAT the Chief Administrative Officer be authorized to execute the contract and any related documentation.

BACKGROUND:

At the Regular Meeting of August 28, 2023, Council awarded the Pavement Management Plan project to International Cybernetics Canada Inc. (ICC). ICC is starting their work Wednesday Sept. 6, 2023. Staff requested an estimate for the airport runway and apron to be completed also as this was not a part of the original scope of work and would complement a wholesome asset management plan for the airport facility which is planned for 2024.

At the Special Meeting of September 6, 2023, Council was presented with the estimate and requested further information on the company's pricing in comparison to the road works estimate. The following has been shared with our team:

1) Why is there a difference in mobilization costs between the roads vs. airport quotation?

\$9,214 is the standard cost across BC. Due to other work being completed near Mackenzie, ICC reduced the quote for mobilization for the roadwork project. The company has provided a copy of their standard mobilization pricing list for Canada. This information has also been included in Centre Table File.

2) Why is the km rate per task 1 of the road assessment not apply to the airport?

The industry standard is to price airport work per area unit (sq. m.) not per linear KM due to the nature of the work.

3) Why does it take longer to complete the airport in comparison to the roadways?

The collection process/productivity is not the same. Due to the lack of laneways and street markings at the airport, the work requires more time to ensure that full area is covered. It can be compared to driving a Zamboni on a rink versus driving a van on a regular road.

A copy of the proposal has been attached in the Centre Table File for Council's consideration.

BUDGETARY IMPACT:

\$33,129 will be allocated from the General Capital Reserve to support the recommendation. This funding has already been allocated in the 2023 Capital Budget.

COUNCIL PRIORITIES:

Community and Social Development

- Our investment in the municipality's services and infrastructure, our commitment to principles of social equity and well-being, and our belief in the value of resident engagement, creates a healthy community in which everyone feels valued and enjoys a high quality of life.

RESPECTFULLY SUBMITTED:

Emily Kaehn, Director of Corporate Services

Reviewed By: Corporate and Financial Services

Approved By: Chief Administrative Officer

COUNCIL MEMBER ACTIVITY REPORT

To: Mayor and Council

From: Councillor Viktor Brumovsky

Date: September 7, 2023

Subject: Report for the Months of July and August 2023

Date:	Activity:
July 25	Visited the MCAC gallery and viewed the traveling Otipemisewak exhibit.
July 29	Attended Opening festivities for the Ridgeline Trail on Morfee Mountain, as well the unveiling of the mural and the grand opening of Mackenzie's new downtown bike park. Also attended the accompanying music and food celebration during the evening outside of the Recreation Centre.
August 3	Visited the exhibit of indigenous cultural resources and artifacts put on display by BC Hydro and the Site C Cultural and Heritage Resources Committee in the community hall.
August 19	Participated in the 5th annual Morfee Scramble and attended the BBQ and after party.

Respectfully Submitted,
Councillor Brumovsky